ASSISTANT MAINTENANCE SUPERINTENDENT

DEFINITION

Under general direction of the County Engineer supervises the construction and maintenance of county roads.

CHARACTERISTICS

Under direction of the County Engineer supervises road construction and maintenance of unpaved county secondary roads. Directly supervises Motorgrader Operators I and II. Will work with the Maintenance Superintendent to coordinate and supervise snow and ice removal operations and surfacing of unpaved secondary roads. Subject to call in times of emergency. Makes job reports, compiles records, checks and approves time sheets and equipment records. Temporarily assumes the duties of the Maintenance Superintendent at various times in his absence. Performs public relations, with the media and public. Responsible for training Motorgrader I and II employees.

REQUIREMENTS

Graduation from high school or G.E.D. equivalent and five (5) years of progressively responsible highway maintenance work or an equivalent combination of training and experience; considerable knowledge of the methods, techniques, and practices of secondary road construction and maintenance; considerable knowledge of related equipment and safety practices; ability to maintain and present operating records and reports; skill in the application of construction and maintenance methods and practices; proficiency in the operation of motorgraders; ability to plan, organize, assign, supervise and inspect the work of subordinates; ability to establish and maintain an effective working relationship with fellow employees and the public; possession of a valid commercial driver's license (CDL). Ability to work occasionally in hot, cold, wet, dry, dirty, and noisy conditions. Able to work occasional irregular hours - subject to call 24 hours/day. Sitting, climbing, standing, walking, turning, bending, and occasional lifting of up to 50 pounds, required.

This description is not included to be all inclusive. The employer retains the discretion to modify this job description and to assign other duties as necessary.