

LYON COUNTY AUDITORS OFFICE  
January 4, 2016

ROCK RAPIDS, IOWA

Auditor Jen Smit convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

Motion by Michael, second by Behrens, to appoint Randy Bosch as Chairman for 2016. Motion carried.

Motion by Behrens, second by Koedam to appoint Steve Michael as Vice-Chairman for 2016. Motion carried.

The minutes of the December 28, 2015 meeting were reviewed. Motion made by Behrens to approve minutes with corrections to wording regarding the Emery Creek bridges, seconded by Koedam. Motion carried.

The Supervisors counted cash in the offices of Conservation, Engineer, Health Services, Auditor, Recorder, Ambulance, and Sheriff.

MidSioux Director Dick Sievers met with the Board to discuss the services MidSioux administered to Lyon County in 2015. MidSioux serves 5 counties including Lyon. Sievers also presented MidSioux's FY16/17 budget request of \$9,000 (\$7500 for outreach services, \$1500 for family development services grant match) the same as last FY. The Board thanked Sievers for coming.

The Board needs to appoint official newspapers for 2016. Applications were received from the Doon Press and the Lyon County Reporter. Motion by Behrens, second by Michael to approve the Doon Press and Lyon County Reporter as the official county newspapers for 2016. Motion carried.

Chairman Bosch introduced Resolution 2016-01 for the use of the master matrix system in regards to confinements.

#### **RESOLUTION 2016-01 CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a Board of Supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS,** the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LYON COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

ATTEST: /s/Jen Smit  
County Auditor

/s/Randy Bosch  
Chair, Board of Supervisors

Motion by Michael, second by Koedam to approve and have Chairman sign Resolution 2016-01. Motion carried.

Attorney Shayne Mayer was present to summarize the proposed changes to the union contract. The contract will be for 2 fiscal years (16/17 & 17/18) and will contain changes to: Article 2 & 9 with language for the removal of positions no longer in the Union (Assistant to Engineer, Tech I & II, and Maintenance Engineer); Article 11 adds the need for a doctor's note for use of sick leave for appointments; Article 14 to remove language of the notice of cafeteria plan by Nov. 5<sup>th</sup>; Insurance changes- Single plans will pay \$35/mth and family plans will pay \$202/mth in 16/17, with no increase to either plan for 17/18; and pay increases at 3.5% of current salary in 16/17 and 2.5% increase of salary (16/17's) in 17/18. The call in pay will also be increased to 2 hours. Motion by Michael, second by Koedam to approve the proposed changes. Motion carried. Attorney Mayer will make the approved changes and send the Union the contract to be signed. The Board thanked Mayer for all her work on the contract.

Treasurer Russ Hopp was present to count cash and review investment policies. Motion by Peters, second by Behrens to approve the Treasurer's report for 12-31-2015. Motion carried.

The Board of Supervisors makes various appointments to different boards to do County business. Motion by Michael, second by Koedam to approve the following appointments and committee assignments. All "Aye" motion carried.

Committee	Supervisor(s)	Alternate
Compass Pointe	Peters and Koedam	
Blood Run	Michael	Behrens
Building and Grounds	Peters and Behrens	
Courthouse Security	Michael	
County Hotel / Motel Tax	Bosch and Koedam	
DHS Decatorization Board	Bosch	Koedam
Emergency Medical Board	Michael	Peters
Empowerment Board	Bosch	Koedam
Iowa County Engineer Association	Bosch	

Iowa Work Force Development	Koedam	
Lyon County Economic Advisory Brd	Michael and Peters	
Lyon County Economic Development Consortium	Michael	
MidSioux	Koedam	
NW IA Area Waste Agency	Behrens	Peters
NWIP & Development Board	Koedam	Bosch
Northwest Iowa Housing Trust Fund	Michael	
Northwest Iowa Regional Housing Authority	Behrens	
REAP	Michael	Behrens
Regional Mental Health Governance Board	Behrens	Bosch
Regional Transit Authority	Koedam	Behrens
Roadside Management	Behrens	
Safety & Wellness	Peters	Michael
Season's Mental Health Center	Bosch and Michael	
SHIELD	Peters	Michael
SYNERGY	Peters	Michael
Third Judicial District Dept of Corrections	Michael	Koedam
Youth Emergency Services	Peters	Behrens

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" A/k/a Condemnation Board is a yearly appointment. It was discussed to add Craig Madsen to this board. Supervisor Behrens will contact Madsen and this will be addressed on 1-11-2016.

Jeff Schram - County Conservation Board 1-1-2016 to 12-31-2020. Motion by Michael, second by Koedam. Motion carried.

Darren Dubbelde - Zoning Board of Adjustment 1-1-2016 to 12-31-2020. Motion by Michael, second by Koedam. Motion carried.

John Fluit, Jr., John Schulte, and Robert Gerber will all accept reappointment to the Planning and Zoning Commission. The Commission wishes for the Board of Supervisors to appoint each member to a different year term thereby eliminating 3 members leaving the commission at once. The terms should be set at 5, 4, and 3 years. John Fluit Jr. was given the 5 yr. term (1-1-2016 to 12-31-2020), John Schulte was given the 4 yr. term (1-1-2016 to 12-31-2019) and Robert Gerber was given the 3 yr. term (1-1-2016 to 12-31-2018). Motion by Behrens, second by Koedam to approve appointments. Motion carried.

Motion by Koedam, second by Michael to set the mileage rate for FY16/17 at \$.50/mile as it was in 15/16. Motion carried.

Valuations for 2016/2017 were reviewed. There was discussion as to why ag building values decreased so much from FY15/16. After consulting Assessor Marilee Schleusner it was determined that the decrease in ag building value was due to the State ag factor. Also discussed was the way ag buildings are valued. Motion by Peters, second by Behrens to approve valuations for 2016/2017. Motion carried.

1-4-2016

Supervisor Peters left the meeting at 11:00 a.m.

Lyon County Health Services has hired Lisa Rockhill for the Lyon County Resource Advocate as of 1-1-2016 at a rate of \$24/hr for 12 hours per week.

Supervisor correspondence: Michael-Lyon County Economic Development consortium meeting.

Payroll dated 12-30-2015 was reviewed and approved.

Payroll Warrant Register in the amount of \$187,835.95 is listed by fund.

General Basic Fund	119,294.73
MH-DD Fund	1,554.58
Rural Service Basic Fund	18,281.33
Economic Development Fund	3,298.45
Secondary Road Fund	34,257.49
Emergency Management Serv	2,478.33
Co Assessor Agency Fund	8,671.04

Payroll Disbursement Register in the amount of \$269,322.19 is listed by Fund.

General Basic Fund	95,856.83
General Supplemental Fund	52,533.08
MH-DD Fund	1,880.15
Rural Services Basic Fund	33,427.10
Economic Development Fund	4,232.84
Secondary Road Fund	68,071.19
Emergency Management Serv	3,113.38
Co. Assessor Agency Fund	10,207.62

Claims dated 12-29-2015 in the amount of \$18,696.50 were reviewed and approved. Check sequence #119731.

Wellmark BlueCross BlueShield	12/19/15-12/25/15 Claims	18696.50
Grand Total		18696.50

Health Insurance Fund 18,696.50

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
January 11, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 4, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

County Treasurer Russ Hopp presented the Semi Annual Report for July 1, 2015 to December 31, 2015. Balances in different accounts were compared to the balances at this time last year. Motion by Behrens, second by Peters to approve and sign the Semi Annual Report. Motion carried.

Family Crisis Center Executive Director Shari Kastein met with the Board to give an update on the Center. Kastein stated that the growth of the Family Crisis center and their programs have grown exponentially over the last few years. They currently are in the process of applying for 5 more grants in order to support the continued growth and new programs. Lyon County currently has 4 advocates and will be getting 2 more in the upcoming months. There are 26 victims currently being served by the Center in Lyon County. Kastein thanked the Board for their continued support and would ask for the yearly \$5,000 and asked for an additional \$2,500 to help with match dollars for the state grants. The Board thanked Shari for coming and all of the dedication she has put into the Center.

Supervisor Behrens talked with Craig Madsen regarding serving on the Condemnation Board.

**Condemnation Commissioners (6B.4) a listing of eligible residents (not less than 28 members) (yearly) January 1st Appointed by Supervisors**  
(commission to assess damages, sent to Chief Judge and IA DOT)

**Farmers**

Russell Pedersen, Rock Rapids  
Kent Harms, George  
Steve Johnson, Ellsworth, Mn  
Dennis Schrick, George  
Arnold Van Veldhuizen, Larchwood  
Marv Van Maanen, Doon  
Arie Bleik, Larchwood  
Greg DeBoer, Rock Rapids

**Realtors**

David Sieperda, Rock Rapids  
Craig Schneidermann, Rock Rapids  
Damon Pederson, Rock Rapids  
Tim DeBruin, George  
Mike Baumgaars, Inwood  
Darrel Vande Vegte, Doon  
Sam Chase, Little Rock

**City Property**

Leonard Hasselman, Rock Rapids  
Marlene Bowers, Rock Rapids  
Jim Cuttell, George  
Wes Koedam, Alvord  
Donald Metzger, Lester  
Lyle Grotewold, Larchwood  
Eugene Eisma, Inwood  
Jason Faber, Alvord

**Bankers/People knowing the value of land**

Craig Madsen, George\*  
Mark Dominey, Larchwood  
Eugene Metzger, Rock Rapids  
Scott Postma, Doon  
George Schneidermann, Rock Rapids  
Sheila Klaassen, Little Rock  
Daniel Moen, Inwood  
Kathi Wilke, Lester

Motion by Behrens, second by Peters to appoint and add Craig Madsen to the Condemnation Board. Motion carried.

Quarterly reports were reviewed from Auditor, Sheriff and Recorder offices.

Sheriff's office has hired Nicolas McVay as a fulltime dispatcher at \$17.00/hr starting 1-4-2016.

Chairman Bosch introduced Resolution 2016-02 in support of Lyon County Riverboat Foundation grants.

COUNTY OF LYON, IOWA RESOLUTION 2016-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYON COUNTY, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Education and Arts, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends January 13, 2016 and

WHEREAS, the County of Lyon is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the County of Lyon, and/or from organizations with projects that will take place on county property, will be submitted to the Lyon County Riverboat Foundation by the January 13, 2016, deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that the County of Lyon authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the January 13, 2016, application cycle:

1. Lyon County Economic Development - Comprehensive Housing Needs Analysis \$4,555 as matching funds.

Passed and adopted this 11<sup>th</sup> day of January, 2016.

ATTEST: /s/ Jen Smit  
County Auditor

/s/ Randy Bosch  
Chairman, Lyon County Board of  
Supervisors

Motion by Michael, second by Behrens to approve and sign Resolution 2016-02. Motion carried.

Executive Director Hugh Lively with RIDES presented information from the last year. Lively thanked the Board for their continued support and requested \$2,400 for the upcoming year.

Engineer Sievers presented bids for projects: PCC overlay project (L-(A-22)-73-60, STP-S-CO60(107)-5E-60, and FM-CO60(108)-55-60. As these projects are

all close in proximity, they were bid as one project for cost savings. Sievers reported that there were 4 bidder on the project: Flynn Company at \$3,599,926.24, Manatt's Inc at \$3,735,009.42, Croell and Subsidiary at \$4,045,914.42, and Cedar Valley Corp, LLC at \$4,052,127.26. The engineer's office estimated the project at \$3,273,575. The total project will cover 10.72 miles. Between all three projects there are a couple bridges which make overlaying those areas a bit more tedious as there are guardrails to contend with. The contract states the project should start in late May with 85 working days for the project. Sievers states it will be paid from the 15/16 budget with some carryover to 16/17. Motion by Peters, second by Behrens to accept low bid of \$3,599,964.24 from Flynn Company. Motion carried.

Road Superintendent Gary Vogel and Mechanic Jared Van Engen joined Sievers to present 5 yr equipment plan. Sievers stated that it is more of a priority to get a wheeled excavator rather than another blade to better take care of the growing concern of issues in the roadside. It was discussed that secondary roads would trade in a gradall for the excavator if necessary. It was stated that Little Rock shop needs a new truck/snowplow.

There was discussion around ideas/options for a location for a new Rock Rapids Secondary Road shop.

Motion by Michael, second by Koedam to appoint Craig Van Otterloo, Conservation Director to the Loess Hills Development and Conservation Authority Board of Directors for 2016.

Conservation Director Craig Van Otterloo gave the 14-15 Conservation Annual Report. Van Otterloo pointed out that his board is very committed and works well together. As for new facilities and/or improvements, two new 12 person cabins were built and roads and a parking lot were chip sealed. As for upcoming projects, Van Otterloo has received numerous requests to hold weddings at the park. Van Otterloo said his board is discussing constructing a new shelter house to replace the East shelter by the beach. The proposed shelter would seat 100-110 people, include a kitchenette, and have AC/heat. The environmental education programs continue to grow with 14/15 reaching 927 people more than last year. Van Otterloo will be hiring an intern to help out Emily Ostrander this summer. The programs just continue to grow and she needs the help. As for fee increases, Van Otterloo stated the conservation board will doesn't have any plans to raise the fees at this time.

Correspondence: Peters-Compass Pointe meeting and the yearly evaluation of County Engineer; Behrens-Regional Crisis Services and Positive Behavior Support meetings; and Bosch-Board of Health meeting discussed moving the Sanitarian to Public Health or leaving it in Engineer's Office.

Lisa Rockhill was present to talk to the Board about the possibility of aiding an individual with treatment services. Rockhill was approached by law enforcement and the county attorney's office regarding an individual which they have been working with who has had treatment services locally but not

with long-term success. This individual would like to access a treatment center which is not named in the substance abuse protocol adopted in 2009. There are limited dollars currently budgeted for substance abuse in the 15/16 budget for residential treatment services. Discussion also revealed that the requested capped amount would require less funding than that of current providers. In further discussion, it was determined that since the dollars are currently appropriated within the budget and not specified for a particular service provider, the Board of Supervisors were within their statutory authority to approve such a funding request. Rockhill could let law enforcement and the county attorney know there are funds available. The protocols do state that the individual receiving treatment could be asked to sign an agreement to repay the county after treatment is completed. It was also suggested that the protocols be reviewed and brought up to date. Rockhill will review the protocols and bring suggested changes to the Board.

Zoning Administrator Pam Tille and Mike McDonald discussed with the Board McDonald's application for a minor subdivision. McDonald has previously applied to the Board of Adjustment for a variance to build a second non-farm dwelling in the NW1/4 of Section 27 Dale Township. The Board of Adjustment denied McDonald's request and suggested McDonald apply for a minor subdivision with the Board of Supervisors. Tille stated that the Board of Supervisors could deny, schedule a public hearing or send the current request to the Zoning Commission for their recommendation. It was discussed that if those parcels could be rezoned to be A2 rather than A1, then the 2<sup>nd</sup> non-farm dwelling regulation would not be an issue. It would also end the need for a minor subdivision to be applied for. After much discussion, the Board decided to send the application to the Zoning Commission for their recommendation.

Sheriff Vander Stoep presented the Sheriff Office budget for 16/17. Vander Stoep is considering transitioning to SUV's for vehicles depending on what trade-in values come back as. The generator seems to be running fine and receives maintenance yearly. Vander Stoep mentioned that the issuance of gun permits has gone up in the past few months. The Board thanked Vander Stoep for coming.

The Board reviewed the Recorder's budget for 16/17.

Claims dated 1-11-2016 in the amount of \$130,356.91 were reviewed and approved. Check sequence #119732-119876.

A & B Business Solutions	12/12/15-1/20/16 Copy Mai	696.14
Alliance Communications Attn:	911 Recurring,phone serv	431.65
Arrow Manufacturing, Inc.	New Scene Light Lens	460.00
Matt Beek	labor put up LR salt shed	2412.00
Vicki Borman	Dec Mileage - 867 Miles	433.50
C.J. Cooper & Associates	random drug test	70.00
Calhoun-Burns & Associate Inc.	br design 12W - Flood	959.90
Campbell Supply	parts, shop supplies	767.64
Century Link - Business	11/16-12/15 Long dist	237.78
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00



City of Larchwood	utilities	55.79
City of Rock Rapids Municipal	November Utilities	5631.74
Compass Pointe	3rd Q FY2016 Prevention	2928.00
Consolidated Communications fo	911 Recurring,phone	1381.07
Continental Research Corp	25 gal Slik	347.30
Cooperative Energy Company	Fuel, diesel, tires, oil	25050.01
Cooperative Farmers Elevator	Fuel, lumber	592.60
Corner Service	wiper blades #54	20.00
Culligan Soft Water Serv.	George 1/1/16-2/29/16	22.00
Dakota Alignment & Frame Servi	pins, bushing,frame work,	
	Materials, replace spring	2245.04
Melinda DeJong	December Mileage - 327 Mi	163.50
Denny's Sanitation Inc.	Garbage Service	372.00
Department of Natural Resource	Storm Water Permit Fee	175.00
DJ's Service	650 gal diesel fuel	1098.50
Connie Douglass	Dec miles(154),cellphn reimb	92.00
Electronic Engineering	Jan Amb Radio Maint, West tower	
	Pager, console/repeater	1440.00
Filter Care of Nebraska	filters cleaned	50.80
Austin Fluit	meal exp - Certification	24.20
Frontier	January 911 Recurring,phone	177.38
George Office Products	Toners, paper, supplies	1857.16
Graham Tire S.F. North	4 New Tires 604	604.52
Griggs Environmental Strategie	Wetland Mitigation Monito	2010.00
H & H Repair	fan idler, belt #22	305.76
H & S Homebuilding Center	insulation for RR shop do	44.32
Heartland Hardware LLC	lights - #16	14.98
Hiller Lumber	shop door repair,bridge rails	190.08
Hillyard / Sioux Falls	Rugs,custodial supplies	861.00
Char Huisman	Dec Miles(44),cellph reimb	37.00
Innovative Benefit Consultants	Dec Benefit Services 84x\$	1680.00
Iowa County Recorders Assoc. A	2016 Annual Research/Ed D	200.00
Iowa Law Enforcement Academy S	Eval of MMPI-2	280.00
ISAC Group Unemployment Fund I	4th Q 2015 Unemployment	414.98
ISU Extension - Lyon County	Leadership 2016 Mtg	150.00
Jack's Uniforms & Equipment	New Bullet Proof Vest 601	823.70
Jaymar Business Forms Inc	2015 W2,1099 and Envelope	175.30
Jim Hawk Tr Trailers Inc.	brakes #20	488.00
Keith's Korner	Dec Fuel - 105.14 G Gasah	194.00
Shannon Klarenbeek	Dec Miles(213),cellph reimb	121.50
Marilyn Lafrenz	Dec Miles(841),cellphn reimb	435.50
Larchwood Quick Stop	65 gal gasohol,anti gel	126.79
LeLoux Diversified Evan J. LeL	11/24/15 Open Drain Lines	420.00
LexisNexis	Dec on-line periodical	141.20
Lyon & Sioux Rural Water	water Lester /Larchwood shop	56.00
Lyon County Engineer	Oct-Dec Well Admin/water test	570.00
Lyon County Sheriff Dept.	Sheriff Fees	258.30
Lyon County Title Co. Inc	title search fee - Smidst	150.00
Lyon County Treasurer - ACH I	2nd Q 2015 RX Rebate,stop	
	loss reimbursement	31246.95
Lyon Rural Electric Coop	utilities Lester/LR shop	1767.52
Mac's Inc.	hinge, belting #62 oneway	46.49
Matheson Tri-Gas Inc	12/31/15 Oxygen	58.45
Med-Law Solutions, Inc.	Analysis of Medical Recor	1075.80
Medical Excess	Jan Transplant Ins 22s/63f	1526.82
Sarah Merry-Skoglund	December Mileage - 346 Mi	173.00
MidAmerican Energy	Alv/Inw shop	619.94

Mills & Miller, Inc.	78.88 tons salt	4969.44
MOCIC Membership	2016 Annual Membership Fe	150.00
Modern Gas Company	325.1 gal LP gas	289.34
Joanne Montag	Dec Miles(69),cellph reimb	49.50
Moon River Auto LLC	Tire/Rim for CrownVic 607	35.00
MPH Industries, Inc.	Radar Repair 6010	125.33
National District Attorneys	2016 Annual Membership Re	101.00
New Century Press	Brd min,help wanted ad,notices	512.76
Northern Truck Equip Corp	channel iron #9, #6	1240.30
Oak Street Station	189.35G gasohol,service	492.30
Osceola County Rural Water	water - Little Rock shop	38.52
Popkes Car Care, Inc.	Dec Fuel/Dyed Diesel	172.83
Premier Communications	Phone,internet,fiber,fax	2462.25
Premier Network Solutions d/b/	January IT Consulting	2362.50
RB Electric Inc.	12/15/15 3rd Fl Ballast/J	87.36
Xochitl Robison	Dec Interpreter Hrs 10.25	225.50
Rock Rapids Ace Hardware	parts,cleaning Supplies	191.85
Rock Rapids Machine & Welding	Iron,shaft,Snowblower Labor	754.00
Safety-Kleen	parts washer rent	302.10
Sanford Health	Inmate Clinic Visits	687.00
Siebring Manufacturing Inc.	Geo hi pressure washer	13.55
Laura Sievers	Mileage(630),meal reimb	370.29
Steve Simons	Reimb supplies exp,mileage	231.01
Snow Removal & Sanding Arthur	Snow Removal Nov/Dec	1413.75
Melissa Stillson	Miles(54),cellphn reimb	42.50
Sturdevant's	parts,filters,creeper	1174.13
Sunshine Foods	Food assist,Openhouse Supp	241.75
The Shop	Dismount/Install New Tire	84.00
Todd's True Value	drain cleaner, mouse bait	33.17
Town & Country	garbage service - Little	22.88
Trackside Repair & Towing - D	Winching Truck #22	800.00
U.S. Cellular	12/22/15-1/21/16 WiFi Tab	139.90
US Bank - Purchase Card Purcha	Dec Fuel - 639.7 G Gasaho	4520.72
Vander Haag's Inc.	mirror, air cleaner #22	275.00
VanderLee Motors Inc.	New Battery,rep wire harness	327.18
Verizon Business	acct 4512330	4.90
Verizon Wireless	Cell phones, hotspot	1297.56
Wellmark BlueCross BlueShield	Claims,fees,premiums	4212.49
Bonnie Wilson	Dec Miles(113),cellphn reimb	71.50
Ziegler Inc.	repair oil leak,hoses #63	2289.65
Grand Total		130,356.91

General Basic Fund	32,296.99
Rural Services Basic Fund	652.16
Economic Development Fund	697.06
Secondary Road Fund	54,262.57
Surcharge on E911	3,386.55
Emergency Management Services	246.07
Co. Assessor Agency Fund	149.25
Health Insurance Fund	38,666.26

Veteran Affairs claims dated 1-11-2016 in the amount of \$1,164.83 were reviewed and approved. Check sequence #119877-119883.

Jerry M. Baatz	Mileage (20) - Jan Mtg	10.00
George Office Products	Office supplies	9.48
Dennis Hansmann	Mileage (30) - Jan Mtg	15.00

MidAmerican Energy	Utility assistance	153.00
New Century Press	Advertising	96.00
Premier Communications	Office phone	90.65
US Bank - Purchase Card Purcha	Airline tickets-conference	790.70
Grand Total		1164.83

General Basic Fund 1,164.83

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
January 18, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Behrens was absent.

The minutes of the January 11, 2016 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Michael. Motion carried.

Economic Development Director Steve Simons reminded the Board of the League of Cities meeting on Thursday Jan. 21<sup>st</sup> at 7:00 p.m. Simons also introduced the micro loan program being started by the Lyon County Economic Development Consortium. The loans will be a minimum of \$2,000 with a maximum of \$20,000 per loan with a total of \$60,000 total to loan. Simons also reported that there was a good turnout for the Blood Run workshops held last week in Rock Rapids.

Veteran's Affairs Director Jared Ageson presented the quarterly report. Ageson reported that he has had made progress in the time that it takes to get veterans into programs.

Ageson presented the FY16/17 budget. The administrator salary was presented at \$21,600 an increase from 16,000. Ageson needs to work at least 20 hours per week per IA Code. Ageson stated the salary was increased to put it more in line with the surrounding counties. Ageson will be getting certified with NACVSO this May and then plans to become certified in TRIP and SEP. TRIP is Training, Responsibility, Involvement, and Preparation of claims and SEP is the Stakeholders Enterprise Portal which when certified will make Ageson able to access the VA computer system. These additional trainings will give Ageson the access to paths that will speed the process of getting veterans the help they need within the VA system. Ageson also feels that his board members are invested in the mission of veteran affairs and put in hours of service besides the monthly board meetings. The Board approved the budget as submitted.

Public Health Administrator Melissa Stillson reports that the Board of Health has approved both the re-estimation and the FY16/17 budget. Some highlights Stillson pointed out were: the homemaker clients are increasing the days of service wanted, grants look to remain about the same for FY16/17 with a possible small (\$100-300) decrease, and the drug testing program has increased with adding local businesses as clients using the program. The Board commended Stillson on her budget work and approved the budget.

Assistant Engineer Kyle Peters joined the board for the L-(36W)-73-60 Project letting. Assistant Peters stated there were 3 bidders: Prahm Construction at \$404,415.75, Graves Construction Co., Inc. at \$422,336.30, and Christensen Bros., Inc. at \$468,067.50. Assistant Peters recommended approving the lowest bidder. This is a FEMA bridge project from the 2014 flood. The bid states a late start date of April 15, 2016 with 70 work days for completion. Motion by Peters, second by Michael to approve bid of \$404,415.75 with Prahm Construction and to sign contract when it comes. Motion carried.

The Board broke for lunch at 12:15 p.m. and reconvened at 1:00 p.m. to continue budget work.

Conservation Director Craig Van Otterloo and board member Jeff Schram were present to present the 16/17 budget. Van Otterloo plans to overlay two sections of road in the park this summer. The roads have not been overlaid in the last 18 years. There was much discussion on the future plans for a nature center at Lake Pahoja including funding. The Board encouraged Van Otterloo and the conservation board to look into private donors and other fundraising efforts. Van Otterloo stated that the conservation board plans to have a schematic drawing done in April to give the public an idea of what the center would look like. Van Otterloo feels this will be an aide when talking with possible donors as it paints the picture of what donors would be contributing too. Conservation requested (1) Year round cabin rental at 100%, (2) Permanent camping site revenue \$34,200, and (3) 30% of Park Fees to be put into the 71000 fund for FY16/17. The Board agreed to the request for 16/17 and will continue to review such requests yearly.

Auditor Smit presented the auditor's budget for FY16/17. There was discussion involving raising the 82% limit on deputy pay. Smit would like to see a different scale used which would involve years of service and employee evaluations used. The supervisors were very hesitant on this topic as they don't want to see all other officials follow suit. Smit stated that due diligence would be used in her office before moving deputies over the long standing 82%.

As the East side weed commissioner position will expire the end of February, the Board talked about the possibility of combining the position into one. The discussion was tabled until the next meeting.

Payroll dated 1-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$71,877.77 is listed by fund.

General Basic Fund	8,717.56
Rural Service Basic Fund	18,989.18
Secondary Road Fund	44,171.03

Payroll Disbursement Register in the amount of \$33,739.67 is listed by Fund.

General Basic Fund	3,517.25
Rural Services Basic Fund	9,249.53
Secondary Road Fund	20,972.89

Conservation claims dated 1-12-2016 in the amount of \$2,060.21 were reviewed and approved. Check sequence #119884-119898.

Alliance Communications	LPRA Telephone, LD & Inte	74.00
Campbell Supply	Gloves, door hinge	53.61
CCDA c/o Scott Nelson	Association Dues	40.00
Cooperative Energy Company	Dec Fuel 66.76 G Gasahol	128.19

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

LYON COUNTY AUDITORS OFFICE  
January 25, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Behrens present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael was absent.

The minutes of the January 18, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Koedam. Motion carried.

Zoning Administrator Pam Tille presented the zoning budget for 16/17. Tille also gave an update of the zoning meeting last week at which home based businesses were discussed.

Alvin Smidstra and George Meyer represented the Lyon County Fair Board Association and the FY16/17 request. There was discussion regarding the racetrack and how it is run as well the many volunteers from the fair association that help make the track work. The Fair Association requested \$16,000 for FY16/17. The Board commended the Fair Board on all their work.

County Attorney Shayne Mayer presented the attorney budget for FY16/17. Mayer talked about the fine collection and how her office is working to collect unpaid fines.

County Engineer Laura Sievers presented the secondary roads budget for FY16/17. Public present for the presentation were Marty Knobloch, Morris Metzger and Josh Sievers. Sievers discussed the constant challenge of maintaining the road system and not having adequate funding to do so. Knobloch and Metzger spoke to the importance of the county fixing and replacing older structures. Both gentlemen thanked the Board and Sievers for the commitment to upgrading such structures. The Board thanked the gentlemen for coming in and voicing their concerns.

Board recessed to take part in the Assessor Conference Board meeting at 11:30 a.m. to review the FY16/17 Assessor budget. In attendance were: Marilee Schleusner, Assessor, Pam Tille, Deputy Assessor, Scott Lee, West Lyon, David Jans, Central Lyon and Verdonna Kelly, WL Herald. Chairman Bosch called the meeting to order. Minutes from the last meeting (2-17-2015) were read and approved. Motion by Peters, second by Lee to reappoint Paul Metzger to the Board of Review (until 12-31-2020) and appoint Cory Peters to fill the term currently held by Arden Kopischke until 12-31-2016. Schleusner introduced Bob Ehler, President with Vanguard Appraisal systems. Ehler explained a proposal to do a county revaluation of commercial parcels. (proposal details in Assessor Conference Board meeting minutes 1-25-2016 in Assessor Office). A portion of the cost for the proposal would be designated each fiscal year for the next few years as the project would not start until 2019 and finish in 2021 The Conference Board discussed salaries and other budget items. Motion by Peters, second by David Jans to set the public hearing for the assessor's budget for 11:00 a.m. on February 22, 2016. Motion carried. Motion by Behrens, second by Scott Lee to adjourn. Motion carried.

The Board recessed at 12:25 p.m. for lunch and reconvened at 1:00 p.m. for budget work.

Lyon County Ambulance presented the FY16/17 budget. In attendance were Amy Borman, President, Sara Sprock, Stan Knobloch, and Jen Miller. Borman presented that the squad would like a policy change to include drivers as county employees so they can be paid. Borman explained a fireman at times will cover some call when no other EMT is available. In this situation, it is up to the EMT to pay the fireman as currently they are not considered employees. The firemen added would be: Eric Borman, Ed Reck, Tanner Vogel, and Jay Vogel. The squad will also be using Arden Kopischke and Chas Zech as drivers on a more scheduled basis to free up an EMT. Drivers are CPR certified and are given a driving training by Borman. Motion by Peters, second by Behrens to allow drivers and to pay the drivers retroactive to 1-1-2016 at 3.50/hour for on call time and \$7.25/hour for being on a call. Motion carried. Borman will contact the drivers to let them know to complete the paperwork and fill out a timesheet. The squad also asked for a raise to \$4.00/hour on call and \$10.00/hour for being on a call. The last increase they received was in 2012. Borman also requested a one hour minimum pay for calls. These requests would go into effect as of 7-1-2016. The Board will discuss the raise more during additional budget meetings and let the squad know. The Board thanked the squad for coming and for the work they do.

The Board received a construction permit from Pork Hock Farm in section 13 of Riverside Township. As there were no comments received regarding the permit, there was a motion by Peters, second by Behrens to approve and sign the permit. Motion carried.

Engineer Sievers returned to have the Board go over the agenda items. Sievers asked for signature on the L-(A22)-73-60, STP-S-CO60(107)-5E-60 and FM-CO60(108)-55-60 projects which were let and approved at the 1-11-2016 meeting. This project will be the PCC overlay of A22 from the junction of Hwy 75 to County Road K52, and L26 from intersection of L26 to Osceola County line and L26 from the intersection of A46 to Hwy 9. Chairman Bosch signed the contract and bond with Flynn Construction.

Sievers also asked for plan approval for project L-(3Y)-73-60 FEMA bridge (#247-LOKFC05) on Jackson Avenue in Midland Township about 2 ½ miles North of Hwy 9. Sievers estimates the cost to be \$600,000. Motion by Peters, second by Behrens to approve and sign the contract plans. Motion carried.

Plan approval was also needed for project L-(14Y)-73-60 FEMA bridge (#249-LOKFC06) on Larch Avenue in Elgin Township about 2 ½ miles North of Hwy 9. This bridge is estimated to be around \$300,000. Motion by Peters, second by Behrens to approve and sign the contract plans. Motion carried.

The Board and Sievers discussed funding, including bonding, for the critical needs of the secondary roads system as well as a new Rock Rapids shop/office. The Board told Sievers a priority plan would be required listing the immediate needs of secondary roads in order to start the process.



The Weed commissioner position was discussed and Attorney Mayer was asked to review the statute and report back to the Board regarding her opinion on the position.

Supervisor Correspondence: Bosch - Farm Bureau, Season's Center and Emergency Management budget meetings; Peters - Safety; and Koedam - Zoning, NW IA Planning, and League of Cities meetings.

Employment Changes: Jacob Wordekemper has been hired for a full-time position with the Secondary Roads Department starting 1-25-2016. Wordekemper will start at \$19.63/hr. with \$.50 increase to his wage every 3 months until his anniversary date at which his pay will be \$21.63/hr. or the negotiated Union pay for the position.

Handwritten claim dated 1-19-2016 in the amount of \$85,989.54 was reviewed and approved. Check sequence #119955.

Wellmark BlueCross BlueShield	1/9/16-1/15/16 Claims	85898.54
Grand Total		85898.54

Health Insurance Fund	85,898.54
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Claims dated 1-25-2016 in the amount of \$328,481.10 were reviewed and approved. Check sequence #119956-120029.

Advanced Systems, Inc.	Copier Maint/overages	368.25
Ameritas Life Insurance Corp.	2015 Annual Base Fee #242	800.00
AT & T	911 Recurring 712-223-001	40.78
Cooperative Energy Company	Fuel 439.04G Gasahol,service	963.65
Corner Rexall Drugs	RX Assistance	31.95
Culligan Soft Water Serv.	Jan/Feb Softner Rental	22.00
Dakota Fluid Power Inc.	hose assembly, disconnect	124.30
Doon Press	Ads, brd minutes, notices	722.37
Mark Dorhout	60-11 Jacket (Cosco)	21.19
DRG Mechanical, Inc.	Repair Mens RestRoom/Anne	206.88
Erv's Farm Repair	skid plate #22	33.50
Frontier Bank	12/26 & 29/15 Snow Removal Ann	135.00
George Office Products	Calculator,ergo chair,rack	698.63
GeoTek Engineering & Testing	TapeTest lab results 3rdF	210.00
GlaxoSmithKline	10 Doses TDap/Tetanus Cli	341.30
Hillyard / Sioux Falls	50 - 50# Bags Ice Melt	526.50
I Wireless	1/16/16-2/15/16 Cell Crth	99.31
IOVA - CP	2 Year Membership	20.00
Iowa Dept of Natural Resources	4 Well Permits	100.00
Iowa Law Enforcement Academy S	Short Course-A. Stoner	300.00
ISAC	3 Spring Sch registrations	680.00
I.S.C.I.A. Iowa Sex Crimes Inv	3 Registrations 2/15-2/17	450.00
ISU Extension - Lyon County	Leadership 2016 Mtg	50.00
John Deere Financial	Repair JD Snowblower	122.82
Lewis Family Drug, LLC	Dec Inmate RX	176.12
Little Rock Free Lance	New Years Ad,HS ad	82.00
Lyon County News	New Years Ad, HS ad	113.98
Lyon County Sheriff Dept.	Sheriff Fees	213.58
Lyon Manor & Rehab Center	Dec Jail Meals 231@\$6.00	1386.00
Mainstay Systems Inc.	Jan-March IA System Maint	237.00

1-25-2016

Marco	1/14/16-4/13/16 Copier Ma	150.45
Joel Moser	7/1/15-12/31/15 Mileage	535.00
MSAB Inc. Crystal Plaza One	XRY License 2/5/16-2/5/17	2995.00
Neopost USA Inc	Postal Equip Rent 1/30/16	53.85
New Century Press	Brd Minutes, notices	559.54
Northern States Supply Inc.	hardware	8.51
Northwest Iowa Comm. College N	17 Amb Mtg Cert	85.00
NW Iowa Care Connection % O'Br	FY2016 2nd Q Allocation	127061.64
PCC, Inc. Physician's Claim Co	12/1/15-12/31/15 Amb Bill	2234.93
Physio-Control, Inc. formerly	DeFib Maint 1/1/16-12/31/	3249.96
Prairie Reporting Stacy L. Wie	Depositions-State vs John	528.50
Prevent Child Abuse America	HF Fee Jan-June 2016	775.00
Print Express	Shirts/Amb Squad (18)	421.70
Reserve Account/Pitney Bowes	Meter Postage - Elections	500.00
Riverside Hoop Barns Inc.	LittleRock Salt Shed Hoop	8132.00
Rock Rapids Chamber of Commere	Booth Rent Farm&Home Show	80.00
Rocky Schlichter c/o Joyce Feld	Rent Assistance	200.00
Sanford Health	Inmate Medical/newhire tests	1552.00
Sanford Health Occupational -	12/9/15 6018 JobFunction/	145.00
Sanford Rock Rapids Hospital	Dec Emergency Grant	5416.54
Sanitation Products, Inc.	Vohl DV4000 SnowBlower	157135.00
Sioux County Auditor	FY2016 DHS Service	3500.00
Stateline Graphics	Ad for PT Resource Advoca	84.00
Sturdevant's	Battery Maint SRT Van	32.79
Sunshine Foods	Dec Food for Inmates #159	461.67
SYSCO Lincoln	12/10/15 Inmate Food	723.90
Thrifty White Pharmacy	Oct-Dec Inmate RX	443.64
Pamela R. Tille	1/15/16 Dist mtg Mileage	106.00
Trane	Jan Generator Maint	322.15
United Healthcare Attn:Recover	Overpayment/payment error	76.00
Vander Lee Motors	A-2 Replace Lenses/Wiper	200.72
Verizon Wireless	1/10/16-2/9/16 Cell Phone	137.70
Woodward Youth Corporation c/o	Dec Juv Shelter #2632796F	1295.80
Grand Total		328481.10

General Basic Fund	34,697.17
Mental Health Fund	127,061.64
Rural Services Basic Fund	635.00
Secondary Road Fund	165,465.30
Surcharge on E911	40.78
Emergency Management Services	54.99
Co. Assessor Agency Fund	526.22

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
February 1, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the January 25, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

The Mural Society of Rock Rapids has submitted a request to the Board of Supervisors regarding putting a 4x8 mural on the East wall of the Annex Building. The family of the founders of DGR approached the Society and would like to put up the mural with no cost to the county. Motion by Peters, second by Koedam to approve mural request. Motion carried.

The Board reviewed the Sheriff's Quarterly report.

Treasurer Russ Hopp was present to discuss the Treasurer's budget for FY16/17.

There was discussion on how to be the most fiscally responsible with Dept. 55 dollars. This department holds the revenue the county receives from having Grand Falls Casino and Golf Resort in Lyon County. The largest challenge currently facing the county would be the state of the infrastructure. The Board stated that the projects that were brought forth for budgeting for 16/17 from Dept. 55 are all good projects, but there needs to be a priority system set. As for the dollars proposed to be designated for 16/17 for upcoming projects, it was mentioned that maybe those projects should be moved. The Board decided to designate \$50,000 for Blood Run, and \$150,000 for a Rock Rapids Shop. The Board also allocated \$200,000 to conservation for 16/17 and asked Smit to work with Van Otterloo to determine what of that amount will be spent in FY16/17 and what Van Otterloo would like to bank for future projects.

The Board broke for lunch at 12:15 p.m.

The Board reconvened at 1:00 p.m.

The Board approved organizational requests for 16/17 as follows: County library \$77,500, Historical Society \$7,000, Western Iowa Tourism \$500, Compass Pointe \$11,683, Lyon County Fair Board \$16,000, RIDES \$2,400, Family Crisis \$7,500, MidSioux \$9,000, and Elderbridge \$7,202.

Engineer Sievers joined the Board to discuss her contract renewal for 16/17. Sievers stated she requests no changes to the contract. Discussion revolved around length of contract and salary. Motion by Behrens to give Sievers a one year contract with a 4% increase (\$3,897) for 16/17 setting the salary at \$101,317, second by Peters. Motion carried.

Supervisor correspondence: Koedam-Eggs & Issues, MidSioux, and IA Workforce Development; Michael-Conservation; Behrens-Eggs & Issues and NWICC Governance Board.

Handwritten claim dated 1-26-2016 in the amount of \$15,843.76 was reviewed and approved. Check sequence #120030.

Wellmark BlueCross BlueShield	1/16/16 to 1/22/16 Claims	15843.76
Grand Total		15843.76

Health Insurance Fund 15,843.76

Handwritten claim dated 1-28-2016 in the amount of \$252.00 was reviewed and approved. Check sequence#120154.

Iowa Department of Revenue -	Oct-Dec 2015 Excise Tax	252.00
Grand Total		252.00

General Basic Fund 252.00

Payroll dated 1-29-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$188,744.81 is listed by fund.

General Basic Fund	118,514.02
MH-DD Fund	1,066.05
Rural Service Basic Fund	18,255.44
Economic Development Fund	3,276.28
Secondary Road Fund	37,072.80
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.46

Payroll Disbursement Register in the amount of \$274,016.50 is listed by Fund.

General Basic Fund	96,831.97
General Supplemental Fund	52,769.77
MH-DD Fund	1,250.90
Rural Services Basic Fund	33,457.37
Economic Development Fund	4,252.63
Secondary Road Fund	72,292.07
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.84

Claims dated 2-1-2016 in the amount of \$56,327.19 were reviewed and approved. Check sequence #120155-120191.

Steven Ageson	steel toe shoes	180.00
Airgas USA LLC	ear plugs, safety glasses	139.43
Alliant Energy	George/Little Rock shop	1098.67
Butler Machinery Company	bushing #55	90.40
Calhoun-Burns & Associate Inc.	bridge insp,5 bridge design	20240.40
Century Link	911 Recurring 712-233-006	409.33
City of George	utilities	26.25

City of Larchwood	utilities	100.08
City of Rock Rapids Municipal	utilities	1193.12
Class C Solutions Group	hardware	794.49
Culligan Soft Water Serv.	Little Rock - 11/1/15-2/2	52.00
Dakota Fluid Power Inc.	hose assembly #21	198.24
Doon Press	bridge plank for sale, notices	103.82
George Office Products	paper	53.98
Russ Hopp	ISAC Mtg, Mileage/meals	264.13
I Wireless	Cell Phone 1/16-2/15 #667	86.61
I-State Truck Center	ABS sensor, bracket, parts	14381.53
Iowa Communities Assur Pool	add'l insurance - motorgr	433.63
Iowa Dept of Transportation	beam machine repair	50.00
ISAC	Spring School Reg - L Sie	170.00
MD Products & Solutions, Inc.	fender, bracket, arm	250.48
MidAmerican Energy	utilities	456.04
Mills & Miller, Inc.	26.35 tons salt	1660.05
Modern Gas Company	225.1 gal LP gas	200.34
RB Electric Inc.	Lester shop outdoor light	1087.68
RDO Equipment Company	window #62, oil	638.27
Rock Rapids Ace Hardware	chainsaw, drain cleaner	337.82
Sanitation Products, Inc.	parts for Falls Wing Plow	1878.20
Sioux City Foundry Co.	shoes 8"	8350.00
Softree Technical Systems Inc.	RoadEng Annual Subscripti	450.00
Superior Garage Door Inc	overhead dr repair LW/IW	243.00
Verizon Wireless	cell phone Eng Office	709.20
Grand Total		56327.19

General Basic Fund	264.13
Economic Development Fund	86.61
Secondary Road Fund	55,567.12
Surcharge on E911	409.33

There being no further business there was a motion by Koedam, seconded by Michael to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
February 10, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the February 1, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

Emergency Management Director Arden Kopischke presented the EMA budget for 16/17. The county is being asked to increase the contribution from the general fund to \$64,518 for 16/17 compared to \$42,951 from 15/16. Kopischke also talked about the possible change in the HazMat agreement with Sioux City. Currently the county pays \$.85/population and the agreement is looking to go to \$1.00/population. Kopischke is looking into possibly moving to a group out of Sioux Falls, SD. The Board approved the EMA budget for 16/17.

Jed DeSmet was on the agenda but did not appear for his appointment.

The Board approved delinquent ambulance write offs for: 2012 \$3,059.80; 2013 \$1,013; 2014 \$2,061.17; and 2015 \$1,392.80 for a total amount of \$7,526.77. Motion by Michael, second by Peters to write off ambulance amounts presented for a total \$7,526.77. Motion carried.

Budget discussion:

Secondary Roads: Auditor Smit explained to the Board that the health insurance and deferred comp amounts are overstated in the re-estimate and 16/17 numbers. Smit has called Sievers but has not yet been able to talk with Sievers regarding changing it. Smit would also like to get a copy of proposed construction projects for 16/17 as well.

Ambulance - Board approved the 16/17 budget including increasing EMT pay to \$4.00/hour on call and \$10.00/hour for active pay, and to pay a minimum call pay of one hour for calls less than an hour. These changes start 7-1-2016.  
Dept. 50 Board Control - Board approved the request from EMA for a county contribution of \$64,581 for FY16/17. The Board also approved leaving the rural service levy at the max of 3.95 and allocating \$600,000 for projects for secondary roads. The Board requests a plan of the projects from Engineer Sievers before the budget hearing.

Dept. 55 FY15/16 changes: The Board approved increasing FY15/16 dollars to \$115,000 (from \$100,000) for repair and maintenance line to include mildew restoration and installation of fans to increase air movement in dome. The Board also moved the \$13,715 housing study, \$2,000 natural gas study, and \$2,000 strategic planning dollars to Fund 32000 to be used out of the economic development fund. (total \$17,715)

FY16/17: Board approved budgeting \$100,000 for: Mural restoration, original blueprint restoration, sprinkler systems at sheriff office and annex building, and for work to be done in the parking lot by Veteran Affairs/Conservation. The Board also approved \$75,000 for an East shelter renovation at Lake Pahoja. Dollars to be designated for 16/17 are: Blood Run

\$50,000, Rock Rapids Sec Rd Shop \$150,000 and Conservation Nature Center \$125,000.

Dept. 99 Non Departmental - FY 16/17 The Board again budgeted for a safety program but have not yet determined as to whether or not they will continue in the Shield program or create their own. The Board also approved a fee for service proposal from Ahlers & Cooney Law firm. It is intended to use the firm for advice/consultation when needed regarding HR, ACA and other employee issues should they arise. A handbook revision with Ahlers and Cooney was also approved.

All other budgets were approved as presented in prior meetings. Fund balance Assigned designated for a purpose: General Basic/General Basic Sub-fund: \$150,000 ambulance rig; \$200,000 Blood Run, \$125,000 Conservation Nature Center, and \$150,000 New Rock Rapids Secondary Road Shop.

Levies for 16/17: General Basic Levy 3.50 (max), General supplemental .91580 (FY 15/16 1.00605), Mental Health .28403 (FY15/16 .30256), Rural Service 3.95 (max), Debt Service levy .25925 (FY15/16 .27984).

The board recessed for lunch at noon and reconvened at 1:00 p.m. Supervisor Michael did not return for the afternoon session.

A phone conference with Larry Burger, Maggie Burger, and Charlotte Nielsen with Speer Financial was held at 1:00 p.m. to discuss bonding options for infrastructure in Lyon County. Speer affirmed that the county will have no financial obligation to Speer until bonds are issued. It was explained that the next step in the process would be to meet with the Engineer and a couple of the Board members to figure out what projects should/would be done. This step needs to be done before Speer can make any type of repayment schedule. After projects are decided and a plan is in place, then the Board would need to work with Speer and a bonding attorney to lay out the options on approving debt issuance. It was decided to move ahead with the process to see what options Speer would recommend. Motion by Peters, second by Behrens to approve and have chairman sign the financial services agreement allowing Speer to work with Lyon County. Motion carried. It was also decided that Supervisors Peters and Behrens would sit on the bonding work committee.

#### Employment changes:

Ambulance- Lyon County Ambulance has Rebecca Bickerstaff enrolled as a student in the hybrid EMT course through NICC. Class started January 11<sup>th</sup> and will be done mid-May.

Sheriff- Michael J. DeBruin has been hired as a courthouse security officer as of Jan 11, 2016 at \$23.97/hour.

Courthouse- Hourly wage for Virginia Wibben, part time custodian, will increase to \$12.00/hour as of Feb. 1, 2016.

Claims dated 2-10-2016 in the amount of \$60,937.19 were reviewed and approved. Check sequence #120192-120298.

A & B Business Solutions

1/21/-2/20/16 Copier Cont

554.74

2-10-2016

Advanced Systems, Inc.	2/7-5/6/2016 Copier contr	92.16
Alliance Communications	LW,AV,IW and LT telephone	132.51
Auditor of State	FY2015 Audit Filing Fee	625.00
Kristi Baker	2 Doon Twp mtgs	30.00
Michael Boer	2 Doon Twp mtgs	30.00
Vicki Borman	Jan Miles(751),cellphn reimb	390.50
C.J. Cooper & Associates	pre-employ drug test	35.00
Carpenter Uniform/Promotional	Uniforms 601	136.30
Century Link - Business	12/16-1/15/16 Long dist	212.89
City of Rock Rapids Municipal	Dec Utilities	6380.48
Consolidated Communications fo	Monthly Telephone,911 recurr	1381.43
Corner Rexall Drugs	First Aid Kits restocked/	41.73
Corner Service	ATF fluid	8.40
Melinda DeJong	January Mileage - 300 Mil	150.00
Denny's Sanitation Inc.	Jan Monthly Garage Servic	177.00
Connie Douglass	January Cell Phone Reimb	15.00
Electronic Engineering	Headlight Flashers,console, Repeater maint	1073.32
Equipment Blades Inc.	4-4' one way blades/strap	1808.00
Frank Dunn Company Frank Dunn	1 pallet hi performance p	789.00
George Office Products	Office Supplies,ergo chair	1748.60
H & S Homebuilding Center	drill bits	15.01
Health Service of Lyon Co	Flu Shot 1/8/16	25.00
Char Huisman	January Cell Phone Reimb	15.00
IMAGETek, Inc.	Cloud Backup Feb2016-July	474.00
Innovative Benefit Consultants	Jan Benefit Services 85X2	1700.00
Iowa DARE Conference Registrat	2016 Membership Dues	50.00
Iowa Secretary of State	NotaryPublic Application-	30.00
Jack's Uniforms & Equipment	New Boots 608 Minor	143.94
Jim Hawk Tr Trailers Inc.	wheel stud #6,brakes,lights	820.24
Jurrens Funeral Home	Transport, funeral assit	2000.00
Shannon Klarenbeek	Jan Miles(157),cellphn reimb	93.50
Eric Kupferschmid	Reimb:Postage 1/30/16 Pag	7.35
Marilyn Lafrenz	Jan Miles(823),cellphn reimb	426.50
Larchwood Quick Stop	24 gal gasahol	42.06
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	60.25
Lyon County Sheriff Dept.	Sheriff Fees	198.90
Mac's Inc.	gorilla tape	19.98
Mail Services. LLC	February Renewals postage	352.04
Marco	10/27/15-1/26/16 Copier M	87.62
Matheson Tri-Gas Inc	1/28/16 Oxygen	114.40
Medical Excess	Feb Transplant Ins 22s/63f	1526.82
Sarah Merry-Skoglund	Jan Miles(292),cellphn reimb	161.00
Modern Gas Company	225.1 gal LP gas	200.34
Joanne Montag	Jan Mile(138),cellphn reimb	84.00
New Century Press	Semi-annual,brd minutes,zoning	142.65
Northwest Iowa Regional Housin	FY2016 Local Matach	5579.00
OakLeaf Property Management	Rent Assistance	100.00
P & W Paging & Wireless	911 Share of 5 Pagers/GE	1476.00
Popkes Car Care, Inc.	Jan Fuel 59.53 G Dyed Diesel	121.77
Premier Communications	February Telephone	2462.25
Premier Network Solutions d/b/	2 25' Cat 5e Cable,feb IT	2371.00
Wayne Ranschau	2 Doon Twp mtgs	30.00
Rapid Auto Repair Michael D. K	Service A1,A2 & A3	209.85
RB Electric Inc.	1/14/16 2 ballast in Crth	110.98
Xochitl Robison	Jan Interpreter Hrs/5.25	115.50
Rock Rapids Ace Hardware	PVC, paint, filters	326.64



Lisa R. Rockhill	Jan Miles(146),cellphn reimb	88.00
Sanford USD Medical Center	Inmate jail visits	100.00
Sara's Sewing	Sew Patches/Jailer unifor	52.00
Secure Benefits System	2016 Yearly Flex Plan Fee	132.25
Steve Simons	Jan Miles(919),paper sub.	479.50
Sioux Falls Two Way Radio	Replace Radio Antenna/Bas	396.94
Melissa Stillson	Jan Miles(96),cellphn reimb	63.00
Sturdevant's	parts,anti seize lub,supplies	152.74
Sunshine Foods	coffee - RR shop	6.99
Superior Garage Door Inc	repair RR shop overhead dr	1008.42
The Shop	headlight 604	18.02
Troy Thiessen	2 Doon Twp mtgs	30.00
Todd's True Value	clevis,cleaner,silicone	99.25
Town & Country	garbage service - LRock	22.88
U.S. Cellular	1/22/16-2/21/16 WiFi Tabl	140.16
U.S. Postal Service CMRS-TMS #	Postage/Sheriff	500.00
United States Police Canine A	Narcotic Training 4/11-4/	75.00
US Bank - Purchase Card Purcha	Microsoft ProPlus,lodging,meals	743.05
US Bank Equipment Finance	1/9/16-2/9/16 Copier Cont	154.32
Vander Haag's Inc.	Wheel, Rear Hub #6	500.00
Vander Lee Motors	Service,new alt,batteries	1245.86
Verizon Business	acct 4512330	4.96
Verizon Wireless	1/19-2/18/16 Cellphn,hotspot	142.15
Gary Vogel	meal expense - Recert Cla	7.27
Wall Street Printers	Immunization Handouts	137.50
Wellmark BlueCross BlueShield	2-1-16 to 2-5-16 Claims	15309.06
Wells Fargo Bank	Jan-June2016 Custodian Fe	750.00
Bonnie Wilson	January Cell Phone Reimb	15.00
Woodbury County Auditor	FY15/2016 CrtAdmin Office	648.03
ZOLL Medical Corporation	Autopulse bands/CPR	409.19
Grand Total		60937.19

General Basic Fund	25,594.05
Rural Services Basic Fund	161.80
Economic Development Fund	6,059.60
Secondary Road Fund	5,964.76
Surcharge on E911	4,346.09
Emergency Management Services	92.11
Co. Assessor Agency Fund	157.90
Health Insurance Fund	18,560.88

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
February 22, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

Engineer Sievers asked to be moved up on the agenda as the only item Sievers has is the Board approval on the final acceptance of project ER-C060(110)-58-60, Doon bridge underpass. Motion by Peters, second by Behrens to approve and have Chairman sign final acceptance. Motion carried.

Emilly Austin, Heritage Days Road Race Director, called in to talk with the Board regarding the race for 2016. Austin stated that the County Engineer, law enforcement and EMS have been contacted. Per the advice of the County Attorney the Board requested a copy of liability insurance. Austin will direct a copy of the insurance to the County Attorney when it is received in June. Austin asked if other events will be held to the same standards. The Board stated that they would be putting together a policy for such events and will disburse it to the communities in the county to make them all aware of the requirements. The Board thanked Austin for calling in. The event was approved for 2016 with receipt of insurance coverage in June.

Scott Ahlgren with the National Multiple Sclerosis Society called in to visit with the Board regarding a MS Bike ride on August 6<sup>th</sup>. Ahlgren will be using numerous volunteers directing the riders and doesn't feel at this time using local ems or law enforcement will be necessary. The Board thanked Ahlgren for all of the information regarding the event. The event was approved for 2016.

The minutes of the February 10, 2016 meeting were reviewed. Motion by Koedam to approve minutes, seconded by Peters. Motion carried.

David De Noble with De Noble, Austin & Company PC presented the FY 2014/2015 audit review.

Rock Rapids Development Director John Hulshof, Kids Club Inc. Director Desiree Koop, and Theresa Hoogendoorn were present to represent Rock Rapids Kids Club and request the County's help in paying off a \$125,000 loan. Kids Club has a \$125,000 loan for overrun costs that they are asking major employers to help pay off in order to not pass the cost onto families that use the facility. Kids Club is asking for Lyon County to consider a \$25,000 donation to the project. Lyon County employee families make up about 20% of the families that use the Club for daycare on a regular basis. The Board discussed giving a donation and decided to table the decision until next week.

The Board recessed at 11:15 a.m. to take part in the Assessor's Conference meeting. Assessor Marilee Schleusner read the minutes from the prior meeting. Minutes were approved. The public hearing was opened at 11:25 a.m. and Chairman Bosch asked for any questions regarding the Assessor's budget

for fiscal year 2016/2017. Schleusner brought up the opportunity to increase the resolution on the next pictometry flyover from 9 inch to 6 inch. The better resolution would increase the cost of the payment by roughly \$1,700 for each of the three funds (General Basic, Rural Services, and Assessor). Bosch closed the hearing at 11:35 a.m. due to no other questions regarding the budget. Motion by Scott Lee, second by Dean Snyders to approve assessor's budget for FY 16/17. Motion carried. Motion by Dave Jans, second by Supervisor Behrens to adjourn. Motion carried.

The Board received liquor license applications from: Meadow Acres Golf Course (Class C), Rock River Golf and Country Club (Class A), and Otter Valley Country Club (Class C). Motion by Koedam, second by Behrens to approve and have Chairman sign the liquor licenses for all entities. Motion carried.

The Board needs to set a public hearing for the FY 2016/2017 budget hearing. Motion by Behrens, second by Peters to set the hearing for March 7<sup>th</sup> at 11:00 a.m. Motion carried.

The Board also needs to set a public hearing to take comments on the rezoning of Parcels A and B in NW ¼ Section 27 of Dale Township. Motion by Behrens, second by Koedam to set public hearing for March 14, 2016 at 11:00 a.m.

Resolution 2016-06 was introduced for the transfer of TIF dollars to secondary road.

#### **Resolution 2016 - 06 Authorization to Transfer Funds Casino TIF**

**Whereas**, Iowa Code Section 403, authorizes counties to establish areas within their boundaries known as "urban renewal areas", and to exercise special powers within these areas. At their November 7, 2011 Board Meeting the Lyon County Board of Supervisors approved an Economic Development Urban Renewal Area. A special revenue fund was created; namely Casino TIF - Fund 33000.

The Secondary Road Fund has paid for all expenditures for the \$421,000 TIF debt certified on November 24, 2014. With the second half of the real estate taxes paid; repayment of \$210,746.34 will be made to the Secondary Road Fund - Fund 20000 for said advances. The payment will be made from the special revenue fund created for the Casino TIF - Fund 33000.

**Whereas**, Iowa Code Section 331.432 provides for other transfers; said transfer must be authorized by a resolution from the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize a transfer as follows:

- Transfer \$210,746.34 from the Casino TIF fund to the Secondary Road Fund.

Passed and approved this **22nd** day of **February**, 2016.

ATTEST: /s/Jen Smit  
Lyon County Auditor

/s/ Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2016-06. Motion carried.

Resolution 2016-03 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #247-LOKFC05, Bridge 3Y on Jackson Avenue needs a Temporary Construction Easement, as well as a Perpetual Easement from property owned by Kevin D. Dirks and Carol Dirks for a purchase total of \$4,100.00.

**RESOLUTION 2016-03 APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE  
PURSUANT TO IOWA CODE 331.212(d)**

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, Bridge 3Y on Jackson Avenue in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, hereinafter referred to as "DOT", and those contained in Iowa Code, the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement and a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement, as well as a Perpetual Easement, as located on said survey. The said property is owned by Kevin D. Dirks and Carol Dirks, as husband and wife, as Joint Tenants with Full Rights of Survivorship, and Not as Tenants in Common;

**WHEREAS**, said Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southwest Quarter (SW 1/4) of Section 21, Township 100 North, Range 44 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the West corner of said Section 21; thence South 01°18'42" West (all bearings assumed for purpose of this description only), a distance of 806.38 feet along the West line of said SW 1/4; thence South 88°41'18" East, a distance of 33.00 feet to the East right-of-way line of Jackson Avenue, said point being the point of beginning; thence South 88°39'09" East, a distance of 22.44 feet; thence South 01°20'51" West, a distance of 700.00 feet; thence North 88°39'09" West, a distance of 22.00 feet to said East right-of-way line; thence North 01°18'42" East, a distance of 700.00 feet along said East right-of-way line to the point of beginning.

Containing 15,554 square feet or 0.36 acres, more or less.

**WHEREAS**, said requested Temporary Construction Easement is legally described as follows:

A temporary construction easement located in part of the Southwest Quarter (SW 1/4) of Section 21, Township 100 North, Range 44 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said temporary easement being more particularly described as follows:

Commencing as a point of reference at the West 1/4 corner of said Section 21; thence South 01°18'42" West (all bearings assumed for purpose of this description only), a distance of 1,081.39 feet along the West line of said SW 1/4; thence South 88°41'18" East, a distance of 55.27 feet to the East line of above described perpetual easement, said point being the point of beginning; thence South 37°18'45" East, a distance of 64.03; thence South 01°20'51" West, a distance of 100.00 feet; thence South 40°00'26" West, a distance of 64.03 feet to said East line of above described perpetual easement; thence North 01°20'51" East, a distance of 200.00 feet along said East line of above described perpetual easement to the point of beginning.

Containing 6,000 square feet or 0.14 acres, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that Kevin D. Dirks and Carol Dirks have agreed to convey the Perpetual Easement for \$3,600 and the Temporary Construction Easement for \$500 for purchase totaling \$4,100; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a bridge for use by the traveling public.

**WHEREAS**, this Resolution was introduced and Behrens moved that said Resolution be adopted. The motion was seconded by Michael. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, and District 5. NAYS: none.

**NOW, THEREFORE, BE IT RESOLVED** by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

Passed and approved this 22nd day of February, 2016.

	/s/Randy Bosch
ATTEST: /s/Jennifer Smit	Lyon County Board of Supervisors
Lyon County Auditor	

Motion by Behrens, second by Michael to approve and have Chairman sign resolution. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Resolution 2016-04 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #249-LOKFC06, Bridge 14Y on Larch Avenue needs a Temporary Construction Easement, as well as a Perpetual Easement from property owned by Lowell Drenth and Diane Drenth for a purchase total of \$1,400.00.

**RESOLUTION 2016-04 APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE  
PURSUANT TO IOWA CODE 331.212(d)**

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, Bridge 14Y on Larch Avenue in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, hereinafter referred to as "DOT", and Iowa Code, the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement and a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement, as well as a Perpetual Easement, as located on said survey. The said property is owned by Lowell Drenth and Diane Drenth, husband and wife, as Tenants in Common;

**WHEREAS**, said Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southwest Quarter (SW 1/4) of Section 21, Township 100 North, Range 43 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Northwest corner of said SW 1/4; thence South 00°52'33" West (all bearings referenced to Grid North Iowa Real Time Network South Zone), a distance of 435.57 feet along the West line of said SW 1/4; thence South 89°07'27" East, a distance of 33.00 feet to the East right-of-way line of Larch Avenue, said point being the point of beginning; thence South 17°54'05" East, a distance of 52.82 feet; thence South 00°52'36" West, a distance of 200.00 feet; thence North 89°07'24" West, a distance of 17.00 feet to said East right-of-way line; thence North 00°52'33" East, a distance of 250.00 feet along said East right-of-way line to the point of beginning.

Containing 3,825 square feet or 0.09 acres, more or less.

**WHEREAS**, said requested Temporary Construction Easement is legally described as follows:

A temporary construction easement located in part of the Southwest Quarter (SW 1/4) of Section 21, Township 100 North, Range 43 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said temporary easement being more particularly described as follows:

Commencing as a point of reference at the Northwest corner of said SW 1/4; thence South 00°52'33" West (all bearings referenced to Grid North Iowa Real Time Network South Zone), a distance of 360.58 feet along the West line of said SW 1/4; thence South 89°07'27" East, a distance of 33.00 feet to the East right-of-way line of Larch Avenue, said point being the point of beginning; thence South 89°07'24" East, a distance of 67.00 feet; thence South 00°52'36" West, a distance of 600.00 feet; thence North 89°07'24" West, a distance of 67.00 feet to said East right-of-way line; thence North 00°52'33" East, a distance of 600.00 feet along said East right-of-way line to the point of beginning, excluding above described perpetual easement.

Containing 36,375 square feet or 0.84 acres, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that Lowell Drenth and Diane Drenth have agreed to convey the Perpetual Easement for \$900 and the Temporary Construction Easement for \$500 for purchase totaling \$1,400; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a bridge for use by the traveling public.

**WHEREAS**, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, and District 5. NAYS: none.

**NOW, THEREFORE, BE IT RESOLVED** by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

Passed and approved this 22nd day of February, 2016.

ATTEST:/s/Jennifer Smit  
County Auditor

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Peters, second by Behrens to approve and have Chairman sign resolution. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Resolution 2016-05 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #248-LOKFC04, Bridge 12W on 140<sup>th</sup> Street needs a Temporary Construction Easement, as well as a Perpetual Easement from property owned by Alvin Smidstra and Luella Smidstra for a purchase total of \$4,600.00.

**RESOLUTION 2016-05 APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE  
PURSUANT TO IOWA CODE 331.212(d)**

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, Bridge 12W on 140<sup>th</sup> Street in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, hereinafter referred to as "DOT", and Iowa Code, the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement and a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Temporary Construction Easement, as well as a Perpetual Easement, as located on said survey. The said property is owned by Alvin Smidstra and Luella Smidstra, husband and wife, as Joint Tenants with Full Rights of Survivorship, and not as Tenants in Common;

**WHEREAS**, said Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Northwest Quarter (NW 1/4) of Section 36, Township 100 North, Range 45 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Northwest corner of said NW 1/4; thence South 88°24'26" East (all bearings reference to Grid North Iowa Real Time Network North Zone), a distance of 199.93 feet along the North line of said NW 1/4; thence South 01°35'34" West, a distance of 33.00 feet to the South right-of-way line of 140<sup>th</sup> Street, said point being the point of beginning; thence South 88°24'26" East, a distance of 600.00 feet along said South right-of-way line; thence South 01°35'34" West, a distance of 29.50 feet; thence North 88°24'26" West, a distance of 600.00 feet; thence North 01°35'34" East, a distance of 29.50 feet to the point of beginning.

Containing 17,700 square feet, more or less.



**WHEREAS**, said requested Temporary Construction Easement is legally described as follows:

A temporary construction easement located in part of the Northwest Quarter (NW 1/4) of Section 36, Township 100 North, Range 45 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said temporary easement being more particularly described as follows:

Commencing as a point of reference at the Northwest corner of said NW 1/4; thence South 88°24'26" East (all bearings reference to Grid North Iowa Real Time Network North Zone), a distance of 199.93 feet along the North line of said NW 1/4; thence South 01°35'34" West, a distance of 33.00 feet to the South right-of-way line of 140<sup>th</sup> Street, said point also being the Northwest corner of above described perpetual easement; thence continuing South 01°35'34" West, a distance of 29.50 feet along the West line of above described perpetual easement to the Southwest corner thereof; thence South 88°24'26" East, a distance of 139.94 feet along said South line of above described perpetual easement to the point of beginning; thence continuing South 88°24'26" East, a distance of 460.06 feet along said South line of above described perpetual easement; thence South 85°30'24" West, a distance of 274.85 feet to the Northeast corner of Parcel C of said NW 1/4 according to the plat thereof recorded in Book 11 on Page 59 in the Lyon County Recorder's Office; thence North 88°24'26" West, a distance of 186.75 feet along the North line of said Parcel C; thence North 01°35'34" East, a distance of 29.14 feet to the point of beginning.

Containing 9,424 square feet, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that Alvin Smidstra and Luella Smidstra have agreed to convey the Perpetual Easement for \$4,100 and the Temporary Construction Easement for \$500 for purchase totaling \$4,600; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a concrete slab bridge for use by the traveling public.

**WHEREAS**, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, and District 5. NAYS: none.

**NOW, THEREFORE, BE IT RESOLVED** by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon

County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

Passed and approved this 22nd day of February, 2016.

ATTEST: /s/Jennifer Smit                      /s/Randy Bosch, Chairman  
County Auditor                      Lyon County Board of Supervisors

Motion by Peters, second by Behrens to approve and have Chairman sign resolution. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

The 50% of hotel motel dollars for economic development should be used to fund the \$75,000 for the East shelter budgeted in Dept. 55 for FY 16/17.

The Board of Health has approved a salary increase effective 2-1-2016 for: Melissa Stillson, Administrator to \$29.91/hr. and Connie Douglass, Bookkeeper to \$16.69/hr.

Supervisor correspondence: Behrens: Landfill mtg.; Peters-YES Center; Michael-Conservation mtg.; Bosch-emergency management budget hearing; and Koedam-NW IA Planning and Rides mtgs.

Veteran Affairs claims dated 2-10-2016 in the amount of \$807.27 were reviewed and approved. Check sequence #120299-120307.

Jerry M. Baatz	Mileage (20) Feb Mtg	10.00
Best Name Badges	Name Badge	32.10
Doon Press	Advertising	64.00
Dennis Hansmann	Mileage (30) Feb Mtg	15.00
Iowa Secretary of State	NotaryPublic Application-	30.00
MidAmerican Energy	Utility Assistance	153.00
NACVSO c/o Sarah McGinty VSR	Education	300.00
New Century Press	Advertising	120.00
Premier Communications	Office phone	83.17
Grand Total		807.27

General Basic Fund                      807.27

Conservation claims dated 2-11-2016 in the amount of \$7,418.07 were reviewed and approved. Check sequence #120362-120376.

Alliance Communications	LPRA Telephone, LD & Inte	73.00
Campbell Supply	Paint Thinner, Wood Glue	49.85
Cooperative Energy Company	Jan Fuel - 124.99 G Gasah	228.16
Dave's Bulk Service	Contract-2500 G Propane/\$	1725.00
George Office Products	2500 Camping/Entrance Env	1178.00
Leuthold Plumbing/Heating Inc	Pump and Labor for Shop H	748.71
Lyon & Sioux Rural Water	23,000 G Water,overpay burn	937.05
Lyon Rural Electric Coop	LPRA Electric	1103.03
Marco	Copier Contract	105.30
Menards	Jigsaw Blades, Hex Bolt	129.91
Menards	Grab Bar, Clip Lamp,Gloss	158.08
Premier Communications	Office Phone, LD & Intern	97.44
Stateline Graphics	3000 Park Stickers	765.00

2-22-2016

US Bank - Purchase Card Purcha	USPS, supplies, meals	97.97
Verizon Wireless	Wireless phone	21.57
Grand Total		7418.07

General Basic Fund 7,418.07

Handwritten claim dated 2-11-2016 in the amount of \$66,839.61 was reviewed and approved. Check sequence #120377.

Lyon County Treasurer - ACH I	Claims, fees, stoploss	66839.61
Grand Total		66839.61

Health Insurance Fund 66,839.61

Payroll dated 2-12-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$66,252.83 is listed by fund.

General Basic Fund	8,391.36
Rural Service Basic Fund	17,711.05
Secondary Road Fund	40,150.42

Payroll Disbursement Register in the amount of \$30,234.02 is listed by Fund.

General Basic Fund	3,333.90
Rural Services Basic Fund	8,414.72
Secondary Road Fund	18,485.40

Handwritten claim dated 2-16-2016 in the amount of \$20,692.46 was reviewed and approved. Check sequence #120378.

Wellmark BlueCross BlueShield	2/6/16-2/12/16 Claims	20692.46
Grand Total		20692.46

Health Insurance Fund 20,692.46

Claims dated 2-22-2016 in the amount of \$147,042.59 were reviewed and approved. Check sequence #120379-120482.

A & B Business Solutions	Samsung contract	161.90
Alliance Communications Attn:	Feb 911 Recurring	300.00
Alliant Energy	George/Little Rock shop	908.42
Apple Time Inc.	Items for County Fair	833.55
AT & T	911 Recurring 712-233-001	41.26
C.J. Cooper & Associates	pre-employment drug test	35.00
Campbell Supply	parts, tarps, belts for bldg	362.23
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
Cooperative Energy Company	13,868G diesel, 922.82G Gasohol, 110G oil, tires	37905.29
Cooperative Farmers Elevator	219.51G gasohol, service	533.71
Corner Rexall Drugs	Kleenex, activated charcoal	40.07
Culligan Soft Water Serv.	RR shop 12/24/15-1/29/16	51.25
Dakota Data Shred DDS	1/12/16 Shredding 708lbs	162.84
Dakota Riggers & Tool	2 winchline cables (20')	130.00

2-22-2016

DeNoble, Austin & Company PC	FY2015 Audit	46665.00
Department of Natural Resource	2 - Storm Water Permit Fe	350.00
DJ's Service	29G gasohol,1340G diesel	1940.53
Doon Press	Mtg Notices,BOS minutes	523.49
Lowell Drenth	2 Elgin Twp Mtgs	30.00
DeAnn Drewes	JAN payroll 2016 Family H	176.73
DRG Mechanical, Inc.	furnace repair - Larchwoo	100.00
Emergency Medical Products,Inc	Gloves,King LT airways	662.88
Frontier	George phone,Feb 911 Rec	177.31
Frontier Bank	2/3/16 Snow Removal Annex	90.00
George Office Products	IBM Printer Toner,binders	556.12
H & H Repair	flood light #22,wipers	77.23
Randy Hayenga	2 Elgin Twp Mtgs	30.00
Heartland Hardware LLC	rubber straps #73	13.96
Hillyard / Sioux Falls	Custodial Supplies,mat	2024.73
I-State Truck Center	mirror #4	202.85
IA Dept. of Public Safety ATTN	Jan-March Terminal Billin	1380.00
Iowa Narcotics Officers Ass'n.	2016 Membership 6010,609	400.00
ISAA c/o Wayne Schwickerath	2016 Annual Dues	650.00
ISAC	Spring School - A.Kopisch	170.00
Jack's Uniforms & Equipment	Uniform Items 603	97.84
Jurrens Funeral Home	Funeral Assistance	1250.25
Keith's Korner	Jan Fuel - 130.63 G Gasah	226.02
Roger R. Klaassen	2 Elgin Twp Mtgs	30.00
Alexandra Krull	Reimb:EMT Background check,	
	Mileage for class thru 12/21	588.00
Larchwood Lumber Company	auto fuses	3.29
Lyon County Engineer	2015 Reimb Hrs LVM Enviro	2167.23
Lyon County Sheriff Dept.	Sheriff Fees	20.00
Lyon Manor & Rehab Center	Jan Jail Meals-272@\$6.00	1632.00
Lyon Rural Electric Coop	utilities Lester/Little Rock	889.53
Matheson Tri-Gas Inc	Full/Empty Tags,oxygen	91.06
Shayne Mayer	ICAA lodging,meals,fuel	227.44
Mid Country Machinery Inc.	steer pump,seal kit#85,labor	3610.79
MidAmerican Energy	Alvord/Inwood shops	770.66
Modern Gas Company	250.2 gal LP gas	222.68
Moon Creek Veterinary Clinic	Medication for Athoes	45.97
Motorola Solutions, Inc.	Replace Sheriff Repeater/	20812.00
New Century Press	Budget hrings,mtg notices,	
	Bos minutes	345.35
Northern States Supply Inc.	2 band saw blades	130.93
Northern Truck Equip Corp	4 knuckles #6, #9	103.32
Northwest Iowa Comm. College N	EMT Hybrid Course/Bickers	1250.00
Oak Street Station	Jan Fuel - 158.37 G Gasah	311.19
Osceola County Rural Water	water - Little Rock shop	32.85
PCC, Inc. Physician's Claim Co	1/2/16-1/31/16 Amb Billin	1267.46
Kyle Peters	Wheelbarrow,razor baldes	77.19
Prevent Child Abuse America	Supv Manual Core Training	33.00
Prosecuting Attorney Training	Criminal Law Handbook 3rd	25.00
Rock Rapids Ace Hardware	Paint,supplies,keys	499.37
Rock Rapids Machine & Welding	flat iron #21,pipe,rod,shaft	61.59
Rock Rapids Municipal Housing	Rent Assistance	166.00
Sanford Health	post accident drug & alco	84.00
Sanford Health Occupational -	pre-employ job function t	100.00
Jeffery Schmidt	steel toe shoes	99.95
Steve Simons	Reimb:Lodging-PDI Mtg 2/1	114.18
Snow Removal & Sanding Arthur	Jan Snow Removal/Jail 4.5	292.50

Stateline Graphics	Advertising VA	244.00
Sturdevant's	Replace truckbed,WiperBlades	470.64
Sunshine Foods	Inmate food,coffee,supplies	739.47
SYSCO Lincoln	1/14/16 Food for Inmates	717.24
Thrifty White Pharmacy	Jan Inmate Medication HH	277.17
Trane	Feb Generator Maint	322.15
Tri-State Emergency Management	Annual 2016 Membership	10.00
US Bank - Purchase Card Purcha	Computer,scanner,projector,	
	Seminars,USPS,fuel,firewall	6299.12
Verizon Wireless	1/24-2/23 Cellphones/AirC	1345.91
Woodward Youth Corporation c/o	Jan Juv Shelter #2632796F	1170.40
Grand Total		147042.59

General Basic Fund	73,066.81
Rural Services Basic Fund	2,279.67
Economic Development Fund	114.18
Secondary Road Fund	48,550.20
Surcharge on E911	21,308.95
Emergency Management Services	1,043.82
Co. Assessor Agency Fund	678.96

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
February 29, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Michael was absent.

The minutes of the February 22, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

The Board discussed a contribution to Kid's Club, a 501c3 non-profit to help pay for their new building construction project. The economic development contribution would come from the Lyon County Economic Development Project Fund. The project fund consists of monetary contributions from county businesses in support of economic development projects. The Board feels the contribution would fulfil economic development needs as the project will maintain jobs in the county and help fill the need for daycare for families looking to move to the area. It was discussed last week that quality daycare, along with schools, workforce and housing is instrumental in drawing workers to Lyon County. Motion by Koedam, second by Behrens to make a \$25,000 contribution to Rock Rapids Kid's Club from the Lyon County Economic Development Project Fund to help to pay for the new building construction project. Motion carried. The Board will authorize the donation in resolution form in an upcoming meeting.

Grand Falls Casino and Resort submitted a Class B and Class E liquor license. Motion by Koedam, second by Peters to approve and have Chairman sign both liquor licenses for Grand Falls Casino and Resort. Motion carried.

John Smidstra joined the Board to discuss the open Weed Commissioner position. The position needs to be filled by a certified pesticide applicator per changes in the Iowa Administrative Code. The candidate needs to pass both the core exam and either category 1A or category 6 exams. The Board encouraged Smidstra to take the test and stated they would hold the position for a short time to allow Smidstra to take the test. Smidstra stated he would contact the Board if he decides not to take the test. The Board thanked Smidstra for coming in.

Motion by Peters, second by Behrens to approve and have Chairman sign the GASB Nyhart Service Agreement. Motion carried.

Engineer Sievers presented the bid letting numbers for FEMA bridge project L-(3Y)-73-60 on Jackson Avenue between 120<sup>th</sup> and 140<sup>th</sup> Street. There were three bidders: Prahm Construction at \$530,391.60, Graves Construction Co., Inc. at \$543,652.90, and Dixon Construction Co. at \$581,835.90. The project has a late start date as May 2, 2016. Project will be funded by: FEMA 75%, State 15% and the County will pay 10% of project. Motion by Peters, second by Behrens to approve Prahm Construction as low bidder and sign contract for \$530,391.60. Motion carried.

Sievers asked for approval of final project plans for FEMA bridge project L-(12W)-73-60 on 140<sup>th</sup> Street in Riverside Township. Motion by Peters, second by Behrens to approve and have Chairman sign the project plans. Motion carried.

Sievers presented 16 utility accommodation applications from Lyon REC. As the applications are asking to be put in on A18 and this area has had slides in the past, Sievers is concerned that the plans do not state where or how the utility will be run. If they are run in the shoulder there may be more possibility for slides in the future. The Board asked Sievers to contact Lyon REC to invite them to the next meeting to talk more about the type of installation of the utility. Signing the applications was tabled until further discussion with REC.

FEMA bridge project L-(14Y)-73-60 on Larch Avenue in Elgin Township, had three bidders. Bids were: Prahm Construction at 398,464.65, Graves Construction Co. at \$416,690.44, and Dixon Construction Co. at \$441,147.00. The project states a late start date of May 2, 2016. Project will be funded by: FEMA 75%, State 15% and the County will pay 10% of project. Motion by Peters, second by Behrens to approve Prahm Construction as low bidder and sign contract with for \$398,464.65. Motion carried.

Sievers presented the Board a Map 21 project application for A34. Sievers is looking to apply for Map 21 funds for the STP-A34 project which would be a 5" PCC overlay from the west intersection of K30 east to US Hwy 75. Motion by Koedam, second by Behrens to support and have Chairman sign the Map 21 STP-A34 application. Motion carried.

Sievers also presented a Map 21 project application for A18. This project would be a 5" PCC overlay for 5.6 miles starting at South Dakota line east to IA Hwy 9. Motion by Peters, second by Behrens to support and have Chairman sign the Map 21 STP-A18 application. Motion carried.

As gravel prices went up almost 40%, Sievers feels it may be more cost effective to purchase gravel pups and haul gravel. Due to this, Sievers stated that two gravel pups will be purchased in 16/17 and the sidedump will be pushed back in the equipment schedule.

Sievers presented the information for a new 2017 Truck with stainless steel dump box, snow equipment and tailgate sander. The costs for trucks were: \$116,590 Freightliner, \$120,178 Western Star, and \$125,645 International. The add-ons for equipment were: \$84,356 Northern Truck Equipment (not all stainless steel) and \$88,076 Sanitation Products, Inc (all stainless steel). Sievers recommends the Freightliner truck with the add-ons by Sanitation Products for a total of \$204,666. The Board agreed on the decision to purchase stainless steel.

Sievers brought a map of rural service projects that would be done with the \$600,000 budgeted in rural services for 16/17. Sievers explained that by allowing the dollars from rural services to be used for such projects, the county should have completed the replacement of all single span bridges by

the end of 18/19. The map contains 11 different locations throughout the county. As the projects do not have detailed plans drawn out yet, the amounts are estimates. If funds would run out (\$600,000), a smaller project may be cut or local dollars from secondary roads might be used depending on cost.

The 16/17 estimated construction schedule contains two TIF projects (bridge/culvert) that won't be funded by the TIF dollars, a local dollars PCC overlay on A44, an STP funded PCC overlay on A34 East of George to the Osceola line, a local dollars micro surfacing project on L22, a BRS funded bridge project on A52 south of George, and a local dollars bridge project including 2 bridges in Garfield Township. The estimated construction amount for 16/17 currently totals \$1,960,000. All of the projects are not guaranteed to take place in 16/17 as it is an estimated construction plan for 16/17.

Sievers asked the Board to allow secondary roads to move the dollars that were over budgeted for health insurance for 16/17 into the construction part of the budget. The Board agreed to the move of dollars (\$101,952) and the topic will be noted at the budget hearing on March 7<sup>th</sup>.

Sievers informed the Board that the secondary roads department plans to advertise for a summer intern. Sievers is hopeful this will entice college students in this field of study to apply for experience and give the department a possible permanent employee in the future.

Correspondence: Behrens-NW IA Regional Housing Authority, NW IA Care Connections Governance Board, and Eggs and Issues; Koedam-MidSioux and Eggs and Issues; Bosch-Seasons; Peters-Eggs and Issues.

Payroll dated 2-29-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$184,092.39 is listed by fund.

General Basic Fund	113,171.06
MH-DD Fund	1,175.24
Rural Service Basic Fund	18,255.44
Economic Development Fund	3,276.28
Secondary Road Fund	37,654.15
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.46

Payroll Disbursement Register in the amount of \$269,941.39 is listed by Fund.

General Basic Fund	92,696.48
General Supplemental Fund	52,012.43
MH-DD Fund	1,304.03
Rural Services Basic Fund	33,030.33
Economic Development Fund	4,252.63



Secondary Road Fund	73,483.70
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.84

Handwritten claims dated 2-23-2016 in the amount of \$43,403.20 were reviewed and approved. Check sequence #120483.

Wellmark BlueCross BlueShield	2/13/16-2/19/16 claims	43403.20
Grand Total		43403.20

Health Insurance Fund	43,403.20
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Claims dated 2-29-2016 in the amount of \$93,628.20 were reviewed and approved. Check sequence #120608-120609.

Prahm Construction Inc.	L(51R) & L(36W) Bridges	93628.20
Grand Total		93628.20

Secondary Road Fund	93,628.20
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There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
March 7, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was absent

The minutes of the February 29, 2016 meeting were reviewed. Motion made by Behrens to approve minutes with corrections, seconded by Peters. Motion carried.

Supervisor Koedam joined the meeting at 9:30 a.m.

Economic Development Director Steve Simons informed the Board of the last two upcoming Blood Run information meetings on March 9 & 10. Simons also asked the Board if they would allow Simons to be a contact person for the Rock Rapids Development Corporation in any requests from Sanford Health for economic development assistance. The Board agreed to allow Simons to serve as the contact person.

Lyon County Safety Committee has updated the blood borne pathogens policy and needs the Board's approval. Motion by Behrens, second by Michael to approve and have Chairman sign the updated blood borne pathogens policy. Motion carried.

Leroy Wielenga and Dusty Timmerman with Lyon REC were present along with County Engineer Laura Sievers to discuss the utility accommodation application for placing utilities in REC's Proposed Section 406 Project Phase II. The project will be a 3 year project to put an estimated 90 miles of line underground. Sievers and the Board were concerned with Section 1-8 of the plan as it contains putting utility lines along A18 as in the past the County has had multiple slides. Putting lines in the shoulder has the potential to weaken the shoulder thereby increasing the possibility of more slides. Wielenga stated that they plan to work with the Engineer's Office to determine whether or not the sites will be bored or cut in. Wielenga also stated that on blacktops REC'S normal placement is up near the fence line, which would be the case in Sect 1-8. This placement plan reassured the Board and Sievers as it lowers the possibility of slides. It was decided that Wielenga and Lyon County Road Superintendent Gary Vogel will meet to discuss the project sections and notes will be made on the permits given to the contractor doing the work. Motion by Peters to approve and have Chairman sign utility accommodation application for section 1-8 with county engineer's approval, second by Michael. Motion carried. Motion by Michael, second by Koedam to approve and have Chairman sign all other sections (3-1, 3-2, 3-4, and 4-1 map available at Engineer's Office) of utility applications for Proposed Section 406 Project Phase II. Motion carried.

Premier Communications was present to inform the Board of Premier's plan to bury fiber optic lines and replace copper lines on the East end of the county near Little Rock. Sievers will have Road Superintendent Vogel look at the areas to make sure there aren't any with narrow shoulders prone to sliding.

Supervisors Correspondence: Peters-Compass Pointe, Shield, and met with Engineer, Supervisor Behrens and residents of Dale Township; Koedam-Compass Pointe; Behrens-met with Engineer, Supervisor Peters and residents of Dale Township.

The Board moved across the hallway to the Conference Room to hold the public hearing for the FY 2016/2017 Budget. Chairman Bosch opened the public hearing at 11:09 a.m. with Engineer Laura Sievers, Treasurer Russell Hopp, Recorder Eldon Kruse, Economic Development Director Steve Simons, Sheriff Stewart Vander Stoep, Auditor Jen Smit and Verdonna Kelly present. Bosch talked about the levies for 16/17, the valuation increase over 15/16, fund balances and the projects being done out of Dept.55. It was asked where the county planned on building a new secondary road shop. Sievers reported that the county is still looking for a site and that it would ideally be located near the outside of Rock Rapids. The public hearing was closed by Chairman Bosch at 11:16 a.m.

Resolution 2016-07 was introduced by Chairman Bosch. Due to Senate File 167 passed last year, the Board now needs to set elected official salaries by resolution.

#### **RESOLUTION 2016-07**

WHEREAS, the Lyon County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Lyon County Compensation Board met on November 4, 2015, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2016:

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$57,987	2%	\$59,147
County Attorney	\$95,886	1.5%	\$97,324
Recorder	\$57,987	2%	\$59,147
Sheriff	\$81,839	2%	\$83,476
Supervisors(4)	\$25,928	2%	\$26,447
Board Chair	\$26,992	2%	\$27,532
Treasurer	\$57,987	2%	\$59,147

THEREFORE, BE IT RESOLVED that the Lyon County Board of Supervisors approves the following the salary adjustments for the following elected officials for the fiscal year beginning July 1, 2016.

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$57,987	2%	\$59,147
County Attorney	\$95,886	1.5%	\$97,324
Recorder	\$57,987	2%	\$59,147
Sheriff	\$81,839	2%	\$83,476
Supervisors (4)	\$25,928	1%	\$26,187
Board Chair	\$26,992	1%	\$27,262
Treasurer	\$57,987	2%	\$59,147

Approved this 7<sup>th</sup> day of March, 2016.

LYON COUNTY BOARD OF SUPERVISORS  
/s/Randy Bosch, Chairperson

ATTEST:  
/s/Jen Smit, County Auditor

AYE:/s/Kirk Peters      /s/Mark Behrens      /s/Merle Koedam      /s/Steve Michaels  
Supervisor              Supervisor              Supervisor              Supervisor

NAY: NONE

Motion by Michaels, second by Peters to approve and sign Resolution 2016-07.  
Motion carried.

Resolution 2016-08 adopting the 2016-2017 budget was introduced by Chairman Bosch for approval.

**RESOLUTION 2016-08 ADOPTION OF 2016/2017 BUDGET**

**WHEREAS** Lyon County, Iowa held a Public Hearing on March 7, 2016 for input for the 2016/2017 Fiscal Year Budget and County Levies.

**WHEREAS** Iowa Code Section 331.434 authorizes the board of each county to certify property taxes annually at its March session.

**THEREFORE** on March 7, 2016 the Lyon County Board of Supervisors approved the following levies and property tax asking.

**Levies**

3.50000	General Basic Levy
0.91580	General Supplemental Levy
0.28403	Mental Health Levy
3.95000	Rural Service Levy
0.25925	Debt Service Levy
-----	
8.90908	Total Levies

**Property Tax Levied Dollars**

3,029,348	General Basic
792,651	General Supplemental
245,836	Mental Health
2,644,812	Rural Service
236,100	Debt Service
-----	
6,948,747	Total Property Tax Dollars

**Committed Funds**

\$ 75,419	Fund 15000 - Economic Development Fund
\$104,095	Fund 32000 - Development Project Fund
\$239,825	Fund 71000 - Conservation Projects & Acquisition Fund
-----	
\$419,339	Total Committed Funds

**Passed and approved this 7<sup>th</sup> day of March, 2016.**

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jennifer Smit  
Lyon County Auditor

Motion by Behrens, second by Koedam to approve and have Chairman sign  
Resolution 2016-08. Motion carried.

Handwritten claim dated 3-1-2016 in the amount of \$17,077.06 was reviewed and  
approved. Check sequence #120610.

Wellmark BlueCross BlueShield	2/20/16-2/26/16 Claims	17077.06
Grand Total		17077.06

Health Insurance Fund 17,077.06

Claims dated 3-7-2016 in the amount of \$113,633.55 were reviewed and  
approved. Check sequence #120611-120737.

A & B Business Solutions	2/21/16-3/20/16 copy mach	554.74
Ahlers & Cooney, P.C. Attn: Ac	1-9-16 HR Question	36.00
Airgas USA LLC	argon, oxygen	68.00
Alliance Communications Attn:	911 Recurring, phone serv	430.98
Arrow Manufacturing, Inc.	strobe light #5	228.90
Rick Bos	Reimb:10/23/15 Fuel - 8 G	17.00
Ron Bos	3 Richland Twp Mtgs	45.00
Calhoun-Burns & Associate Inc.	bridge insp, 5 bridge designs	40514.50
Century Link	911 Recurring 712-233-006	423.39
Century Link - Business	long dist service	217.56
City of George	utilities	26.25
City of Larchwood	utilities	110.72
City of Rock Rapids Municipal	utilities	7525.70
Consolidated Communications fo	Phone, 911 recurring	1380.59
Culligan Soft Water Serv.	Salt, rental	172.25
D-P Tools Inc.	Impact wrench RR, bur set LR	439.90
Tim Dammann	steel toe shoes	139.09
Greg Dengler	2/19/16 Rock Twp Mtg	15.00
Denny's Sanitation Inc.	Garbage Service	177.00
Des Moines Stamp Mfg. Co.	Stamps/Recorder	114.95
District III Treasurer's Assn.	4/13/16 Treas Mtg Registr	14.00
Doon Rescue	NCC CEU cert cards	65.00
Lowell Drenth Diane Drenth	Perpetual/Temp easement-14Y	1400.00
O. A. Drenth	2/19/16 Rock Twp Mtg	15.00
Electronic Engineering	911 Console & Repeater Ma	1000.00
Electronic Engineering	Program/Install for SO	1662.50
Equipment Blades Inc.	plow bolts #78	24.26
Filter Care of Nebraska	cleaned filter	25.40
FleetPride	spring brake valve #20	257.41
Austin Fluit	meal exp-Certification Cl	17.97
Fred Hoppe Marital Trust Linda	Perpetual/temp easement36W	3700.00
Frontier Bank	2/15/16 Snow Removal /Ann	45.00
George EMS	NCC ceu certs, registrations	510.00
George Office Products	Paper, Office Supplies	753.38
H & H Repair	orings, tail light #26	12.75
H & S Homebuilding Center	nails, bits, hardware	55.32

Dustin J Horstman	meal exp-Certification Cl	17.21
Alvin C. Huyser	meal exp - Certification	14.98
I Wireless	2/16/16-3/15/16 Cell Phon	187.39
I-State Truck Center	oil filter kit #5	89.80
Innovative Benefit Consultants	Feb Benefit Services 85x\$20	1700.00
Inwood Hatchery & Feed Store	power washer parts - Inwo	17.50
Iowa Emergency Management Assn	2016 EMA Conf 5/11-5/13	125.00
ISAC	Spring Conf-K.Peters/Behrens	340.00
JCL Solutions-Janitors Closet	Custodial items	315.64
Jim Hawk Tr Trailers Inc.	tail light boxex,strobes,tools	546.99
Keith's Korner	Feb Fuel / 86.07 G Gasaho	135.00
Randy Kock	3 Richland Twp Mtgs	45.00
Dale Kollis	2 Richland Twp Mtgs	30.00
Larchwood EMS	NCC ceu certs,AED train	855.00
Larchwood Quick Stop	57 gal gasahol	83.95
Scott Lee	Assr Conf mtg Mileage(88)	44.00
Lester Rescue Squad	NCC ceu certs,CPR reimb	1270.00
Little Rock EMS	CPR Materials,NCC certs,EMT	2445.00
Little Rock Free Lance	Annual Subscription Renew	30.00
Lyon & Sioux Rural Water	water Lester/Larchwood shop	56.00
Lyon County Sheriff Dept.	Sheriff Fees	152.36
Lyon Manor & Rehab Center	Feb Jail Meals 148x\$6.00	888.00
Mail Services. LLC	March MV renewals - posta	419.45
Matheson Tri-Gas Inc	2/18/16 Oxygen	62.25
Medical Excess	March transplant insur	1545.12
Loren Mellema	2/19/16 Rock Twp Mtg	15.00
MidAmerican Energy	DN shop acct 11930-66002	387.45
Mindray DS USA, Inc.	Repair BP/O2 Monitor #920	345.39
Michael Munns	3 Rock Twp Mtgs	45.00
Colette Nath	2/19/16 Dist Mtg Mileage	80.00
New Century Press	Brd Minutes,bidder notice,	
	Hearing notice,help ad	740.76
Northern Truck Equip Corp	sander chain #17	1651.85
Penguin Management Inc	3/1/16-2/28/17 eDispatche	6013.00
Popkes Car Care, Inc.	94.72 G Dyed Dies,fix tire	230.71
Premier Communications	911 recu,Phn,internet,cable	2462.25
Premier Network Solutions d/b/	March IT	2362.50
Radio & TV Center	FrontEntry Camera & insta	644.22
Rapid Auto Repair Michael D. K	brakes, rotors calipers #	568.01
RB Electric Inc.	Rewire Antique Wall Sconc	543.84
Norman Rentschler	3 Richland Twp Mtgs	45.00
Rock Rapids Ace Hardware	Paint, supplies,recip saw	981.34
Rock Rapids Machine & Welding	iron, shaft, tubing	559.10
Sanford Health	Inmate Bill, Autopsy	2594.00
Sanitation Products, Inc.	6 screws for jacks on plow	846.34
Sibley Sheet Metal	Vent for Annex Bldg	125.00
Steve Simons	Reimb supplies,mileage(475)	338.24
Sioux Falls Two Way Radio	mic hanger #67	11.98
Alvin Smidstra Luella Smidstra	Perpetual/temp Easement12W	4600.00
Dean Snyders	Assr Conf Brd Mileage(28)	14.00
Barbara Sprock	Reimb:3 Iowa APCO Conf Regs	255.00
Storey Kenworthy / Matt Parrot	Absentee Voter Book #8	229.61
Sturdevant's	parts,filters	235.93
Sunshine Foods	8 Coffee/2 DeCaf,inmate food	365.39
Leslie Timmer Judith Timmer	Perpetual/temp easement-3Y	1900.00
Scott Timmer Michelle Timmer	Perpetual/temp easement-3Y	2600.00
Todd's True Value	tape, cleaner	25.26

Trane	Fix Roof top heating unit	517.75
Trane	Replace heat exchanger	4975.42
US Bank Equipment Finance	2/9/16-3/9/16 Copier Cont	154.32
Van's Auto Electric Danny D. A	alternator #68	175.00
VanderLee Motors Inc.	Patrol car service,battery	408.47
Verizon Wireless	2/19-3/18 EMA Cell Phone	92.11
Wall Street Printers	Appointment Cards	19.50
Ziegler Inc.	2-1-16Level I Insp,level 4pm	1863.66
Grand Total		113633.55

General Basic Fund	34,317.79
Rural Services Basic Fund	330.00
Economic Development Fund	425.95
Secondary Road Fund	63,792.05
Surcharge on E911	10,872.04
Emergency Management Services	217.11
Co. Assessor Agency Fund	433.49
Health Insurance Fund	3245.12

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
March 14, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 7, 2016 meeting were reviewed. Motion made by Behrens to approve minutes with the addition of the name of the representative from Premier as Les Sybesma, seconded by Koedam. Motion carried.

Motion by Koedam, second by Behrens to approve and have Chairman sign John Van Veldhuizen's weed commissioner certification. Motion carried.

The Shield contract for 16/17 was presented. The Board discussed having the county develop their own safety program. Supervisor Peters has spoken with Arden Kopischke, EMA, to see if he would be interested in taking over the safety program. The Board tabled signing the Shield contract until after talking with Kopischke again.

At 11:00 a.m. Chairman Bosch opened the public hearing to receive comments on rezoning of Parcels A & B in the NW  $\frac{1}{4}$  of Dale Township Section 27. Those present were: Zoning Administrator Pam Tille, Mike McDonald, Mike Rohde, and John Madden. Madden stated the zoning board recommended to the Board that the parcels be rezoned to A2 in order to allow a house to be built on Parcel B. No other comments were made and the public hearing was closed at 11:05 a.m.

Motion by Behrens to approve the recommendations of the zoning board to move Parcels A & B of NW  $\frac{1}{4}$  27-98-43 from A1 to A2, second by Peters. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-support, and District 5-support. Motion carried.

Chairman Bosch introduced Ordinance 2016-01 to update the zoning map for the first reading.

#### **ORDINANCE NO. 2016-01 ZONING MAP AMENDMENT**

AN ORDINANCE AMENDING THE LYON COUNTY ZONING MAP BY CHANGING THE ZONING DISTRICT BOUNDARIES AS FOLLOWS:

BOUNDARY 1: FROM A1 TO A2 ON: Parcels A & B in NW1/4 of Section 27-98-43, LYON COUNTY, IOWA.

**WHEREAS**, the Lyon County Zoning Ordinance on file in the office of the County Auditor designating certain standards as provided by Chapter 335, Code of Iowa, and

**WHEREAS**, Michael Rohde and Janna Rohde, property owners, are petitioning Lyon County for a change in the zoning district to accommodate a non-farm dwelling to be built.



**WHEREAS,** the Lyon County Planning and Zoning Commission has previously considered the zoning change and has recommended the proposed zoning amendment to the Lyon County Zoning Ordinance, Iowa;

**NOW THEREFORE IT BE ORDAINED,** by the Lyon County Board of Supervisors:

Section 1. AMEND ZONING MAP TO REFLECT CHANGE OF ZONING DISTRICT. The Zoning Ordinance and Official Zoning Map of Lyon County, Iowa is hereby amended by changing the zoning classification and zoning district on the county's Official Zoning Map for property legally described as:

Parcels A & B in NW1/4 of Section 27-98-43, Lyon County, Iowa from A1 to A2.

Section 2: REPEALER. All ordinances or parts of the previously adopted Lyon County Zoning Ordinance or Official Zoning Map in conflict with the provisions of this zoning amendment are hereby repealed.

Section 3: SEVERABILITY CLAUSE. If any section, provision or any part of this zoning amendment is determined to be invalid or unconstitutional, such adjudication shall not affect the validity of the previously adopted Lyon County Zoning Ordinance or Official Zoning Map as a whole, or any part or provision of the zoning amendment not determined to be invalid or unconstitutional.

Section 4: EFFECTIVE DATE. This zoning amendment shall be in full force and effect from after passage and publication in a newspaper of general circulation within Lyon County, Iowa.

Passed and approved this 14<sup>th</sup> day of March, 2016.

1<sup>st</sup> Reading: March 14, 2016

2<sup>nd</sup> & 3<sup>rd</sup> Reading: Waived on March 14, 2016

ATTEST:/s/ Jen Smit  
County Auditor

/s/Randy Bosch  
Chair, Board of Supervisors

Motion by Behrens to approve the 1<sup>st</sup> reading of Ordinance 2016-01, second by Peters. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-support, and District 5-support. Motion carried.

Motion by Behrens, second by Peters to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2016-01. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-Support, and District 5-support. Motion carried.

Motion by Behrens, second by Peters to approve and sign Ordinance 2016-01, amending the zoning map. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-support, and District 5-support. Motion carried.

Lyon County Sheriff has hired Anita Hopp as a part time dispatcher at \$15.00/hour starting March 7, 2016.

Supervisor correspondence: Peters-Speer Financial, ISAC, ICEA mtg., Republican county convention; Behrens-Speer Financial mtg., landfill mtg., Blood Run info mtg., Republican county convention; and Bosch-Blood Run info mtg., Republican county convention.

There was continued discussion regarding the importance for clarity of the wording for the resolution approving a contribution to Kid's Club. It was recommended by Attorney Mayer that the Board closely look at IA Code Ch. 15A and tailor a resolution that substantiates the specifics of said chapter.

Handwritten claim dated 3-9-2016 in the amount of \$30,588.33 was reviewed and approved. Check sequence #120738.

Wellmark BlueCross BlueShield	3/1/16-3/4/16 Claims	30588.33
Grand Total		30588.33

Health Insurance Fund                      30,588.33

Veteran Affairs claims dated 3-9-2016 in the amount of \$550.49 were reviewed and approved. Check sequence #120739-120748.

Jerry M. Baatz	Mileage (20) March Mtg	10.00
Corner Rexall Drugs	RX Assistance	70.66
Doon Press	Advertising	32.00
Dennis Hansmann	Mileage (30) March Mtg	15.00
IACCVSO Decatur County Veteran	Spring School	60.00
Lyon County News	Advertising	22.55
MidAmerican Energy	Utility Assistance	153.00
New Century Press	Advertising	72.00
Premier Communications	Office Phone	87.28
The Focus	Advertising	28.00
Grand Total		550.49

General Basic Fund                      550.49

Claims dated 3-14-2016 in the amount of \$54,832.52 were reviewed and approved. Check sequence #120807-120904.

A & B Business Solutions	Samsung contract	140.93
Airgas USA LLC	repair torch gun hose	84.00
Harley A. Behrens	5 Garfield Twp Mtgs	75.00
Vicki Borman	Feb Mile(673), cellphn reimb	351.50
Alan Bruggeman	3/5/16 Cleveland Twp Mtg	15.00
C.J. Cooper & Associates	3 random drug tests	105.00
Campbell Supply	shop supplies	265.55
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
Cooperative Energy Company	9653G diesel, gasohol, DEF, oil	20651.75
Cooperative Farmers Elevator	154.94G gasohol, service	314.51
Corner Rexall Drugs	Glucose, RX assistance	76.01
D-P Tools Inc.	circuit tester, impact wrench	93.29
Wesley DeGroot	4 Garfield Twp Mtgs	60.00
Melinda DeJong	Feb Mileage - 355 Miles	177.50
Kevin D. Dirks Carol Dirks	Pepetual/Temp Easement	4100.00
Doon Press	brd min, notices, ads	717.49

Connie Douglass	Feb Miles(117),cellphn reimb	73.50
Frontier	March 911 Recurring,GE shop	177.72
Kenneth Geerdes	3 Dale Twp Mtgs	45.00
George Office Products	Binders, wall pockets,Reg Tape	81.18
Greg Getting	3 Dale Twp Mtgs	45.00
H & S Homebuilding Center	Screws & dowels/Annex	11.10
Herm's Sanitation	garbage service - Inwood	51.00
David Huff	3 Dale Twp Mtgs	45.00
I-State Truck Center	aluminum wheel #22 Accide	273.62
Intek Cleaning & Restoration	clean and ozone #20	150.00
Iowa Emergency Management Assn	2016 Annual Membership	150.00
Iowa Secretary of State	Notary Renewal / J.Smit	30.00
ISAC	Spring Conf - K.Peters	170.00
Jack's Uniforms & Equipment	New Uniform hat 603	115.35
Jim Hawk Tr Trailers Inc.	brake cans, shock, pressure valve	313.21
Shannon Klarenbeek	Feb Miles(190),cellphn reimb	110.00
Marilyn Lafrenz	Feb Miles(664),cellphn reimb	347.00
Little Rock Free Lance	E Weed Comm ad,summer help ad	54.00
Lyon County News	E Weed Comm ad,summer help ad	139.40
Lyon Rural Electric Coop	utilities Lester/Little Rock	691.37
Shayne Mayer	Mileage 2/26/15 - 70 Mile	35.00
Leon Meiburg	3/5/16 Cleveland Twp Mtg	15.00
Sarah Merry-Skoglund	Feb Miles(219),cellphn reimb	124.50
Modern Gas Company	200.1 gal LP gas	178.09
Joanne Montag	Feb Miles(36),cellphn reimb	33.00
New Century Press	Brd Min, summer intern,hrings	717.87
Oak Street Station	Feb Fuel - 91 G Gasahol	138.36
Osceola County Rural Water	water - Little Rock shop	37.65
PCC, Inc. Physician's Claim Co	2/1/16-2/29/16 Amb Billin	1660.64
Carolyn Plueger Schuetts Repor	2/25/16 Deposition St vs	410.75
RB Electric Inc.	Rewire Entrance Light/Wal	431.23
RELX Inc DBA LexisNexis	Jan/Feb Online periodical	282.40
Xochitl Robison	Translation HF/Advocate/inmate	112.50
Rock Rapids Ace Hardware	11 Drawer Organizers/V Co	49.39
Rock Rapids Business Women	6 tickets-4/27/16 Shimmer	120.00
Lisa R. Rockhill	Feb cell phone reimb	15.00
Sanitation Products, Inc.	light #4	48.24
Sanofi Pasteur, Inc.	20 Does of Tenivac/Tetanu	589.01
Bob Schoo	3 Dale Twp Mtgs	45.00
Loren Silvey	3/5/16 Cleveland Twp Mtg	15.00
Eldon Sneller	3/5/16 Garfield Twp Mtg	15.00
Solutions, Inc.	3 HP CPU's / Recorder	1949.00
Stateline Graphics	Ad for Adolescent Imm Cli	84.00
Melissa Stillson	Feb Mileage - 156 Miles	78.00
Sunshine Foods	batteries	6.38
SYSCO Lincoln	2/25/16 Inmate Meals	670.34
Thrifty White Pharmacy	Dec/Jan/Feb Inmate RX	395.11
Town & Country	garbage service - Little	22.88
Trackside Repair & Towing - D	tow #22 from accident to SF	1050.00
U.S. Cellular	Cellphone, WiFi Tablet	140.16
US Bank - Purchase Card Purcha	Conf regs/USPS/computers/fuel/	
	Lodging/meals/licenses	8119.45
USPCA Region 21 Attn: Robin Mo	K9 Narcotic Cert 6010 4/1	75.00
Van't Hul Repair	steel,hydr hose,lights,labor	1041.65
Larry VanOort	3/5/16 Garfield Twp Mtg	15.00
John C. VanVeldhuizen	WeedComm Conf Reimburse	527.52
Verizon Business	acct 4512330	5.22

Verizon Wireless	2/19-3/18/16 Cellphn/aircards	1207.46
Wall Street Printers	Project Alert/bus cards	77.00
Bonnie Wilson	Feb Cellphn reimb, supplies	17.50
Ziegler Inc.	hoses,batteries,valve,labor	3894.74
Grand Total		54832.52

General Basic Fund	17,824.47
Rural Services Basic Fund	1,244.21
Secondary Road Fund	35,350.27
Surcharge on E911	129.95
Emergency Management Services	283.62

Payroll dated 3-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$61,006.64 is listed by fund.

General Basic Fund	8,246.89
Rural Service Basic Fund	18,154.99
Secondary Road Fund	34,604.76

Payroll Disbursement Register in the amount of \$27,623.33 is listed by Fund.

General Basic Fund	3,416.34
Rural Services Basic Fund	8,661.87
Secondary Road Fund	15,545.12

There being no further business there was a motion by Behrens, seconded by Michael to adjourn. Motion carried.

LYON COUNTY AUDITORS OFFICE  
March 28, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 14, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

The City of Rock Rapids has sent paperwork for the conservation property at 311 1<sup>st</sup> Avenue East regarding the 3<sup>rd</sup> round of buyouts for the FEMA program. The possibility of buying back the building from the demolition contractor for use elsewhere was discussed as well as possible costs of doing such. Motion by Peters, second by Michael to approve and have Chairman sign the affidavit for the 3<sup>rd</sup> round of FEMA buyouts with the City of Rock Rapids. Motion carried.

The emergency services contract for 2016 racing season between Lyon County Ambulance and the Lyon County Fair Association was presented for approval. Motion by Koedam, second by Behrens to approve emergency services agreement with Lyon County Fair Association. Motion carried.

Due to the Medicaid modernization program with DHS, Lyon County Ambulance Service needs to complete paperwork as a provider to receive 100% reimbursement for claims. Motion by Peters, second by Behrens to approve and sign agreements for the Iowa Medicaid modernization program for Lyon County Ambulance. Motion carried.

Iowa State Association of Counties recognizes elected officials and department heads for years of service. Marilee Schleusner and Jen Smit were both recognized for 15 years of service with Lyon County.

Discussion continued on a safety program for the county. The Board feels the county can do a safety program in house just as well and for less dollars than the Shield contract (\$10,090 16/17). The Board decided not to sign the Shield contract for 16/17 and will move forward with creating a county run safety program. A letter will be sent to Northwest Iowa Planning and Development to let them know Lyon County will not be participating in the Shield program for 16/17.

Dakota Access Pipeline has applied for 11 utility accommodation applications for crossings. Sievers reported that the contractor for the pipeline will start in July. The only restriction Sievers recommends would be not allowing a joint under an intersection of roadway. Motion by Michael, second by Koedam to approve the utility accommodation applications with the inclusion of restricting pipe joints in an intersection of roadway. Motion carried.

Lyon REC has applied for a utility accommodation application on Able Blvd. in Section 16 of Lyon Township. Motion by Koedam, second by Michael, to approve and have Chairman sign application. Motion carried.

Mid-American Energy has applied for a utility accommodation application on Buchanan Avenue in Section 26 of 26 Lyon Township. Motion by Koedam, second by Michael to approve and have Chairman sign application. Motion carried.

Osceola County Rural Water System has applied for a utility accommodation application for a crossing at Marsh Avenue and 160<sup>th</sup> Street of Sections 1 & 2 of Grant Township. Motion by Peters, second by Behrens to approve and have Chairman sign application. Motion carried.

Premier Communications and the Engineer's office are still working on the best placement for Premier's lines. Secondary roads has had some issues with shoulders along L26 and is working with Premier to make sure the placement of lines will not cause any further issues.

Sievers brought the bids for purchasing a wheeled excavator - RDO John Deere 190GW \$218,250 and Ziegler Cat M320F \$260,040. Due to the large difference in bid amounts, Sievers plans to have a few employees drive each machine to compare. The equipment is quoted without buckets. After the equipment is driven by crew, Sievers will report back to the Board.

Sievers gave the Board a map designating roads that are 20+ years old and one of posted bridges in the county. Sievers will prioritize the projects from the engineer's prospective and will ask the Board to assist in final prioritization.

The L-(12w)-73-60 Letting has been tabled and moved to April 11<sup>th</sup>.

Kim Wilson, Director with Northwest IA Care Connections Mental Health Region and Melissa Stillson, Administrator with Lyon County Public Health joined the Board to give an update on the region and resource advocate. Wilson updated the Board regarding the upcoming 16/17 budget, fund balances, and employee changes. Wilson provided a flowchart which showed services and explained how counties will have access to services going forward. Stillson reported that the resource advocate position is working out tremendously, so much that Stillson has recommended to Board of Health to increase Lisa Rockhill's hours (12/wk) to 19.5 hours per week as of April 1, 2016.

Resolution 2016-09 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #249-LOKFC06, Bridge 14Y on Larch Avenue needs a Perpetual Easement from property owned by Ann K. Matthiessen Trust, Christopher C. Matthiessen Trust, and Robert M. Matthiessen, Jr. Separate Property Trust Trust for a purchase total of \$5,200.

#### **RESOLUTION 2016-09**

##### **APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE**

##### **PURSUANT TO IOWA CODE 331.212(d)**

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, on

Larch Avenue over Tom Creek in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, and other applicable laws and regulations, the proposed project will contemplate the building of a bridge, and the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement, as located on said survey. The said property is owned by the Ann K. Matthiessen Trust, Christopher C. Matthiessen Trust, and Robert M. Matthiessen, Jr. Separate Property Trust;

**WHEREAS**, said requested Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southeast Quarter (SE 1/4) of Section 20, Township 100 North, Range 43 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Northeast corner of said SE 1/4; thence South 00°52'33" West (all bearings referenced to Grid North Iowa Real Time Network South Zone), a distance of 360.58 feet along the East line of said SE 1/4; thence North 89°07'27" West, a distance of 33.00 feet to the West right-of-way line of Larch Avenue, said point being the point of beginning; thence South 00°52'33" West, a distance of 600.00 feet along said West right-of-way line; thence North 17°09'52" West, a distance of 184.06 feet; thence North 00°52'36" East, a distance of 200.00 feet; thence North 15°05'33" East, a distance of 232.09 feet to the point of beginning.

Containing 22,800 square feet or 0.52 acres, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that said Trusts, by and through their respective Trustees, have agreed to convey the Perpetual Easement for a total of \$5,200; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a concrete slab bridge for use by the traveling public; and

**WHEREAS**, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, and District 5 and NAYS NONE.

Alliance Communications	LPRA Telephone, LD, Inter	71.00
Battle Mechanical Inc.	Repair Water Leak/J.Basem	85.17
Cooperative Energy Company	84.11 G Gasahol	130.03
Dave's Bulk Service	476 G Gasahol	756.84
George Office Products	Office Furniture-Flood Re	4210.00
Hiller Lumber	Pine Q Round/Corner Mould	32.16
Iowa Prison Industries	Park Signs: Entrance,Fees	352.00
John Deere Financial	Blades	79.41
K D Designs	Hats/Shirts-Flood Replace	456.00
Lyon & Sioux Rural Water	24,000 G Water	139.65



Lyon County Recorder	Boat License Renewal	206.90
Lyon Rural Electric Coop	LPRA Electric	948.26
Marco	Copier Contract-Sharp MX2	128.35
Menards	Light Kit,LED,Glass,Mailb	338.49
Emily Ostrander	Reimb: District III mtg	10.00
Premier Communications	Office Phone, LD, Interne	99.29
Rock Rapids Ace Hardware	Totes - Flood Replacement	83.94
Justin Smith	Reimb: District III Mtg	10.00
Stan Houston Equip Co Inc	18 V Recip Saw	79.00
Sturdevant's	Air Filter	33.99
Sunshine Foods	Eggs	5.37
Three Rivers Pheasants Forever	Gold Sponsor Package	250.00
Ultramax	180 GR FMJ - Flood Replac	250.00
US Bank - Purchase Card Purcha	Stamps,storm oper kit,paper	1007.90
Craig A. VanOtterloo	Reimb: District III Mtg	10.00
Verizon Wireless	Wireless Phone	125.77
VH Marine Service, Inc.	Tiller-Spark plugs,cleane	180.53
Grand Total		10080.05

General Basic Fund 10,080.05

Handwritten claim dated 3-23-2016 in the amount of \$73,500.56 was reviewed and approved. Check sequence #120933.

Wellmark BlueCross BlueShield	3/12/16-3/18/16 Claims	73500.56
Grand Total		73500.56

Health Insurance Fund 73.500.56

Claims dated 3-28-2016 in the amount of \$103,392.09 were reviewed and approved. Check sequence #121057-121140.

A & B Business Solutions	Copier contract 3/21-4/20	554.74
Advanced Systems, Inc.	Canon contract	84.33
Airgas USA LLC	repair torch - RR shop	98.00
Alliant Energy	Little Rock/George shops	783.28
AT & T	911 Recurring 712/233-001	41.26
Bierschbach Equipment & Supply	asphalt blade #101	842.00
Campbell Supply Company	6V batteries	267.78
Century Link	911 Recurring 712-233-006	404.76
City of George	utilities	39.25
Class C Solutions Group	hardware	28.20
Consolidated Communications fo	911 Recurring/SO phone	1299.24
CovertTrack Group, Inc	Renew TrackService 5/15-5	600.00
Department of Natural Resource	Storm Water permit fee -	175.00
Dollar General-Regions 410526	HealthSupply/Equip Child	47.00
Dusty's Auto Body David Dreesm	RockChip Repair X2,towing	120.25
Teryl Ebright	2/26/16 Lyon Twp Mtg	15.00
Frontier Bank	3/1/16 Snow Removal Annex	67.50
George Office Products	Office Supplies/Paper	220.51
GIS Workshop	Simple Signs software	700.00
Grafig Woodworking c/o Brady	Oak Podium/CrtRoom	627.00
Dr. Beta Hamon, MD c/o Sanford	Medical Exam Fee/miles(30)	165.00
I Wireless	3/16/16-4/15/16 Cell / Am	201.34
ICIT Treasurer c/o Alissa Holt	6/15-6/17 Registration	250.00
Interstate Power Systems, Inc.	coolant hose,labor,diag fee	245.87
Iowa Communities Assur Pool	add'l insurance-2016Snowb	246.42

Iowa County Attorney Ass'n.	Registration 6/12-6/16 Co	325.00
Iowa State Sheriffs & Deputies	Civil School 4/17-4/20	125.00
Jack's Uniforms & Equipment	Duty Belt & Holster 608	145.89
Jim Hawk Tr Trailers Inc.	mirrors,taillights	208.20
John Deere Financial	JD425 Blade Parts	286.71
Arden Kopischke	911 NGGIS Mtg 3/9/16 lodg	272.16
David Korthals	3/21/16 Mileage P & Z Mtg	55.00
Eldon E. Kruse	3/22/16 Dist Mtg Mileage	79.00
Lewis Family Drug, LLC	Feb Medication/ AVB	7.40
Lyon County Recorder	Business Checks/Recorder	157.85
Lyon County Sheriff Dept.	Driving Record Check,fees	267.16
Lyon County Treasurer - ACH I	Claims,stoploss,admin fees	26339.20
Mail Services. LLC	April postage/renewals	335.55
Matheson Tri-Gas Inc	3/10&17/16 Oxygen	84.90
MidAmerican Energy	Inwood/Alvord shops	532.65
Mindray DS USA, Inc.	Repair BP/02 Monitor #921	344.93
Corky Minor	2/26/16 Lyon Twp Mtg	15.00
Joan Minor	2/26/16 Lyon Twp Mtg	15.00
Matt Mydland	3/13/16 Centennial Twp mt	15.00
Myrl & Roy's Paving Inc.	14.44 tons concrete rock	191.33
NCRAAO 2016 Attn: John Lawson	6/19-6/22 2016 Conf Regis	290.00
New Century Press	Brd Minutes,prop tax ad	155.93
Northwest District ISAA Attn:	Registration 5/17-5/19 Co	200.00
Pitney Bowes	Jan-March Postge Meter Re	370.59
Pitney Bowes Inc.	postage machine rent	53.85
Prahm Construction Inc.	L-(51R)--73-60 - Est #2	45508.55
Premier Network Solutions d/b/	April IT	2362.50
RDO Equipment Company	breather #62,filters	450.36
Rock Rapids Ace Hardware	Cleaning supplies	82.39
Mary Pat Rosman, D.O. c/o Aver	3/14/16 Medical Examiner	150.00
Sanford Health	post accident,random drug	257.00
Sanford Hospital Attn: DAR	2/17/16 Inmate Visit	25.00
Sanford Rock Rapids Hospital	Jan/Feb 16 Emergency Grant	102.09
Sanford USD Medical Center	Medical Supplies	318.03
Sanitation Products, Inc.	bolts, nuts - Falls Plow	324.48
Marilee Schleusner	3/18/16 Dist Mtg Mileage	108.00
Solutions, Inc.	eVault setup fee (cloud s	500.00
Justin Stensland	3/13/16 Centennial Twp Mt	15.00
Superior Garage Door Inc	Repair garage door/old am	385.00
Pamela R. Tille	3/21/16 P & Z Mtg Mileage	56.50
Trane	March Generator Maint	322.15
Greg Twedt	3/13/16 Centennial Twp Mt	15.00
US Bank Equipment Finance	3/9/16-4/9/16 Copier Cont	245.09
Vanguard Appraisals Inc.	Comm/Industrial Appraisal	4495.00
Verizon Wireless	3/10-4/9/16 Cell Phone	388.49
Wall Street Printers	5000 Window Env,500 reg	432.50
Woodward Youth Corporation c/o	Juv Care July2015-Jan2016	732.35
Ziegler Inc.	sensor,filters,cylinder,	
	Rocker arm, governor,labor	7119.58
Grand Total		103392.09

General Basic Fund	10,166.30
Rural Services Basic Fund	250.00
Economic Development Fund	94.11
Secondary Road Fund	58,715.89
Surcharge on E911	1,569.43

County Attorney Incent Fund	627.00
Emergency Management Services	272.16
Co. Assessor Agency Fund	5,358.00
Health Insurance Fund	26,339.20

Payroll dated 3-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$185,414.80 is listed by fund.

General Basic Fund	116,919.18
MH-DD Fund	1,383.13
Rural Service Basic Fund	18,074.27
Economic Development Fund	3,276.28
Secondary Road Fund	35,201.72
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.46

Payroll Disbursement Register in the amount of \$270,387.03 is listed by Fund.

General Basic Fund	95,466.40
General Supplemental Fund	52,716.17
MH-DD Fund	1,481.05
Rural Services Basic Fund	33,030.96
Economic Development Fund	4,252.63
Secondary Road Fund	70,278.03
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.84

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
April 11, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the March 28, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Koedam. Motion carried.

County Engineer Sievers came to the Board for decisions on how the Board wants to handle the denial of the ROW purchase for FEMA Bridge 12W by Bergs. During discussion Supervisor Bosch talked with Berg which resulted in Berg's agreement to accept the ROW purchase agreement. Engineer Sievers will meet with Bergs in the next half hour to have the agreement signed.

George Mayor Jim Cuttell presented questions to the Board regarding L14 and farm to market roads inside city. Sievers explained that once a farm to market road enters the city limits they are then considered farm to market extensions. The State feels the extensions are to be maintained by the cities. Cuttell would like to request financial help with the 5 blocks of L14 running through George.

Quarterly reports from the Auditor, Recorder, and Sheriff were reviewed and approved.

Jed DeSmet did not show for his 9:30 a.m. This is the 3<sup>rd</sup> appointment DeSmet has missed since February 10<sup>th</sup>, 2016.

Motion by Koedam, second by Michael to appoint Teryl Ebright as Lyon Township trustee effective February 1, 2016. Motion carried.

Lyon County Economic Development Director Steve Simons and Wes Koedam, Chair of Lyon County Economic Development Advisory Board presented the application process to request financial assistance from the Lyon County Economic Development Fund. The LCED Advisory Board put together a process for entities requesting assistance by creating a logical rationale for funding of requests based on the details of Ch. 15A of Iowa Code. The process starts with an application being filled out and submitted to Lyon County Economic Development. The application will then be reviewed by LCED Advisory Board to decide whether or not the application meets the requirements and should be recommended to the Lyon County Board of Supervisors for approval. The LCED Advisory Board would like the Board of Supervisors to approve the application process created. Motion by Peters, second by Michael to approve the application process and application document recommended by the Lyon County Economic Development Advisory Board. Motion carried.

Simons reminded the Board of an April 21<sup>st</sup> League of Cities meeting in Rock Rapids at 7:00 p.m. The speaker will be David Miller from Rock Valley speaking about growing a community. Also, June 28<sup>th</sup> will be the Lyon County Economic Development Business Recognition Program.

4-11-2016

Road Superintendent Gary Vogel and Engineer Laura Sievers presented the information on the wheeled excavators found out by going to different counties to try the equipment. In their research, they found that due to the machines each having different options (DEF, ride control, power differences, warranties, etc.) that their recommendation today is based on what the crew best liked and what is best for the county in the long run. The Bids are: Ziegler Cat M320F \$260,040, RDO John Deere 190GW \$218,250, and DMI Doosan D190W-5 \$199,322. The forestry head is not included in the price and was quoted at \$14,500. There will also be a shatterproof front window (no bid returned yet) that can be removed when not trimming trees. This machine with the forestry head would be used to cut / trim trees, and with a bucket head it can be used as any other excavator. Motion by Peters, second by Behrens to approve the Ziegler Cat M320F quote for \$260,040 as it has the best options for the county. Motion carried. Sievers asked the Board if they would be willing to approve a budget amendment as the 15/16 equipment budget doesn't have the money to purchase the machine. The Board recommended that Sievers talk with Ziegler to see if they would accept payment in July.

Sievers presented the RS-Culvert (2017)-73-60 plan approval. Motion by Koedam, second by Michael to approve and sign plan approval. There are 10 locations in the project throughout the county.

Lyon County Riverboat Foundation members, Jeff Gallagher and Gerald Brands came to inform the Board of new procedures that the Foundation will be implementing in the future. Gallagher explained how the State's Gaming and Racing Commission feels counties with casinos need to be giving money to adjacent counties as there are counties that have passed gaming referendums, but are unable to obtain a permit from the State. The State has requested copies of the Foundations policies dealing with contributing to counties/states outside of Lyon County. In the past, the Foundation has opened up the mini grants to include entities from other counties/states and has awarded to six out of county entities. Gallagher reported that 85% of revenue coming in to Grand Falls Casino comes from Minnehaha and Lincoln counties and the Foundation is feeling pressure to spend dollars in those counties.

Bid letting for FEMA Bridge on 140<sup>th</sup> L-(12W)-73-60 has three bidders as follows: Prahm Construction \$842,948.60, Godbersen-Smit Construction Co. \$906,657.55, and Dixon Construction Co. \$948,170.20. The project will be paid by 75% FEMA, 10% State of IA, and 15% county funds. Motion by Peters, second by Behrens to approve the low bid of \$842,948.60 with Prahm Construction. Motion carried. Sievers also asked if the Board would approve the construction contract with Prahm in order for the contractor to order supplies. Motion by Peters, second by Behrens to approve and have Chairman sign contract with Prahm Construction. Motion carried.

Northern Iowa Telephone Company had multiple applications for utility agreements. Motion by Peters, second by Behrens, to approve and have Chairman sign applications. Motion carried.

Sievers asked for Board approval of plans for project L-TIFF(69R)-73-60 on 260<sup>th</sup> and Dogwood Avenue where a precast odens bridge will be going in. Motion by Koedam, second by Michael to approve plans for TIFF project 69R. Motion carried.

Sievers asked for Board approval of plans for project L-TIFF(1W)-73-60 on 110<sup>th</sup> and Eagle Avenue to replace the bridge with a culvert. Motion by Peters, second by Michaels to approve plans for TIFF project 1W. Motion carried.

Sievers presented the 5 Year Construction Schedule for approval for the DOT. Motion by Michael, second by Peters to approve and sign the DOT 5 Year Construction budget.

Also discussed was the 5 yr secondary road construction program. Motion by Michael, second by Behrens to approve and sign the 5 yr. secondary road construction program. Motion carried.

Sievers asked for approval and signing of the final agreement of work for ER-CO60(106)-58-60. The work is complete and the audit has been completed. Motion by Koedam, second by Michael to approve and sign the final work agreement for ER-CO60(106)-58-60. Motion carried.

Sievers referred to the contract for FEMA bridge 36W. The contract was approved on 1-18-2016 with the approval for the Chairman to sign said contract when it was received. Sievers has received the contract and is requesting Chairman Bosch's signature. Bosch signed the contract.

Andrew McCarty will be an intern for the secondary road department paid \$15.00/hour. McCarty's start date will be April 19, 2016.

The Board asked Sievers to start prioritizing the listing of projects that need to be prioritized for the possible bonding project. The Board would like to keep moving forward with the process.

Chairman Bosch introduced Resolution 2016-10 authorizing the transfer of funds from Rural Service to Secondary Roads.

#### **Resolution 2016 - 10**

##### **Authorization to Transfer Funds to the Secondary Road Fund**

**Whereas**, Iowa Code Section 331.429(1)(b) provides for a transfer of funds from the Rural Service Fund to the Secondary Road Fund.

Rural Service will transfer \$1,878,131 in fiscal year 15/2016 to the Secondary Road Fund. This is the maximum allowed by code. The first half of this transfer was made October 26, 2015. The second half of this transfer is \$939,065.

The transfer is not effective until authorized by resolution of the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize the following transfer:

- Transfer \$939,065 from the Rural Service Fund to the Secondary Road Fund.

Passed and approved this 11th day of April, 2016.

ATTEST:/s/Jen Smit  
Lyon County Auditor

/s/ Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Peters, second by Michael to approve and sign Resolution 2016-10.  
Motion carried.

The Board received a construction permit from Glenn Vande Vegte for Section 9 in Richland Township. No comments were received regarding the construction of the swine confinement. Motion by Koedam, second by Michael to approve and sign the DNR letter for Glenn Vande Vegte Construction permit. Motion carried.

Anita Hopp has resigned as a part-time dispatcher as of 3-29-2016.

Assessor Marilee Schleusner has appointed Pam Tille as Chief Deputy Assessor as of 4-11-2016. This appointment will not affect Tille's pay scale, as it is an administrative clarification for the requirements of IA Code.

Supervisor correspondence: Koedam - Compass Pointe and MidSioux; Peters - Lyon County Economic Development Advisory Board mtg.; Behrens - Lyon County Economic Development Advisory Board mtg.

Handwritten claim dated 3-29-2016 in the amount of \$33,157.01 was reviewed and approved. Check sequence #121141.

Wellmark BlueCross BlueShield	3/19/16-3/25/16 Claims	33157.01
Grand Total		33157.01

Health Insurance Fund 33,157.01

Handwritten claims dated 4-5-2016 in the amount of \$91,722.06 were reviewed and approved. Check sequence #121142-121144.

Lyon County Treasurer - ACH I	March Stop Loss Refund -	17964.27
Wellmark BlueCross BlueShield	3/26/16-3/31/16 Claims/fees	10743.29
Wellmark BlueCross BlueShield	4/1/16 Claims	63013.90
Grand Total		91722.06

Health Insurance Fund 91,722.06

Veteran Affairs claims dated 4-7-2016 in the amount of \$276.05 were reviewed and approved. Check sequence#121145-121150.

Jerry M. Baatz	Mileage (20) April Mtg	10.00
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4-11-2016

Doon Press	Advertising	32.00
Dennis Hansmann	Mileage (30) - April Mtg	15.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	87.05
The Focus	Advertising	84.00
Grand Total		276.05

General Basic Fund 276.05

Claims dated 4-11-2016 in the amount of \$388,280.97 were reviewed and approved. Check sequence #121151-121319.

Air Conditioning & Heating Inc	Fix heater in old amb bld	367.30
Alliance Communications Attn:	April 911 Recur/shops	370.02
Arrow Manufacturing, Inc.	HeavyDuty Shock/spring A2	1900.00
Allen Blauwet	3/29/16 LCED Mtg Mileage	13.50
Larry Boeve	3/29/16 LCED Mtg Mileage	14.50
Vicki Borman	March Miles(1057),cellphn reimb	543.50
Butler Machinery Company	fuel inject, labor, dr. glass	6594.37
Calhoun-Burns & Associate Inc.	bridge inspect,3 designs	27323.25
Campbell Supply	Parts,ladder,supplies	372.08
Canon Financial Services Inc.	Canon lease - 2 months	536.00
Carlson & Stewart Refrigeratio	Shelf & 2 clips for Imm F	303.80
Century Link - Business	Long distance service	222.79
City of Alvord	utilities	48.50
City of Doon	utilities,2 <sup>nd</sup> Half FY16 Lib	4113.00
City of George Attn: Library D	utilities,2 <sup>nd</sup> Half FY16 Lib	5940.50
City of Inwood	2 <sup>nd</sup> Half FY2016 Library A	7725.00
City of Larchwood	utilities,2 <sup>nd</sup> Half FY16 Lib	7434.57
City of Little Rock	2 <sup>nd</sup> Half FY2016 Library A	4022.00
City of Rock Rapids Municipal	Feb utilities	6892.07
City of Rock Rapids	2 <sup>nd</sup> Half FY16 Library alloc	9622.00
Compass Pointe	4th Q FY2016 Prevention	2928.00
Kary Conaway	3/29/16 LCED Mtg Mileage	15.00
Consolidated Communications fo	DHS Monthly Telephone	82.94
Cooperative Energy Company	Fuel, service, tires,DEF	23329.22
Cooperative Farmers Elevator	Fuel, LR shop materials	810.47
Corner Service	Service, tire repair	85.50
Melinda DeJong	March Mileage - 345 Miles	172.50
Denny's Sanitation Inc.	Jan-March garbage service	372.00
DJ's Service	29 gal gasohol,1352G diesel	2201.80
Doon Press	Brd min, notices, ads	900.77
Connie Douglass	March Miles(167),cellphn reimb	98.50
Electronic Engineering	April Amb radio maint,repeat.	1000.00
Electronic Engineering	New scanner for jail	763.50
Flynn Company Inc.	L-(A22)--73-60 - Est #1	15180.67
Frontier	April 911 Recur,GE shop	178.89
GCC Alliance Concrete Inc.	3.0 cy concrete-culv ext	486.00
George Office Products	Office Supplies,toner,chairs	2032.94
Gillund Enterprises	rust penetrant	198.76
Glen's Sport Center Inc.	oil filter, oil, labor #102	95.07
H & S Homebuilding Center	2x4's / Bits R4s Basement	47.37
Pam Hawf	3/29/16 LCED Mtg Mileage	9.00
Heather Heimensen	Mileage 54mi	54.00
Hiller Lumber	1 2x4 for dog kennel	4.62
Hillyard / Sioux Falls	Boiler Chemical/3 yr supp	465.00
Brad Hindt Getting Around Tuit	full depth path A22-Matlo	32752.00

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Anita Hopp	March IPERS Refund	25.44
Char Huisman	March Cell Phone Reimb	15.00
I-State Truck Center	antifreeze tank,insulators,labor	388.53
IMAGETek, Inc.	Computer SetUp	112.50
Innovative Benefit Consultants	March Benefit Services 87	1740.00
Iowa County Attorney Ass'n.	FY16/2017 ICAA Dues	423.00
IA Dept. of Public Safety ATTN	April-June Terminal Bill	1380.00
ISAC Group Unemployment Fund I	1st Q 2016 unemployment	3100.81
ISACA Treasurer Attn:Rhonda R.	7/20/16 SEAT Mtg 3 regs	150.00
Jack's Uniforms & Equipment	Uniforms 604	264.74
Jim Hawk Tr Trailers Inc.	Brakleen, tail lights	18.80
Johnson County Auditor	9 HP Laser Printers/PrecA	755.00
Keith's Korner	March Fuel - 144.6 G Gasa	272.00
Shannon Klarenbeek	March Mileage - 262 Miles	131.00
Wes Koedam	3/29/16 LCED Mtg Mileage	12.00
Marilyn Lafrenz	March Miles(849),cellphn reimb	439.50
Larchwood Quick Stop	61 gal gasahol	110.75
Lyon & Sioux Rural Water	water - Lester & LWood shops	60.25
Lyon County Sheriff Dept.	Sheriff Fees	80.00
Lyon County Treasurer	3 HP CPU's Recorder	1949.00
Lyon Manor & Rehab Center	March Inmate Meals 116x\$6	696.00
Mainstay Systems Inc.	IA Systems Maint Apr-June	237.00
Matheson Tri-Gas Inc	3/31/16 Oxygen	42.45
McCarty Motors	Mower Oil Filter	8.95
Med-Law Solutions, Inc.	Review of Medical Records	554.40
Medical Excess	April transplant ins 24s/	1545.12
Sarah Merry-Skoglund	March Miles(318),cellphn reimb	174.00
MidAmerican Energy	acct 11930-66002	195.47
Midwest Livestock	shop towels	90.00
Modern Gas Company	100.1 gal LP gas	89.09
Joanne Montag	March Miles(150),cellphn reimb	90.00
Joel Moser	1yr membership National E	95.00
Anita Muilenburg	3/29/16 LCED Mtg Mileage	21.00
Myrl & Roy's Paving Inc.	73.54 tons RR ballast	937.63
New Century Press	Ord 2016-1,brd min,notices	516.94
Novartis Animal Health US, Inc	FY2016 Sx#080 BusTax Cred	1212.15
NW Iowa Care Connection % O'Br	FY2016 3rd Q Allocation	133352.10
Oak Street Station	March Fuel, service	322.41
Osceola County Rural Water	water - Little Rock shop	36.11
Kirk J. Peters	ISAC Mtg-Parking,meals,miles	299.26
E.H. Philip Law Firm Attorney	Attorney Fee Case500073	97.58
Pitney Bowes Inc.	Red Ink Cartridges,tape strips	104.53
Carolyn Plueger Schuetts Repor	Transcription Interview/R	516.00
Popkes Car Care, Inc.	March Fuel-28.154 G Dyed	43.61
Prahm Construction Inc.	L-(51R)--73-60 - Est 3	31334.00
Premier Communications	April Telephone,internet,fax	1494.33
Premier Communications	April 911 recur,LR shop	644.26
RELX Inc DBA LexisNexis	March on-line periodical	141.20
Xochitl Robison	5.25 Hr HF March Translat	126.50
Rock County Sheriff	Sheriff Fees - Baatz	40.00
Rock Rapids Ace Hardware	shop supplies, ladder,tools	488.54
Rock Rapids Cashway Lumber	lumber 2x4/studs	42.24
Rock Rapids Machine & Welding	Frame,dumpbox,labor,ibeam	2968.18
Lisa R. Rockhill	March Miles(64),cellphn reimb	47.00
Sanford Health	2 Autopsies	4630.00
Sanford Health Occupational -	2/11/16 JobFunction Test-	100.00
Sanford USD Medical Center	Medical supplies,RN transfers	901.00

Laura Scott	mow TriStateMarker Aug-Se	405.00
Steve Simons	Water/Napkins,postage,mileage	365.32
SimplexGrinnell LP	05/01/16-4/30/17 Sprinkler	388.91
Sirchie Finger Print Laborator	Meth Kits, test kits	68.78
Snow Removal & Sanding Arthur	Feb-March Snow Removal	861.25
Solutions, Inc.	Evault Backup March-June	400.00
Melissa Stillson	March Miles(56),cellphn reimb	43.00
Sturdevant's	parts,battery,filters	1130.51
Sudenga Industries	2nd Half Tif FY2016	6143.13
Sunshine Foods	Supplies,coffee,food assist,	
	Inmate food	356.24
Superior Garage Door Inc	repair LR shop door - acc	536.00
The Shop	Service, filter, rotate tires	247.54
Todd's True Value	light bulbs,rake,pin punch	53.94
Town & Country	garbage service - Little	23.66
Trane	April Generator Service M	331.97
Tri-tech Forensics, Inc.	Blood/Urine Specimen Kits	113.39
U.S. Cellular	3/22-4/21/16 Cellphn,tablet	140.16
United States Postal Service	100 Stamps/Absentee Ballo	49.00
US Bank - Purchase Card Purcha	ISAC lodging,meals,USPS,blinds,	
	Flyers,fuel,registations,	8739.92
VanderLee Motors Inc.	Service,sensor,brakes,headlight	904.85
Verizon Business	acct 4512330	4.96
Verizon Wireless	Cellphone,hotspot,aircards	1299.61
Gary Vogel	meal expense - equip demo	23.19
Wall Street Printers	Project Alert Handouts	120.00
Western Iowa Tourism Region	2016 LCED Annual Membersh	150.00
Bonnie Wilson	March Cell Phone Reimb	15.00
3D Security Inc.	Annual Alarm Maint thru 5	1080.00
Grand Total		388280.97

General Basic Fund	47,104.15
General Basic Sub Fund	1,142.98
MH-DD Fund	133,368.37
Rural Services Basic Fund	39,384.48
Economic Development Fund	498.87
Secondary Road Fund	151,517.55
Recorders Management Fund	2,061.50
Surcharge on E911	1,779.69
County TIFS	7,355.28
Emergency Management Services	291.14
Co. Assessor Agency Fund	491.85
Health Insurance Fund	3,285.12

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
April 25, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the April 11, 2016 meeting were reviewed. Motion made by Behrens, second by Peters, to approve minutes, with corrections to Gerald Brands to Gerry Stai and to the portion of the City of George minutes to remove the request of financial help. Motion carried.

Gina Sypersma, consultant with IBC, met with the Board to discuss the health insurance renewal for 16/17. Sypersma reported that the total increase to the plan for 16/17 would be 7.72%. There will be an increase in stop loss premiums (253,725 to 266,934), Wellmark administrative fees (48.69 to 49.15), and the costs of the plans (single \$744.30, family \$1,860.75). Sypersma recommended staying at the \$55,000 stop loss limit for 16/17, and also recommends renewing the organ transplant policy for 16/17 (18,530.28). The IBC fees will stay the same at \$20,400 for 16/17. Lyon County's health insurance plan is a grandfathered plan and Sypersma recommends staying grandfathered as it lessens claim amounts. The Cadillac tax has been pushed back to 2020. Motion by Michael, second by Behrens to approve the renewal for 16/17. Motion carried.

Lyon County Economic Development Director Steve Simons and Joe Kramer, Alvord City Council member presented a request from the City of Alvord to have the County administer a tax increment financing (TIF) project involving the new fertilizer plant being built by Cooperative Farmers Elevator within the Alvord city limits. The Tax Increment Financing on this project would include infrastructure improvements on County Road A34 to service the facility and surrounding area. The project cost estimation is \$405,000 at this time. Alvord does not have a high enough debt limit to efficiently administer the TIF. Simons stated that this TIF would be administered like any other county TIF with paperwork to set up the project/agreement being done by TIF Attorney John Danos of Dorsey Whitney Law Firm. Motion by Koedam, second by Michael to have the county administer a TIF for the City of Alvord regarding the CFE property. Motion carried.

Chairman Bosch introduced Resolution 2016-12 Authorization to make contribution. Lyon County Economic Development Director Steve Simons and Justin Christensen, Chairman of Lyon County Economic Development Advisory Board presented the LCED Advisory Board recommendation to the Board of Supervisors to approve Resolution 2016-12. Simons explained that LCED Advisory Board was tasked in making a process for entities requesting funds from the Lyon County Economic Development Project Fund which the Board of Supervisors approved on 4-11-2016. The Kids Club application has now gone through said process of the LCED Advisory Board. Supervisor Michael agreed with the process in place for review of applications, but expressed concerns about the Kids Club request. As an explanation point, Simons stated that the dollars being used are not tax dollars as they are contributions given to the

Lyon County Economic Development Project Fund for support of economic development projects. Attorney Mayer also stated that the application process is to give the LCED Advisory Board a means to differentiate the projects and clear reasons as to why projects are approved or not, based on Iowa Code, public purpose, and economic development.

**RESOLUTION NO. 2016-12**  
**A RESOLUTION SUPPORTING CONTRIBUTION TO KIDS CLUB**

WHEREAS, the Lyon County Board of Supervisors support economic development efforts to make Lyon County more inviting to potential employees, current residents and county employers, and to provide the resources and assistance necessary to make this occur; and

WHEREAS, the 501c3 non-profit Kids Club daycare construction project will double its capacity in daycare services available to Lyon County employees and residents and meet the public purpose of job creation and alleviating adverse economic conditions; and

WHEREAS, under the economic development public purpose, the partial funding this project from the Lyon County Economic Development Project Fund (non-tax generated dollars) will meet the requirement of Chapter 15A of the Iowa Code by expanding daycare opportunities in Lyon County for employment creation and retention benefit to Lyon County families and employers by providing increased access to this critical economic development factor; and

WHEREAS, the Lyon County Board of Supervisors determines as written in Iowa Code 15A.1 (2) that a public purpose will reasonably be accomplished by the dispensing or use of funds is appropriate based on the factors:

- a. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not. This does.
- b. Not applicable. The project does not produce export or import or generate tourism-related activities.
- c. Development policies in the dispensing or use of funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of funds dispensed.
- d. Development policies in dispensing the funds . . . to Kids Club relocation to a new larger facility and expansion of daycare available will generate significant new job creation. The dispensed \$25,000 funds gains and benefits equate less than 1% of the total project cost.

WHEREAS, the Lyon County Board of Supervisors determines Iowa Code 15A.1 (3) does not apply to this determination since no federal or state environmental protection statute, regulation, or rule has been violated OR the business does not generate solid or hazardous waste;

WHEREAS, the Lyon County Board of Supervisors determines Iowa Code 15.A1 (5) the business is located in an area that meets the criteria of:

- a. Not applicable. The area is not a brownfield site.
- b. Applicable. The area is a blighted area - Central Rock Rapids Urban Renewal Area 9.

WHEREAS, current Kids Club child enrollment serves six of eight Lyon County communities and has served all Lyon County zip codes over time for the benefit of Lyon County families, employees and their employers; and

WHEREAS, Lyon County Economic Development and its LCED Advisory Board supports this project for its economic development benefits, including employment growth and important quality daycare services, and supports the \$25,000 funding requested by the Kids Club for its new building construction project utilizing the non-tax dollar Lyon County Economic Development Project Fund, which consists of contributions from local businesses to support economic development in Lyon County; and

WHEREAS, the Board of Supervisors of Lyon County has requested Kids Club provide the Board with information on how the funds are utilized in the project, and Kids Club has agreed to provide said information at Board's request, and

WHEREAS, the Board of Supervisors of Lyon County finds that it is in the best interest of Lyon County economic development to participate in funding for the Kids Club new building construction project.

WHEREAS, in summary, the Board of Supervisors of Lyon County hereby finds the above meets the definition of public purpose in addition to serving the purpose of economic development:

NOW, THEREFORE, it is resolved by the Board of Supervisors of Lyon County, Iowa, to make a **\$25,000 grant** from the Lyon County Economic Development Project Fund to Kids Club in support of its new daycare building construction project.

WHEREAS, this Resolution was introduced and Koedam moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: **AYES**: District 2 Koedam, District 3 Behrens, District 4 Bosch, and District 5 Peters;  
**NAYS**: District 1 Michael.

PASSED AND APPROVED this 25<sup>th</sup> day of April, 2016.

/s/Randy Bosch

Chairman, Board of Supervisors

ATTEST:/s/Jen Smit, Auditor

Attorney Mayer presented Resolution 2016-14 "Approval of Offer to Purchase Interest in Real Estate Pursuant to Iowa Code 331.212(d)". The project #248-LOKFC04, Bridge 12W on 140<sup>th</sup> Street needs a Perpetual Easement from property owned by Virginia M. Berg Revocable Trust for a purchase total of \$8,800.

#### **RESOLUTION 2016-14**

APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE PURSUANT TO IOWA CODE

331.212(d)

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, Bridge 12W on 140<sup>th</sup> Street in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, and other applicable laws and regulations, the proposed project will contemplate the building of a bridge, and the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement, as located on said survey. The said property is owned by the Virginia M. Berg Revocable Trust;

**WHEREAS**, said requested Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southwest Quarter (SW 1/4) of Section 25, Township 100 North, Range 45 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Southwest corner of said SW 1/4; thence North 01°35'34" East (all bearings reference to Grid North Iowa Real Time Network North Zone), a distance of 33.00 feet along the West line of said SW 1/4 to the North right-of-way of 140<sup>th</sup> Street, said point being the point of beginning; thence continuing North 01°35'34" East, a distance of 22.00 feet along said West line; thence South 88°24'26" East, a distance of 205.30 feet; thence North 77°17'05" East, a distance of 182.09 feet; thence South 88°24'26" East, a distance of 366.67 feet; thence South 35°01'38" East, a distance of 83.48 feet to said North right-of-way of 140<sup>th</sup> Street; thence North 88°24'26" West, a distance of 798.20 feet along said North right-of-way to the point of beginning.

Containing 33,603 square feet, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that said Trust, by and through its respective Trustees, have agreed to convey the Perpetual Easement for a total of \$8,800; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a concrete slab bridge for use by the traveling public; and

**WHEREAS**, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Behrens. The roll was called and the vote was: AYES: District 1, District 2, District 3, District 4, District 5 and NAYS: None.

**NOW, THEREFORE, BE IT RESOLVED** by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

Passed and approved this 25th day of April, 2016.

/s/ Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: /s/Jennifer Smit  
Lyon County Auditor

Motion by Peters, second by Behrens to approve and sign Resolution 2016-14.  
Motion carried.

Patrick Boddie was present to ask the Board if they would consider a policy to allow UTV/ATVs on county roads. Boddie brought with him sample ordinances from other counties in Iowa. The Board took Boddie's information and stated they would need to talk with the County Engineer and County Attorney on the subject.

Lori Van Maanen, secretary with Secondary Roads, was present. Justin Christensen with DGR was also present to explain that the County's DGR agreement with Dakota Access Pipeline has been tabled due to an inability to determine a reasonable cost for services. It was also noted that it was last stated that work in Lyon County will probably not start until late August or September.

Van Maanen asked to have Resolution 2016-11 tabled until a further meeting.

A bid letting was held this morning for L-TIFF(1W)-73-60 culvert replacement. There were 6 bidders: Midwest Construction, Inc \$141,278; Henning Construction Inc. \$152,312; Prahm Construction \$173,557; Carlson, L.A. Contracting, Inc. \$195,370; Graves Construction Co., Inc. \$233,844; and Peterson Contractors Inc. \$234,404. Motion by Peters, second by Koedam, to accept the low bid with Midwest Contracting, Inc. at \$141,278 as well as approving Chairman to sign contract. Motion carried.

Lyon Rural Electric Cooperative has 3 utility accommodation applications in Cleveland Township sections 20, 29, and 32 on Elmwood and 190<sup>th</sup> Street. Motion by Koedam, second by Behrens to approve and have Chairman sign applications. Motion carried.

Osceola Rural Water has utility accommodation applications for Grant Township sections 32 & 33 on Larch Avenue and Elgin Township sections 29 & 32 on 140<sup>th</sup> St. Motion by Behrens, second by Peters to approve and have Chairman sign applications. Motion carried.

The IA DOT requests the Board sign off on a utility easement for 5 miles of Hwy 9 West of the Lyon/Osceola line. Motion by Peters, second by Behrens to approve request. Motion carried.

John Smidstra has received the certifications required for the weed commissioner position. Motion by Peters, second by Behrens to approve John Smidstra as a Weed Commissioner for East of Hwy 75 as of May 1, 2016. Motion carried.

Motion by Peters, second by Behrens to approve and have Chairman sign application to have John Smidstra added to the County's pesticide license. Motion carried.

The Cost Advisory Services report needs to be signed before the County can receive its dollars recovered by the service. CAS estimates that the county will receive back \$10,203. Motion by Michael, second by Peters to approve and have Chairman sign cost advisory report. Motion carried.

Chairman Bosch introduced Resolution 2016-13 Increase to Department Appropriations.

**Resolution 2016 - 13  
Increase Department Appropriations FY 15/2016**

**Whereas**, Iowa Code Section 331.434 provides for department appropriations.

With the end of the fiscal year coming to a close, some departments currently at a 90% appropriation, will need a 100% appropriation for fiscal year 15/2016.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to approve a 100% appropriation for all departments



The remaining appropriation amount will be \$1,520,707; for a total of \$19,097,297 for fiscal year 15/2016.

Passed and approved this 25th day of April, 2016.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: /s/ Jen Smit  
Lyon County Auditor

Motion by Koedam, second by Michael to approve and Chairman sign Resolution 2016-13. Motion carried.

Motion by Michael, second by Behrens, to approve the ambulance write off amount of \$8,842.84. Motion carried.

Rock Rapids Gun Club submitted a Class C liquor license. Motion by Peters, second by Michael to approve and have Chairman sign liquor license. Motion carried.

The Board needs to set a budget hearing date for the budget amendment. Motion by Behrens, second by Peters to set the public hearing date as May 23, 2016 at 9:30 A.M. Motion carried.

Correspondence: Behrens-League of Cities mtg., Landfill mtg.; Koedam-League of Cities mtg., NWIA Planning and Development, RIDES, and Eggs and Issues; Peters-met with Engineer and Bosch, safety mtg, TIF information meeting, League of Cities mtg.; Bosch- met with Engineer and Peters, TIF information meeting, League of Cities mtg., Seasons mtg.

Handwritten claim dated 4-12-2016 in the amount of \$17,834.78 was reviewed and approved. Check sequence #121320.

Wellmark BlueCross BlueShield	4/2/2016 - 4/8/2016 Claim	17834.78
Grand Total		17834.78

Health Insurance Fund                      17,834.78

Conservation claims dated 4-12-2016 in the amount of \$13,888.06 were reviewed and approved. Check sequence #121321-121352.

Alliance Communications	LPRA Telephone/LD & Inter	30.00
Campbell Supply	Hardware	150.42
Central Iowa Distributing	TP, Soap, garbage bags	1790.90
Kyle Ciesielski	Reimb: District III Mtg	10.00
Cooperative Energy Company	March Fuel - 81.7 G Gasah	157.02
Cooperative Farmers Elevator	Hydrothol	302.60
Dadant & Sons Sioux City	Vented Gloves/hooded veil	99.45
Denny's Sanitation Inc.	Dumpster pick up	90.00
Gleason's Instant Tree Co, INC.	4 Trees Transplanted	720.00
Iowa Association of Naturalist	25 Jr Naturalist Patches	50.00
Iowa Department of Revenue -	Jan-March 2016 Excise Tax	2879.00
Jack's Uniforms & Equipment	3 AXII Type II Male Vests	2717.19
Lyon & Sioux Rural Water	16,000 G Water	115.25

4-25-2016

Lyon County Fair	Fair Booth	175.00
Lyon Rural Electric Coop	LPRA Electric	960.00
Manitou Carpets	494 SqFt flooring-sm cabi	1427.66
Menards	Mail slot, piping, bolts	151.90
Emily Ostrander	Reimb: Spring IAN	66.00
Premier Communications	Office Phone, LD, Interne	109.49
Rapid Auto Repair Michael D. K	Replace Brake pads, Rotors	315.46
Rent-All Inc	Shingle Rip Cart Rent	25.00
Rock Rapids Ace Hardware	Chisel & Grater	26.47
Rock Rapids Machine & Welding	Oxygen/WS Acetylene	96.25
Rock Valley Rent All	Overseeder Rental	267.00
Justin Smith	Reimb: District III Mtg	10.00
Sturdevant's	Wix Filters	18.87
Sunshine Foods	Eggs & Sugar	10.76
Tessman Company	Grass Seed	580.06
Todd's True Value	Galvanized Coupling-Dock	27.98
US Bank - Purchase Card Purcha	Nat.training,lodging,meals,fuel	394.13
Craig A. VanOtterloo	Reimb: Dist III Mtg	10.00
Verizon Wireless	Wireless phone	104.20
Grand Total		13888.06

General Basic Fund 13,888.06

Payroll dated 4-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$67,955.67 is listed by fund.

General Basic Fund	8,833.91
Rural Service Basic Fund	17,957.30
Secondary Road Fund	41,164.46

Payroll Disbursement Register in the amount of \$31,274.63 is listed by Fund.

General Basic Fund	3,623.16
Rural Services Basic Fund	8,569.86
Secondary Road Fund	19,081.61

Claims dated 4-25-2016 in the amount of \$ were reviewed and approved. Check sequence #121412-121504.

A & B Business Solutions	4/21-5/20/16 Printer Cont	554.74
Advanced Systems, Inc.	4/21-7/20/16 Copier Maint	427.58
Alliant Energy	LR/GE shops	371.01
Apple Time Inc.	Fair/DARE Handouts Pens	1014.73
AT & T	911 Recurring 71-233-0016	41.26
Ban-Koe Systems, Inc.	Fire System Maint FY2017	1153.00
Business Forms & Systems Co.	Tax Statements & shipping	24.37
Butler Machinery Company	door glass #55, glass	978.65
City of George	utilities	26.25
Cost Advisory Services, Inc.	FY2015 Plan/FY2017 Recove	4125.00
CovertTrack Group, Inc	Stealth3/Replace Tracker	810.00
Culligan Soft Water Serv.	#50 Bags Salt,water,filter	274.25
Custom Truck Equipment Inc.	exhaust pipe #101	11.64
Dakota Fluid Power Inc.	hose, quick disconnect, adapters	438.06
Dollar General-Regions 410526	Dish Soap Bx/for handouts	19.60

4-25-2016

Doon Press	RE Property Taxes due 3/3	24.00
DRG Mechanical, Inc.	Water Faucet maint room	51.58
Richard Dail Fellin	May SRT Tactical Training	450.00
Richard F. Fellin	May SRT Tactical Training	450.00
Jeff Folkens	Fill Well	434.27
GCC Alliance Concrete Inc.	8.75 yds conc - L26 culv	1060.00
George Office Products	Toner, sharpis, ribbon ckwtr	155.98
Graham Tire S.F. North	4 New Eagle Tires 603 Imp	435.60
Brad Hindt Getting Around Tuit	full depth patch - Little	16274.80
Russ Hopp	4/13/16 Dist III Mtg Mile	125.00
I-State Truck Center	hear core asy #26	176.14
IDALS - Pesticide Bureau	Weed/Pesticide License	15.00
Jebro Inc.	193 gal CRS-2	675.50
Jim Hawk Tr Trailers Inc.	diaphragm #15,valves,	145.68
Kooiker Inc.	culvert extension - L-26	32140.65
Lewis Family Drug, LLC	March RX for Inmates	42.34
Little Rock Free Lance	RE Property Taxes due,intern	48.00
Lyon County News	RE Prop tx due,ordinance,hr	217.29
Lyon County Sheriff Dept.	Sheriff Fees	416.08
Lyon County Treasurer	4/8/16 Deposit Slips/Prem	45.00
Lyon Rural Electric Coop	utilities - Lester/LR shop	1125.79
Mail Services. LLC	May renewal printing, postage	413.56
Martin Marietta Materials	41.35 tons chips	599.58
Matheson Tri-Gas Inc	4/8/16 Oxygen	81.25
Shayne Mayer	4/6/16 Mileage (48) SxCen	24.00
Andrew McCarty	steel toe shoes, mileage	221.18
MidAmerican Energy	ALV/INW shops	276.25
Midwest Card and ID Solutions	LicenseKey-GunPermits-ID	250.00
Mike's Sales & Service Michael	Hotsy Pressure Washer LR	5800.00
Mouw Motor Company	2016 F-150 Pickup (RS 27	16388.00
Colette Nath	4/15/16 Dist Mtg Mileage	47.50
Neopost USA Inc	Equip Rent 4/30/16-7/29/1	53.85
New Century Press	Public Not/brd minutes	205.93
North Central International	sensor #29	208.43
Northern Iowa Construction Pro	48" X 20' CMP, 48" band	1161.60
Northern States Supply Inc.	18V cordless impact drive	99.99
Northwest Iowa Planning & D	SHIELD FY2016 Final Draw	3500.00
OakLeaf Property Management	Rental Assistance	200.00
PCC, Inc. Physician's Claim Co	March Amb Billing	1334.32
Carolyn Plueger Schuetts Repor	Depositions St vs R.Klein	136.50
Prahm Construction Inc.	L-(51R)--73-60 - Est #4	30204.20
Prahm Construction Inc.	L-(36W)-73-60 - Est #2	61309.60
Premier Network Solutions d/b/	Replace Desktop Computer	675.00
Premier Network Solutions	May IT / Courthouse	1665.00
RDO Equipment Company	hy-gard oil #54	71.75
Rock Rapids Ace Hardware	Cleaning Supplies,paint	147.79
Rock Rapids Machine & Welding	Cut & Drill Flat Bar - Ca	14.51
Safety-Kleen	parts washer rental	318.00
Sanford Health	Medical Records	18.50
Sanford USD Medical Center	Health Screen,post,supplies	1051.71
SimplexGrinnell LP	5yr internal Assess/gauge	2136.00
Sioux Falls Two Way Radio	4 Pagers / Larchwood Fire	1700.00
Jennifer Smit	4/21 Unisyn Mtg-Fuel Sher	18.71
Michele Stewart	Solutions Mtg 4/21 Mile/meals	229.63
Sunshine Foods	2 Coffee / Annex bldg. /soap	25.53
Tifco Industries Inc.	plow bolts	201.66
Pamela R. Tille	4/13/16 Zoning Mileage (8	40.00

U.S. Postal Service Postage-By	postage	500.00
United Court Reports, Inc	Deposition - St vs Rojas	154.70
United States Postal Service	BRM Acct - NCOA Mailing	100.00
Lorna Van Maanen	Mileage - 94 mi @ .50	47.00
Vanguard Appraisals Inc.	Comm/Indust 3/13-4/9/16	172.50
Verizon Wireless	4/10-5/9/16 Cell Phone/At	388.38
Wall Street Printers	20 Pads of Requistion For	72.50
WebClimber Services c/o Scott	Domain Name Renewal	35.00
Ziegler Inc.	door glass #55	574.11
Grand Total		197652.56

General Basic Fund	34,019.72
Rural Services Basic Fund	4,942.27
Secondary Road Fund	155,456.59
Surcharge on E911	1,741.26
Co. Assessor Agency Fund	563.81
Health Insurance Fund	928.91

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
May 9, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the April 25, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

Veteran Affairs quarterly report was reviewed and approved.

Motion by Behrens, second by Peters to appoint Glen Geerdes as Dale Township Trustee as of May 1, 2016 replacing Ken Geerdes. Motion carried.

Lyon County EMA Arden Kopischke informed the Board that the county's Pre-Disaster Mitigation Plan will be starting the updating process. The county is required to update the program every 5 years in order to receive FEMA dollars in the future. Northwest Iowa Planning and Development will be handling the paperwork for the update for a cost of \$32,500, with the county paying \$10,000 and FEMA paying \$22,500. The \$10,000 will be split between fiscal years 17/18 and 18/19. Resolution 2016-16 is to take part in the Pre-Disaster Mitigation Grant Program.

LOCAL MATCH RESOLUTION #2016-16 FOR THE

Pre-Disaster Mitigation Grant Program (PDM)

WHEREAS, Lyon County (hereinafter called "the Sub recipient"), County of Lyon, has made application through the Iowa Homeland Security and Emergency Management Division (HSEMD) to the Federal Emergency Management Agency (FEMA) for funding from the Pre-Disaster Mitigation Grant Program, in the amount of \$22,500 for the total project cost,

AND

WHEREAS, the Sub recipient recognizes the fact that this grant is based on a cost share basis with the federal share not exceeding 75%, and the local share being a minimum of 25% of the total project cost.

AND

THEREFORE, the Sub recipient agrees to provide and make available up to \$10,000 (ten thousand dollars) of local monies to be used to meet the minimum 25% match requirement for this mitigation grant application.

The resolution was passed and approved this 9<sup>th</sup> day of May, 2016.

Signature of Council or Board Members:

/s/ Randy Bosch	/s/ Steve Michael	/s/ Kirk Peters
/s/ Mark Behrens	/s/ Merle Koedam	

5-9-2016

I submit this form for inclusion with the PDM Project Application

/s/ Cara Elbert, Authorized Representative

Motion by Peters, second by Behrens to approve and have Chairman sign Resolution 2016-16. Motion carried.

Sheriff Stewart Vander Stoep was present to inform the Board that the door system in the jail is starting to stick and replacement parts are hard to find. The door system is also part of the video recording system. Vander Stoep has money in his budget due to fuel price decreases and other circumstances to purchase a new system this fiscal year. Vander Stoep would like per diem funds to be used to pay for the system and needs Board approval to do so. The new system will cost an estimate of \$52,000. Motion by Michael, second by Koedam, to complete the new door and recording system using per diem dollars. Motion carried.

Attorney Shayne Mayer, Engineer Laura Sievers, and Sheriff Stewart Vander Stoep all participated in a discussion regarding UTV/ATV vehicles. The Board was approached on April 25 by a resident inquiring whether the County would consider passing a policy/ordinance allowing such vehicles to be operated within the county. During discussion it was decided to not allow UTV/ATV on county roadways due to injury and liability concerns. A letter will be sent to Mr. Boddie to inform him of the Board's decision.

Engineer Sievers informed the Board that Dakota Access Pipeline does not agree with the County's agreement with DGR for inspection services. DGR wants an hourly rate and DAPL wants a day rate stated in the agreement. It was decided that Sievers will talk with DGR to see if they would be willing to negotiate regarding the billing agreement. DGR will be told they have 2 weeks to work with DAPL to come to an agreement as the Board needs to have a contract signed soon. The Board also requested a declination letter from DGR if they cannot come to an agreement. Sievers will contact the other company, ISG to work on a possible contract for services in case DGR declines the opportunity to sign a contract.

There was a bid letting for RS Culvert 2017-73-60 project which had 3 bidders: Henning Construction, Inc. \$609,699.25; Midwest Contracting, LLC \$721,890; and Carlson, L.A. Contracting, Inc. \$837,689.50. There will be ten different locations throughout the county replacing single span wooden bridges and culverts. Motion by Peters, second by Michael to approve Henning Construction, Inc. at \$609,699.25 as low bidder and have Chairman sign contract for work. Motion carried.

Sievers needed the Board to accept by resolution the revised 2016 DOT Five Year Road Program.

Resolution to Revise Lyon County 2016 Five Year Program

County Resolution 2016-11

Resolution No. 0.1

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan.

The Board of Supervisors of Lyon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2016), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADVANCED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Prior FY	Accomplishment Year (\$1000's of dollars)	
					New amount	Net change
L-(A-22)--73-60 A-22 TPMS ID: 24947	170TH ST: From Jet of US 75 to Co Rd K-52	330 1.65 MI	PCC Paving LOCAL	2017	\$400	\$400
<b>Totals</b>					\$400	\$400

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
<b>Local Funds</b>	\$3,062	\$3,462	\$400
Farm to Market Funds	\$2,613	\$2,613	\$0
Special Funds	\$700	\$700	\$0
Federal Aid Funds	\$2,964	\$2,964	\$0
<b>Total construction cost (All funds)</b>	\$9,339	\$9,739	\$400
<b>Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)</b>	\$3,462	\$3,862	\$400

Recommended:

5-9-2016 /s/ Laura Sievers, County Engineer

Approved:

5-9-2016 /s/ Randy Bosch, Chair Board of Supervisors

Attested:

I, Jen Smit, Auditor in and for Lyon County, Iowa do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Lyon County, Iowa, at its meeting held on the 9<sup>th</sup> day of May, 2016.

/s/Jen Smit, County Auditor

5-9-2016

Motion by Behrens, second by Michael to approve and Chairman sign resolution 2016-11. Motion carried.

Sievers asked for approval of contract design services with Calhoun Burns for bridge 30R by Lester, bridges 38W and 63W on A34. Motion by Koedam, second by Michael to approve and have Chairman sign contract. Motion carried.

The Engineer notified the Board that the Bergs recently placed a tile within the bridge project easement. The Engineer will decide if the tile needs to be relocated after the bridge project and project audit is completed. If the portion of tile within the new ROW needs to be moved, it will be an additional cost to the County as it now is within County ROW.

Road Superintendent Gary Vogel also joined the meeting to bring up a concern regarding heavy equipment on gravel roads in the county. There was discussion on ways for residents to be made aware of the damage heavy, repetitive traffic can do to the gravel roads in wet weather.

Sievers gave a construction project update. The patch on K30 should be happening in the next week and micro-surfacing will be starting this week.

Dakota Access Pipeline has stated work is planned to start in Lyon County around October. Sievers has been informed that the project likes to keep their crews apart which means that there will be lulls in the work.

Supervisor correspondence: Behrens: NW IA Care Connections, Regional Crisis Services meeting, Peters: Compass Point mtg., Bosch: NW Early Childhood IA meeting.

Handwritten claim dated 4-26-2016 in the amount of \$40,752.22 was reviewed and approved. Check sequence #121505.

Wellmark BlueCross BlueShield	4-16-16 to 4-22-16 Claims	40752.22
Grand Total		40752.22

Health Insurance Fund	40,752.22
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Payroll dated 4-29-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$192,580.80 is listed by fund.

General Basic Fund	121,918.63
MH-DD Fund	1,255.34
Rural Service Basic Fund	18,095.77
Economic Development Fund	3,276.28
Secondary Road Fund	37,474.56
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.46

Payroll Disbursement Register in the amount of \$276,784.31 is listed by Fund.

General Basic Fund	98,921.00
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5-9-2016



General Supplemental Fund	52,824.09
MH-DD Fund	1,270.02
Rural Services Basic Fund	32,991.58
Economic Development Fund	4,252.63
Secondary Road Fund	73,363.20
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.84

Claims dated 5-9-2016 in the amount of \$700,821 were reviewed and approved.  
Check sequence #121634-121785.

A & B Business Solutions	Samsung Contract	140.93
Advanced Systems, Inc.	5/7/16-8/6/16 Copy Contra	95.58
Alliance Communications Attn:	May 911 Recurring, phone serv	432.07
Bankers Trust ACH	Principal/Interest GO Jail	236780.00
Lee Bjerke Winneshiek County E	split cost of rental car-	199.06
Vicki Borman	April Miles (921), cellphn reimb	475.50
Cheryl Bos	CDL Training, meals	240.44
C.J. Cooper & Associates	pre-employment drug test	35.00
Calhoun-Burns & Associate Inc.	bridge inspection	755.96
Century Link	911 Recurring	428.35
Century Link - Business	Long distance	227.37
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	59.05
City of Rock Rapids Municipal	Utilities	5669.86
Class C Solutions Group	cable ties, hardware	65.57
Consolidated Communications fo	911 Recurring, phone service	1433.18
Cooperative Energy Company	757G gasohol, 8422G Diesel,	
	Tires, labor,	16596.76
Cooperative Farmers Elevator	Fuel, service, grass seed	790.12
Corner Rexall Drugs	Posterboard & Batteries	6.48
Corner Service	fuel line #54, brake cleaner	14.80
Culligan Soft Water Serv.	May/June Rental	44.00
Cutting Edge Mfg	floor grate - LW shop	220.00
Dakota Alignment & Frame Servi	alignment & straightening	4631.14
Dakota Data Shred DDS	4/12/16 shredding 286 lbs	65.78
Dakota Fluid Power Inc.	adapter, cylinder repairs	426.94
Kenny DeBoer	Fill 1 Well & 2 Cisterns	963.75
Melinda DeJong	April Mileage - 510 Miles	255.00
Denco Highway Construction Inc	bridge deck repairs (5)	148383.70
Denny's Sanitation Inc.	April Garbage Service/She	177.00
DJ's Service	38G gasohol, 480G diesel	896.92
Connie Douglass	April Miles (25), cellphn reimb	27.50
Electronic Engineering	May Console & Repeater Ma	1000.00
Frank Dunn Company Frank Dunn	1 pallet hi performance p	789.00
Fratzke & Jensen	Funeral Assistance	1500.00
Frontier	George telephone	50.34
GeoComm, Inc.	3Yr GIS Maint on PSAP/Gra	13071.00
George EMS	AHA-BLS Instructor packag	117.95
George Office Products	Paper, files, office supplies	451.29
Glass Doctor - North West IA	install window #67	180.00
H & S Homebuilding Center	guardrail repair materials	100.98
Hancock Concrete Products Co	18" RCP, filter cloth	554.85
Hillyard / Sioux Falls	Custodial supplies, mats	1918.64
I Wireless	4/16-5/15/16 Cell Phone	186.13

I-State Truck Center	turn switch #26	317.42
IMAGETek, Inc.	Hookup ImageT to new comp	37.50
Innovative Benefit Consultants	April Benefit Services 87	1740.00
Institute of Iowa Certified As	ICA Summer Conf 7/20-7/22	315.00
Inwood Rescue	CEU Training certs	230.00
Iowa County Recorders Assoc. A	Summer School 6/21-6/23	100.00
Iowa Dept. of Public Health	Vital Records Training 5/	10.00
Iowa Prison Industries	Beloit Sign, signs	1547.70
ISACA Travis Weipert	Annual SEAT Dues 2016	150.00
ISU Extension - Lyon County	Leadership Mtg 5/25-6/29	180.00
JCL Solutions-Janitors Closet	Custodial Supplies	81.21
Jebro Inc.	223 gal CRS-2	780.50
Jim Hawk Tr Trailers Inc.	grommet, pigtail,tail light	297.66
Keith's Korner	April Fuel - 84.6 G Gasah	164.00
Shannon Klarenbeek	April miles(188),Cellphn Reimb	109.00
Marilyn Lafrenz	April Miles(831),cellphn reimb	430.50
Larchwood Quick Stop	97 gal gasahol	189.32
LeadsOnline LLC	7/1/16-6/30/17 Renew Cont	1758.00
Lester Rescue Squad	NCC CEU training certs	205.00
Leuthold Plumbing/Heating Inc	8" road bore	4000.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	56.00
Lyon County Fair	2016 Fair Booth Rental/Do	175.00
Lyon County Sheriff Dept.	Juv Fees/Sheriff Fees	568.35
Lyon County Treasurer	April Stop Loss Refunds	29137.16
Lyon Rural Electric Coop	security light repair	65.00
Mac's Inc.	hardware	33.22
Marco	1/27/16-4/26/16 Copier Co	77.30
Medical Excess	May Transplant Ins 23s/63f	1535.97
Sarah Merry-Skoglund	April Miles(315),cellphn reimb	172.50
Mid Country Machinery Inc.	throttle cable - #90	342.36
MidAmerican Energy	acct 11930-66002	167.92
Joanne Montag	April miles(689),cellphn reimb	386.15
Moon Creek Veterinary Clinic	4/29/16 Meds for Athos	16.95
MSC Industrial Supply Co.	safety glasses	192.90
Myrl & Roy's Paving Inc.	21.95 tons RR Ballast	279.86
New Century Press	Brd Minutes,audit prop,bid	
	Notice, amnesty notice	1138.11
North American Truck & Trailer	windshield - #10,labor	177.59
North Central International	belt - #29	12.99
Northeast District ISAA Attn:	2 Basic Assess 7/12-7/13	350.00
Northern Iowa Construction Pro	18" CMP, 18" Bands	8550.00
Oak Street Station	Fuel	350.71
Osceola County Rural Water	water - Doon shop	34.73
Carolyn Plueger Schuetts Repor	Deposition 4/21/16	382.25
Popkes Car Care, Inc.	April fuel-90.729 Dyed Diesel,	
	Tires, alignment	590.50
Prahn Construction Inc.	Bridge payments(51R & 36W)	98784.60
Premier Communications	May phone, internet, cable	2413.71
Premier Network Solutions d/b/	May IT Sheriff, Fortigate 2yr	4852.50
Rapid Auto Repair Michael D. K	Oil Change/Tire Rotation	257.81
RELX Inc DBA LexisNexis	April on-line periodical	141.20
Xochitl Robison	April Interpreter Service	77.00
Rock Rapids Ace Hardware	Cleaning supplies,totes	489.44
Rock Rapids Kids Club	Res 2016-02 Contribution	25000.00
Rock Rapids Machine & Welding	plugs #56,flat iron	66.56
Lisa R. Rockhill	April miles(30),cellphn reimb	30.00
Steve Simons	April Mileage - 505 Miles	252.50

Stateline Graphics	Zoning Amnesty Notice	73.50
Melissa Stillson	April Cellphn Reim,miles(166),	
	Reimb 2 BP kits	130.98
Sturdevant's Auto Parts	parts,filters,oil, supplies	732.95
Sunshine Foods	Coffee, April inmate meals	655.15
SYSCO Lincoln	Replacement Parts/CanOpen	50.00
Todd's True Value	shop supplies	38.04
Town & Country	garbage service - LR shop	23.66
U.S. Cellular	4/22/-5/21 WiFi Tablet,cellph	140.11
US Bank - Purchase Card Purcha	Microsoft license,lodging,	
	Printer, registrations	1875.58
US Bank Equipment Finance	4/9-5/9/16 Copier Contrac	154.32
Lorna Van Maanen	Dist mtg, mileage(211), meals	119.05
VanderLee Motors Inc.	Replace Headlight, service	126.39
Verizon Business	acct 4512330	5.84
Verizon Wireless	Cell Phone,hotspot,aircards	1299.33
Vogel Traffic Services, INC	pavement marking	37453.50
Wall Street Printers	1,000 Ink Pens/Treasurer	385.00
WebClimber Services c/o Scott	Replace cable,50' HDMI ca	128.00
Wellmark BlueCross BlueShield	Claims, Admin fees,stoploss	24785.84
Bonnie Wilson	April Cell Phone Reimb	15.00
Ziegler Inc.	hose, compressor,core chg	2336.12
Grand Total		

General Basic Fund	26,069.91
General Basic Sub Fund	64.81-
Rural Services Basic Fund	1,310.65
Economic Development Fund	375.06
Secondary Road Fund	332,644.64
Debt Service Fund	236,780.00
Recorders Management Fund	37.50
Surcharge on E911	20,555.50
Development Project Fund	25,000.00
Emergency Management Services	128.42
Co. Assessor Agency Fund	785.33
Health Insurance Fund	57,198.97

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
May 23, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the May 9, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Koedam with the note that Ken Geerdes should be Kenneth. Motion carried.

Lyon County Economic Development Director Steve Simons shared information with the Board showing what plans students from Central Lyon, GLR, and West Lyon have after graduating.

Simons was also present to speak to any questions regarding his employment contract. The contract remains the same as last year with the exception of salary. Simons will be paid \$64,177 for FY17 and the FY18 salary will be determined during budget time in FY17. Motion by Michael, second by Peters to approve and sign an employment contract with Simons effective July 1, 2016 to June 30, 2018. Motion carried.

Simons also informed the Board that the City of Rock Rapids may need assistance in the interim period while the City goes through the hiring process for a city development director.

Chairman Bosch opened the public hearing at 9:30 a.m. to allow public comment regarding the budget amendment for FY16, in attendance was Veronna Kelly. As there were no comments or questions, Bosch closed the public hearing at 9:33 a.m. Chairman Bosch introduced Resolution 2016-17.

**Resolution 2016-17**  
**Budget Amendment & Appropriations**  
**FY 15/2016**

**Whereas**, Iowa Code Section 331.435 provides for Budget Amendments. Lyon County's meeting for the Budget Amendment was held May 23, 2016 at 9:30 a.m. Notice was published in the Lyon County Reporter on May 11, 2016 and in the Doon Press on May 12, 2016. The required 10 nor more than 20 days for publication has been met.

**Whereas**, Iowa Code Section 331.434 provides for department appropriations. The following department appropriations will change due to the budget amendment:

<u>Changes</u>	<u>Department</u>
33,700	Ambulance
5,156	Auditor
16,185	Conservation
17,655	Courthouse
25,000	Economic Development
2,000	Medical Examiner
500	Mental Health
-----	
\$100,196	Total department increases due to amendment

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors:

1. The May 23, 2016 budget amendment is approved.
2. Department appropriations are increased due to the budget amendment.

Passed and approved this 23rd day of May, 2016.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit

Lyon County Auditor

Motion by Peters, second by Behrens to approve and sign Resolution 2016-17.  
Roll call vote: District 1-support, District 2-support, District 3-support,  
District 4-support, and District 5-support. Motion carried.

The Board has been asked to approve the law enforcement contract with the City of George for FY17 and FY18. The contract amount for FY17 will be \$26,460 (\$24.50/person, 1080 people) and for FY18 will be \$27,000 (\$25/person, 1080 people). Motion by Behrens, second by Peters to approve and sign contract with City of George. Motion carried.

The Board discussed renewing the IT contract with Premier which covers all buildings except the Sheriff's Office. The contract is the same as it has been for the past 3 years and will remain at \$1,665/mth. Auditor Smit reported that working with Premier has been enjoyable and a benefit to the County as a whole. Motion by Michael, second by Koedam to approve and sign IT contract with Premier Communications for one year at \$1,665/month. Motion carried.

The Board advertised for audit proposals for fiscal years 15/16, 16/17, and 17/18. The only proposal received was from De Noble, Austin & Company, PC for \$51,700 per year. This proposal does not include costs for single federal audits or the MD&A cost. Motion by Behrens, second by Michael to approve and sign proposal from De Noble, Austin & Company PC for fiscal year 15/16, 16/17, and 17/18 audits. Motion carried.

Supervisor Michael left the meeting at 10:00 a.m.

Engineer Sievers presented the agreement between the County and DGR for inspection services related to the Dakota Access Pipeline project. DGR has agreed to include daily rates for services. Sievers reported there has been a hold up in the project due to the Iowa Utilities Board not yet issuing Dakota Access Pipeline a permit to start. Due to this, DGR has included a statement to increase costs of services 3% if the project runs into 2017. It also seems that DAPL is also still working on getting archeological clearances in some counties where work is to be done. Sievers states once DAPL gets the permit, boring work will start on the South Dakota side of the Big Sioux River. Anytime the pipeline will be coming into Lyon County, DAPL will give 24 hour notice to the county via email to Engineer Sievers. Motion by Behrens, second by Koedam to approve and have Chairman sign agreement. Motion carried.

The agreement spells out how the billing process will work. DGR will submit monthly invoices to both the county and DAPL. Auditor Smit asked if the invoice could then be sent to the Chairman for approval of payment of invoice. The Board agreed it should be sent. Auditor's Office will then email signed approval to the emails provided by DAPL to start the reimbursement process to the county from DAPL. The claim would then be added to the regular claim process for the next Board meeting. The County shall pay DGR within 10 days of receiving payment from DAPL and not later than 60 days of invoice. Invoices will be paid during normal claims process on 2<sup>nd</sup> and 4<sup>th</sup> Mondays.

Engineer Sievers presented the employment contract for her position for FY 16/17. The wording in the contract is the same as previous years with exception to the salary. Salary for Sievers for 16/17 will be \$101,317. Motion by Peters, second by Behrens, to approve and sign Engineer's employment contract. Motion carried.

The bid letting for bridge replacement project L-Tiff(69R)-73-60 brought in two bidders: Prahm Construction at \$263,372.75 and Nelson & Rock Contracting, Inc. at \$276,453.50. The replacement bridge over Albertson Creek on 260<sup>th</sup> St in Richland Township will be an Odens bridge with the project having a late start date of 8-15-2016. Motion by Koedam, second by Behrens to approve bid and sign contract with lowest bidder, Prahm Construction for \$263,372.75. Motion carried.

REC submitted multiple utility accommodation applications located throughout the county. Motion by Peters, second by Koedam to approve and have chairman sign applications. Motion carried.

Osceola County Rural Water submitted two utility accommodation applications. One at 160<sup>th</sup> and Kennedy Avenue and another at 120<sup>th</sup> Street and Kennedy Avenue. Motion by Peters, second by Behrens to approve and have chairman sign applications. Motion carried.

Consolidated Communications submitted a utility accommodation application for 140<sup>th</sup> Indian Avenue. Motion by Peters, second by Behrens to approve and have chairman sign application. Motion carried.

IA DOT secondary road budget amendment needs to be signed to update it to the budget amendment done by resolution 2016-17. Motion to approve amended IA DOT secondary Road budget by Koedam, second by Behrens. Motion carried.

Sievers explained that the Board will need to consider changing the width of A34 East of George in order to use concrete and not asphalt. Concrete requires a larger area for a good shoulder as the road height would be a 5" increase with concrete. Currently the road is 24' at it's widest, and would need to go to 22' to allow for a good shoulder. Discussion involved the extra cost of concrete, the fact that concrete will outlast asphalt, and the size/weight of traffic on that road. The Board agreed that concrete would be the best choice in the life of the road.

Supervisor Peters talked to EMA Director Arden Kopischke regarding becoming the Safety Director as the Board did not sign the Shield contract with Northwest IA Planning to administrate the safety program for Lyon County. Kopischke is interested in doing it and is willing to start July 1, 2016. The Board would like to pay Kopischke \$22/hr. for 2.5 hours/wk. or 2,640/yr. at \$220/mth. The Board would like to pay Kopischke once a month as a separate salary. Peters will ask Kopischke to track his hours to get a feel for how many hours are really spent on safety. The Board would like to be able to use the dollars that were budgeted for the Shield contract for 16/17. Auditor Smit will talk with De Noble, Austin & Company to verify if the Board can do this.

The County has received a purchase offer from the City of Rock Rapids for the conservation property that was flooded in 2014. The offer originally started at \$63,700. As the county is a FEMA eligible entity, the offer cannot include value for the land and therefore has been reduced by \$10,000. Attorney Mayer would like to do more research on the buyout in order to make sure the county covers all necessary processes required by law before the Board signs the purchase offer.

The Board needs to appoint a courthouse and public building security commission. The Iowa Judicial Council and ISAC recommend appointees to be: Board of Supervisors member, Judge appointed by Chief Judge of judicial district, County EMA, representatives from County Sheriff, County Attorney, Clerk of Court and other county offices as deemed necessary. Motion by Peters, second by Koedam to appoint: Judge Carl Petersen, Chairman Randy Bosch, Sheriff Stewart Vander Stoep (or designee), County Attorney Shayne Mayer (or designee), Clerk of Court Stephanie Wollmuth, Auditor Jen Smit (or designee), Maintenance Director Lance Iwen. Motion carried.

The Board received a construction permit from Bernie Baker for three new mature dairy cattle free stall confinement buildings, milking parlor, holding area, and a two cell earthen manure storage basin at an existing dairy confinement facility in Section 20 of Allison Township. There were no comments filed regarding the confinement. Motion by Peters, second by Koedam to approve and have chairman sign DNR letter. Motion carried.

The Board received a construction permit from Brandon and Dawson De Boer for two new 2500 head deep pit swine finisher confinement buildings for a new swine confinement facility in Section 2 of Liberal Township. There were no comments filed regarding the confinement. Supervisor Behrens plans to attend the site survey this afternoon at 1:00 p.m. Motion by Behrens, second by Peters to approve and have chairman sign DNR letter. Motion carried.

Motion by Koedam, second by Behrens to approve a cigarette license for Meadow Acres Golf Course. Motion carried.

Supervisor correspondence: Koedam - NW IA Planning, and Rides Mtgs.; Behrens - Landfill mtg.

Handwritten claim dated 5-10-2016 in the amount of \$23,854.77 was reviewed and approved. Check sequence #121786

Wellmark BlueCross BlueShield	5/1/16-5/6/16 Claims	23854.77
Grand Total		23854.77

Health Insurance Fund 23,854.77

Conservation claims dated 5-10-2016 in the amount of \$12,832.96 were reviewed and approved. Check sequence #121787-121815.

Alliance Communications	LPRA Telephone, LD & Inte	76.00
Kyle Ciesielski	Reimb:District III	10.00
Cooperative Energy Company	129.69 G Gasahol	254.33
Cooperative Farmers Elevator	Rafters,Gables,Lumber-B B	2972.81
Dave's Bulk Service	540 G Off Road Diesel	837.00
Denny's Sanitation Inc.	Dumpster Pickup	90.00
George Office Products	Pens, Cardstock, Paper	98.43
Hiller Lumber	2x4x16 & 2x10x16 Treated	82.89
John Deere Financial	Cotter Pin & Nut	9.04
Lyon & Sioux Rural Water	21,000 G Water	131.85
Lyon County Planning Council	Health Fair Booth	30.00
Lyon Rural Electric Coop	LPRA Electric	1321.43
Marco	Sharp Black Toner	185.86
McCarty Motors	Spark Plug - tune up	48.50
Oak Street Station	Trailer Tire & Tire Repai	202.00
Pilot Rock RJ Thomas Mtg Co. I	FireRings	2436.00
Pocahontas County Conservation	4 Elm & 2 Sycamore Trees	236.00
Premier Communications	Office Phone, LD & Intern	110.54
Rock Rapids Ace Hardware	Masking Tape	4.49
Rock Valley Rent All	Rent-Mini Excavator & buc	517.88
Justin Smith	Reimb: District III	10.00
Sunshine Foods	Sugar, mail labels	11.72
Tessman Company	Grass Seed	580.06
Todd's True Value	Coupling, bolts,connector	29.25
Tri-State Ready Mix Inc.	8 yds. Redimix - B.BathRm	1278.00
US Bank - Purchase Card Purcha	7.08G Gasahol,Scheels,supplies	425.64
Valley Sand & Gravel	58.92 T Concrete Fines	704.79
Craig A. VanOtterloo	Reimb: District III	10.00
Verizon Wireless	Wireless Phone	128.45
Grand Total		12,832.96

General Basic Fund	9,169.79
CS Projects & Acquisition	3,663.17

Payroll dated 5-13-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$67,205.84 is listed by fund.

General Basic Fund	9,045.23
Rural Service Basic Fund	18,114.40
Secondary Road Fund	40,046.21

Payroll Disbursement Register in the amount of \$30,712.69 is listed by Fund.

5-23-2016



General Basic Fund	3,632.97
Rural Services Basic Fund	8,655.39
Secondary Road Fund	18,424.33

Conservation claims dated in the amount of \$1,550.32 were reviewed and approved. Check sequence #121875-121888.

Jared Ageson	Mileage (78) Spring Schoo	39.00
AT & T	Phone Assistance	307.57
Jerry M. Baatz	Mileage (20) - May Meetin	10.00
Cooperative Energy Company	Gas Assistance	91.00
Doon Press	Advertising	32.00
George Office Products	Supplies	21.00
Dennis Hansmann	Mileage (30) - May Meetin	15.00
Little Rock Free Lance	Advertising	68.00
Lyon County News	Advertising	45.10
Lyon Rural Electric Coop	Electric Assistance	155.51
New Century Press	Advertising	48.00
Osceola County Rural Water	Water Assistance	61.50
Premier Communications	Office Phone	86.72
US Bank	Hotel Spring School	569.92
Grand Total		1550.32

General Basic Fund	1,550.32
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Handwritten claim dated 5-17-2016 in the amount of \$45,844.54 was reviewed and approved. Check sequence #121889.

Wellmark BlueCross BlueShield	5/7/16-5/13/16 Claims	45844.54
Grand Total		45844.54

Health Insurance Fund	45,844.54
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Claims dated 5-23-2016 in the amount of \$728,508.54 were reviewed and approved. Check sequence #121890-121986.

Alliant Energy	LR/GE shop	138.59
Allied Oil & Tire Company	55 gal antifreeze	412.50
Arrow Manufacturing, Inc.	LED Cot Lights A-2	790.00
AT & T	911 Recurring 712-233-001	41.16
Ben's Plumbing & Repair, Inc.	install new power washer	337.05
Campbell Supply	100' tape, tape rule,parts	876.48
Canon Financial Services Inc.	Canon lease	268.00
Capital Armament Co, LLC	Ammo	3468.00
Century Link	Doon Listing 4/11/16-4/10	296.64
City of Alvord	utilities	48.50
City of George	utilitites	39.25
City of Sioux City, Iowa Sioux	2nd Half Hazmat Contract	4921.93
Construction Products & Consul	fabric for erosion contro	425.00
Cooperative Energy Company	409.55G Gas,brakes,pads	1186.67
D-P Tools Inc.	ratchet set - RR shop	279.85
Tim DeBruin	Mileage Brd of Rev mtgs	30.00
DLT Solutions LLC	AutoCAD Civil 3D 2017 re	1246.14
Dollar General-Regions 410526	Paper Plates & Plastic Cu	6.00
Doon Press	Brd min,zoning notice,audit	
	Proposal,notice to bidders	626.37

5-23-2016

Employee Data Forms of MO LLC	calendar forms	23.00
Farmers Market Concrete & Exca	6" road bore	2700.00
Flynn Company Inc.	L-(A22)--73-60 - Est #2	411703.53
Frontier	May 911 Recurring	129.95
George Office Products	Office, supplies	97.35
Griggs Environmental Strategie	wetland mitigation monito	670.00
Hancock Concrete Products Co	culvert ties filter cloth	805.76
Bonnie Haviland	Reimb:Shipping BP/02 moni	91.27
Heather Heimensen	5/11/16 - Mileage (30) Vi	15.00
I-State Truck Center	radiator,labor,fan	2589.96
Iowa County Records Assn.	FY16/2017 Maint/Support	2908.64
Iowa Prison Industries	signs	2895.40
Iowa Secretary of State	National Change of Addres	64.93
Iowa State Medical Examiner	Autopsy	1603.00
Jack's Uniforms & Equipment	Name Tag - Minor	29.49
JCL Solutions-Janitors Closet	Supplies for Jail	343.09
Jebro Inc.	235 gal CRS-2	822.50
K D Designs	Embroidery on 2 uniforms	17.12
Alexandra Krull	Reimb:EMT Mileage 1/4-4/9	759.00
Eldon E. Kruse	Mileage Solutions Mtg 5-1	235.00
Lewis Family Drug, LLC	April Inmate RX - A.VB	21.39
Little Rock Free Lance	Zoning Amnesty Notice	40.00
Lutheran Services in Iowa Attn	HF Training 6/20-6/23	675.00
Lyon County News	Zoning Amnesty Notice	82.00
Lyon County Sheriff Dept.	Sheriff Fees	350.95
Lyon Manor & Rehab Center	April Inmate Meals 147x\$6	882.00
Lyon Rural Electric Coop	utilities Lester/LR shop	309.73
Matheson Tri-Gas Inc	Oxygen	100.90
Sam McCarty	steel toe shoes	180.00
Merck Sharp & Dohme	Herb series CL / 2	371.13
Paul Metzger	Mileage Brd of Rev mtgs	30.00
MidAmerican Energy	ALV / IW shops	182.21
Mindray DS USA, Inc.	Repair BP/02 Monitor #922	565.88
Modern Gas Company	150.2 gal Lp gas	133.68
Motorola Solutions, Inc.	Replace W Tower Repeater	15440.00
National Sheriffs' Association	Jail Training Book - Alex	138.91
New Century Press	Budget Amends / notices	193.05
North American Truck & Trailer	cylinder #11	1046.55
Nyhart Attn: Finance Departmen	FY 6/30/16 GASB 45 Report	3150.00
Keri Oostra	St vs Rojas SANE Nurse 2/4	387.32
Orange City Area Health System	St vs Rogag-trial witness	1875.00
PCC, Inc. Physician's Claim Co	4/1/16-4/30/16 Amb Billin	1728.96
Cory Peters	Mileage Brd of Rev mtgs	30.00
Prahm Construction Inc.	L-(51R)--73-60 Est #6	93977.40
Prahm Construction Inc.	L-(36W)-73-60 Est #4	90185.35
Prahm Construction Inc.	L-(14Y)-73-60 Est #1	55173.75
Premier Network Solutions d/b/	Dell E6540 Computer	1275.00
Qualification Targets Inc.	Targets for FireArms	68.90
Rapid Auto Repair Michael D. K	Jail Tahoe Repairs	988.69
Xochitl Robison	Interpreter Investigation	80.00
Rock Rapids Ace Hardware	6 Bags Lawn Fertilizer/Cr	306.22
Sanford Health	Autopsy/hlth screens/inmate	
	care, preemploy drug test	2575.38
Martin J. Schoening	steel toe shoes	169.59
Laura Sievers	meal expense - NACE conf	36.65
SYSCO Lincoln	4/21/16 Inmate Food	696.24
Thomson Reuters - West Payment	IA Criminal Procedure 201	210.00

Thrifty White Pharmacy	Feb inmate RX	9.46
Training Resources	Registration 6/7/16 Emerg	20.00
Trane	May generator service mai	331.93
US Bank - Purchase Card Purcha	ISCTA-May Conf/NACE meals,	
	Lodging, conferences, fuel,	
	Airsoft guns, shield mtg	8198.03
Verizon Wireless	5/10-6/9/16 Cell Phone	448.38
Wall Street Printers	Envelopes, postcards	181.00
Warntjes Paint & Body Inc.	windshield #11	924.79
WebClimber Services c/o Scott	Hosting Renewal 5/1/16-5/	795.00
Grand Total		728508.54

General Basic Fund	32,186.14
Rural Services Basic Fund	167.99
Economic Development Fund	1,275.00
Secondary Road Fund	670,677.62
Surcharge on E911	15,666.88
Emergency Management Services	5,113.03
Co. Assessor Agency Fund	143.50
Health Insurance Fund	3,278.38

There being no further business there was a motion by Peters, seconded by Behrens to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
June 14, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the May 23, 2016 meeting were reviewed. Motion made by Koedam to approve minutes, seconded by Michael. Motion carried.

Cory Ulrickson with Trane came to the Board to introduce himself and briefly explain what Trane can do to help increase the air flow within the courthouse.

Desiree Kopp, Director of Rock Rapids Kids Club came to the Board to thank them for the County's \$25,000 contribution. The County's contribution helped complete the playground concrete and some sidewalks.

Election Assistant, Carrie Johnson, presented the Primary Election Canvass material to the Board. Republican nominees were: Auditor- Jen Smit; Sheriff- Stewart Vander Stoep; Supervisor District 2 - Merle Koedam; Supervisor District 3 - Mark Behrens. There were no county Democratic nominees. All results are available at the Auditor's Office.

The Board discussed the Safety Director position. Questions were brought up concerning the job description as well as how to handle the salary. Supervisor Peters will discuss with Auditor Smit to fine tune the job description. Arden Kopischke spoke with Sievers about secondary roads safety programs and the expectations for those trainings. Arden also spoke with other county safety directors to see how they ran their programs. Kopischke asked if there is a budget for training materials, Peters explained that he would look at the budget and provide answers at the next board meeting.

The Board reviewed the Business Property Tax Credits for FY16/17. Deputy Auditor Sara Sprock reported there are 62 new applications for 16/17 with a total of 535 applications to approve. Motion to approve business property tax credit applications for 16/17 by Peters, seconded by Behrens. Motion carried.

The Genius Week Frisbee Golf Group of Blake Johnson, Joe Anderson, Josh Haken, and Jayden Mauldin brought to the Board a presentation of their Genius week idea, Frisbee golf. The gentlemen explained how this activity will help residents of the City of George with a new activity. Engineer Laura Sievers brought forward a concern of liability as one of the holes would be located on county property. Sievers suggested either deeding a portion of this land to the city or expanding the easement from the bike trail to include the Frisbee golf hole. The County will consult with city's attorney concerning this possibility. The Board thanked the group for coming in.

Sheriff Stewart Vander Stoep has completed the 16/17 and 17/18 law enforcement contracts with Larchwood, Inwood, and Lester. Contract amounts

will be as follows: Larchwood 16/17 \$21,217 (866 @ \$24.50) and 17/18 \$21,650 (866 @ \$25.00); Inwood 16/17 \$19,943 (814 @ \$24.50) and 17/18 \$20,350 (866 @ \$25.00); and Lester 16/17 \$7,203 (294 @ 24.50) and 17/18 \$7,350 (294 @ \$25.00). Motion by Michael, second by Koedam to approve and have Chairman sign law enforcement contracts with Larchwood, Inwood, and Lester. Motion carried.

The Auditor's office is recommending that open enrollment for the deferred compensation plan is moved to November 15- December 15 to coincide with all other open enrollments. Motion by Michael, second by Behrens to approve moving the open enrollment for the deferred compensation plan to Nov/Dec. Motion carried. This makes the next open enrollment period November 15, 2016 through December 15, 2016.

The final voucher for A34 bridge project #BRS-C060(96)-60-60 needs approval for the audit process. Motion by Behrens, second by Peters to approve and have Chairman sign the final voucher. Motion carried.

Engineer Sievers presented the Road Superintendent employment contract. Pay for 16/17 will be \$32.05 per hour. Motion to approve road superintendent employment contract for 16/17 by Peters, seconded by Michael. Motion carried.

Engineer Sievers explained that there is currently no properties available within the city of Rock Rapids for a county shop. Sievers inquired with Rock Rapids Economic Development for available properties. There is currently 7 acres available at \$30,000 per acre in the Folgens First Addition. There was much discussion regarding the property and the cost. Sievers will speak with Attorney Mayer about the breakdown of purchasing this property as well as a resolution, and return to the Board on June 27<sup>th</sup>, 2016 with the findings.

Sievers presented two utility accommodation applications for Alliance Communications. One on A26 about ¼ mile East of K12 for a new fiber, and one on 200<sup>th</sup> St ½ mile East of K12 for a new fiber. Motion by Michael second by Koedam to approve and have Chairman sign applications. Motion carried.

Sievers brought a Policy & Procedures Memorandum for Farm to Market Extensions. The Board recommends that this memorandum is distributed to all cities within Lyon County and then opened to discussion at the League of Cities meeting in October. Sievers will distribute the draft of this memorandum to all cities.

Sievers addressed the rainy season and the growth of weeds within the ditches and around the bridges. Sievers asked if the county could hire someone with a commercial application license to address the weed problems around the bridges. The Board agreed that the secondary road department should take care of the weeds.

Construction update: Bridge 36W off of K64 is waiting for weather to allow deck to be poured. Bridges 3Y on Jackson Avenue and 14Y on Larch Avenue are both under construction. Bridge 12W on 140<sup>th</sup> Street has been staked. L26 is

still in the shouldering process. Bridges on A34 East of Alvord are in the design process.

A cigarette permit for Grand Falls Casino & Resort was submitted. Motion Michael, second Peters to approve the permit. Motion carried.

Conservation Director has hired the following for summer help: Courtney Boom \$10.50/hr (gate), Katie Klingensmith \$9.00/hr.(gate), Mikaela Bruggeman \$9.00/hr.(gate), Taylor Magnuson \$9.00/hr.(gate), Andrew Kruse \$10.00/hr.(park attendant), Joe Sherbon (park attendant), Taylor Geerdes \$10.00/hr.(naturalist intern), Dylan Folkens \$11.00/hr (grounds), Gerald VandenTop \$11.50/hr.(grounds), and Joan Hoogendoorn \$12.50/hr. (grounds).

Engineer Sievers has hired the following at \$10.75/hr. for summer help: Brady Klaassen, Jordan Groen, Jesse Schrick, and Sam McCarty.

Supervisor correspondence: Peters-Compass Point, Koedam - Compass Point & Roads, Behrens- NWICC & Landfill Meeting, Michael - Economic Dev. Meeting.

Handwritten claim dated 5-24-2016 in the amount of \$15,160.18 was reviewed and approved. Check sequence #121987.

Wellmark BlueCross BlueShield	5/14/16 to 5/20/16 Claims	15160.18
Grand Total		15160.18

Health Insurance Fund	15,160.18
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Payroll dated 5-27-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$190,765.93 is listed by fund.

General Basic Fund	122,877.33
MH-DD Fund	1,154.56
Rural Service Basic Fund	18,330.04
Economic Development Fund	3,276.28
Secondary Road Fund	34,059.58
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,589.38

Payroll Disbursement Register in the amount of \$271,865.71 is listed by Fund.

General Basic Fund	97,455.25
General Supplemental Fund	52,820.26
MH-DD Fund	1,200.03
Rural Services Basic Fund	32,543.79
Economic Development Fund	4,252.63
Secondary Road Fund	70,347.80
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,133.00

Handwritten claim dated 5-31-2016 in the amount of \$14,839.57 was reviewed and approved. Check sequence #122130.

6-14-2016

Wellmark BlueCross BlueShield	5/21/16-5/27/2016 Claims	14839.57
Grand Total		14839.57

Health Insurance Fund                      14,839.57

Handwritten claim dated 6-8-2016 in the amount of \$18,634.39 was reviewed and approved. Check sequence #122131.

Wellmark BlueCross BlueShield	6/1/16-6/3/16 Claims	18634.39
Grand Total		18634.39

Health Insurance Fund                      18,634.39

Claims dated 6-14-2016 in the amount of \$627,915.78 were reviewed and approved. Check sequence #122196-122446.

A & B Business Solutions	5/21-6/20/16 Copy Machine	867.72
Jolene Ackerman	6/7/2016 Primary Abs Prec	31.50
Henry M. Adkins & Son Inc. Ele	6-7-16 Ballots and Setup	5788.92
Advanced Systems, Inc.	Canon contract	170.31
Alliance Communications Attn:	June 911 Recur/Phone	433.88
Kathy Altena	FY2016 BOH Mileage (60)	30.00
Diane Altman	6/7/2016 Primary RR8	155.00
Barb Arends	6/7/2016 Primary Elect P5	162.50
Arrow Manufacturing, Inc.	A2 Rep Mirror/A3 rep rotaries	1725.14
Barrier Products LLC BioSeal S	Bioseal System & 150 Body	4417.06
Vicki Borman	May Mileage(838),cellphn reimb	434.00
Lavina Brands	6/7/2016 Primary Elect P4	174.50
Brookes Publishing Co	ASQ Material for Healthy	734.39
Butler Machinery Company	wear strips,sensor,labor	2386.84
C.J. Cooper & Associates	2 pre employment drug tests	70.00
Calhoun-Burns & Associate Inc.	4 bridge designs/1 bridge insp	5259.46
Campbell Supply	4 Gal Trimec,parts,supplies	445.16
Canon Financial Services Inc.	Canon contract	268.00
Century Link	911 Recurring 712-233-006	415.92
Century Link - Business	4/16/16-5/15/16 Long dist	216.71
Chase Companies	EMS Day Pictures/Ambulanc	127.14
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	50.07
City of Rock Rapids Municipal	April Utilities/assistance	5446.61
Vicki Clasen	6/7/2016 Primary Elect	170.50
Community Health Partners	Fees for Instructor in OC	315.94
Consolidated Communications fo	911 Recurring,phone service	1701.72
Construction Products & Consul	fabric-K-30 patch S of LT	850.00
Cooperative Energy Company	1177G gasohol,8395G diesel,	
	207G oil,110G DEF,tires	21614.94
Cooperative Farmers Elevator	152.8 G Gasahol, seed	455.75
Corner Rexall Drugs	Immunization Supply & Sha	41.44
Corner Service	F & B Brakes/Pads/Axle 60	1230.19
CoZO Tom Blake	2016 Annual CoZO Membersh	150.00
Crittenton Center	Juv May Shelter	93.30
Melinda DeJong	May Mileage - 405 Miles	202.50
Denco Highway Construction Inc	Crack Filling K60,L16,A34	177191.45
Denny's Sanitation Inc.	May garbage service	177.00
Darwyn Dickmann	Fill Well	300.00

6-14-2016

DMACC Falls Symposium Attn: Co	Registration 7/8/16 IA Fa	35.00
Connie Douglass	May Cellphn Reimb/mileage(156)	93.00
Dusty's Auto Body David Dreesm	Windshield A-2	256.98
Electronic Engineering	W Tower Repeater Cabinet	8577.50
Electronic Engineering	Console/Repeat Maint/amb	1000.00
Electronic Engineering	50%Genetec System doors	24485.88
Fabers Farm Equipment, Inc.	blades, shoes #95, #96	308.00
Filter Care of Nebraska	filters cleaned	43.95
Frontier	June 911 Recurring,GE shop	180.14
FSU Center for Prevention & Ea	Books/Partners Healthy Ba	1135.00
Galls Inc.	Uniforms / Jailers	231.48
George Office Products	Toner cartridges,supplies	3820.09
Great Kids, Inc.	Prenatal Train,preschool sem	5230.00
Amie Griesse	Mileage-Vitals Mtg 5/24/	267.50
Jordan Groen	steel toe shoes	165.84
Geneva Grooters	6/7/2016 Primary Elect RR	154.00
H & S Homebuilding Center	side boards #17	36.14
Heiman Inc.	Annual Fire Ext Tags	480.00
Heather Heimensen	6/7/2016 Primary Elect Abs	17.50
Kevin Herding	Labor to repair LR door d	630.00
Herm's Sanitation	Inwood garbage - Apr-June	51.00
Hiller Lumber	Dog Kennel items 6010	54.26
Hillyard / Sioux Falls	Custodial Supplies	239.10
Virginia Hobson	6/7/2016 Primary Elect P2	191.25
Russ Hopp	5/17-5/20 ISCTA Mileage	51.00
Marlene Howard	6/7/2016 Primary Elect P1	169.00
I Wireless	5/16/16-6/15/16 Cell Phon	200.28
I-State Truck Center	2017 Freightliner Truck	116575.36
Innovative Benefit Consultants	May Benefit Services 86x\$	1720.00
Inwood Body Shop	Tonneau Cover 604 Pickup	435.00
Iowa County Attorney Ass'n.	5/24/16 Workshop / KN	100.00
Iowa Dept of Natural Resources	2 Well Permits	50.00
Iowa Prison Industries	Materials for 911 Signs	1881.50
ISCTA Attn: Terri Kness	FY2017 Dues	300.00
Jack's Uniforms & Equipment	Uniform Replacement 605,6010	386.73
JCL Solutions-Janitors Closet	Cleaning Supplies	9.99
Brenda Jepsen	3 - 6pks of Rollers/Growi	19.02
Jim Hawk Tr Trailers Inc.	30 lbs Freon,tail lights,flaps	217.68
Carrie Johnson	Primary Elect Miles,flashlights	39.00
Michelle Johnson	FY2016 BOH Mileage (176 M	88.00
Delores Keegan	6/7/2016 Primary Elect P2	176.25
Keith's Korner	May Fuel - 137 G Gasahol	284.00
Angie Keizer	6/7/2016 Primary Elect P2	168.00
Connie Kille	6/7/2016 Primary Elect Abs	87.69
Rod & Sue Klarenbeek c/o Bobbi	Rent Assistance	200.00
Shannon Klarenbeek	May Miles(534),cellphn Reimb	282.00
Kandace Koll	6/7/2016 Primary Elect P8	145.75
Kooiker Inc.	replay 60" conc pipe culv	7397.75
MarJean Kopischke	6/7/2016 Primary Elect P6	169.00
Donna Krahling	6/7/2016 Primary Elect P1	169.00
Mariel Krier	6/7/2016 Primary Elect P5	174.00
Ryan Krull	4 Liberal Twp Mtgs	60.00
Marlys Kruse	6/7/2016 Primary Elect P6	169.00
Jeanette Laackmann	6/7/2016 Primary Elect P2	153.00
Marilyn Lafrenz	May Miles(824),cellphn reimb	427.00
Larchwood Quick Stop	40 gal gasahol	83.28
LeLoux Diversified Evan J. LeL	unplug culvert - 210/Iron	300.00



Jean Leuthold	6/7/2016 Primary Elect P4	188.00
Carol Lombard	6/7/2016 Primary Elect P3	153.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	56.00
Lyon County Engineer	FY2016 911 sign work	3000.00
Lyon County Reporter	Subscription Renewal	45.00
Lyon County Sheriff Dept.	4 pre-employ driving reco	40.00
Lyon County Treasurer - ACH I	Claims, stoploss, fees	27093.83
Lyon Manor & Rehab Center	May Inmate Meals 162x\$6.0	972.00
Lyon Rural Electric Coop	utilities Lest/LR shop	220.79
Matheson Tri-Gas Inc	Oxygen 5-19&26-16	52.90
Shayne Mayer	Mileage (534) 5/19/16 DM	267.00
McCarty Motors	3 mower blades	47.85
Jackie K. McCarty	6/7/2016 Nursing Homes, Special	55.69
Angie McConnell	6/7/2016 Primary Elect P1	169.00
Medical Excess	June Transplant Ins 22s/6	1526.82
Sarah Merry-Skoglund	May Mileage(505), cellphn reimb	267.50
Mary L. Metzger	6/7/2016 Primary Elect P5	179.75
MidAmerican Energy	acct 11930-66002	94.95
William Minor	Reimb:May Fuel 12 G Gasah	24.00
Joanne Montag	May Mileage(117), cellphn reimb	73.50
Betty Mydland	6/7/2016 Primary Elect P5	174.00
New Century Press	Elect not, Brd min, notices	728.22
Roxanne Newborg	6/7/2016 Primary Elect P5	170.75
Northern Iowa Construction Pro	18", 24", 48" CMP, bands	16819.34
Northwest Iowa Comm. College N	Supplies/CEU Certificates	390.00
NW IA YES Center	April/May Detainment 4 Days	1125.00
Oak Street Station	Tire repair, 40 G gasahol	239.28
Joleen Odens	6/7/2016 Primary Elect P6	153.00
Jackie Olson	6/7/2016 Primary Elect P6	193.25
Osceola County Rural Water	water - Little Rock shop	32.94
Barb Pedersen	FY2016 BOH Mileage (220)	110.00
Mary A. Peterson	6/7/2016 Primary Elect P7	154.00
Pictometry International Corp	Flight#2 Lib License	31499.50
Pitney Bowes Inc.	Red Ink Cartridges	65.44
Popkes Car Care, Inc.	93.45 G Dyed Diesel	157.75
Joan Post	6/7/2016 Primary Elect P2	136.00
Prahm Construction Inc.	3 Bridge est 14Y, 51R, 36W	83335.90
Precision Auto, Inc.	windshield #26, labor	250.00
Premier Communications	June phone, fax, internet, cable	2413.60
Premier Network Solutions d/b/	June IT	2362.50
Prevent Child Abuse America	HF Fees July-Dec 2016	775.00
PRIA	8/22-8/25 Registration Co	375.00
ProPac	Emergency Shelter Supplies	1810.84
Rapid Auto Repair Michael D. K	Van Repair, power steer, A3	650.73
RELX Inc DBA LexisNexis	May On-Line Periodicals	141.20
Reserve Account/Pitney Bowes	Postage for Meter	1350.00
Xochitl Robison	May translator services 7	165.00
Rock Rapids Ace Hardware	Cleaning supplies, battery	250.49
Rock Rapids Machine & Welding	A3 Reattached Bumper, Rod#15	177.33
Rock Rapids Municipal Housing	Rental Assistance	108.00
Lisa R. Rockhill	May Miles(132), cellphn reimb	94.59
Gloria Row	6/7/2016 Primary Elect P8	153.00
Amy Ryals	6/7/2016 Primary Elect P4	182.75
Sanford Health Occupational -	job function test - LVerH	100.00
Sanford USD Medical Center	Sanicloth, immunization supplies	17.58
Sanitation Products, Inc.	materials install box, labor	3881.51
Marilee Schleusner	Mileage (306) ContEd/Dist mtgs	153.00

Jesse Schrick	steel toe shoes	149.79
Kyle Schrick	4 Liberal Twp Mtgs	60.00
John Schulte	4 Liberal Twp Mtgs	60.00
Shield Technology Corporation	FY2017 AnnualSupport Shie	9220.00
Laura Sievers	mileage(72),meals FM Review	71.60
Steve Simons	May Mileage(550),reimb supp	320.29
Simply Said	Sign for Immunization Roo	56.95
Sioux Falls Two Way Radio	2 Handheld Radios/LW EMS	1166.64
LaVonne Snyders	6/7/2016 Primary Elect P4	181.00
Sara Sprock	6/7/16 Primary Elect 33 Mi	16.50
Stateline Graphics	Zoning Amnesty Notice	73.50
Melissa Stillson	May Cellphn Reimb,Mileage(430)	241.72
Heather Stubbe	6/7/2016 Primary Elect P8	161.25
Sturdevant's Auto Parts	Parts,filters,supplies	480.33
Subway	Incentives/Adolescent Imm	250.00
Sunshine Foods	Coffee,inmate meals,materials	460.13
Mark Swartz	6/7/2016 Primary Elect P7	162.75
Terry Tausz	6/7/2016 Primary Elect P7	162.25
The Focus Newspaper	Annual Subscription Renew	40.00
The Sidwell Company c/o Krista	Legal Descript WS 8/2-8/3	225.00
Todd's True Value	rope - Inwood shop	21.99
Town & Country	garbage service - LR shop	23.66
Trane	June Generator Maint Agre	331.93
U.S. Cellular	5/22/16-6/21/16 Cell Phon	140.11
United States Postal Service	5 Rolls of Stamps/Reorde	235.00
US Bank - Purchase Card Purcha	Fortinet,Fuel,lodging,meals,	
	USPS,Microsoft license	7037.86
US Bank Equipment Finance	5/9/16-6/9/16 Monthly Cop	154.32
Bonnie VandenBosch	6/7/2016 Primary Elect P4	179.75
VanderLee Motors Inc.	Charge Air,rotate tires,service	473.04
Kim VanderPlaats	6/7/2016 Primary Elect P6	177.25
Ron VanEgdom	6/7/2016 Primary Elect P3	174.50
VanSteel, Inc.	Square Tubing/Target Stan	131.20
Lyle VerHoeven	safety glasses	250.00
Verizon Business	acct 4512330	5.78
Verizon Wireless	Aircards,Cell phone,hotspot	1299.39
Melinda VerMeer	K-9 Trading Cards Athos/R	249.04
Beverly VerSteeg	6/7/2016 Primary Elect P3	166.75
Sue Vinson	6/7/2016 Primary Elect P8	154.00
Wall Street Printers	Direct Mailers,Client cards	1880.75
Bernette Weier	6/7/2016 Primary Elect P1	161.25
Steven T. Weier	6/7/2016 Primary Elect P1	193.25
Glee Wiersma	6/7/2016 Primary Elect Abs	31.50
Bonnie Wilson	May Cellphn Reimb,reimb supp	27.33
Linda Wulf	6/7/2016 Primary Elect P4	157.00
Wanda L. Wulf	6/7/2016 Primary Elect P4	183.25
Ziegler Inc.	Filters,wear strips,hoses	649.10
Grand Total		627,915.78

General Basic Fund	113,355.10
Rural Services Basic Fund	11,455.85
Economic Development Fund	910.14
Secondary Road Fund	442,076.42
Surcharge on E911	17,944.66
Emergency Management Services	456.40
Co. Assessor Agency Fund	11,376.56
Health Insurance Fund	30,340.65

Payroll dated 6-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$68,392.35 is listed by fund.

General Basic Fund	9,369.44
Rural Service Basic Fund	18,345.89
Secondary Road Fund	40,677.02

Payroll Disbursement Register in the amount of \$31,023.79 is listed by Fund.

General Basic Fund	3,829.23
Rural Services Basic Fund	8,756.18
Secondary Road Fund	18,438.38

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Deputy Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
June 27, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Peters was absent.

The minutes of the June 14, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Michael. Motion carried.

The Board received a request from the City of George to close a portion of Boiler Avenue to Kingbird Avenue on July 2<sup>nd</sup> for their town celebration. Motion by Behrens, second by Michael to approve the request. Motion carried.

The Board received a request from the City of Inwood to close a portion of West Jefferson Street at the intersection of Maple Street West to the intersection of Garfield Avenue for July 4<sup>th</sup> for their town celebration. Motion by Michael, second by Koedam to approve the request. Motion carried.

Supervisor Peters joined the meeting at 9:20 a.m.

As Veteran Affairs Commissioner Dennis Hansmann's term expires June 30, 2016, the Veteran Affairs Commission has requested to appoint Doug Hilbrands. Motion by Behrens, second by Koedam to approve appointment of Doug Hilbrands as a Veteran Affairs Commissioner effective July 1, 2016. Motion carried.

Sheriff Vander Stoep has submitted law enforcement contract with the cities of Alvord and Doon. City of Alvord - 16/17 \$4,802 (196 @ \$24.50) and 17/18 \$4,900 (196 @ \$25.00); and the City of Doon - 16/17 \$14,136.50 (577 @ \$24.50) and 17/18 \$14,425 (577 @ \$25.00) Motion by Koedam, second by Behrens to approve and have Chairman sign law enforcement contracts with the City of Alvord and Doon. Motion carried.

As one vote from the Primary Election results of the special precinct was included in the election night results on the Secretary of State's website but omitted on the abstract, a corrected abstract needs to be signed. Motion by Michael, second by Peters to approve and sign corrected abstract for the State Representative District 1 - Democratic candidate. Motion carried.

Sam Chase joined the meeting to present the 16/17 ICAP insurance renewal. The premium for 16/17 will be \$173,364.60 (15/16 \$164,147.28) for ICAP insurance and \$118,152 (15/16 \$176,123) for work comp premium. It was asked if higher deductibles would change the premiums for liability. Chase will put together a plan with higher deductibles and get it to the Board to look at. The Board tabled signing the renewal in order to look at the other proposal with higher deductibles but plans to renew with ICAP.

County Engineer Laura Sievers asked the Board if any changes needed to be done to the haul road agreements before being given to Dakota Access, LLC. Motion by Koedam, second by Michael to approve and sign the haul road agreements as presented. Motion carried.

Sievers presented a utility accommodation application for Osceola Rural Water System for a water main line 75' East of Kennedy Avenue and 160<sup>th</sup> Street. Motion by Behrens, second by Peters to approve and have Chairman sign application. Motion carried.

Sievers requested that the DOT 5 year plan be added to the agenda as an emergency agenda item. The 3 bridges over Emery Creek can be split into their own projects which would allow Bridges 66W and 64W (the West and South bridges) to be done as a result of this change and the North bridge (61Y) will be put on hold. In order to keep the projects moving, the Board agreed to take action on the added agenda item. In passing Resolution 2016-20 the 5 year plan will be amended.

### Resolution to Revise Lyon County

#### 2017 Five Year Road Program

Resolution No. 0.1

County Res. 2016-2020 \_\_\_\_\_

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Lyon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2017), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADDED to the Program's Accomplishment year:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis		Accomplishment Year (\$1000's of dollars)		
						New amount	
L-66W--73-60 66W TPMS ID: 35695	On IBEX AVE, Over EMERY CREEK	45 0 228540	Bridges  LOCAL			\$265	
<b>Totals</b>						\$265	

The following PRE-EXISTING Accomplishment Year projects shall be MODIFIED as follows:

Project Number Local ID TPMS #	Project Location Description of work	AADT Length NBIS #	Type Work Fund basis	Modification(s) applied	Accomplishment Year (\$1000's of dollars)		
					Previous Amount	New amount	Net change
L-(64W)--73-60 64W  TPMS ID: 24933	On 220TH ST, Over EMERY CREEK	45 0 228520	Bridges  LOCAL	Changed Scope Changed funding amount Project Extent updated Changed location attributes Changed Project Number / Type of Work	\$350	\$265	\$-85
BRS-C060(61Y)--60-60 61Y TPMS ID: 35261	On A52, 61Y Over OTTER CREEK	560 0 228430	Bridges  STBG-HBP	Moved to FY18	\$1510	\$0	\$-1510
<b>Totals</b>					\$1860	\$265	\$-1595

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$2,162	\$2,342	\$180
Farm to Market Funds	\$1,147	\$845	\$-302
Special Funds	\$762	\$762	\$0
Federal Aid Funds	\$2,053	\$845	\$-1,208
Total construction cost (All funds)	\$6,124	\$4,794	\$-1,330
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$2,162	\$2,342	\$180

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**Recommended: /s/ Laura Sievers, County Engineer**

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**Approved: /s/ Randy Bosch, Chair Board of Supervisors**

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**Attested: /s/ Jen Smit**

I, Jen Smit, Auditor in and for Lyon County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Lyon County, Iowa, at its meeting held on the 27 day of June, 2016.

Motion by Behrens, second by Koedam to approve and sign Resolution 2016-20.  
Motion carried.

As of July 1, 2016 the safety program will move to a duty of EMA Arden Kopischke. Supervisors Peters and Auditor Smit will work on adding the safety director duties to the job description of the EMA. The job description will be presented to the Board at the next meeting.

Chairman Bosch introduced Resolution 2016-18 which authorizes the Auditor to issue payments of fixed charges without prior Board approval.

**Resolution 2016 - 18**  
**Resolution to Authorize the County Auditor to Issue Checks**  
**To Make Payments without Prior Board Approval**

**Whereas** Iowa Code Section 331.506(3) provides that the Board may authorize the County Auditor to issue checks without Board approval for specific purposes, and

**Whereas** Lyon County receives services that have fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services.

**Whereas** Lyon County receives health claims during the year.

**Whereas** salaries and payrolls for fiscal year 2016/2017 will be set and approved by the Board of Supervisors on July 11, 2016; the first board meeting for fiscal year 2016/2017. The employee's salary or hourly rate shall be certified to the board by the Department Head.

**Whereas** the Sheriff's Office at different times will request a check for Investigation/Confidential Funds. The Sheriff will sign the requisition requesting the funds, when the request is received in the Auditor's Office, the Chairman of the Board of Supervisors will be contacted and the Chairman's signature and approval will be received before a Handwritten check for Investigation/Confidential Funds will be issued to the Sheriff's Office.

**Whereas** the bills paid shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

**Therefore be it resolved** by the Lyon County Board of Supervisors to authorize the County Auditor to issue checks for the above listed payments prior to Board approval effective 7-1-2016.

**Passed and approved this 27th day of June, 2016.**

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit  
Lyon County Auditor

Motion by Michael, second by Peters to approve and have Chairman sign Resolution 2016-18. Motion carried.

Chairman Bosch introduced Resolution 2016-19 for department appropriations for 16/17.

**Resolution 2016-19  
2016/2107 Department Appropriations**

**Whereas** Departments will need their 16/2017 appropriations for the new fiscal year as provided by Iowa Code Section 331.434.

The amounts deemed necessary for each of the departments are as follows:

Department 01, Supervisors	252,975
Department 02, Auditor	348,761
Department 03, Treasurer	403,439
Department 04, Attorney	283,697
Department 05, Sheriff	2,661,261
Department 07, Recorder	190,899
Department 15, Courthouse Annex	22,125
Department 16, Courthouse Security	24,850
Department 20, County Engineer	9,119,117
Department 21, Veteran Affairs	62,065
Department 22, Conservation Board	728,297
Department 23, Co. Nurse	491,038
Department 24, Weed Commissioner	12,705
Department 25, Social Services	22,990
Department 28, Medical Examiner	15,000
Department 30, Environmental/Sanitarian	36,822
Department 31, District Court	10,500
Department 33, County Library	77,500 *
Department 34, Historical Society	7,000 *
Department 36, Ambulance	195,421
Department 37, Zoning Commission	14,586

6-27-2016

Department 50, Board Control	954,300 *	
Department 51, Courthouse	250,591	
Department 53, County Economic Development	131,207	
Department 55, Board Control - Casino	176,850	
Department 60, Mental Health	461,700	
Department 61, Juvenile Probation	22,350	
Department 65, Substance Abuse	26,683	
Department 99, Non-departmental	3,034,993 *	
Total Expenditures for FY 16/2017		\$20,039,722

**Therefore be it resolved** by the Lyon County Board of Supervisors to **appropriate 90%** of the above mentioned department budgets for **FY 16/2017 effective July 1, 2016** with the following exceptions; A 100% Appropriation is needed for (1) Department 33, County Library, (2) Department 34, Historical Society, (3) Department 50, Board Control for organization contributions and (4) Department 99, Non-departmental for Property Insurance payments and Transfers.

**Passed and approved this 27th day of June 2016.**

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit  
Lyon County Auditor

Motion by Behrens, second by Koedam to approve and have Chairman sign Resolution 2016-19. Motion carried.

Treasurer Russell Hopp presented to the Board a tax certificate for a property in George which no bidders have bid on for the 2<sup>nd</sup> year in a row. Per the IA Code Sect 446.31 the County is now the holder of the tax certificate. It would be 9 months before the county can do anything with the property and Hopp wanted to inform the Board that the county will probably end up acquiring the property after the 9 months.

After Hopp discussed the option of having an ATM with the local banks, it was determined that it probably currently isn't needed.

Chairman Bosch, Auditor Smit, and Maintenance Director Lance Iwen met with a consultant group, Baker Group, June 16<sup>th</sup> to discuss how the Baker Group would assist the county during a HVAC project to the courthouse. The building needs better air circulation and from rough estimates, the project will be over the competitive bid threshold (\$135,000) set by IA Code chapter 26. This chapter requires the project to be bid out and the Baker Group is an approved vendor through the State of Iowa for consulting projects. Baker Group has requested a letter of intent to be signed in order to come onsite to do a building survey and put a report together as to what options the county could look at to create more air circulation. There is no fee associated with the inspection. The annex building will also be looked at as the HVAC system there will need updating soon as well. Motion by Peters, second by Michael to sign the letter of intent and utility request with the Baker Group. Motion carried.



Auditor Smit reminded the Board of the ALICE refresher training being held in the courthouse on Tuesday, June 28<sup>th</sup> at 3:00 p.m. The courthouse will be closed to the public due to the training as Deputy Dorhout will be shooting off blanks in order for employees to experience what gunshots sound like in different parts of the building.

Supervisor correspondence: Peters: talked with Verlyn Berg and bridge project 12W, Safety meeting; Koedam: Kids Club grand opening; Michael: meeting to discuss expansion around Grand Falls; Bosch: Seasons Center, meeting with Baker Group, and meeting to discuss expansion around Grand Falls; and Behrens: none.

Conservation claims dated 6-14-2016 in the amount of \$22,906.19 were reviewed and approved. Check sequence #122447-122486.

Alliance Communications Attn:	LPRA Telephone	83.00
Arctic Glacier Ice Payments Pr	Ice	265.86
Battle Mechanical, Inc	Replace Sill Faucet	149.60
Campbell Supply	Flowers,misc hardware	342.57
Central Iowa Distributing	T.tissue dispenser, N Dis	201.40
Chesterman Company	Pop	151.20
Cooperative Energy Company	May Fuel 97.11G Gasahol	202.48
Cooperative Farmers Elevator	Roundup,doors,ridgecap	9422.71
Crop Production Services	Transline	725.00
Dadant & Sons Sioux City	Entrance Feeder & F. Caps	20.45
Dakota Supply Group	Repair Kit/Zurn	247.08
Denny's Sanitation Inc.	Dumpster pickup	352.00
Dollar General Corporation Att	Pencils	6.42
DRG Mechanical, Inc.	Flow Control Valve/Repair	247.00
George Office Products	Envelopes,paper,p.cutter	228.09
H & S Homebuilding Center	R Board	10.92
Hiller Lumber	Pine 1x4x12,1x4x16	170.55
Jack's Uniforms & Equipment	3 Glock 22 Gen4	387.00
John Deere Financial	Chain Link,Ball bearings,	138.63
Kevin Krull	Beach Restroom Labor	462.00
Leuthold Plumbing/Heating Inc	Replaced hydrant	419.53
Lyon & Sioux Rural Water	48,000 Gallons water	197.35
Lyon Rural Electric Coop	LPRA electric	2750.55
Menards	Curtain Rods,Curtains,Lev	486.82
Oak Street Station	Tires,tubes,labor,service	1160.61
Emily Ostrander	Cellphn Stipend,reimb clothing	212.43
Premier Communications	Office phone,long dis,internet	108.39
Rock Rapids Ace Hardware	Gloves,batteries,swr hose	32.95
Rock Rapids Machine & Welding	Welding on boat	38.00
Sam's Club/Synchrony Bank	Concessions,membership fee	621.60
Schwan's Attn: HSAR	Ice Cream	720.62
Sturdevant's Auto Parts	Air filter,dustcap	39.13
Sunshine Foods	EE Supplies	67.47
Todd's True Value	Propane,bugspray,garden tools	140.46
Town & Country Implement	Evacuator Valve, End Dust	9.70
Tri-State Ready Mix Inc.	7 yards redi-mix, deliver	700.00
US Bank - Purchase Card	Boots,EE Supplies	520.52
Valley Sand & Gravel	60.03 T Concrete Fines/ha	711.17
Craig A. VanOtterloo	Reimb;UPS Shipping - guns	63.46
Verizon Wireless	5/19-6/18/16 Cell phone	91.47

Grand Total	22906.19
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General Basic Fund	14,069.36
CS Projects & Acquisition	8,836.83

Handwritten claim dated 6-15-2016 in the amount of \$11,078.74 was reviewed and approved. Check sequence #122487.

Wellmark BlueCross BlueShield	6/4/16-6/10/16 Claims	11078.74
Grand Total		11078.74

Health Insurance Fund	11,078.74
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Veteran Affairs claims dated 6-15-2016 in the amount of \$2,352.02 were reviewed and approved. Check sequence #122488-122501.

Jared Ageson	Mileage (57) NAVCSO School	28.50
Alliant Energy	Utility Assistance	113.38
American Legion Post #310 c/o	Grave Markers	419.40
AT & T Mobility	Phone Assistance	119.01
Jerry M. Baatz	Mileage (20) June Mtg	10.00
City of George	Water Assistance	67.91
Doon Press	Advertising	32.00
Dennis Hansmann	Mileage (30) June Mtg	15.00
IACCVSO Decatur County Veteran	Dues	50.00
Little Rock Free Lance	Advertising	20.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	83.71
The Focus Newspaper	Advertising	56.00
US Bank - Purchase Card Purcha	Hotel/Meals NAVCSO traini	1289.11
Grand Total		2352.02

General Basic Fund	2,352.02
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Handwritten claim dated 6-21-2016 in the amount of \$23,272.82 was reviewed and approved. Check sequence #122502.

Wellmark BlueCross BlueShield	6/11/16-6/17/16 Claims	23272.82
Grand Total		23272.82

Health Insurance Fund	23,272.82
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Claims dated 6-27-2016 in the amount of \$1,896,409.30 were reviewed and approved. Check sequence #122656-122815.

A & B Business Solutions	6/21-7/20/16 Copier Maint	585.86
Advanced Systems, Inc.	8/7/16-8/6/17 Copier Base	175.00
Alliant Energy	GE/LR shop	151.85
Alvord Postmaster	Postage for EDDM	32.03
American Lung Association	40 Radon Kits @\$6.00	240.00
AT & T	911 Recurring 712-233-001	41.45
Battle Mechanical Inc.	Plumbing-Beach Bathroom	5029.54
Harley A. Behrens	3 Zoning Mtgs Mileage	39.00
Mark A. Behrens	Board Mileage (1060)	530.00
Virginia M. Berg Rev. Trust	Perpetual Eastment - 12W	8800.00
Amy Borman	Reimb:Heritage Day Parade	52.12

6-27-2016

Cheryl Bos	Reimb:2 Batteries m/c tim	4.26
Randy Bosch	Board Mileage (876)	438.00
Butler Machinery Company	steering meter pump, hose	11389.85
C.J. Cooper & Associates	2 pre-employment drug tes	210.00
Calhoun-Burns & Associate Inc.	bridge inspection	479.76
Campbell Supply	Roundup	56.49
Caswell Plumbing	Amana heat pump & Alum Gr	1107.31
Century Link	911 Monthly Phone 712-233	430.01
City of George	utilities	26.25
City of Rock Rapids City Offic	Rent 6/14/16 CPR Class/HF	75.00
Class C Solutions Group	paper towels, cable ties	120.87
Clay County Sheriff	Sheriff Fees - Riemersma	16.00
Coast to Coast Solutions	Items for Fair,DARE and S	389.70
Cooperative Energy Company	Truck tires,snowwedge tires	31301.46
Cooperative Farmers Elevator	Beach Bathroom Lumber	1228.31
Creative Product Source, Inc.	Active Shooter Bookmarks/	263.10
Crestline Specialties, Inc.	Table cloth,bags & runner/fair	733.22
Crysteel Truck Equipment Inc	dump box repairs #22,paint	13174.33
Culligan Soft Water Serv.	Salt,water,softner	2066.75
Dakota Fluid Power Inc.	hose, adapter, discnt #63	107.82
Deere & Company Ag & Turf CBD	4066R Compact Utility Tra	18838.05
Denekas Electric Inc.	Wire Auto Door Openers An	292.54
Dollar General-Regions 410526	Duct Tape - HF training	17.75
Doon Postmaster	Postage for EDDM	71.98
Doon Press	Zoning BOA Hrg,brd min,notices	703.63
DRG PLBG HVAC	New Stool & Urinal Repair	417.56
Darren Dubbelde	2 Zoning BOA Mtg Mileage	40.00
Electronic Engineering	Maint,rep video camera,	
	Final pay Genetic system	32415.87
Equipment Blades Inc.	blades	26375.10
John Fluit Jr	4 Zoning Mtgs Mileage	80.00
Flynn Company Inc.	L-(A22)--73-60 Est #3	127832.35
Galls Inc.	Uniforms for Jailers	549.89
Garage Force Charles Zech	Quartz Floor Coating/F-bl	990.00
Geels Glass, Inc.	2 LCN Auto Openers @annex	9180.00
George Office Products	Ink Cart/Bunn coffee maker	848.42
George Postmaster	Postage for EDDM	137.28
Robert Gerber	1/19/16 Zoning Mtg Mileag	9.00
Bernard Gisolf	5/24/16 Zoning BOA Mileag	1.00
Sean Grotewold	FY2016 Brd Mileage	142.50
LeRoy Hassebroek	4 Zoning Mtgs Mileage	66.00
Pam Hawf	6/8/16 LCED Brd Mileage/1	9.00
Joel Heidebrink	FY2016 Brd Mileage	150.00
Hillyard / Sioux Falls	BackPack Vacuum - Crth	432.00
Michael G. Hoing	FY2016 Brd Mileage	177.00
I Wireless	6/16-7/15/16 Cell Phone #	200.49
IMAGETek, Inc.	DL Panasonic Scanner KV-S	1804.00
Inwood Body Shop	MudGuard Kits,running brds 604	505.98
Inwood Postmaster	Postage for EDDM	118.62
Iowa State Bar Association	FY2016-2017 Membership Du	290.00
Lance Iwen	6/9/16 Mileage Hillyard	96.00
Jack's Uniforms & Equipment	uniforms, new flashlight	403.67
Jebro Inc.	446 gal CRS-2	1561.00
Carrie Johnson	6/22/16 Mileage SOS Mtg	96.50
Merle Koedam	Board Mileage (2072)	1036.00
Dale Kollis	5/24/16 Zoning BOA Mileag	20.00
David Korthals	2 Zoning BOA mtgs Mileage	40.00

Larchwood EMS	NCC Training certs	90.00
Larchwood Postmaster	Postage for EDDM	134.46
Lester Postmaster	Postage for EDDM	24.64
Lester Rescue Squad	Disaster drill,Triage Tags	784.65
Lewis Family Drug, LLC	May RX for inmates	43.18
Little Rock EMS	NCC Training certs	400.22
Little Rock Free Lance	Primary Election Notice	90.00
Little Rock Postmaster	Postage for EDDM	59.66
Lyon County News	Primary Election Notice	184.50
Lyon County Sheriff Dept.	Sheriff Fees	266.35
John Madden	3 Zoning Mtgs Mileage	3.00
Mail Services. LLC	June/July renews/postage	835.21
Manitou Carpets	Carpet-Justin's house	1305.00
Matheson Tri-Gas Inc	6/2&16/16 Oxygen	100.90
Shayne Mayer	Mileage 6/14/16 CA Conf (	64.00
McCarty Motors	Mower Repairs	88.84
Andrew McCarty	reimburse 4.5 gal unleade	11.60
MidAmerican Energy	Alv/IW/DN shops	207.60
Modern Marketing	DARE & Fair handouts	307.86
Monarch Oil	microsurface 21.08 miles	712145.64
Joel Moser	Sept15 to June16 Mileage	283.00
MPH Industries, Inc.	Radar Repair 604	91.05
Myrl & Roy's Paving Inc.	1028.34T Ballast,13.86T rock	13295.10
New Century Press	Brd Minutes,bidder notice	367.79
Northern Iowa Construction Pro	18" CMP,Bands	14777.50
Northern Truck Equip Corp	vibrator #17	748.44
Northwest District Assessors	District Dues	500.00
NW Iowa Care Connection % O'Br	Fy2016 4th Q Allocation	132979.25
Katie Olson	Rent Assistance	200.00
PCC, Inc. Physician's Claim Co	May Ambulance billing	2001.41
Kirk J. Peters	Board Mileage (1919)	959.50
E.H. Philip Law Firm Attorney	May legal fees - MH500077	126.67
Phoenix Supply	Provisions for Jail inmate	238.68
Physio-Control, Inc. formerly	9/16-8/19 Contract,Lifpak15	25532.28
Police Legal Sciences	New Legal Update Training	1680.00
Positive Promotions	Health Promotion Items/Fa	800.26
Prahm Construction Inc.	Bridges (51R,14Y,36W)Est	267280.91
Premier Network Solutions d/b/	Internal harddrive, 13	
	Wireless access pts.	3056.99
Premier Network Solutions	July IT	2415.00
R & D Industries, Inc.	5/6/16 CrtRoom Sound Syst	498.00
Rapid Auto Repair Michael D. K	New tires for Dodge Picku	408.00
RB Electric Inc.	Beach Bathroom-Breaker,wi	6203.06
RDO Equipment Company	rim assembly #54	7386.00
Todd Reinke	FY2016 Brd Mileage	189.50
Rock Rapids Ace Hardware	Lawn edger,blades,weed eater	1557.79
Sanford Health	pre-employment drug test	19.00
Sanitation Products, Inc.	Galion Dump Body,Henke wing	97943.00
Marilee Schleusner	6/10/16 mileage dist mtg	57.00
Jeff Schram	FY2016 Brd Mileage	31.50
John Schulte	3 Zoning Mtgs Mileage	25.50
Laura Sievers	1/19/16 Zoning Mtg Mileag	1.00
Smart Solutions Group	LCED Advisory Brd Strateg	2000.00
Solutions, Inc.	2 HP Computers,printer,	
	Evault backup,monitors	5123.00
Sturdevant's Auto Parts	Gloves	26.70
Sunshine Foods	Snack for Growing GreatKi	26.00

TentCraft	Mighty Tent / for Fair Ex	2359.01
The Sidwell Company c/o Krista	Legal Descript WS 8/2-8/3	225.00
Thrifty White Pharmacy	April Inmate RX	7.80
Pamela R. Tille	6/1/16 Mileage, reimb TV	466.87
Total Till & Seed Inc.	1000 SY seed & erosion bl	1750.00
Trane	6/9/16 Fixed Air Conditio	2105.18
United States Postal Service	Postage for EDDM	276.67
US Bank - Purchase Card Purcha	3 Dell laptops,Quickbooks	6983.18
US Bank Equipment Finance	6/9-7/9/16 Copier Contrac	234.20
US Records Midwest LLC Attn: R	Repair Land Transfers Bk#	945.00
VanderLee Motors Inc.	Parts for Van Door	62.81
Vanguard Appraisals Inc.	Remote Edit Lic,comp lic	8250.00
VanHolland Lawn Service LTD Da	StartUp Sprinkler System	124.00
Verizon Wireless	6/10-7/9/16 Cell Phone At	760.66
Dennis Winkowitsch	2 Zoning BOA mtg Mileage	32.00
Ziegler Inc.	Wheeled excavator,hoses	260606.21
Grand Total		1896409.30

General Basic Fund	136,213.69
General Basic Sub Fund	9,472.54
MH-DD Fund	132,979.25
Rural Services Basic Fund	1,475.32
Economic Development Fund	103.11
Secondary Road Fund	1,598,590.73
Surcharge on E911	471.46
Development Project Fund	2,000.00
Co. Assessor Agency Fund	15,103.20

Payroll dated 6-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$203,651.87 is listed by fund.

General Basic Fund	131,205.26
MH-DD Fund	1,563.93
Rural Service Basic Fund	18,865.27
Economic Development Fund	3,276.28
Secondary Road Fund	38,180.93
Emergency Management Serv	2,478.76
Co Assessor Agency Fund	8,081.44

Payroll Disbursement Register in the amount of \$279,518.28 is listed by Fund.

General Basic Fund	102,463.75
General Supplemental Fund	52,762.08
MH-DD Fund	1,573.10
Rural Services Basic Fund	32,696.70
Economic Development Fund	4,252.63
Secondary Road Fund	72,608.27
Emergency Management Serv	3,112.95
Co. Assessor Agency Fund	10,048.80

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

6-27-2016

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
July 11, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote. Supervisor Peters was absent.

The minutes of the June 27, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Behrens. Motion carried.

Supervisor Behrens reported that the Frisbee Golf Genius Group will not need to use any county property for their Frisbee golf course.

Attorney Mayer was present to answer questions regarding the demands of the Virginia Berg Trust regarding bridge project 12W. Berg wants an additional \$50 to reimburse the Trust for CRP expenses it has incurred because of the project, tile relocated at the county's expense, and a driveway located in an acceptable place to Mr. and Mrs. Berg. Attorney Mayer would like a decision on each demand listed in the minutes. As an update, Mayer also reported that the Feekes Trust will be signing paperwork tomorrow and the Matthiessen Trust needs to be updated before easements can be signed. The Board will wait until Supervisor Peters arrives this morning and discuss the matter with the County Engineer Laura Sievers and make a decision on each demand.

Dalton Lems was present to talk with the Board regarding the Bonnie Doon 5K Race to be held on July 30, 2016. County Sheriff Stewart Vander Stoep was also present and stated there will be law enforcement helping and Lems plans to use the fire department at the city intersections. Vander Stoep said for the time the road will be used (8 to 15 minutes) the route would be safe. Attorney Mayer strongly recommended the group obtain liability insurance and have the county listed as an additional insured. Attorney Mayer again recommended the Board put together a policy or list of items required for entities to provide when requesting to use county roads for an event in order to ensure each entity is treated the same.

Supervisor Peters joined the meeting at 9:20 a.m.

Lyon County Treasurer Russ Hopp joined the meeting for the Semi-Annual Report review. Different funds were discussed and compared to last year's figures. Hopp also reported that the tax sale had 6 parcels not sold. Motion by Peters, second by Koedam to approve and sign the Semi Annual Report. Motion carried.

The law enforcement contract with the City of Little Rock for FY16/17 & 17/18 was presented. Amounts will be 16/17 \$11,245.50 (459 @ \$24.50) and 17/18 \$11,475.00 (459 @ \$25.00). Motion by Peters, second by Behrens to approve and chairman sign contract. Motion carried.

7-11-2016

Chairman Bosch introduced Resolution 2016-21 to set a public hearing for comments on amending the Lyon County Economic Development Urban Renewal Area to include additional property.

RESOLUTION NO. 2016-21

Resolution setting date for public hearing on designation of the expanded Lyon County Economic Development Urban Renewal Area and on urban renewal plan amendment

WHEREAS, the Board of Supervisors (the "Board") of Lyon County, Iowa (the "County") by resolution previously established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, a proposal has been made which shows the desirability of expanding the Urban Renewal Area to add and include all the property (the "Property") described on Exhibit A hereto; and

WHEREAS, this Board is desirous of obtaining as much information as possible from the residents of the County before making this decision; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which covers the addition of the Property to the Urban Renewal Area and authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of using tax increment financing to support (i) the construction of necessary improvements to county roads, highways and bridges for the promotion of agribusiness and economic development and (ii) the provision of economic development payments to Cooperative Farmers Elevator in connection with the construction of a fertilizer plant; and

WHEREAS, portions of the Property lie within two miles of the incorporated limits of the City of Alvord and pursuant to Section 403.17 the County must enter into a joint agreement (the "Joint Agreement") with such City in order to exercise urban renewal authority over such property; and

WHEREAS, portions of the Property meet the definition of "agricultural land" under Section 403.17 of the Code of Iowa and pursuant to said law, a consent agreement (the "Ag Land Consent") has been prepared for execution by the owners (the "Ag Land Owners") of such land; and

WHEREAS, it is now necessary that a date be set for a public hearing on the designation of the expansion of the Urban Renewal Area and on the Amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on August 8, 2016, at 9:15 o'clock a.m., at which time and place it will hold a public hearing on the designation of an expanded Urban Renewal Area as described in the preamble hereof and on the Amendment.



The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

Pursuant to Section 403.5 of the Code of Iowa, Steve Simons and the County Auditor are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law.

The proposed Amendment is hereby submitted to the County's Planning and Zoning Commission for review and recommendations, as required by Section 403.5, Code of Iowa.

The County Auditor is hereby authorized and directed to present the Joint Agreement to the City of Alvord for approval, execution and delivery to the County prior to the public hearing on August 8, 2016.

The County Auditor is hereby authorized and directed to present the Ag Land Consent to the Ag Land Owners for approval, execution and delivery to the County prior to the public hearing on August 8, 2016.

Passed and approved July 11, 2016.

/s/ Randy Bosch  
Chairperson, Board of Supervisors

Attest:/s/ Jen Smit, County Auditor

Motion by Koedam, second by Michael to approve and Chairman sign Resolution 2016-21. Roll call vote: District 1 Michael support, District 2 Koedam support, District 3 Behrens support, District 4 Bosch support, and District 5 Peters support. Motion carried.

As part of the amendment to the Lyon County Economic Development Urban Renewal Area, a joint agreement between the City of Alvord and the County is needed. This agreement is needed as the property to be added to the area is within the city limits. Motion by Koedam, second by Michael to approve and have Chairman sign joint agreement. Motion carried. Economic Development Director Steve Simons will present the agreement to the City of Alvord this evening at their regularly scheduled council meeting.

The Ag Land consent has also been completed with Cooperative Farmers Elevator

The Board discussed the demands given to the County from the Virginia M. Berg Revocable Trust regarding the County's 140<sup>th</sup> Street bridge 12W project. The first demand is: "The County will confirm, in writing, that the County will move, at the County's expense, the tile currently located within the easement area to another location outside of that area that is acceptable to Ms. Berg and her husband, Verlyn Berg. The County will further agree to complete said tile relocation this fall, i.e., after harvest and fall fieldwork are completed but before the ground freezes." The Board agrees the County will

relocate and pay for moving the tile, however due to this being a FEMA project, County Engineer Sievers can't assure the project will be done and audited before the ground freezes. Motion by Peters, second by Behrens stating the county will agree to complete the relocation of the tile as stated in a timely manner after the project is closed in lieu of jeopardizing the FEMA dollars associated with the project. Motion carried.

The second demand: "The County will confirm, in writing, that after the Project is completed, the County will install, at its expense, a permanent field driveway. This driveway would be installed at a location that is acceptable to Mr. and Mrs. Berg. The County will further agree to complete said driveway installation within thirty (30) days after the Project is complete." In discussion, the Board had no opposition to the demand. Motion by Peters, second by Koedam, to agree to demand #2 as written. Motion carried.

The third demand: "The County will confirm, in writing, that the County will pay the Virginia M. Berg Revocable Trust the sum of \$50.00 to reimburse the Trust for the CRP expenses it has incurred because of the Project. This payment will be paid on or about September 1, 2016 and will be a one-time payment that will be in addition to the consideration of \$8,800.00 that the County is paying for the Easement." Motion by Peters, second by Behrens to approve the \$50 for CRP expenses which will be added to the purchase price to be done by resolution and paid in one check for \$8,850.00 that will be paid upon signing of the documents. Motion carried. Auditor Smit will forward these minutes to Attorney Mayer in order for Mayer to respond back to the Berg's attorney.

Engineer Sievers asked for the Board to sign an agreement between the County and the IA DOT for STP-S-CO60(112)-5E-60 A34 paving project. This project will pave 6.5 miles of A34 East of George to the Osceola county line. Motion by Behrens, second by Peters to approve and have Chairman sign agreement. Motion carried.

Odens bridge Project L-(64W)-73-60 on 220<sup>th</sup> Street over Emery Creek needs plan approval. This project will be using local funds. Motion by Behrens, second by Peters to approve and sign plans for Bridge 64W. Motion carried.

The Odens bridge project L-(66W)-73-60 on Ibex Avenue over Emery Creek just South of 64W also needs plan approval. 66W will be coupled with 64W as they are in close proximity to each other which Sievers hopes will bring the bid cost down. Motion by Behrens, second by Peters to approve and sign plans for Bridge 66W. Motion carried.

Sievers gave a construction update: A22 project is doing additional grinding for smoothness and may be open later this week. They will be working on driveways soon; on A18 the crews will be doing shouldering work as the new micro-seal raised the road to where the shoulders needed work. Work should be done by end of week; Bridge 36W should be open this week; Bridge 14Y on Larch Avenue is being decked this week; Bridge 1W will hopefully be started this fall; pile is being driven on Bridge 12W; contractors have not yet started on Bridge 3Y; all crack filling, sealing and slurry work is done for the season.

Lyon County EMA Arden Kopischke was present to review incident command with the Board. Kopischke talked explained that in a disaster local entities

need to follow the request order (local, county, state, FEMA) for resources and how the supervisors would fit into the incident command system.

The Board has decided to include the safety director duties into the EMA job description. The Board and Kopischke have all reviewed the additions to the EMA job description. The salary for the safety director (\$220/mth - \$2,640/year) will be added to the EMA salary. Motion by Peters, second by Behrens to approve and sign the EMA job description with the addition of the safety director duties. Motion carried.

Board appointments:

Safety Director: Motion by Peters, second by Michael to approve appointment of Arden Kopischke to Safety Director as of 7-1-2016 for \$2,640 per year added to the EMA salary. Motion carried. Appointment will be for one year(7-1-2016 to 6-30-2017).

County Zoning Administrator: Pam Tille; Zoning Secretary: Marilee Schleusner; Zoning Clerk: Collette Nath. Motion by Behrens, second by Koedam to approve zoning appointments for a 1 yr. term (7-1-2016 to 6-30-2017). Motion carried.

Assessment levy rates were reviewed and approved for FY2017/2017. Motion by Michael, second by Behrens to approve levy rates. Motion carried.

SALARIES FOR FY 2016/17:

ELECTED OFFICIALS:

Supervisor, Chairman	Randy Bosch	\$27,262
Supervisors	Steve Michael	\$26,187
	Mark Behrens	\$26,187
	Kirk J. Peters	\$26,187
	Merle Koedam	\$26,187
Attorney	Shayne Mayer	\$97,324
Auditor	Jen Smit	\$59,147
Sheriff	Stewart Vander Stoep	\$83,476
Treasurer	Russell Hopp	\$59,147
Recorder	Eldon Kruse	\$59,147

MILEAGE: Mileage for County Employees will be paid \$0.50/mi. for official business within pre-approved budgets.

COURTHOUSE DEPUTIES SALARIES: According to the 2015 Code of Iowa, Chapter 331.904, establishes a maximum salary of deputies at 85% of the elected official's salary. Courthouse deputy salaries will be as follows:

LeAnn Krull, Deputy Auditor	\$49,092 (83%)
Sara Sprock, Deputy Auditor	\$47,909 (81%)
Michele Stewart, Deputy Treasurer, Tax	\$49,092 (83%)
Barb Dreke, Deputy Treasurer, MV	\$49,092 (83%)
Amie Griesse, Deputy Recorder	\$47,909 (81%)

MENTAL HEALTH: DISABILITY SERVICE COORDINATOR: Lisa Rockhill hourly wage \$24.48/hr. @ 18 hours per week.

GENERAL RELIEF DIRECTOR: Lisa Rockhill \$24.48/hour

ECONOMIC DEVELOPMENT DIRECTOR: Stephen Simons \$64,177

ASSESSOR: Marilee Schleusner, Assr. \$56,781

7-11-2016

Pam Tille, Deputy Assr.	\$47,318 (80%)
Colette Nath, Field Appraiser	\$42,586 (72%)
Board of Review	\$50 per diem

TREASURERS OFFICE: Cheryl Bos	\$48,501 (82%)
Hedy Kruger	\$43,177 (73%)

RECORDER: Heather Stubbe (PT) \$14.25/hr., 1-1-2017 \$14.50/hr.

AUDITOR: Carrie Johnson, Clerk(FT) \$15.78/hr.

EMERGENCY MANAGEMENT SERVICES DIRECTOR: Arden Kopischke \$45,540

COUNTY HEALTH SERVICES: The Lyon County Board of Health recommends:

Melissa Stillson, Administrator	\$63,440
Vicki Borman, HMKR Aide, (PT)	\$14.82/hr.
Mel DeJong (PT), RN	\$26.67/hr.
Connie Douglass, Accounting(FT)	\$17.02/hr.
Shannon Klarenbeek, RN (FT)	\$22.13/hr.
Marilyn LaFrenz, HMKR (PT)	\$13.64/hr.
Sarah Merry-Skoglund HMKR(PT)	\$11.49/hr.
Joanne Montag, RN (PT)	\$23.87/hr.
Lisa Rockhill, Advocate (PT)	\$24.48/hr. (19.5 hrs/wk)
Bonnie Wilson, Admin Assistant(FT)	\$18.34/hr.

ATTORNEY'S OFFICE:

Karlee Nagel, secretary	\$45,908
Drew Driesen, intern	\$10.00/hr.
Heather Heimensen, crime victim witness coord. (PT)	\$24.43/hr.

COURTHOUSE SECURITY 3<sup>RD</sup> FL - per Board minutes from 3-11-2013, courthouse security will receive a minimum of 4 hours pay when scheduled.

Michael DeBruin	\$24.45/hr.
Donald Fastert	\$24.45/hr.
Wayne Jepsen	\$24.45/hr.
Darren Wielenga	\$24.45/hr.
Kelli Willett	\$24.45/hr.

POLL WORKERS: Per Diem set at \$144.00 for full day / \$90.00 for half day; School of Instruction \$18.00, and mileage @ .50 cents per mile for fiscal year 2016/2017. (Based on \$9.00/hr.)

SHERIFFS DEPARTMENT: Deputies based on Sheriff's salary \$83,476

Jerry Birkey, Chief Dep.-Det.	\$70,955 (85%)
Rick Bos, Deputy	\$70,120 (84%)
Mark Dorhout, Deputy	\$69,285 (83%)
Chad Klosterbuer, Deputy	\$69,285 (83%)
William Minor, Deputy	\$61,981 (73% until 11-16-16 then 75%)
Nyron Moore, Deputy	\$64,590 (77% until 2-17-17 then 78%)
Kyle Munneke, Deputy	\$65,285 (78% until 4-15-17 then 79%)
Kyle Oostra, Deputy	\$64,277 (77%)
Stephanie Schreurs, Deputy	\$69,285 (83%)
Amy Stoner, Deputy	\$61,911 (73%) (until 12-1-16 then 75%)
Robin Ver Meer, Deputy	\$69,285 (83%)
New Hire	\$58,433 (70%), \$60,937 (73% certified)

DISPATCHERS:

7-11-2016

Nicholas McVay (FT)	\$18.00/hr.
LuAnn Serck (FT)	\$20.40/hr.
Heather Sinnett (FT)	\$20.40/hr.
Barb Sprock, Supervisor (FT)	\$22.77/hr.
Shannon VanMeeteren, (PT)	\$17.00/hr.
Sandy Wissink (FT)	\$20.40/hr.
Starting wage	\$15.30/hr. or \$16.10/hr. certified

JAILERS: Jailers pay is based on a percentage of the administrator's wages.

Dean Schubert, Administrator	\$24.50/hr.
Craig Bontje (FT)	\$20.09/hr. (82%)
DeAnn Drewes (FT)	\$20.83/hr. (85%)
Jason Kelly (FT)	\$20.09/hr. (82%)
Amanda Klosterbuer (PT)	\$17.89/hr. (73%)
Gonzalo Morales, Jr. (FT)	\$19.36/hr. (79%)
Diane Schroeder (FT)	\$20.83/hr. (85%)
Cindi Steenblock (FT)	\$20.09/hr. (82%)
Leigh Stewart (FT)	\$20.83/hr. (85%)
Richard Vanden Top (FT)	\$20.09/hr. (82%)
Alex Waagmeester (PT)	\$15.30/hr. (until certified then \$16.10)
New Hire	\$15.30/hr. (until certified then \$16.10)
Matron Fee	\$12.00/hr.
Per Diem Fees	\$25.00
Interpretation Fees	\$25.00/hr.

CONSERVATION BOARD:

Craig Van Otterloo, Director	\$72,990
Kyle Ciesielski, Operations Supv.	\$54,986
Justin Smith, Park Ranger	\$53,425
Emily Ostrander, Naturalist	\$45,281
Kayla Gerloff, Secretary (PT)	\$15.66/hr.

COURTHOUSE: Lance Iwen (FT)	\$20.72/hr.
Virginia Wibben (PT)	\$12.50/hr. (1-1-17 \$13.00)

SECONDARY ROAD ENGINEER OFFICE:

Laura Sievers, Engineer	\$101,317
Gary Vogel, Road Superintendent	\$32.05/hr.
Lori Van Maanen, Office Manager	\$49,092
Kyle Peters, Assistant to Engineer	\$31.15/hr.
Doug Wiarda, Inspector II, (PT as needed)	\$23.44/hr.

SECONDARY ROAD SALARIES: All hourly wages and title are set by the Union Contract.

All Maintenance II employees are listed hourly as follows:

Bradley Ageson	\$22.39/hr.
Robert Ageson	\$22.39/hr.
Steven Ageson	\$22.39/hr.
Timothy Dammann	\$22.39/hr.
Rickie Denekas	\$22.39/hr.
Austin Fluit	\$22.39/hr.
Gerald Graves	\$22.39/hr.
Robert Gruis	\$22.39/hr.
Dustin Horstman	\$22.39/hr.
Alvin Huyser	\$22.39/hr.
David Jackson	\$22.39/hr.
Gene Kruger	\$22.39/hr.

Jeffrey Kruse	\$22.39/hr.
John McCarty	\$22.39/hr.
Kenneth Roemen	\$22.39/hr.
Jeffery Schmidt	\$22.39/hr.
Dan Schreurs	\$22.39/hr.
William Schreurs	\$22.39/hr.
Martin Schoening	\$22.39/hr.
Jared Van Engen	\$23.55/hr Mechanic
Lyle VerHoeven	\$22.39/hr.
Jay Vogel	\$22.39/hr.
Jacob Wordekemper	\$20.89/hr. (22.39/hr. as of 1-25-2017)

SANITARIAN: Joel Moser \$12,577

ZONING ADMINISTRATOR: The Board reviewed Zoning Administrator and Secretary appointments.

Pam Tille, Administrator	7-1-2016 to 6-30-2017	\$3,213/yr.
Marilee Schleusner, Secretary	7-1-2016 to 6-30-2017	\$1,224/yr.
Colette Nath, Clerk	7-1-2016 to 6-30-2017	\$612/yr.
Zoning Board of Adjustment and Zoning Commission members		\$20.00 per diem.

TOWNSHIP CLERKS/TRUSTEES: \$15.00 per diem.

VETERAN AFFAIRS: Jared Ageson, Director \$21,600/yr.  
Commission Members: Dennis Altman, Doug Hilbrands, Jerry Baatz \$60.00/meeting

WEED COMMISSIONERS:

John C. Van Veldhuizen	\$3,600/yr.
John Smidstra	\$3,600/yr.

AMBULANCE SQUAD: 7-1-2016 \$4.00 per hour for scheduled time and \$10.00/hr. for time on a call. Races 2 EMT's \$75 per night. Training officer \$20/mth.

Sherry Bakker, Amy Borman, Bonnie Haviland, Stanley Knobloch, Alexandra Krull, Eric Kupferschmid, Jennifer Miller, Deb Mowry, Sara Schubert, Jennifer Smit, Sara Sprock (training officer) and Craig Wynia. Drivers: Eric Borman, Arden Kopischke, Ed Reck, Jay Vogel, Tanner Vogel, Chas Zech.

Health Insurance Costs for fiscal year 2016/17 are as follows: Single Plan Cost \$700/Deductible \$500; Family Plan Cost \$1580/ Deductible \$500 person /\$1000 per family.

Employee Health Insurance Rates: Non-Union Employees: Single Plan \$35/mth, Family Plan \$202/mth; Union Employees: Single Plan \$35/mth; Family Plan \$202/mth.

Motion by Koedam, second by Michael to certify and approve the 2016/2017 salaries. Motion carried.

Auditor Smit asked the Board to start thinking about the 100 yr. celebration that will take place next June. The Board agreed that creating a committee to take on the responsibilities of the celebration would be a good idea. The Board stated that costs should come from the Dept 55 fund.

Supervisor correspondence: Koedam-NW IA Planning and Development, Mid-Sioux, Regional Transit, Development luncheon, and Alice training at the courthouse;

7-11-2016

Behrens-NW IA Regional Housing Authority and NW IA Care Connections; Peters-Development luncheon; Bosch-NW Early Childhood IA;

Handwritten claim dated 6-28-2016 in the amount of \$29,037.76 was reviewed and approved. Check sequence #122816-122817.

ISAC Group Unemployment Fund I	2nd Q 2016 Unemployment	2929.36
Wellmark BlueCross BlueShield	6/18/16-6/24/16 Claims	26108.40
Grand Total		29037.76

General Basic Fund	1,427.16
Rural Service Basic Fund	376.18
Economic Development Fund	37.71
Secondary Road Fund	947.49
Emergency Mang. Service	32.18
Co.Assessor Agency Fund	108.64
Health Insurance Fund	26,108.40

Handwritten claim dated 7-6-2016 in the amount of \$13,629.85 was reviewed and approved. Check sequence# 122818.

Wellmark BlueCross BlueShield	7/1/2016 Claims	13629.85
Grand Total		13629.85

Health Insurance Fund	13,629.85
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Claims dated 7-11-2016 in the amount of \$710,462.25 were reviewed and approved. Check sequence #122819-122959.

A & B Business Solutions	Samsung contract	140.93
AB Excavation Inc. Alan Brugge	6" road crossing	2035.00
Ahlers & Cooney, P.C. Attn: Ac	EMA Duties/Handbook rev	660.00
Alliance Communications	LW,IW,AV,LT telephone	135.18
Vicki Borman	Mileage(1006),cellphn reimb	518.00
Jeremy Brower	Fill Cistern	300.00
Campbell Supply	Trimec,parts,supplies	303.09
Canon Financial Services Inc.	Canon Lease	268.00
Century Link - Business	5/16-6/15/16 LDistance -	227.42
City of Alvord	utilities	48.50
City of Larchwood	utilities	43.86
City of Rock Rapids Municipal	2 water meters,utilities	5286.76
Compass Pointe	1st Q FY2017 Prevention	2920.75
Consolidated Communications fo	Monthly Telephone #115013	1392.94
Cooperative Energy Company	June Fuel	1127.75
Cooperative Farmers Elevator	Annex N Entrance,fuel	409.00
Corner Service	tire repair #6	40.00
Culligan Soft Water Serv.	July & August Rental	44.00
D-P Tools Inc.	test light - RR shop	50.95
Dakota Fluid Power Inc.	adapters, quick disconnect	13.92
Dakotaland Autoglass, Inc.	door windows #70	197.00
Melinda DeJong	June Mileage - 60 Miles	30.00
Denco Highway Construction Inc	slurry leveling A34 75-A1	29846.43
Denny's Sanitation Inc.	Garbage Service	398.50
Connie Douglass	Mileage(200),cellphn reimb	115.00
DRG PLBG HVAC	Sprinkler lines/Sheriff,Anx	3124.91
Electronic Engineering	Programming PSAP,equip	1485.86

7-11-2016

Equipment Blades Inc.	Sharq System #62	2034.80
Fabers Farm Equipment, Inc.	door glass, gasket, labor	474.37
Henry Feekes Revocable Trust	perpetual easement - 36W	4300.00
Flynn Company Inc.	patch - K30 S of Lester	50582.40
Frank Dunn Company Frank Dunn	1 pallet hi performance p	789.00
Geels Glass, Inc.	Annex N Window drip caps	318.33
George Office Products	Office Supplies	681.75
Hiller Lumber	3 - 2X4X18 lumber	44.80
Hills Telephone Company Attn:	July 911 Recurring	300.00
IMAGETek, Inc.	6/25/16 Install Scanner/C	112.50
IMWCA	FY2017 Workers' Comp Ins	118152.00
Innovative Benefit Consultants	June Benefit Services 85x	1700.00
Iowa Communities Assur Pool	FY2017 General Liability	176442.71
Iowa County Attorney's - Case	ProLaw FY2017 Annual Flat	4040.00
Iowa County Engineers Assoc.	reg fee Mid Year Mtg - Si	60.00
IPAC Iowa Precinct Atlas Conso	FY2107 Precinct Atlas Due	1668.00
ISAC	FY2017 Member Dues	5700.00
JCL Solutions-Janitors Closet	Custodial Supplies	58.94
Jim Hawk Tr Trailers Inc.	tail lights, wiring, brakeshoes	1125.97
Keith's Korner	June Fuel - 67.3 G Gasaho	143.00
Shannon Klarenbeek	Mileage(988), cellphn/meal reimb	583.53
Eldon E. Kruse	Summer School miles(250), meals	154.44
L & W Wulf Inc.	Fill Well	500.00
Marilyn Lafrenz	June Mileage(1247), cellphn reimb	638.50
Larchwood Quick Stop	59 gal gasohol, oil	129.80
Little Rock Free Lance	Ads 2/15/16 Immunization	40.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	56.00
Lyon County Title Co. Inc	Abstract fee/Title search	300.00
Lyon County Treasurer - ACH I	Wellmark admin, stoploss claims	29970.57
Lyon Manor & Rehab Center	June inmate meals 143x\$6	858.00
Mainstay Systems Inc.	IA Systems July-Sept Main	237.00
Martin Marietta Materials	20.69 ton chips	300.01
Master Interpretations, LLC	6/9/16 Interpreting Servi	110.00
Matheson Tri-Gas Inc	6/23/16 Oxygen	26.45
Medical Excess	July Transplant Ins	1547.86
Sarah Merry-Skoglund	June Mileage(332), cellphn reimb	181.00
Joanne Montag	June Mileage(67), cellphn reimb	48.50
Moon Creek Veterinary Clinic	June Medication - Athos	83.70
Myrl & Roy's Paving Inc.	114.46 tons RR Ballast	1459.38
Neopost USA Inc	postage equip rent 7/30-1	53.85
New Century Press	Brd Minutes, closing notice	632.87
Northwest Iowa Development	2016 Member Dues	8580.00
Northwest Iowa Planning & D	FY2017 Dues	5211.45
Oak Street Station	June Fuel, tire repairs, tires	1125.40
Pictometry International Corp	Flight #2 License 2	31499.50
Pitney Bowes	April-June Postage Meter	370.59
Popkes Car Care, Inc.	June Fuel - 74.7 G dyed d	132.68
Prahm Construction Inc.	Bridges 36W, 12W, 14Y estimates	169896.54
Premier Communications	E911 Recur, phone, internet, cable	2419.19
PRIA	PRIA Membership	60.00
Print Express	Amb Shirts (33)	330.00
RB Electric Inc.	repair light in Lester sh	90.49
RDO Equipment Company	clamp, screw #54	40.89
RELX Inc DBA LexisNexis	June OnLine Publications	141.20
Xochitl Robison	6/29/16 Interpreting Serv	173.00
Rock Rapids Ace Hardware	Paint, custodial supplies	292.82
Rock Rapids Machine & Welding	flat iron #17, tail light brack	43.65



Lisa R. Rockhill	June Miles(64),cellphn/post reimb	50.83
Marilee Schleusner	Mileage NCRAAO 6/19-6/21	257.50
Steve Simons	Mileage(791),reimb post/supplies	447.49
Melissa Stillson	June Miles(522),cellphn reimb	276.00
Sturdevant's Auto Parts	Portable JumperPack,parts	804.34
Sunshine Foods	June Inmate Food,food assist	292.83
SYSCO Lincoln	Inmate meals	598.75
The Schneider Corporation	FY2017 System Support,Beacon	20050.00
The Shop	Service Job 6011	65.00
Todd's True Value	funnel, cart filter	32.27
Town & Country	garbage service - Little	23.66
U.S. Cellular	6/22/16-7/21/16 Cellphn,tablet	140.11
US Bank - Purchase Card Purcha	Dist meters,lodging,fuel,post.	5733.52
Richard VanDenTop	Reimb:2/Mens Uniform pant	95.83
Vander Haag's Inc.	used wheel #120	140.00
VanderLee Motors Inc.	Pads/rotors,Low Beam Bulb,serv	765.37
Verizon Business	acct 4512330	5.31
Verizon Wireless	Cellphns,aircards,hotspot	1349.26
WebClimber Services c/o Scott	Laptop for GIS Mapping	1069.00
Bonnie Wilson	June Miles(78),cellphn reimb	54.00
Grand Total		710462.25

General Basic Fund	59,600.70
General Basic Subfund	4,015.11
General Supplemental Fund	137,177.29
Rural Services Basic Fund	36,545.16
Economic Development Fund	10,503.40
Secondary Road Fund	399,507.96
Surcharge on E911	5,691.90
Emergency Management Services	2,844.00
Co. Assessor Agency Fund	21,358.30
Health Insurance Fund	33,218.43

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
July 18, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Peters, Koedam and Michael present. Motion carried assumes unanimous vote. Supervisor Behrens was absent.

Chairman Bosch introduced Resolution 2016-22 to purchase interest in real estate for the Bridge project: Bridge 12W on 140<sup>th</sup> St in Lyon County, Iowa

**RESOLUTION 2016-22**

APPROVAL OF OFFER TO PURCHASE INTEREST IN REAL ESTATE PURSUANT TO IOWA CODE

331.212(d)

**WHEREAS**, the Lyon County Board of Supervisors has previously approved a project to build a bridge, said project being a project to build a bridge, Bridge 12W on 140<sup>th</sup> Street in Lyon County, Iowa, and hereinafter referred to as "The Project";

**WHEREAS**, to comply with the requirements set by the Iowa Department of Transportation, and other applicable laws and regulations, the proposed project will contemplate the building of a bridge, and the foregoing interests in real estate are necessary to completion of said project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement. Attached to this resolution is a copy of the Easement Drawing. The Easement Drawing outlines the property and area necessary to the completion of The Project;

**WHEREAS**, in order to complete The Project, the Lyon County Engineer's Office must obtain a Perpetual Easement, as located on said survey. The said property is owned by the Virginia M. Berg Revocable Trust;

**WHEREAS**, the Lyon County Board of Supervisors previously approved the purchase of said easements and said Resolution was filed in Book 2016, Page 830 in the office of the Lyon County Recorder; and

**WHEREAS**, subsequent to the filing of the original Resolution, the owner(s) of said property requested additional compensation therefore necessitating the approval of a new Resolution to Purchase Real Estate Interest as further contained herein;

**WHEREAS**, this Resolution is meant to supersede the previously filed Resolution;

**WHEREAS**, said requested Perpetual Easement is legally described as follows:

A perpetual bridge and grading easement located in part of the Southwest Quarter (SW 1/4) of Section 25, Township 100 North, Range 45 West of the 5<sup>th</sup> P.M., Lyon County, Iowa. Said perpetual easement being more particularly described as follows:

Commencing as a point of reference at the Southwest corner of said SW 1/4; thence North 01°35'34" East (all bearings reference to Grid North Iowa Real Time Network North Zone), a distance of 33.00 feet along the West line of said SW 1/4 to the North right-of-way of 140<sup>th</sup> Street, said point being the point of beginning; thence continuing North 01°35'34" East, a distance of 22.00 feet along said West line; thence South 88°24'26" East, a distance of 205.30 feet; thence North 77°17'05" East, a distance of 182.09 feet; thence South 88°24'26" East, a distance of 366.67 feet; thence South 35°01'38" East, a distance of 83.48 feet to said North right-of-way of 140<sup>th</sup> Street; thence North 88°24'26" West, a distance of 798.20 feet along said North right-of-way to the point of beginning.

Containing 33,603 square feet, more or less.

**WHEREAS**, the Lyon County Engineer, Laura Sievers, has engaged in negotiations to acquire the above described property and hereby informs the Lyon County Board of Supervisors that said Trust, by and through its respective Trustees, have agreed to convey the Perpetual Easement for a total of \$8,850.00; the total of which includes compensation to cover CRP expenses incurred by the owner(s) as part of the project; and

**WHEREAS**, stated above the property interest will be acquired for the above project and will be used for a public purpose; to wit: to construct, install, and maintain a concrete slab bridge for use by the traveling public; and

**WHEREAS**, this Resolution was introduced and Peters moved that said Resolution be adopted. The motion was seconded by Koedam. The roll was called and the vote was: AYES: Koedam, Peters, Michael, Bosch and NAYS None.

**NOW, THEREFORE, BE IT RESOLVED** by the Lyon County Board of Supervisors of Lyon County Iowa:

1. That the Lyon County Engineer be and is hereby authorized to proceed with the necessary activities to acquire the aforesaid property interest for The Project;
2. That if the above property owner agrees to convey the property interest to the County in the above amount, the Lyon County Auditor's Office is authorized and directed to issue a check in the amount outlined above as necessary to carry out these transactions and to pay any unforeseen additional costs as certified by the Lyon County Engineer's Office; the Lyon County Attorney's Office is authorized and directed to complete these transaction in accordance with Iowa Code.

/s/ Randy Bosch  
Chairperson, Board of Supervisors

Attest:/s/ Sara Sprock, Deputy County Auditor

Motion by Peters, second by Koedam to approve and Chairman sign Resolution 2016-22. Roll call vote: District 1 Michael support, District 2 Koedam support, District 3 Behrens absent, District 4 Bosch support, and District 5 Peters support. Motion carried.

The Board discussed a letter they received from a concerned citizen in regards to their dog being attacked by another dog. Discussion was had between the Board and County Attorney Shayne Mayer concerning law enforcements roll in handling situations such as this. Chairman Bosch requested this discussion be continued on 7/25/2016 at 9:00 AM, he also asked that the parties involved in the above matter be invited to attend.

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST \_\_\_\_\_  
Deputy County Auditor

APPROVED \_\_\_\_\_  
Chairman

LYON COUNTY AUDITORS OFFICE  
July 25, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Koedam was absent.

The minutes of the July 11 and July 18, 2016 meetings were reviewed. Motion made by Peters to approve minutes, seconded by Michael. Motion carried.

Chairman Bosch welcomed those present to discuss correspondence received from Beth Judd regarding animal control and protection in Lyon County. Those present were: Verdonna Kelly, Beth Judd, Kevin De Kam, Judy De Kam, Sheriff Vander Stoep, Deputy Sheriff Kyle Munneke, and County Attorney Shayne Mayer.

Beth Judd wrote the letter in response to the attack of her mother's dog and hearing other stories of the German Shepherds putting other people in danger. Judd's letter was twofold in its intent. Judd wanted to point out that: 1) two German Shepherds at 1338 Harding Avenue would be considered "vicious animals" according to the 2016 Code of Ordinances of the City of Rock Rapids, and 2) Requests that the County enact an ordinance within the County to authorize local law enforcement to be able to respond in a similar way as stated in said Rock Rapids 2016 Code of Ordinances regarding a "vicious animal".

Judy De Kam explained how on July 7<sup>th</sup>, 2016 she and a friend were walking their dogs on leashes East of 1327 Harding Avenue and out of nowhere one of the German Shepherds lunged out of the ditch and viciously attacked her dog. De Kam managed to use the end of her leash to bat the German Shepherd away, but De Kam's dog incurred severe damage and was put into surgery later that day. De Kam explained that this incident was not the first case of the Shepherds being vicious but was the first time her dog was viciously attacked. Kevin DeKam stated he has contacted local law enforcement in the past regarding the concerns of said German Shepherds running at large because of the aggressiveness the dogs show. Kevin DeKam has also spoken with the Zimblemans in the past regarding the concerns of the German Shepherds and their behavior. This usually resulted in the dogs being chained up outdoors for a few days. However, the De Kams and Judd feel that chaining the dogs may seem to make the behavior worse and has not proven to be an effective option in keeping them from endangering that area of Harding Avenue. The Shepherds have historically been allowed to "run at large" without supervision. De Kams stated they would like to see the dogs put down for the safety and concern of all residents in that area and for those who walk/jog that road. If the dogs would be in city limits, the dogs would have been impounded, but because they are located outside of city limits, local law enforcement can only go by the extent of State law.

Sheriff Stewart Vander Stoep stated that Lyon County does not have a vicious animal ordinance which hinders local law enforcement in instances such as these. Kevin De Kam stated that law enforcement has told De Kams the dogs

can be shot/killed if the dogs come on De Kam's property or if De Kams are walking down road and are threatened by the dogs.

Beth Judd explained she reached out to the Des Moines rescue to see what could be done to help the dogs. Judd was informed that unless some type of negligence or abuse was occurring to the dogs, not much can be done.

Attorney Mayer stated that the dog owners can be held civilly liable for the attack and De Kams can file a small claims lawsuit against the owner of the dogs for expenses of the attack and surgery. Mayer again reiterated that due to the County not having a vicious animal ordinance, law enforcement did all that they could within the scope of State law.

The Board asked Mayer if she had any suggestions for creating a county ordinance that would cover the scope of vicious animals. Mayer stated that the County is free to enact ordinances that would tailor the needs of the Board, but there would then be an enforcement issue. The County currently does not have an animal enforcement officer or a facility to keep said vicious animals until a hearing could be held. Vander Stoep stated that contracts could be made with local veterinarians as a means to have a place to hold animals. Vander Stoep also stated there are not many vicious attacks in the unincorporated area. Those that are reported, the owner usually takes care of it by putting the animal down.

Judd asked if it would be possible to create an ordinance that would pertain to areas within a certain distance from city limits. There are more and more housing divisions being started right outside city limits and this issue may become more prevalent in the future.

Attorney Mayer suggested that a Board member talk with the dog owners to clarify the repercussions and liability of continuing to own dogs who act in a vicious manner.

The Board thanked everyone for coming and the De Kams and Judd for bringing forth their concerns. The Board will do some research into what options could be incorporated for enforcement in the unincorporated areas of the county. Judy De Kam asked to say a quick prayer before leaving.

Steve Thole was present to discuss the A34 Bridge project adjacent to his property. Thole presented two areas of concern regarding the project. The first was that during the project dirt was piled on his property and has since been hauled to other properties without his consent. Thole's second concern is regarding an area on his property that Thole feels is now wetter than it was before the project due to the inability of the area to drain. Thole passed pictures around of the property to show the dirt piles and the water levels in the river compared to the levels on his property. Thole states that in talking with Engineer Sievers it was stated that no dirt left his property per the project logs. In order to rectify the situation, Thole would like an equivalent amount of dirt back, and a tile line to drain the backflow of water that now sits behind Thole's property. The Board will need

to do some research to decide how to remedy the situation. The Board thanked Thole for coming in.

County Engineer Laura Sievers asked to have the final voucher for FEMA bridge 36W approved by the Board. The project is completed and finished at a cost of \$393,275.26. Motion by Behrens, second by Peters to approve and have Chairman sign voucher for project L-(36W)-73-60. Motion carried.

Sievers also reports that the County needs a signs and traffic control devices policy. Sievers would like the Boards opinion on the sample draft she had emailed the Board as well as input on anything else it should contain. Having this policy would ensure that each sign request would be handled in the same manner. The policy will be put on an upcoming agenda for approval.

The Board again discussed the draft policy for road projects between the County and cities. The Board discussed bringing the policy to the League of Cities meeting in order for all cities to hear the information at one time.

Sievers was asked when the forestry head would begin to be used. The plan for the forestry head is to clear the trees/shrubs from the ditches and leave the chips in the ditch. Sievers reports that paved routes will more than likely be first.

The Board reviewed and approved 4<sup>th</sup> quarter quarterly reports from the Recorder and Auditor.

The Board reviewed the 16/17 charge amounts for Lyon County Ambulance. Rapid Speedway \$326.24: \$88.12/EMT and \$150.00 rig charge per race; Figure 8 Races \$326.24: \$88.12/EMT and \$150.00 rig charge per race; CLGLR Football \$25.00: \$25.00 standby service charge, EMT is paid current on call rate(7-1-2016 \$10.00/hr.)for 2.5 hours. School is not charged for EMT's. Motion by Michael, second by Behrens to approve 16/17 Lyon County Ambulance charge rates. Motion carried.

The Board reviewed the 4<sup>th</sup> quarter ambulance write off amount of \$1,395.80. Motion by Michael, second by Peters to approve the \$1,395.80 write off. Motion carried.

Supervisor correspondence: Peters: met with Supervisor Bosch, Steve Simons and the investors of a possible hotel/motel near the casino, met with Engineer Sievers, Attorney Mayer, and Supervisor Bosch for the Berg easement; Behrens: landfill mtg.; Bosch: Seasons Center-went on tour of Autumn's Center to open in September.

#### Employment changes:

Jordan Groen's last day in Secondary Roads was 6-27-2016.

Jacob Kumba was hired in Secondary Roads as summer help at \$10.75/hour. His starting date was 7-18-2016.

Sherry Baker has resigned as an EMT from the Lyon County Ambulance squad effective 7-31-2016 due to time constraints.

Deputy Amy Stoner has successfully passed the certification exam and is now considered a certified officer in the State of Iowa. Stoner's salary will be increase to 73% (\$60,937) of Sheriff's salary as of 7-1-2016.

Conservation claims dated 7-12-2016 in the amount of \$38,332.26 were reviewed and approved. Check sequence #122960-122990.

Alliance Communications	LPRA Phone, LD & Internet	87.00
Brown & Saenger	Camp T-shirts	1125.39
Campbell Supply	Justin Gloves,coupler,bulbs	146.21
Chesterman Company	Pop	132.00
Cooperative Energy Company	June Fuel 100.67 G Gasaho	220.73
Cooperative Farmers Elevator	Fertilizer, Roundup	916.42
Crop Production Services	Transline	725.00
Dave's Bulk Service	Fuel 547G Gasahol,450G offrd	1947.14
Deere & Company Ag & Turf CBD	Balance Tractor,Broom,Hyd	18189.85
Denny's Sanitation Inc.	Dumpster Pickup	352.00
Hiller Lumber Company	2x4 & 2x12	57.93
IACCB	2017 Membership Dues	1500.00
Iowa Department of Revenue -	April-June2016 Taxes	1639.00
IA Natural Heritage Foundation	Membership Dues	150.00
John Deere Financial	Spindle, Tire Valve	656.50
Lyon & Sioux Rural Water	109,000 G Water	339.95
Lyon Rural Electric Coop	LPRA Electric	4954.99
Menards	Insulation, saw blade	297.58
Oak Street Station	Tubes, Tires, Tire Repair	665.20
Emily Ostrander	Reimb: Boots, Socks	134.07
Premier Communications	Office Phone, LD, Internet	109.36
Rock Rapids Ace Hardware	Can Opener - Sunrise	8.99
Rock Rapids Machine & Welding	Patch Cracks, Canoe, Fire	250.14
Rock Rapids Repair	Fix Trailer-tires,bearing	2058.26
Schwan's Attn: HSAR	Ice Cream	234.56
Sturdevant's Auto Parts	Filters	14.38
Sunshine Foods	EE Supplies	82.18
Todd's True Value	Pry Bar,lighter fluid,supplies	107.98
US Bank - Purchase Card Purcha	Kuboda tires,oil,night crawlers	953.34
Craig A. VanOtterloo	Reimb:31.492 G Gasahol Ju	69.25
Verizon Wireless	Wireless Phone	206.86
Grand Total		38332.26

General Basic Fund 38,332.26

Handwritten claim dated 7-12-2016 in the amount of \$11,746.84 was reviewed and approved. Check sequence #122991.

Wellmark BlueCross BlueShield	7/2/16-7/8/16 Claims	11746.84
Grand Total		11746.84

Health Insurance Fund 11,746.84

Veteran Affairs claims dated 7-14-2016 in the amount of \$1,328.84 were reviewed and approved. Check sequence #123055-123067.

Alliant Energy	Utilities assist	126.00
AT & T Mobility	Phone utilities assist	119.35
Jerry M. Baatz	Mileage (20) July Mtg	10.00

7-25-2016



City of George	Water assist	61.20
Doon Press	Advertising	32.00
Doug Hilbrands	Mileage (30) July Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	22.55
New Century Press	Advertising	48.00
Premier Communications	Office Phone	84.29
Rock Rapids Municipal Housing	Rent Assistance	773.00
Wayne Thieman Plymouth County	District Meeting	15.00
US Bank	Postage	6.45
Grand Total		1328.84

General Basic Fund 1,328.84

Payroll dated 7-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$69,206.37 is listed by fund.

General Basic Fund	8,988.74
Rural Service Basic Fund	19,580.05
Secondary Road Fund	40,637.58

Payroll Disbursement Register in the amount of \$37,650.32 is listed by Fund.

General Basic Fund	4,248.46
General Supplemental Fund	5,464.00
Rural Services Basic Fund	9,552.90
Secondary Road Fund	18,384.96

Handwritten claim dated 7-20-2016 in the amount of \$13,984.24 was reviewed and approved. Check sequence #123068.

Wellmark BlueCross BlueShield	7-9-16 to 7-15-16 Claims	13984.24
Grand Total		13984.24

Health Insurance Fund 13,984.24

Handwritten claim dated 7-20-2016 in the amount of \$8,850.00 was reviewed and approved. Check sequence #123069.

Virginia M. Berg Rev. Trust	Perpetual Easement 25-10-	8850.00
Grand Total		8850.00

Secondary Road Fund 8,850.00

Claims dated 7-25-2016 in the amount of \$227,800.15 were reviewed and approved. Check sequence #123070-123150.

AB Excavation Inc. Alan Brugge	6" road crossing	1000.00
Advanced Systems, Inc.	4/21/16-7/20/16 Copier Ov	303.64
Alliant Energy	George shop acct	136.30
AT & T	E911 Recurring 712-233-00	41.45
Campbell Supply	2 Gallons Trimec lawn spr	49.76
Century Link	911 Recurring 712-233-006	430.06
Chase Companies	2016 Business Recognition	75.00

7-25-2016

Chrome Enterprises LLC	70 Car Wash Tokens	100.00
City of Doon	water - Doon shop	33.00
Cooperative Energy Company	563G gasohol,9405G diesel, Grader tires,tire repairs	22991.45
Culligan Soft Water Serv.	Inwood 9/30/15-7/6/16	118.00
Dakota Fluid Power Inc.	flange kit, adapters #84	110.19
Dr. Chet DeJong Sanford Rock R	Med Examiner fee/Miles(75)	142.00
Dockendorf Equipment Co	fuel tank pump - George s	1422.93
Doon Press	6/20/16 Publish Delinquen	595.00
DRG PLBG HVAC	repair Alvord Shop heater	487.43
Emergency Medical Products,Inc	Masks, gloves, airways	457.90
Frontier	July E911 Recurring	180.64
George Office Products	Office Supplies	140.16
H & H Repair	hiflo air coupler	17.94
Heiman Inc.	fire extinguisher service	829.38
Hillyard / Sioux Falls	Custodial supplies	858.81
I Wireless	Final Cell Phone Billing	6.79
I-State Truck Center	relay valve #5	56.58
Iowa Dept of Natural Resources	Well Permits - 3	75.00
Iowa Law Enforcement Academy S	Certification thru Exam/S	1260.00
Iowa Secretary of State	Notary Renewal Fee - Sinn	30.00
JCL Solutions-Janitors Closet	Toilet Tissue, Gloves, Ec	268.74
Jebro Inc.	219 gal CRS-2	766.50
Jim Hawk Tr Trailers Inc.	sensor clip, cable #123	270.66
Jacob Kumba	steel toe shoes	149.79
Lewis Family Drug, LLC	June Inmate Medication -	17.99
Lyon County Engineer	4/30-6/30/16 Well Admin	375.00
Lyon County Sheriff Dept.	Sheriff Fees	335.12
Lyon Rural Electric Coop	utilities,security lite rental	802.64
Matheson Tri-Gas Inc	7/7/16 Oxygen	84.90
McCarty Motors	Mower Parts	64.75
MidAmerican Energy	Alv/IW shop acct 96210-23018	107.28
Myrl & Roy's Paving Inc.	1144.10 tons Class A/B Grad	11441.00
NW IA YES Center	7/9-7/14/16 Juv Shelter	2025.00
O'Brien County Auditor	FY2017 Juv Crt Service Of	126.00
Roger K. Oliver	4 US Flags / Sheriff	132.75
Osceola County Rural Water	water - Little Rock shop	32.30
PCC, Inc. Physician's Claim Co	June Amb billing	2727.11
Pitney Bowes Inc.	postage meter rental	53.85
Prahm Construction Inc.	L-(12W,14Y,36W) payments	134650.65
Reserve Account/Pitney Bowes	FY2017 Postage for Meter/	1500.00
Richarz Repair LLC.	spring brake module,repairs	515.96
Rock Rapids Ace Hardware	Ret.Weed Trimmer,supplies	37.55
Safety-Kleen	parts washer rental	319.28
Sanford Health	6/28/16 Inmate Office Vis	221.00
Sanford Health Occupational -	6/3/16 JobFunction Test-S	100.00
Sanford Rock Rapids Attn: Pat	Medical Examiner Fee	210.00
Sanford USD Medical Center	6/28/16 Jail Visit - J.R.	25.00
Marilee Schleusner	7/15/16 Dist Mtg Mileage	37.50
Sheldon Police Department	6/30/16 Service Fees-Juve	20.00
Solutions, Inc.	AS400 Fy2017 - Bronze	31750.00
Sara Sprock	7/8/16 Mileage SxFalls (5	29.00
Storey Kenworthy / Matt Parrot	Plat Envelope & Jute Shee	410.40
Thrifty White Pharmacy	April Inmate Medication -	7.80
Pamela R. Tille	Mileage (548) 7/12-7/13 M	274.00
Tony Gacke Construction Anthon	tear down RR salt shed	2772.00
Trane	July Generator Maint Agre	331.93

Treasurer ICEOO Debbie Salter	reg fee - ICEOO Van Maane	200.00
Treat America c/o ILEA	Meals 8/22-8/26 TeleCom M	92.98
United States Treasury -EFTPS	Form 720 PCORI Fee FY2015	492.96
US Bank Equipment Finance	7/9-8/9/16 Richon Copier	154.32
Verizon Wireless	Cellphn Equip-Aud/Amb/Cust	738.04
WebClimber Services c/o Scott	Sheriff DomainName thru 7	35.00
Western Iowa Tourism Region	FY2017 Matching Funds IEO	500.00
Ziegler Inc.	filters #64, labor	643.99
Grand Total		227800.15

General Basic Fund	39,246.13
General Basic Sub Fund	500.00
Rural Services Basic Fund	450.00
Secondary Road Fund	180,326.23
Surcharge on E911	601.46
Development Project Fund	75.00
Co. Assessor Agency Fund	6,108.37
Health Insurance Fund	492.96

There being no further business there was a motion by Michael, seconded by Behrens to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
August 8, 2016

ROCK RAPIDS, IOWA

As Chairman Randy Bosch was absent, Vice Chairman Steve Michael convened the adjourned session with Peters, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the July 25, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

Public Health Director Melissa Stillson was present to give a report of the public health department over the last fiscal year.

Stillson and Lisa Rockhill were here to clarify the salary and per diem to Rockhill for the Resource Advocate, Mental Health, and General Relief positions. After discussion, the Board agreed that Rockhill should receive her normal salary for hours worked plus the \$150.00 monthly per diem for general relief. Motion by Peters, second by Behrens to pay Rockhill her normal hourly salary of \$24.48/hour and \$150/month for general relief, to have Rockhill track general relief time on timesheet until December 2016, to evaluate hours tracked during budget work in December/January for FY17/18, and to have Auditor's Office reimburse Rockhill for the July per diem. Motion carried.

Vice Chairman Michael opened the public hearing at 9:33 a.m. to take comments on amending the Lyon County Economic Development Urban Renewal Area by the addition of property. County Attorney Shayne Mayer and Economic Development Director Steve Simons were present. No comments were received and Vice Chairman Michael closed the public hearing at 9:35 a.m.

Resolution 2016-24 was introduced by Vice Chairman Michael.

RESOLUTION NO. 2016-24

Resolution to declare necessity and establish an urban renewal area, pursuant to Section 403.4 of the Code of Iowa and approve urban renewal plan amendment for the Lyon County Economic Development Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa (the "Urban Renewal Law") a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the county and that the development of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the county; and

WHEREAS, the Board of Supervisors of Lyon County (the "County") has previously established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, a proposal has been made which shows the desirability of expanding the Urban Renewal Area to add and include all the property (the

"Property") lying within the legal description set out in Exhibit A hereto; and

WHEREAS, the proposal demonstrates that sufficient need exists to warrant finding the Property to be an economic development area; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which covers the addition of the Property to the Urban Renewal Area and authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of using tax increment financing to support (i) the construction of necessary improvements to county roads, highways and bridges for the promotion of agribusiness and economic development, and (ii) the provision of economic development payments to Cooperative Farmers Elevator in connection with the construction of a fertilizer plant; and

WHEREAS, notice of a public hearing by the Board of Supervisors of the County on the question of establishing the Property as part of the Urban Renewal Area and on the proposal to adopt the Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on August 8, 2016; and

WHEREAS, the Planning and Zoning Commission of the County has reviewed and commented on the proposed Amendment; and

WHEREAS, copies of the Amendment, notice of the public hearing and notice of a consultation meeting with respect to the Amendment were mailed to the City of Alvord and the West Lyon Community School District; the consultation meeting was held on July 13, 2016; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

WHEREAS, a portion of the Property lies within two miles of the incorporated limits of the City of Alvord, Iowa (the "City"), and a joint agreement (the "Joint Agreement") has been executed and delivered by the City in satisfaction of the consent requirement of Section 403.17 of the Code of Iowa; and

WHEREAS, pursuant to Section 403.17 of the Code of Iowa, the County has received the consent of all owners of "agricultural land" proposed for inclusion in the Urban Renewal Area;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

An economic development area as defined in Chapter 403 of the Code of Iowa is found to exist on the Property.

The Property is hereby declared to be an urban renewal area, in conformance with the requirements of Chapter 403 of the Code of Iowa, and is hereby designated the 2016 Addition to the Lyon County Economic Development Urban Renewal Area.

The development of the Property is necessary in the interest of the public health, safety or welfare of the residents of Lyon County, Iowa.

It is hereby determined by this Board of Supervisors as follows:

A. The Amendment and the projects and initiatives therein conform to the general plan of the County as a whole;

B. Proposed agribusiness, commercial and industrial development projects described in the Amendment are necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

The Joint Agreement is hereby approved and the Chairperson and County Auditor are hereby authorized and directed to execute the Joint Agreement on behalf of the County. All action heretofore taken in this regard is all hereby ratified and confirmed.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved August 8, 2016.

Attest: /s/Jen Smit  
County Auditor

/s/Steve Michael  
Vice Chairperson, Board of Supervisors

Supervisor Koedam moved the adoption of Resolution 2016-24, second by Peters. Rollcall vote: Michael support, Koedam support, Behrens support, and Peters support. Motion carried. The amendment, ag land agreement and joint agreement with the City of Alvord are all on file at the Auditor's Office for review.

Vice Chairman Michael introduced Ordinance 2016-02 to provide for the division of taxes levied on taxable property in the August 2016 Addition to the Lyon County Economic Development Urban Renewal Area approved by Resolution 2016-24.

#### ORDINANCE NO. 2016-02

An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the August, 2016 Addition to the Lyon County Economic Development Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

WHEREAS, the Board of Supervisors of Lyon County, Iowa (the "County") enacted an ordinance entitled "An Ordinance Providing For The Division Of Taxes Levied On Taxable Property In The Lyon County Economic Development Urban Renewal Area, Pursuant To Section 403.19 of the Code of Iowa"; and

WHEREAS, pursuant to that ordinance, the Lyon County Economic Development Urban Renewal Area in Lyon County was designated a "tax increment district"; and

WHEREAS, the Board now desires to increase the size of the "tax increment district" by adding additional property;

BE IT ENACTED by the Board of Supervisors of Lyon County, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on the taxable property in the August, 2016 Addition to the Lyon County Economic Development Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by Lyon County to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

"County" shall mean Lyon County, Iowa.

"Tax Increment District" shall mean that portion of the August, 2016 Addition to the Lyon County Economic Development Urban Renewal Area of the County, the legal description of which is set out below, approved by the Board of Supervisors by a resolution adopted on August 8, 2016:

**PID# 460 00 00 175 10000**

**Parcel A in Outlot 18, Agricultural Land, City of Alvord, Lyon County, State of Iowa**

"Urban Renewal Area" shall mean the entirety of the Lyon County Economic Development Urban Renewal Area, as amended from time-to-time.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Tax Increment District. After the effective date of this ordinance, the taxes levied on the taxable property in the Tax Increment District each year by and for the benefit of the State of Iowa, the County and any city, school district or other taxing district in which the Tax Increment District is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Tax Increment District, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the County certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Tax Increment District on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Tax Increment District to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the County to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the County to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy of a school district imposed pursuant to Section 257.19 of the Code of Iowa and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Tax Increment District exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Tax Increment District shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Tax Increment District shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the County for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the County to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 6. Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

It was moved by Koedam and seconded by Behrens that the ordinance be adopted. Rollcall vote: Michael-support, Koedam-support, Behrens-support, and Peters-support. Motion carried.

Michael declared the motion duly carried and declared that the ordinance had been given its initial consideration.

Motion by Peters, second by Behrens to suspend the statutory rule requiring an ordinance to be considered and voted on for passage at two Board meetings



prior to the meeting at which it is to be finally passed. Rollcall vote: Michael-support, Koedam-support, Behrens-support, and Peters-support.

Motion by Behrens, second by Koedam that the ordinance entitled Ordinance 2016-02 be put to its final consideration and adoption. Rollcall vote: Michael-support, Koedam-support, Behrens-support, and Peters-support. Motion carried. The ordinance shall be effective after its final passage, approval and publication by law. Auditor Smit will submit the ordinance for publication.

The Board needs to approve a pledge letter for FY17 for Northwest Iowa Regional Housing Trust Fund, Inc. Motion by Koedam, second by Behrens to approve and sign pledge letter of \$5,362 to Northwest Iowa Regional Housing Trust Fund, Inc. Motion carried.

Resolution 2016-23 to give authorization to cancel outstanding checks was introduced by Vice Chairman Michael.

#### Resolution 2016 - 23 Cancel Outstanding Checks

**WHEREAS**, Iowa Code Section 331.554(6) provides that if a check is outstanding for more than one year it shall be canceled, removed from the list of outstanding checks, deposited to the account on which the check was written, and credited as unclaimed fees and trusts. The treasurer shall maintain a list of the checks for one year after cancellation. A person may claim the amount of the canceled treasurer's checks for a period of one year after cancellation upon proper proof of ownership by filing a claim with the county auditor.

The following check from the Rural Service Fund has been outstanding for more than one year:

Disbursement #114953 - issued 3/23/2015 \$15.00 - Justin Stensland

#### **AND**

The following check was issued in fiscal year 15/2016 and it cannot be voided on the system by the Auditor; the Treasurer will need to cancel this check and credit the Secondary Road Fund.

Disbursement #122665 - issued 6/27/2016 \$8,800.00 - Virginia M. Berg Rev. Trust

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors that the checks mentioned above should be canceled and the original fund credited.

Passed and approved this 8th day of August, 2016.

/s/Steve Michael, Vice Chairman  
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit  
Lyon County Auditor

Motion by Peters, second by Behrens to approve and have Vice Chairman sign Resolution 2016-23. Motion carried.

The Board has received a construction permit from Winding Creek Coop located in Section 12 of Centennial Township. The Auditor's Office has received no comments regarding said construction permit. Motion by Koedam, second by Behrens to approve and have Vice Chairman sign DNR letter approving Winding Creek Coop's construction application. Motion carried.

County Attorney Shayne Mayer and Conservation Director Craig Van Otterloo were present for the Board's discussion regarding the sale of the previous conservation office at 311 First Avenue East in Rock Rapids as part of the City of Rock Rapids FEMA buyout. Mayer recommends the Conservation Board to put the item on their next meeting agenda to approve the sale of the property. Van Otterloo stated the Conservation Board meets this evening (8-8-2016) and at the earlier recommendation to him, the item is on the agenda for the evening. Van Otterloo does not see any issues with the item passing. Mayer recommends the supervisors set a public hearing date at their next meeting to keep the process moving.

Attorney Mayer and County Engineer Laura Sievers were present to discuss requests made by Steve Thole at the last board meeting. After discussion it was determined that Mayer would draft a letter to Thole to include the Board's stipulations regarding the project material and drainage concerns from the A34 bridge project and his property.

Attorney Mayer updated the Board regarding some changes made to the pending purchase agreement with Rock Rapids Development Corporation to purchase land on the East side of town for the location of a new secondary roads shop. Mayer reported that in order for the county to be on the property the county would have to buyout the landowners lease. The lease ends December 2, 2016. It was decided to wait until the lease is finished before signing any agreement. Mayer will set up a meeting with the Development Corp. to talk about the covenants of the land as well.

Engineer Sievers presented a utility accommodation application from Rock Rapids Municipal Utilities for extension of a pipe out to 140<sup>th</sup> Street and K40. Motion by Peters, second by Koedam to approve and sign utility accommodation. Motion carried.

Mid-American Energy Company submitted a utility accommodation application for a 3 phase primary cable at Buchanan Avenue and 230<sup>th</sup> Street. Motion by Koedam, second by Behrens to approve and sign application. Motion carried.

Sievers needs board approval on the federal aid agreements for bridge projects BRS-CO60(114)-60-60 on A34 over Willow Creek and BRS-CO60(115)-60-60 on A34 over Kelly Creek, both located East of Alvord. The estimated cost of the projects is \$1.2 million and they will be completed next year. Federal dollars will cover 80% of the project cost. Motion by Koedam, second by Behrens to approve and sign federal aid agreements for both projects (114 & 115). Motion carried.

As the County has amended the Lyon County Economic Development Urban Renewal Plan to include the Cooperative Farmers Elevator property on the Northwest edge of Alvord and there will be a development agreement with the Cooperative Farmers Elevator regarding said property, the bridge projects (114 & 115) are being moved up in the secondary road construction program. These changes are reflected in Resolution 2016-25.

## Resolution to Revise Lyon County

### 2017 Five Year Road Program

#### County Resolution 2016-25

#### Resolution No. 0.2

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Construction Program, and previous revisions, requiring changes to the sequence, funding and timing of the proposed work plan,

The Board of Supervisors of Lyon County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2017), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following approved Priority Year projects shall be ADVANCED to the Program's Accomplishment year:

Project Number  Local ID  TPMS #	Project Location  Description of work	AADT  Length  NBIS #	Type Work  Fund basis	Prior FY	Accomplishment Year  (\$1000's of dollars)		
						New amount	Net change
BRS-C060(114)--60-60  63W  TPMS ID: 35259	On A34, 63W Over WILLOW CREEK	510  0  34680	Bridges  STBG-HBP	2018		\$865	\$865
BRS-C060(115)--60-60  38W  TPMS ID: 35260	On A34, 38W Over KELLY CREEK	620  0  34670	Bridges  STBG-HBP	2018		\$403	\$403
<b>Totals</b>						\$1268	\$1268

Fund ID	Accomplishment year (\$1000's of dollars)		
	Previous Amount	New Amount	Net Change
Local Funds	\$2,342	\$2,342	\$0
Farm to Market Funds	\$845	\$1,098	\$253
Special Funds	\$762	\$762	\$0
Federal Aid Funds	\$845	\$1,860	\$1,015
Total construction cost (All funds)	\$4,794	\$6,062	\$1,268
Local 020 Construction cost totals (Local Funds + BROS-8J FA funds)	\$2,342	\$2,342	\$0

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**Recommended:** /s/ Laura Sievers, County Engineer, 8-8-2016

**Approved:** /s/Steve Michael, Vice Chair Board of Supervisors, 8-8-2016

**Attested:** /s/Jen Smit, County Auditor 8-8-2016

I, Jen Smit, Auditor in and for Lyon County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Lyon County, Iowa, at its meeting held on the 8th day of August, 2016.

Motion by Behrens, second by Peters to approve and sign Resolution 2016-25.  
Motion carried.

David Jorgenson was here from the Baker Group to give a report on the findings of the courthouse and annex buildings related to air quality and heating and cooling systems. The next step is to authorize a detailed audit from Baker Group to obtain estimated costs for the improvements suggested. Due to the size of the recommended improvements, they wouldn't be finished before the 100 yr. celebration next June, but still need to be done. The Board thanked Jorgenson for coming and will be in contact with their decision. The Board tabled making a decision until the next Board meeting.

Veteran Affairs quarterly report (April 16-June 30, 16) was reviewed.

Supervisor Correspondence: Koedam-MidSioux; Behrens-NW IA Care Connections, Michael-met with Econ. Dev. Simons and Elanco, and conservation mtg tonight; and Peters-Compass Pointe.

Payroll dated was reviewed and approved.

Handwritten claim dated 7-27-2016 in the amount of \$14,612.32 was reviewed and approved. Check sequence #123151.

Wellmark BlueCross BlueShield	7/16/16-7/22/16 Claims	14612.32
Grand Total		14612.32

Health Insurance Fund 14,612.32

Payroll dated 7-29-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$205,742.69 is listed by fund.

General Basic Fund	131,601.66
MH-DD Fund	1,200.76
Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	33,996.48
Emergency Management Service	2,618.57
Co Assessor Agency Fund	8,282.95

Payroll Disbursement Register in the amount of \$278,407.46 is listed by Fund.

General Basic Fund	102,625.27
General Supplemental Fund	49,784.59
MH-DD Fund	1,209.00
Rural Services Basic Fund	33,365.84
Economic Development Fund	4,309.64
Secondary Road Fund	73,689.81
Emergency Management Service	3,218.19
Co. Assessor Agency Fund	10,205.12

Claims dated 8-8-2016 in the amount of \$508,212.18 were reviewed and approved. Check sequence #123291-123439.

A & B Business Solutions	Copier Contract 7/21-8/20	585.86
Ahlers & Cooney, P.C. Attn: Ac	July handbook review	240.00
Alliance Communications	IW, ALV, LW, LT telephone	135.86
Alliant Energy	LR Shop acct 9912001000	19.83
Allied 100 LLC	Replacement Remote/AED Sy	62.99
Vicki Borman	July miles(868), cellphn reimb	449.00
Boyer Trucks	airtank,lights,labor,parts	1322.72
Buena Vista County EMA	Clay Co Fair Booth Dist#3	150.00
Butler Machinery Company	Cylinder head,engine overhaul	19187.40
C.J. Cooper & Associates	pre-employment drugtest kits	104.85
Calhoun-Burns & Associate Inc.	bridge design - 63W & 38W	13727.80
Century Link - Business	6/16-7/15/16 LDistance -	221.73
City of Doon	water - Doon shop	33.00
City of George	utilities	26.25
City of Larchwood	utilities	41.81
City of Rock Rapids City Office	Room Rent 7/25-7/29 GGK M	200.00

City of Rock Rapids	Utilities	
Consolidated Communications fo	E911 Recur,phone service	1388.39
Continental Research Corp	cleaner, wax, grafite	1972.23
Cooperative Energy Company	July Fuel - 36.19 Gallons	89.91
Cooperative Farmers Elevator	23 gal unlead, Roundup	116.52
Corner Service	Tire Repair 60-7	98.50
Crazy Bob's Foods	Caterer/2016 LCED BusReco	1094.80
Crittenton Center	5/31/16-6/9/16 Juv Shelter	746.40
Dakota Data Shred DDS	7/12/16 Shredding 684 lbs	157.32
Dakota Fluid Power Inc.	hose, plug kit #70	782.81
Melinda DeJong	July Mileage - 474 Miles	237.00
Denny's Sanitation Inc.	garbage service	105.00
DGR Engineering	topographic surveys	10439.94
Diamond Mowers, Inc.	48" Forestry Brush Cutter	15257.40
Diesel Machinery Inc.	brushes - #70	995.00
DJ's Service	767 gal diesel fuel	1343.13
Connie Douglass	July miles(66),cellphn reimb	48.00
Electronic Engineering	Aug Maint 911 Radios	1000.00
Filter Care of Nebraska	filter cleaned	37.60
Flynn Company Inc.	L-(A22)--73-60 Est #4	4928.29
Fred Pryor Seminars	Ultimate Employer HR Guid	1059.00
George Office Products	Office Supplies	732.34
Frank Hill Frank Hill Tree Ser	Remove tree @annex parking	600.00
Hillyard / Sioux Falls	9x5 Rug Mat - Courthouse	271.50
I Wireless	7/16-8/15/16 Cell Phone #	86.61
Image Trend, Inc	Annual Fee - Amb ToughBo	400.00
IMAGETek, Inc.	Scanner problems,backup	511.50
Innovative Benefit Consultants	July Benefit Services 86x	1720.00
IA Dept. of Public Safety ATTN	July-Sept Terminal Billing	1380.00
Iowa Dept of Natural Resources	Well Constr.Permits	50.00
Iowa Secretary of State	Primary & General Stamps	5.50
Jack's Uniforms & Equipment	Uniforms - 608	176.29
Jim Hawk Tr Trailers Inc.	emerg shut off,rubber bumper	611.72
Jurrens Funeral Home	Funeral Service Assistanc	1500.00
Keith's Korner	July Fuel - 55.41 G Gasah	110.00
Shannon Klarenbeek	July miles(218),cellphn reimb,	
	Mtg reimbursements	157.79
George & Dee Klocko	Rental Assistance	200.00
LeAnn Krull	7/26/16 Mileage Ipers Mtg	35.00
Marilyn Lafrenz	July miles(949),cellphn reimb	489.50
Lems Auto Recyclers	Hitch for Van	40.00
Lewis Family Drug, LLC	May RX Assistance	18.99
Lyon & Sioux Rural Water	water Lester/Larchwood shop	56.00
Lyon County Reporter	Renew Reporter - Auditor	45.00
Lyon County Sheriff Dept.	Sheriff Fees	215.54
Lyon Manor & Rehab Center	July inmate meals 109@\$6.	654.00
Mail Services. LLC	August Postage	368.55
Marco	4/27-7/26/16 Copier Contr	111.57
McCarty Motors	solenoid, seal #29	58.65
Medical Excess	Aug Transplant Ins 22s/64	1547.86
Sarah Merry-Skoglund	July miles(804),cellphn reimb	417.00
MidAmerican Energy	acct 11930-66002	85.34
Midwest Radar	Radar Certification/11 Ra	440.00
Joanne Montag	July miles(31),cellphn reimb	30.50
Myrl & Roy's Paving Inc.	1283.07 tons Class A/B Grade,	
	21.64 Tons RR Ballast	13106.61
Colette Nath	Mileage-Schneider Mtg7/26	295.00

New Century Press	Brd Min, notices, ads,	708.04
Northern States Supply Inc.	18V cordless grease gun-L	159.99
Northern Truck Equip Corp	tool box and brackets #7	462.32
OakLeaf Property Management	Rental Assistance Aug/Sep	50.00
PCA America	Accreditation Applicat. F	250.00
PCC, Inc. Physician's Claim Co	July Amb billing	2136.70
Popkes Car Care, Inc.	July Fuel - 24.1 G Dyed D	42.31
Prahm Construction Inc.	L-(12W,3Y,14Y)--73-60 Est	305159.29
Premier Communications	911 Recur,phn,internet,cable	2419.19
Premier Network Solutions d/b/	August IT, antivirus	5522.52
Prowers Combined Court Attn: E	5 Court Certified Documen	100.00
Rapid Auto Repair Michael D. K	Oil Change/Repair Tire EM	33.95
RDO Equipment Company	filters #62	78.74
Rent-All Inc	7/28/16 Tiller Rent @ S.O	141.50
Lee Richarz	Fill 2 Wells	905.14
Xochitl Robison	July Interpreter Services	82.50
Rock Rapids Ace Hardware	Custodial supplies,parts	334.40
Rock Rapids Machine & Welding	iron #82, pipe #84	61.88
Lisa R. Rockhill	July miles(92),cellphn reimb	61.00
Sanford Health	6/11/16 Blood Test - DM	24.00
Sanford Medical Center RR	April HPP EmergGrant Clai	298.46
Sanford USD Medical Center	6/30/16 Medical Supplies	90.80
Sanitation Products, Inc.	back up light, wiring,labor	503.80
Marilee Schleusner	7/20-7/22 Mileage IICA (5	531.00
Sheldon Broadcasting Co.	July KIWA Radio/Interpret	85.00
Steve Simons	July Miles(516),Reimb supplies	337.71
Sioux Falls Two Way Radio	two way radio #84	828.18
Solutions, Inc.	Accounting Cont,equip,parts	4200.00
Melissa Stillson	July Miles(602),reimbursements	380.00
Storey Kenworthy / Matt Parrot	Plat Book #19,laser checks	798.47
Sturdevant's Auto Parts	Supplies/install gun lock,	
	Parts,filters,oil	152.58
Sunshine Foods	Emergency Food Vouchers,	
	Inmate meals,supplies	777.87
The Shop	Service 604 F150,headlight	86.56
Town & Country	July Garbage Service - Sh	62.41
U.S. Cellular	7/22/16-8/21/16 Cellphn,tablet	140.11
US Bank - Purchase Card Purcha	Lodging,meals,conf,supplies	3083.97
US Records Midwest LLC Attn: R	Repair Land Transfer Bk #	971.64
Valley Industrial Powder Coat	powder coat #84	50.00
VanderLee Motors Inc.	Service 3 Impalas,brakes/rotors	661.90
J.C. VanderZee D.D.S. Family D	7/28/16 Sharps Disposal	11.00
Verizon Wireless	7/19-8/18/16 Cellphone	142.17
Vogel Traffic Services, INC	pavement marking - A18	14134.75
WebClimber Services c/o Scott	Domain Name Renewal sheriff	249.00
Wellmark BlueCross BlueShield	7/23/16-7/31/16 Claims,fees	47723.66
Bonnie Wilson	July Miles(92),reimbursements	64.00
Ziegler Inc.	wear strips	1123.17
ZOLL Medical Corporation	Lifeband 3 Pack	409.19
Grand Total		508212.18

General Basic Fund	37,565.39
Rural Services Basic Fund	1,189.10
Economic Development Fund	427.74
Secondary Road Fund	412,183.71
Surcharge on E911	1,094.80
Emergency Management Services	276.07

Co. Assessor Agency Fund	2,010.70
Health Insurance Fund	50,991.52

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Vice Chairman



LYON COUNTY AUDITORS OFFICE  
August 22, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the August 8, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Michael. Motion carried.

County Attorney Shayne Mayer was present to introduce Resolution 2016-26 in which the Board sets a public hearing date to take comments regarding the sale of the prior conservation property that was flooded in 2014 and has been vacant since.

#### **RESOLUTION 2016-26**

##### **RESOLUTION TO SELL REAL PROPERTY AND SET HEARING**

**WHEREAS**, the Lyon County owns the following real property, located in Rock Rapids, Iowa and specifically described as:

Lots Five (5) and Six (6), Block Five (5) of East Rock Rapids, and that part of Outlot Three (3) of East Rock Rapids, Lyon County, Iowa, described as follows:

Commencing at the Southeast Corner of Lot Five (5), Block Five (5), of said East Rock Rapids, Iowa, thence directly South to the East Bank of the Rock River, thence Northwesterly along the East Bank of said Rock River to a point directly South of the Southwest Corner of Lot Six (6), of Block Five (5), of said East Rock Rapids, thence directly North to the Southwest Corner of said Lot Six (6), Block Five (5), of East Rock Rapids, thence East along the South line of said Lots Six (6) and Five (5), of Block Five (5), of East Rock Rapids, to the point of beginning.

**WHEREAS**, the above property was previously used by Lyon County Conservation as an office and worksite;

**WHEREAS**, due to a flood event that occurred during the summer of 2014, the above property has ceased to be used by the Lyon County Conservation Department and said Department has requested permission to dispose of said real estate;

**WHEREAS**, due to the flood event, the existing property is currently located in a flood plain, and, due to newly passed Rock Rapids City Ordinances, the existing property will need to be renovated to comply with said ordinances, at a significant cost to either the county or a potential purchaser;

**WHEREAS**, the City of Rock Rapids, in conjunction with the Federal Emergency Management Agency, hereinafter referred to as "FEMA" and the Iowa Department of Homeland Security, hereinafter referred to as "DHS" have offered the County an opportunity to participate in a buyout of the above property at a predetermined sale price;

**WHEREAS**, the buyout by the City of Rock Rapids, in addition to the sale proceeds to the County, would include the cleanup, demolition, and removal of

hazardous waste after which said property would be transferred to the City of Rock Rapids, Lyon County, Iowa to be used as green space;

WHEREAS, the Lyon County Conservation Board has met and considered the proposal to participate in the FEMA buyout program, and having approved the above, has recommended to the Lyon County Board of Supervisors Lyon County participate in and agree to the FEMA buyout;

NOW, THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors for Lyon County, Iowa; that it is in the best interests of Lyon County and the residents thereof, to consider selling the above property.

BE IT FURTHER RESOLVED, that the Lyon County Auditor is hereby directed to publish Notice of the time and place of the Public Hearing on the proposal to sell the above property as outlined above. Publication and the Public Hearing shall be in compliance with Iowa Code Sections 331.305 and 331.361(2). The date fixed for the Public Hearing on the proposed sale, as outline above, of the above property is to be September 12, 2016 at 11:00 a.m.

BE IT FURTHER RESOLVED, that unless an objection to selling this property is raised which the Board of Supervisors determines should result in further consideration of said selling property, then immediately after the Public Hearing, the Lyon County Auditor and the Chairman of the Lyon County Board of Supervisors of Lyon County, Iowa, may be directed and empowered to execute and deliver any necessary documents to sell the property as described above.

PASSED, APPROVED, AND ADOPTED, this 22nd day of August, 2016.

ATTEST: /s/Jen Smit  
Lyon County Auditor

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Michael, second by Peters to approve and Chairman sign Resolution 2016-26 setting the public hearing date as September 12, 2016 at 11:00 a.m. Motion carried.

Attorney Mayer also updated the Board regarding the pending land acquisition for a secondary roads shop in Rock Rapids. Mayer has met with the City and development corp. and has found that even though neither entity would currently enforce penalties for non-compliance with covenants of the proposed land purchase, Mayer doesn't want the covenants to become an issue in the future. Due to the nature of secondary roads, the possibility of having dirt piles, extra equipment, and other random materials piled outside of the shop is very high and these are the types of items that would be in conflict with current covenants. Mayer suggested the possibility of working with the City to amend the covenants with an exemption granted to the County. The Board directed Mayer to talk with City Attorney to start conversations regarding amending city ordinances.

Lyon County Ambulance Service President Amy Borman joined the meeting to explain the squad's Lyon County Riverboat Foundation grant application. Lyon County Ambulance plans to apply for a 2017 Ford E450 Type 3 Ambulance

(\$139,400), a Stryker power load system (\$28,000), and a Lifepak 15 Defibrillator (\$22,532.40) - total application 189,532.40. The squad requests to use \$100,000 of the \$150,000 that is currently designated in the general fund for a new rig. The rest (\$89,532.40) of the cost would be a budget amendment from general fund. Borman was directed by the Board to complete the grant process and if the grant was awarded that the expenses would be approved. It was also decided that if the grant is not awarded, the squad would need to come back to the Board before going forward with the purchases of said rig and equipment.

County Treasurer Russell Hopp explained that the Wells Fargo Securities and Investment account would have an increase to its management fees from \$1,500 to \$7,500 for this next year. Hopp is recommending moving the account to Olson Heimensen Financial which will only charge a onetime fee of \$700. The account would remain intact, including interest rates, but would have a different brokerage firm. Motion by Behrens, second by Michael to move the account to Olsen Heimensen Financial. Motion carried.

The Board needs to set a public hearing date to take comments on the development agreement between the County and Cooperative Farmers Elevator.

#### RESOLUTION NO. 2016-27

Resolution setting a date of meeting at which it is proposed to approve a Development Agreement with Cooperative Farmers Elevator, including tax increment payments in an amount not to exceed \$405,330.

WHEREAS, Lyon County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Board has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County proposes to enter into an agreement (the "Development Agreement") with Cooperative Farmers Elevator (the "Coop") in connection with the development of a fertilizer plant by the Coop for use in its business operations and the construction of certain County bridge improvements; and

WHEREAS, under the Development Agreement the County would provide financial incentives to the Coop in the form of incremental property tax payments in an amount not to exceed \$405,330 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board shall meet on September 12, 2016, at 9:15 o'clock a.m., at the Lyon County Courthouse, Rock Rapids, Iowa, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the incremental property tax payments in a total amount not exceeding \$405,330.

Section 2. The County Auditor is hereby directed to give notice of the proposed action, the time when and place where the meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the County. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT WITH  
COOPERATIVE FARMERS ELEVATOR AND AUTHORIZATION OF TAX INCREMENT  
PAYMENTS

The Board of Supervisors of Lyon County, Iowa, will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on September 12, 2016, at 9:15 o'clock a.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the County and Cooperative Farmers Elevator (the "Coop") in connection with the development of a fertilizer plant by the Coop for use in its business operations and the construction of certain County bridge improvements in the Lyon County Economic Development Urban Renewal Area, which Agreement provides for certain financial incentives to the Coop in the form of incremental property tax payments in a total amount not exceeding \$405,330, as authorized by Section 403.9 of the Code of Iowa.

The Agreement to make incremental property tax payments to the Coop will not be a general obligation of the County, but will be payable solely and only from incremental property tax revenues generated within the Lyon County Economic Development Urban Renewal Area.

At the meeting, the Board will receive oral or written objections from any resident or property owner of the County. Thereafter, the Board may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the Board of Supervisors of Lyon County, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Jen Smit  
County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved August 22, 2016.

/s/Randy Bosch  
Chairperson

Attest:/s/Jen Smit  
County Auditor

Motion by Peters, second by Behrens to set the public hearing date of September 12, 2016 at 9:15 a.m. Rollcall vote: District 1-support, District 2-support, District 3-support, District 4-support, and District 5-support. Motion carried.

Sheriff's quarterly report was reviewed and approved.

At 9:50 a.m. Dennis Hilbrands was present to voice concerns regarding the forestry head and the way debris is being left in the ditches. Hilbrands had questions regarding whether or not training was given to operators, the planned route of the forestry head, and the debris removal policy. Hilbrands likened the aftermath of the forestry head to that of what a tornado would leave behind. Pictures that were taken this last weekend of some of the sites showed trees that were topped off and mangled with large debris left in the right of way. The Board thanked Hilbrands for voicing his concerns regarding the new machine and apologized for the way his right of way and others were affected.

County Engineer Laura Sievers joined the meeting and asked for the Board's opinion regarding the forestry head. The Board was in agreement that the way the sites were left is embarrassing. The company needs to be contacted for training and the machine should be parked until the training is done. The debris by the First Presbyterian Church needs to be cleaned up as soon as possible as well.

Engineer Sievers needs approval and signature on State assurance and testing costs regarding the K40 PCC project STP-S-CO60(88)-5E-60. Motion by Michael, second by Koedam to approve and have Chairman sign agreement. Motion carried.

Sievers had the bid letting for bridge projects L-(64W)-73-60 and L-(66W)-73-60. These are two bridges over Emery Creek (64W on 220<sup>th</sup> and 66W on Ibex Avenue). There were six bidders on 64W: Chistensen Bros., Inc. \$224,440; Prahm Construction \$249,239.60; Nelson & Rock Contracting, Inc. \$257,622; Dixon Construction Co. \$265,486; Duininck, Inc. \$308,026; and Graves Construction Co., Inc. \$323,505.40. There were 6 bidders on 66W: Christensen Bros., Inc. \$226,937.50; Prahm Construction \$252,686.10; Nelson & Rock Contracting, Inc. \$261,719; Dixon Construction Co. \$264,733.50; Duininck, Inc. \$307,522; and Graves Construction Co., Inc. \$318,028.95. Motion by Behrens, second by Peters to approve and sign low bid contracts with Christensen Bros, Inc. for 64W at \$224,440 and 66W at \$226,937.50. Motion carried.

Arie Blik asked to talk to the Board regarding a change to the CSR's of one of his properties. Blik was told that the CSR's are set by the State and

not something that the County can change. The Board did not disagree that the increase to the CSR's seems odd, but again stated that CSR's are not set by the County.

Auditor Smit informed the Board that the rate per hour paid to Sanford Hospital for a RN Transfer will increase as of September 1, 2016. The agreement rate will increase to \$25.65/hour from \$25/hr.

Chairman Bosch introduced Resolution 2016-28 in support of departments making application to the Lyon County Riverboat Foundation grant cycle ending September 6, 2016.

COUNTY OF LYON, IOWA  
RESOLUTION 2016-28

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYON COUNTY, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Education and Arts, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends September 6, 2016 and

WHEREAS, the County of Lyon is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the County of Lyon, and/or from organizations with projects that will take place on county property, will be submitted to the Lyon County Riverboat Foundation by the September 6, 2016, deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that the County of Lyon authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the September 6, 2016, application cycle:

1. Lyon County Economic Development - Lyon County Career Exploration Day \$3,000
2. Lyon County Sheriff's Office - 11 AED's (\$16,164.25), Storm Operator First Aid Kits (\$1,658.39), and a K-9 Emergency Cool Guard Alarm (\$4,942) - \$22,764.64; requesting \$17,764.64
3. Lyon County Ambulance Service - 2017 Ford E450 Type 3 Gen 2 Ambulance (\$139,400), Stryker Power Load System (\$28,000), and Lifepak 15 Defibrillator - (\$22,532.40) - \$189,532.40; requesting \$89,532.40.
4. Lyon County Veteran Affairs - Honor Flight trip for 12 Veterans - \$10,000

Passed and adopted this 22<sup>nd</sup> day of August, 2016.

ATTEST: /s/Jen Smit  
County Auditor

/s/Randy Bosch  
Chairman, Lyon County Board of  
Supervisors

Motion by Michael, second by Behrens to approve and have Chairman sign Resolution 2016-28. Motion carried.

A Class C liquor license with Sunday sales and outdoor service was submitted by Calico Skies Vineyard and Winery. Motion by Michael, second by Koedam to approve and have Chairman sign Calico Skies Vineyard and Winery liquor license. Motion carried.

Motion by Peters, second by Behrens to approve and have Chairman sign the courthouse and public building security committee report. Motion carried.

It was decided by the Board that the safety director salary should be paid from department 99.

Auditor Smit proposed creating an IT Director or IT Liaison position. As Sara Sprock has been serving in this position for roughly 2 years, Smit proposed appointing Sprock for the position. As the County continues to strive to ensure their servers and systems are working efficiently, Sprock has taken on the responsibilities of the position. Smit would like to give Sprock a yearly amount for the work she does. The Board discussed the proposition and tabled a decision until a later meeting.

The south mural on the third floor is starting to let loose from the wall. An artist that specializes in mural restoration was contacted by Auditor Smit to gain advice on what to do. Smit will send pictures of the mural to the artist and relay the advice to the buildings and grounds committee.

The Board discussed the improvement plans proposed by Baker Group at the 8-8-2016 meeting. It was decided that the courthouse mildew issues need prompt attention and the Board needs to move on the decision of how to best remedy the air circulation issue. Motion by Peters, second by Behrens to approve a detailed audit of the courthouse and annex from Baker Group. Motion carried. Smit will contact the Baker Group to see that the audits get started as soon as possible. Baker Group had estimated that the audit would be at a cost of \$.20 per square foot. The square footage used by Baker Group was 15,587 for the courthouse (\$3,117.40) and 10,554 for the annex (\$2,110.80) for a rough estimate cost of \$5,228.80.

The Board brought back the discussion of bonding for infrastructure needs. Peters will check with Engineer Sievers to see if a priority list of projects or dollars has been created. The Board wants to keep this discussion moving as it will need to be decided whether or not this happens for the next budgeting cycle.

Supervisor correspondence: Behrens: Landfill, Northwest IA Rural Housing Authority, and Crisis Services; Koedam: NWIA Planning and Regional transit; Michael: Conservation; Peters-YES Center.

Handwritten claim dated 8-9-2016 in the amount of \$13,318.90 was reviewed and approved. Check sequence #123440.

Wellmark BlueCross BlueShield      8-1-16 to 8-5-16 Claims      13318.90

8-22-2016

Health Insurance Fund 13,318.90

Conservation claims dated 8-9-2016 in the amount of \$12,424.61 were reviewed and approved. Check sequence #123441-123472.

Alliance Communications	LPRA Telephone, LD & Inte	81.00
Arctic Glacier Ice Payment Pro	Ice	891.10
Campbell Supply	Brass Valves, Hooks, Clip,	62.37
Chesterman Company	Pop	228.00
Cooperative Energy Company	43.43 G Gasahol	91.16
Cooperative Farmers Elevator	Round Up, Admine	177.33
DeJong Construction, Inc	Beach Bathroom Concrete W	1548.75
Denny's Sanitation Inc.	Dumpster Pickup	352.00
GB's All Surface	Commerical Flooring	270.40
Heiman Inc.	Tag Extinguishers, Re-cha	412.14
Hiller Lumber	9x3 1/8" R4	41.70
IACCB c/o Hamilton County Cons	Fall Conf Registration	430.00
John Deere Financial	Shop Work, Cross & Bearin	336.13
Larchwood Lumber Company	Worksite Radio	119.98
Lyon & Sioux Rural Water	101,000 G Water	319.25
Lyon Rural Electric Coop	LPRA Electric	5193.31
Marco	Park Copy Machine-Final P	20.72
Menards	Toaster, Mattress Bags, Bul	81.14
New Century Press	Shelter House Ad	17.16
Oak Street Station	Tire Repair, Trailer Tire	209.00
Premier Communications	Office Phone, LD & Intern	110.63
Rock Rapids Ace Hardware	Drying Mat, Floor Mat, Te	46.92
Rock Rapids Machine & Welding	Materials/Labor for grill	135.48
Schwan's Attn: HSAR	Ice Cream	414.40
Sioux River Goblin Ghosts c/o	1/2 Table Sponsor	250.00
Justin Smith	Reimb: District III Meeti	10.00
Sturdevant's Auto Parts	Filters	11.99
Sunshine Foods	EE Supplies	53.52
Todd's True Value	Lighter Fluid & bug spray	80.17
US Bank - Purchase Card Purcha	Bait, EE supplies	314.64
Craig A. VanOtterloo	Reimb: District III Mtg	10.00
Verizon Wireless	Wireless Phone	104.22
Grand Total		12424.61

General Basic Fund 10,875.86

CS Projects & Acq Fund 1,548.75

Veteran Affairs claims dated 8-11-2016 in the amount of \$811.50 were reviewed and approved. Check sequence #123473-123483.

Jared Ageson	Mileage (104) Dist Mtg	52.00
American Legion Post #103 c/o	Grave Markers: Case 0016	374.45
Jerry M. Baatz	Mileage (20) Aug Mtg	10.00
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	56.00
Doug Hilbrands	Mileage (30) Aug Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	69.70
New Century Press	Advertising	72.00
Premier Communications	Office Phone	89.35
Veterans Information Service	Education	25.00

8-22-2016



Grand Total

General Basic Fund	811.50
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Payroll dated 8-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$72,874.71 is listed by fund.

General Basic Fund	10,600.69
Rural Service Basic Fund	19,432.77
Secondary Road Fund	42,841.25

Payroll Disbursement Register in the amount of \$37,588.89 is listed by Fund.

General Basic Fund	4,556.39
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,454.78
Secondary Road Fund	19,491.72

Handwritten claim dated 8-16-2016 in the amount of \$21,292.68 was reviewed and approved. Check sequence #123550.

Wellmark BlueCross BlueShield	8/6/16-8/12/16 Claims	21292.68
Grand Total		21292.68

Health Insurance Fund	21,292.68
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Claims dated 8-22-2016 in the amount of \$316,146.96 were reviewed and approved. Check sequence #123551-123651.

A & B Business Solutions	Samsung contract	140.93
Advanced Systems, Inc.	Copy Maint, Copy Overage	110.13
Ahlers & Cooney, P.C. Attn: Ac	Legal Services thru 7-19-	126.00
Alliance Communications Attn:	Aug 911 Monthly Recurring	300.00
Alliant Energy	GE/LR shop	157.95
Arrow Manufacturing, Inc.	Whelen Light Lens/Bulb A-	74.40
AT & T	911 Recurring 712-233-001	41.45
Boyer Trucks	radiator #15, labor	4490.79
Butler Machinery Company	turbo, water pump, labor	4560.92
Campbell Supply	Parts, supplies, Amine	456.97
Canon Financial Services Inc.	Canon contract	268.00
City of Alvord	utilities	48.50
City of George	utilities	65.25
City of Rock Rapids City Offic	Room Rent, utility asst	139.88
Coast to Coast Solutions	Evidence Bags,Tape,Gloves	205.55
Cooperative Energy Company	12,439 G diesel,gasohol,	
	Oil, tire repairs, service	28469.80
Cooperative Farmers Elevator	180.5 G Gasahol, service	589.96
Corner Rexall Drugs	Actidose & Aspirin	50.49
Denekas Electric Inc.	Replace Ballast-ANX,bulbs	295.76
DGR Engineering	DakotaAccess Inspect thru	5092.36
Dollar General-Regions 410526	GGK Training Supplies	90.45
Doon Press	Brd Min,Ads,notices,reports	659.74
Driesen Eye Center	Medical Assistance - Lens	90.00

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Equipment Blades Inc.	sharq system blades #62	900.00
ESRI	ArcGIS Nov2016-Nov2017	2200.00
Frontier	Aug 911 Recurring	180.64
George Office Products	Mileage Bks, toner, supplies	620.80
Hillyard / Sioux Falls	Rack for Supplies	47.94
Iowa County Attorney Ass'n.	Registration VW 10/6/16	65.00
Iowa HSEMD Attn: Beth Lewis	Registration 10/12-10/13	145.00
ISAC	Fall School 11/30-12/2, dues	950.00
Jack's Uniforms & Equipment	Uniforms for Jail - Dean	108.34
JCL Solutions-Janitors Closet	Dishwasher Detergent/Rins	244.26
Jim Hawk Tr Trailers Inc.	airline hoses #121	121.18
Carrie Johnson	8/9/16 Mileage Spencer/14	72.00
JRT Focus Farm	Fill Well	185.00
LeLoux Diversified Evan J. LeL	Open Drain Annex H.BathRm	95.00
Lewis Family Drug, LLC	RX Assistance	199.25
Little Rock Free Lance	Ad Well funds, Interpreter	48.00
Lyon County Clerk of Court	Filing Fee Small Claims	85.00
Lyon County News	Ad re: Well funds availab	61.50
Lyon County Sheriff Dept.	Sheriff Fees	355.76
Lyon Rural Electric Coop	utilities -Lester / LR shop	116.25
MidAmerican Energy	Alv / IW Shop	99.94
Midwest Card and ID Solutions	Plastic Cards/New WeaponP	118.36
Minnehaha County Sheriff Dept.	Civil Service Juvenile	22.00
Moon Creek Veterinary Clinic	July Medications - Athos	70.92
Myrl & Roy's Paving Inc.	26.14T backfill, 40.29T RRBall	618.26
Colette Nath	8/11/16 Mileage (535) Ames	267.50
New Century Press	7/25/16 Brd Minutes	204.85
Northern Iowa Construction Pro	18" CMP, 18" Bands	9052.56
Oak Street Station	July Fuel, tire rep, service	463.71
OakLeaf Property Management	Rental Assistance	200.00
Osceola County Rural Water	water - Little Rock shop	35.40
P & K Pest Control Inc	7/29/16 Bi-Monthly Spray/	40.00
Plymouth County Landfill	48" band	95.00
Prahm Construction Inc.	Bridge 14Y, 12W, 3Y Estimates	237093.89
Premier Bank	8/10/16 Deposit Slips Tre	135.00
Premier Network Solutions d/b/	HP2920 Network Switch/Wif	1500.00
Rapid Auto Repair Michael D. K	Replace L Manifold Exh Le	254.88
RELX Inc DBA LexisNexis	July on-line periodical	141.20
RGH Properties LLC	Fill Cistern	300.00
Rock Rapids Ace Hardware	Supplies & Bug Spray	77.52
Sanford Medical Center RR	June Hospital Coalition C	1177.55
Sanford USD Medical Center	7/18/16 Defib Supplies Am	30.40
Sioux Falls Two Way Radio	3 Minkota Pagers RR Fire	1334.98
Snap On Tools	wrenches - RR shop	349.45
Solutions, Inc.	8/8/16-8/7/17 AS400 Maint	2446.20
Amy Stoner	8/9/16 Aug Fuel - 10 Gall	20.00
Sturdevant's Auto Parts	belt for air handler/anne	17.81
Sunshine Foods	Office Supplies	179.58
Pamela R. Tille	Reimb:Walmart HDMI Cable	26.73
Trane	Aug Generator Maint Agree	331.93
US Bank - Purchase Card Purcha	Fuel, supplies, lodging, regs	4162.36
Jared VanEngen	steel toe shoes	180.00
Verizon Business	acvct 4512330	4.96
Verizon Wireless	cellphs, aircards patrol	1767.82
Grand Total		316146.96

General Basic Fund	22,909.72
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8-22-2016

Rural Services Basic Fund	1,417.30
Economic Development Fund	-9.55
Secondary Road Fund	287,827.90
Surcharge on E911	1,849.48
Development Project Fund	75.00
Emergency Management Services	343.81
Co. Assessor Agency Fund	1,733.30

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
September 12, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

County Attorney Shayne Mayer and Legal Assistant Karlee Nagel were present to give an update of the Attorney's Office. Mayer and Nagel gave the Board number data on cases for 2014, 2015 and 2016. Mayer reported that the 2 day jury trial in April cost \$6,802 with jury costs making up \$3,500 of that amount. Drug arrests have gone up sizably in 2016 especially since June. Mayer also discussed fines and the challenges of collecting them.

Chairman Bosch opened the public hearing at 9:35 a.m. to take public comments regarding a development agreement with Cooperative Farmer's Elevator. Those present were: Lyon County Economic Development Director Steve Simons, Pam Tille, and Verdonna Kelly. The public hearing was closed at 9:41 p.m. with no comments received.

#### RESOLUTION 2016-29

Resolution Approving Development Agreement with Cooperative Farmers Elevator, Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement

WHEREAS, Lyon County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Board of Supervisors has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, a certain development agreement (the "Agreement") between the County and Cooperative Farmers Elevator (the "Coop") has been prepared in connection with the development of a fertilizer plant by the Coop for use in its business operations and the corresponding construction of certain County bridge improvements in the Urban Renewal Area (the "Coop Development and Bridge Project"); and

WHEREAS, under the Agreement, the County would provide tax increment payments to the Coop in a total amount not exceeding \$405,330; and

WHEREAS, this Board of Supervisors, pursuant to Section 403.9 of the Code of Iowa, has published notice, has held a public hearing on the Agreement on September 12, 2016, and has otherwise complied with statutory requirements for the approval of the Agreement; and

WHEREAS, Chapter 15A of the Code of Iowa ("Chapter 15A") declares that economic development is a public purpose for which a County may provide

grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a Board of Supervisors must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a Board of Supervisors must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Lyon, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the Board of Supervisors hereby finds that:

(a) The Coop Development and Bridge Project will add diversity and generate new opportunities for the Lyon County and Iowa economies;

(b) The Coop Development and Bridge Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed financial incentives.

Section 2. The Board of Supervisors further finds that a public purpose will reasonably be accomplished by entering into the Agreement and providing the incremental property tax payments to the Coop.

Section 3. The Agreement is hereby approved and the Chairperson and County Auditor are hereby authorized and directed to execute and deliver the Agreement on behalf of the County, in substantially the form and content in which the Agreement has been presented to this Board of Supervisors, and such officers are also authorized to make such changes, modifications, additions or deletions as they, with the advice of bond counsel, may believe to be necessary, and to take such actions as may be necessary to carry out the provisions of the Agreement.

Section 4. As provided and required by Chapter 403 of the Code of Iowa, the County's obligations under the Agreement shall be payable solely from a subfund (the "Coop Subfund") which is hereby established, into which shall be paid that portion of the income and proceeds of the Urban Renewal Tax Revenue Fund attributable to property taxes derived from the property described as follows:

*PID# 460 00 00 175 10000*

*Parcel A in Outlot 18, Agricultural Land, City of Alvord, Lyon County, State of Iowa.*

Section 5. The County hereby pledges to the payment of the Agreement the Coop Subfund and the taxes referred to in Subsection 2 of Section 403.19 of the Code of Iowa to be paid into such Subfund.

Section 6. After its adoption, a copy of this resolution shall be filed in the office of the County Auditor of Lyon County to evidence the continuing pledging of Coop Subfund and the portion of taxes to be paid into such Subfund and, pursuant to the direction of Section 403.19 of the Code of Iowa, the Auditor shall allocate the taxes in accordance therewith and in

accordance with the tax allocation ordinance referred to in the preamble hereof.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this 12<sup>th</sup> day of September 2016.

/s/Randy Bosch

ATTEST: /s/Jen Smit

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2016-29. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Zoning Administrator Pam Tille was present to meet with the Board regarding using Northwest Iowa Planning and Development in situations of uncertainty. This would be a fee for service agreement.

#### RESOLUTION No. 2016-30

A RESOLUTION OF THE LYON COUNTY, IOWA BOARD OF SUPERVISORS TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION.

WHEREAS, Lyon County has agreed to the Intergovernmental Cooperation Agreement creating the Northwest Iowa Planning and Development Commission (hereinafter called the Planning Agency) and is a member in good standing; and

WHEREAS, Lyon County wishes to engage the Planning Agency to provide certain technical and professional services in connection with . . .

#### **Zoning Administration Services for Lyon County**

WHEREAS, Article III.E of the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibilities outlined in Chapters 28H and 28I, Code of Iowa;

NOW THEREFORE, it is hereby resolved by the Lyon County Board of Supervisors that the Planning Agency be requested to provide staff assistance in the above mentioned activities; and

THAT, the Board of Supervisors understands and will comply with Policy Council guidelines regarding the assessments of costs of the Planning Agency staff assistance.

Passed, approved and adopted this 12<sup>th</sup> day of September, 2016

/s/Randy Bosh Chairman,

Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
County Auditor

Motion by Behrens, second by Koedam to approve and sign Resolution 2016-30. Motion carried.

9-12-2016

Justin Christensen updated the Board on the Dakota Access Pipeline Project. Christensen reported that trench crews will finish up this week and the tile crew is still west of Middleberg and will be heading to Lyon County soon. It is possible that the project in Lyon County could be wrapped up in mid to late October. Crews are still working on the bore under the Big Sioux River as well. Christensen reports no major issues with the project in Lyon County regarding crews and landowners.

County Engineer Laura Sievers asked for approval on the supplemental signs and traffic control policy. Sievers plans to make landowners aware of the new policy. Motion by Peters, second by Behrens to approve and have Chairman sign policy. Motion carried. A copy of the policy can be obtained at the Lyon County Engineer's Office.

Sievers plans to use a traffic sign retro reflectometer from the DOT to check road signs to make sure they are up to standards. Those signs that need to be replaced will be noted. There is no cost to use the retro reflectometer.

Final design services for bridge projects BRS-CO60(114)-60-60 (63W) and BRS-CO60(115)-60-60 (38W) on A34 East of Alvord is needed. A winter letting is planned to be able to get them started next spring. Motion by Koedam, second by Michael to approve and have Chairman sign designs. Motion carried.

Sievers shared the 2016 Annual Report for IDOT with the Board. Sievers encouraged the Board to contact her with any questions. The report covers July 1, 2015 through June 30, 2016.

Sievers has received utility accommodation applications from Lyon REC on 130<sup>th</sup> and 140<sup>th</sup> Streets in Midland Township Sections 25 & 26. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

A utility accommodation application was also received from Osceola Rural Water System for 120<sup>th</sup> St and McKinley Avenue. Motion by Peters, seconded by Behrens to approve and have Chairman sign application. Motion carried.

Alliance Communications submitted two utility accommodation applications for work at the intersection of A34 and Eagle Avenue in Section 32 in Cleveland Township and another on Apple Avenue off of A18 in Section 25 Sioux Township. Motion by Michael, second by Koedam to approve and have Chairman sign applications. Motion carried.

Paving projects STP-S-CO60(112)-5E-60 (West of Dell Street in George on A34 to Osceola line) and RC-CO60(109)-9A-60 (Mile in front of Sudenga using RISE dollars) need plan approval. Both of the projects will be a 6" PCC paving project. Motion by Behrens, second by Peters, to approve and have Chairman sign plans. Motion carried.

Sievers also reported that training for the forestry head will be held next week.

The Board asked about the sand/salt shed. Sievers reported it will be left as is for winter. The tarp will be rolled up when product is needed. There are plans to get one put up next year.

Chairman Bosch opened the public hearing at 11:23 a.m. to take public comments regarding selling the prior conservation property to the City of Rock Rapids as part of the FEMA buyout process due to the flooding of 2014.

Those present were: County Attorney Shaye Mayer and Verdonna Kelly. As no comments were received, the public hearing was closed at 11:28 a.m.

Chairman Bosch introduced Resolution 2016-31 proposing to sell the prior conservation property.

#### **RESOLUTION 2016-31**

##### **RESOLUTION TO SELL REAL PROPERTY OF LYON COUNTY, IOWA**

**WHEREAS**, Lyon County, Iowa is the owner of the following real property, located in Rock Rapids, Iowa and specifically described as:

Lots Five (5) and Six (6), Block Five (5) of East Rock Rapids, and that part of Outlot Three (3) of East Rock Rapids, Lyon County, Iowa, described as follows:

Commencing at the Southeast Corner of Lot Five (5), Block Five (5), of said East Rock Rapids, Iowa, thence directly South to the East Bank of the Rock River, thence Northwesterly along the East Bank of said Rock River to a point directly South of the Southwest Corner of Lot Six (6), of Block Five (5), of said East Rock Rapids, thence directly North to the Southwest Corner of said Lot Six (6), Block Five (5), of East Rock Rapids, thence East along the South line of said Lots Six (6) and Five (5), of Block Five (5), of East Rock Rapids, to the point of beginning.

All in Lyon County, Iowa with a property address of: 311 First Avenue E., Rock Rapids, IA 51246.

**WHEREAS**, the above property was previously used by Lyon County Conservation as an office and worksite;

**WHEREAS**, due to a flood event that occurred during the summer of 2014, the above property has ceased to be used by the Lyon County Conservation Department and said Department has requested permission to dispose of said real estate;

**WHEREAS**, due to the flood event, the existing property is currently located in a flood plain, and, due to newly passed Rock Rapids City Ordinances, the existing property will need to be renovated to comply with said ordinances, at a significant cost to either the county or a potential purchaser;

**WHEREAS**, the City of Rock Rapids, in conjunction with the Federal Emergency Management Agency, hereinafter referred to as "FEMA" and the Iowa Department of Homeland Security, hereinafter referred to as "DHS" have offered the County an opportunity to participate in a buyout of the above property at a predetermined sale price;

**WHEREAS**, the buyout by the City of Rock Rapids, in addition to the sale proceeds to the County, would include the cleanup, demolition, and removal of hazardous waste after which said property would be transferred to the City of Rock Rapids, Lyon County, Iowa to be used as green space;

**WHEREAS**, the Lyon County Conservation Board has met and considered the proposal to participate in the FEMA buyout program, and having approved the above, has recommended to the Lyon County Board of Supervisors Lyon County participate in and agree to the FEMA buyout;



**WHEREAS**, previous Resolution No. 2015-11 is hereby to be considered null and void;

**WHEREAS**, the Lyon County Board of Supervisors propose it is in the best interests of the residents of Lyon County to sell said property;

**WHEREAS**, a Notice of Public Hearing in accordance with Iowa Code 331.361 and 331.305 was published in the legal publications of the Lyon County Reporter and the Doon Press for the time mandated by statute, and the time for Public Hearing, hereby held on September 12, 2016, at 11:00 a.m. at the Lyon County Courthouse in Rock Rapids, Iowa and the hearing having passed without objection;

**IT IS HEREBY RESOLVED** by the Lyon County Board of Supervisors that it is in the best interests of the residents of Lyon County, Iowa, to sell said property as a participant in the above-described FEMA buyout program.

Steve Michael	District 1	Yea <u>  x  </u>	Nay <u>      </u>
Merle Koedam	District 2	Yea <u>  x  </u>	Nay <u>      </u>
Mark Behrens	District 3	Yea <u>  x  </u>	Nay <u>      </u>
Randy Bosch	District 4	Yea <u>  x  </u>	Nay <u>      </u>
Kirk Peters	District 5	Yea <u>  x  </u>	Nay <u>      </u>

ATTEST: /s/Jen Smit  
Lyon County Auditor

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

Motion by Peters, second by Michael to approve and have Chairman sign Resolution 2016-31. Motion carried. By approving Resolution 2016-31 it gives the Board the authority to accept and sign the purchase offer from the City of Rock Rapids for \$57,360 as stated in the Voluntary Property Acquisition Program Conditional Offer to Buy Real Property and Acceptance.

The Board was presented with a law enforcement contract with the City of Rock Rapids for 16/17 for \$243,520. Motion by Michael, second by Koedam to approve and Chairman sign law enforcement contract with the City of Rock Rapids. Motion carried. The contract does state it will renew for 17/18, but the contract amount may change.

Supervisor Bosch had asked Attorney Mayer to draft a letter to the DeKams regarding the violent dog issue. The Board approved the draft and asked Mayer to forward the letter to Auditor Smit to send to the DeKams.

The minutes of the August 22, 2016 meeting were reviewed. Motion made by Michael, second by Behrens to approve minutes. Motion carried.

Auditor Smit explained the importance of having an Election Security Policy. The policy was reviewed and approved. Motion by Behrens, second by Peters to approve and have Chairman sign Lyon County Election Security Policy. Motion carried.

A 509A Certificate of Compliance is annually filed with the State to show that the County's self-funded insurance plan is in compliance with

governmental standards. Motion by Michael, second by Koedam to approve and have Chairman sign certificate. Motion carried.

Sheriff Vander Stoep has recommended that Mike Vandentop be appointed to fulfill the vacancy of Steve Wells as the sheriff's representative on the Lyon County Compensation Board. Vandentop's term will expire 6-30-2019. Motion by Michael, second by Behrens to approve appointment of Mike Vandentop to Lyon County Compensation Board. Motion carried.

Employment changes:

Joanne Montag resigned from Health Services of Lyon County as a public health nurse as of 8-1-2016.

Xochityl Robinson resigned from Health Services of Lyon County as a translator with her last day being 8-1-2016.

Nicholas McVay was terminated as a dispatcher from the Lyon County Sheriff's Department as of 9-2-2016.

Supervisor correspondence: Behrens - NWIA Care Connections and Building and Grounds -going to put a couple spots as handicapped by the Veteran Affairs building: Koedam-Compass Pointe; Peters-Compass Pointe and YES.

Handwritten claim dated 8-22-2016 in the amount of \$1,460.00 was reviewed and approved. Check sequence #123652.

Alan J. Snyders	Rent Assistance	1460.00
Grand Total		1460.00

General Basic Fund	1,460.00
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Handwritten claim dated 8-23-2016 in the amount of \$22,016.24 was reviewed and approved. Check sequence #123653.

Wellmark BlueCross BlueShield	8/13/16-8/19/16 Claims	22016.24
Grand Total		22016.24

Health Insurance Fund	22,016.24
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Payroll dated 8-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$199,308.10 is listed by fund.

General Basic Fund	129,866.28
County MHD Services Fund	1,275.91
Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	35,240.15
Emergency Management Service	2,324.49
Co Assessor Agency Fund	8,559.00

Payroll Disbursement Register in the amount of \$276,195.45 is listed by Fund.

General Basic Fund	103,185.46
General Supplemental Fund	49,751.67
County MHD Services Fund	1,300.99
Rural Services Basic Fund	33,317.64
Economic Development Fund	4,309.64
Secondary Road Fund	71,078.71

9-12-2016

Emergency Management Service	2,999.32
Co. Assessor Agency Fund	10,252.02

Handwritten claims dated 8-30-2016 in the amount of 18,808.43 were reviewed and approved. Check sequence #123794-123796.

Mark Gustafson	JD Mx6 Gyro Mower	2600.00
I Wireless	8/16-9/15 Cell Phone #667	94.11
Wellmark BlueCross BlueShield	8/20/16-8/26/16 Claims	16114.32
Grand Total		18808.43

General Basic Fund	2,600.00
Economic Development Fund	94.11
Health Insurance Fund	18,808.43

Handwritten claim dated 9-7-2016 in the amount of \$23,938.77 was reviewed and approved. Check sequence #123797.

Wellmark BlueCross BlueShield	9-1-16 to 9-2-16 Claims	23938.77
Grand Total		23938.77

Health Insurance Fund	23,938.77
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Claims dated 9-12-2016 in the amount of \$1,016,736.03 were reviewed and approved. Check sequence #123798-123987.

A & B Business Solutions	Copier Contract/toner	926.05
James R. Ackerman	4 Grant Twp Mtgs	60.00
Advanced Systems, Inc.	Canon contract	91.71
Ahlers & Cooney, P.C. Attn: Ac	HR Service thru 8/19/16	756.00
Airgas USA LLC	oxygen	23.50
Alliance Communications	Lest, Alv, Inw telephone	134.12
Jeff Arends	4 Grant Twp Mtgs	60.00
Vicki Borman	August Mileage - 906 Mile	453.00
Cheryl Bos	Reimb:for Notary Renewal	30.00
Bouma Excavating Verlyn Bouma	6" road crossing	835.97
C.J. Cooper & Associates	3 random drug tests	105.00
Calhoun-Burns & Associate Inc.	bridge insp/designs(7)	29321.21
Campbell Supply	Plastic Posts,supplies	158.96
Canon Financial Services Inc.	Canon contract	268.00
Century Link	911 Recurring 712-233-006	426.03
Century Link - Business	7/16/16-8/15/16 LDistance	235.92
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	38.39
City of Rock Rapids City Offic	CommCenter LE Tra,utilities	7067.34
Class C Solutions Group	cable ties, cleaner, towe	292.58
Consolidated Communications fo	Monthly Telephone,E911	1392.94
Cooperative Energy Company	13379G diesel,gasohol,unlead	
	Tires, DEF	30401.58
Cooperative Farmers Elevator	August Fuel	381.48
Corner Rexall Drugs	RX Assistance	42.92
Corner Service	Service 60-7	43.75
Creative Product Source, Inc.	DARE & Fair Items	903.00
Culligan Soft Water Serv.	Rent, 13 50# Bags of Salt	204.75
D-P Tools Inc.	5 pc torque extensions RR	136.63
Dakota Riggers & Tool	sling #122	62.33
David E. DeBoer	4 Grant Twp Mtgs	60.00

9-12-2016

Melinda DeJong	August Mileage - 440 Mile	220.00
Denny's Sanitation Inc.	garbage service	105.00
DGR Engineering	Survey A34 PCC Overlay	9505.38
DGR Engineering	Dakota Access July Inspec	12406.40
Dieren Repair	Grind Tree Stump/Fill-Ann	200.00
Doon Press	Brd Minutes/Ord 2016-2	620.59
Connie Douglass	Miles(178),reimb cellphn	109.35
Electronic Engineering	Sept Amb Radio Maint/911	1000.00
Emblem Enterprises, Inc.	Emblem patches for jail	190.39
Farm Girl Customs	Design/Wording Booking Rm	410.00
Frontier	Sept E911 Recurring/GE phn	180.83
George EMS	CPR Tests / Grant #5886EM	235.75
George Office Products	Office Supplies	494.29
Glass Doctor - North West IA	install glass #84	350.00
GlaxoSmithKline	400 doses of Flu Vaccine	6410.50
Graham Tire S.F. North	4 New Eagle Tires 60-18	435.60
Graybar	Replacement Lights LawAnn	995.85
H & S Homebuilding Center	lags	54.95
Heartland Hardware LLC	3/8" elbow	5.99
Henning Construction Inc	Culvert 2017--73-60 Vouch	582241.75
Hillyard / Sioux Falls	1 Cs Towels	400.49
I-State Truck Center	turn switch,steering link	883.04
IMAGETek, Inc.	7/15/16 Scanner Issues	75.00
Innovative Benefit Consultants	Aug Benefit Services 86x\$20	1720.00
Insurance StrategiesConsulting	509A Study FY2016	975.00
Iowa Dept of Transportation	maps	41.00
Iowa Prison Industries	50 post squares,signs	1528.10
IPERS - EFT - Ipers WH Deposit	Ipers Int Wage Adjustment	1.02
ISAA c/o Wayne Schwickerath	Annual Conf 10/2-10/5 Sch	650.00
Jack's Uniforms & Equipment	1 Pair A.T.A.C. Storm boo	143.94
Jansma Cattle Co.	Fill Well	500.00
Jebro Inc.	211 gal CRS-2	738.50
Jim Hawk Tr Trailers Inc.	model 9 dryer #6,fittings	652.66
Keith's Korner	August Fuel - 105.7 G Gas	213.00
Shannon Klarenbeek	Aug Miles(454),cellphn reimb	242.00
Piet J. Koene	Aug Transcription/Transla	2376.00
Kooiker Inc.	extend box culvert L-26	36309.62
Eldon E. Kruse	PRIA Conf Mileage (775)	387.50
Marilyn Lafrenz	Aug Miles(951),cellphn reimb	490.50
Lampert Yards - US LBM, LLC	materials -culv extension	1766.62
Larchwood Quick Stop	193 gal gasahol	361.05
Leuthold Plumbing/Heating Inc	8" tile bore	3440.00
Little Rock EMS	EMT Promotional Supplies	1590.78
Little Rock Free Lance	School Safety Ad - Sherif	30.00
Lyon & Sioux Rural Water	water - Lester/Lwood shop	56.00
Lyon County EMS c/o Sara Schub	AED DVD's Grant #5886EM60	387.65
Lyon County Treasurer - ACH I	Wellmark 1st Q RX Rebate	3764.14
Lyon Manor & Rehab Center	Aug Jail Inmate Meals 193	1158.00
Mac's Inc.	hardware	20.66
Mail Services. LLC	Sept MV Renewals/postage	4193.96
Debra M. McKeever, CSR,RPR McK	July Deposition - Lopez #	208.50
Medical Excess	Sept Transplant Ins	1547.86
Sarah Merry-Skoglund	Aug Miles(1,245),cellphn	637.50
MidAmerican Energy	Utility Assistance	200.00
MidAmerican Energy	Doon Shop	75.00
Mike's Sales & Service Michael	orings	37.50
Modern Marketing	Jr Deputy Stickers FAIR/t	272.98

Joanne Montag	Aug Miles(125),cellphn reimb	77.50
Moon Creek Veterinary Clinic	Medication for Athos	68.42
Myrl & Roy's Paving Inc.	575.84 tons RR Ballast	7341.99
National Sheriffs' Association	NSA Dues thru 10/31/17	112.00
New Century Press	Pub notices,brd min,ordinance	788.39
Northwest Iowa Comm. College N	7/18/16 Amb Mtg Certifica	60.00
Oak Street Station	Aug Fuel, tire repair	301.55
Osceola County Rural Water	water - Little Rock Shop	32.89
Pitney Bowes Global Financial	July-Sept postage meter 1	370.59
Pomp's Tire Service Inc.	prime & powder #121	144.00
Popkes Car Care, Inc.	Fuel, bushing alignment	303.07
Prahm Construction Inc.	bridge plate,estimates	188552.33
Premier Communications	Sept Telephone,internet,cable	2421.83
Premier Network Solutions d/b/	Sept IT Consulting	2415.00
RB Electric Inc.	Ballast, labor	170.98
RDO Equipment Company	oil sample kits	218.88
RELX Inc DBA LexisNexis	August on-line law period	145.44
Rock Rapids Ace Hardware	Supplies, Grass Seed	289.96
Rock Rapids Cashway Lumber	rebar, ties -culv ext L26	72.15
Rock Rapids Machine & Welding	hose - #9	12.10
Rock Rapids Municipal Housing	Rental Assistance	200.00
Lisa R. Rockhill	Aug Miles(75),cellphn reimb	52.50
Sanford Health	3 random drug tests	57.00
Marilee Schleusner	8/19/16 Mileage Dist Mtg	140.00
Dennis P. Schrick	5 Grant Twp Mtgs	75.00
Shari's Kitchen	8/30/16 OWI Training/Food	130.00
Steve Simons	Aug miles(657),reimb lunch mtgs	390.57
State of Iowa	509A Filing Fee FY2016	100.00
Melissa Stillson	Aug Miles(202),reimb cellphn	116.00
Sturdevant's Auto Parts	Parts, filters, Belt for Mower	849.60
Sunshine Foods	Inmate food,supplies,food assit.	603.30
SYSCO Lincoln	8/4/16 Food for Inmates	741.52
Todd's True Value	cleaner	8.78
Town & Country	Aug Garbage Service	62.41
Trane	8/29/16 Repair Air/5lbs R	762.25
Tri-State Ready Mix Inc.	38 yds conc -culvert ext	3738.00
U.S. Cellular	Cell Phone bill,charger	140.11
US Bank - Purchase Card Purcha	Cellphn repair,fuel,furniture	
	Microsoft license, meals	4352.18
US Bank Equipment Finance	Copier Contract 8/9-9/9/1	154.32
Valley Sand & Gravel	44.12 T Landscape Rock/Sh	949.80
Van Diest Supply Company	15G pathfinder II,30G pathway	1761.00
VanderLee Motors Inc.	Vehicle Repair / Tahoe	147.70
VanHolland Lawn Service LTD Da	Annex-Irrigation System	10300.00
Verizon Business	acct 4512330	5.13
Verizon Wireless	Cellphones/Aircards,hotspot	1299.74
Mr. Waters	Rental Assistance	200.00
Wellmark BlueCross BlueShield	8/27-8/31/16 Claims, fees	25896.32
Ziegler Inc.	glass #84	409.38
Grand Total		1016736.03
General Basic Fund	63,322.06	
General Basic Sub Fund	10,300.00	
Rural Services Basic Fund	583,192.63	
Economic Development Fund	393.28	
Secondary Road Fund	320,934.21	
Surcharge on E911	3,029.13	

Emergency Management Services	317.49
Co. Assessor Agency Fund	1,243.91
Health Insurance Fund	34,003.32

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
September 26, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the September 12, 2016 meeting were reviewed. Motion by Peters to approve minutes, seconded by Michael. Motion carried.

It was suggested by the County's HR consultant and IT consultant to review and update the current IT policy. The policy was updated and presented to the Board. Motion by Peters, second by Michael to approve and sign policy. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried. Motion by Koedam to appoint Sara Sprock as IT Director for Lyon County. Motion carried.

Chairman Bosch introduced Resolution 2016-32 to set a public hearing date of October 24, 2016 at 9:45 a.m. to take public comment regarding an amendment to the Lyon County Economic Development Urban Renewal Area.

RESOLUTION NO. 2016-32

Resolution setting date for a public hearing on amendment to the urban renewal plan for the Lyon County Economic Development Urban Renewal Area

WHEREAS, this Board by resolution previously established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, an amendment to the Plan has been prepared which would facilitate the undertaking of new urban renewal projects in the Urban Renewal Area consisting of constructing County bridge and culvert improvements, and it is now necessary that a date be set for a public hearing on that plan amendment;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on the 24th day of October, 2016, at 9:45 o'clock a.m., at which time and place it will hold a public hearing on the proposed amendment to the Plan for the Urban Renewal Area.

Section 2. The County Auditor shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, Steve Simons and the County Auditor are hereby designated as the County's representatives in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved September 26, 2016.

ATTEST:/s/Jen Smit  
County Auditor

/s/Randy Bosch  
Chairperson, Board of Supervisors

Motion by Behrens, second by Koedam to approve and sign Resolution 2016-32. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Sandy and Chester Thompson came to the Board to request a change/correction to their taxes for the current year. Mrs. Thompson presented maps from the local FSA office and stated that the FSA maps show more acres in non-cropland (non-tillable) than the county's Beacon site. Mrs. Thompson would like to see her 16/17 tax bill lowered to reflect the estimations that Assessor Schleusner worked up last week for Thompson. Thompson mentioned Iowa Administrative Rule 701 71.3(1)a that was put into effect for this valuation year. The rule recommends using authoritative information from the Farm Service Agency or other government agencies in support of determining cropland from non-cropland. Deputy Assessor Pam Tille also joined the meeting to answer questions. It was clarified that Beacon is simply a program that puts the GIS system online for public viewing and is not used to compute tillable/non-tillable ground. Tille also mentioned that residents were mailed assessments in April of 2015 to notify residents of any change in their property valuations. These assessments showed any increase or decrease in value. Residents had a window of time to appeal said assessments. Mrs. Thompson stated she had received the assessments but because they didn't contain acre breakdowns, Thompson didn't pursue anything. It was again pointed out that this type of issue should have been brought to appeal and that the appeal deadline has since passed. After much discussion regarding deadlines and the tillable/non-tillable acres of Thompson's land, a motion was made by Supervisor Michael, he believes that based upon information received from the Assessor of Thompson's acres regarding tillable and non-tillable acres based on FSA maps that the taxes for 16/17 are incorrect and the amount estimated by the Assessor should be the amount 16/17 taxes are decreased/abated, second by Koedam. Parcel 320 00 03 024 0000 abate \$90.00 (1828.00 decrease to 1738.00); Parcel 320 00 10 048 0000 abate \$218.00 (\$1834.00 decrease to \$1616.00); Parcel 320 00 10 049 0000 abate \$156.00 (\$5272.00 decrease to \$5116.00); Parcel 320 00 11 055 00000 abate \$8.00 (\$1440.00 decreased to \$1432.00; Parcel 320 00 11 058 02000 abate \$224.00 (\$3050.00 decreased to \$2826.00); Parcel 320 00 11 058 10000 abate \$10.00 (\$30.00 decreased to \$20.00). Chairman Bosch asked for any further discussion on the motion. Supervisor Behrens asked if the issue could possibly wait until October 10<sup>th</sup> to make a final decision in case Assessor Schleusner could bring other information forward. By tabling the issue, the Thompson's could pay the first half of their current taxes to avoid penalty



and after the 10<sup>th</sup>, if the Board decreases the total tax amount, the deduction would be made in the second half payment. Behrens was also concerned about setting a precedent for any other residents that are displeased with their statements. The Board agreed that any other resident would need to do their in-depth research as Mrs. Thompson has and each situation will be looked at on its own merit. Discussion ended and Chairman Bosch asked for a vote. Rollcall vote: District 1 support, District 2 support, District 3 no, District 4 no, and District 5 support. Motion carried 3 to 2. Supervisor Behrens and Supervisor Bosch both stated that they voted no due to the fact that they felt the Thompson's missed the deadline for appealing the assessment.

County Engineer Laura Sievers and Road Superintendent Gary Vogel went over changes to the 5 year equipment plan. As the wheeled excavator was purchased last fiscal year, Sievers plans to move up a truck with a quick coupler trailer, a pay loader for Little Rock shop, and a new pickup for the road superintendent.

Sievers brought the plans for project LFM-CO60 (A44-7x-60) for approval. This project will be an overlay on A44 from the intersection of K42 in Doon to the intersection of US Hwy 75. Motion by Behrens, second by Koedam, to approve and sign plans. Motion carried.

Osceola County Rural Water submitted a utility accommodation application for work at Kennedy Avenue and 140<sup>th</sup> Street, Section 25/26 in Midland Township. Motion by Peters, second by Behrens to approve and Chairman sign application. Motion carried.

MidAmerican Energy Company submitted a utility accommodation application for work being done at 1804 200<sup>th</sup> Street. Motion by Koedam, second by Michael to approve and Chairman sign application. Motion carried.

The bridge deck pour just north and east of Rock Rapids was to be poured today, but with high winds has been put off due to evaporation concerns. The contractor for TIF projects will be working on a culvert in Lester area and South and East of Inwood putting in an Odens bridge, and also updating small structures near there.

Sievers talked about the Governor's Harvest Weight proclamation setting weight limits during harvest time. Information regarding the proclamation can be obtained from the Engineer's Office.

Supervisors asked Sievers to come up with a dollar amount or prioritized plan of projects in order for the Board to start thinking about whether or not bonding is a route the Board wants to pursue.

Chairman Bosch introduced Resolution 2016-33.

**Lyon County Proclamation for  
Mental Illness Awareness Week 2016  
Resolution 2016-33**

Whereas mental health is part of overall health; and

Whereas one in five adults experiences a mental health problem in any given year; and

Whereas approximately one-half of chronic mental illness begins by the age of 14 and three-quarters by age 24; and

Whereas suicide is the 10th leading cause of death in the United States and the 2nd leading cause among young adults, and 90% of people who die by suicide have an underlying mental illness; and

Whereas long delays-sometimes decades-often occur between the time symptoms first appear and when individuals get help; and

Whereas early identification and treatment can make a difference in successful management of mental illness and recovery; and

Whereas it is important to maintain mental health and learn the symptoms of mental illness in order to get help when it is needed; and

Whereas, every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

Whereas public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness.

NOW, THEREFORE BE IT RESOLVED, the Lyon County Board of Supervisors, of Lyon County, Iowa do hereby proclaim October 2 through October 8, 2016 as Mental Illness Awareness Week in Lyon County to shine a light on mental illness and fight stigma, provide support, educate the public and advocate for equal care.

AND BE IT FURTHER RESOLVED that all citizens, businesses, schools and community organizations are encouraged to take #StigmaFree pledge at [www.nami.org/stigmafree](http://www.nami.org/stigmafree) in observance of Mental Illness Awareness Week.

/s/Randy Bosch                      9-26-2016  
Lyon County Board of Supervisors-Chair

Motion by Behrens, second by Peters to approve and sign Resolution 2016-33.  
Motion carried.

Supervisor correspondence: Koedam-Northwest Iowa Planning and Development, Regional Transit, and Iowa Workforce; Michael - Conservation mtg.; Peters - safety meeting - now at 451 days of zero lost work days; Behrens - NWIA housing authority, NWIA planning and development mtg.; Bosch - Seasons mtg.

Conservation claims dated 9-13-2016 in the amount of \$31,529.09 were reviewed and approved. Check sequence #124049-124084.

Alliance Communications	LPRA Telephone, LD & Inte	79.00
Arctic Glacier Ice Payment Pro	Ice	1367.90
Campbell Supply	Filters, Wasp Spray, Batt	44.70

9-26-2016

CCPOA of Iowa, Inc. c/o Thoma	Registration LawEnf Update	195.00
Chesterman Company	Pop	112.80
Cooperative Energy Company	33.03 G Gasohol	67.02
Cooperative Farmers Elevator	3 Doors for buildings	1767.00
Dave's Bulk Service	130 G Diesel, 533 G Gasohol	1378.65
Denny's Sanitation Inc.	Dumpster Pickup	352.00
Doon Press	Publications	73.26
DRG PLBG HVAC	Replace WaterHeater (Kyle	2776.46
Dusty's Auto Body David Dreesm	Chip Repair 2015 Ford F15	32.10
George Office Products	Stick it notes	16.98
Hiller Lumber	6"x8' Creo Wood Post	30.20
Hillyard / Sioux Falls	Pink Hand Soap	401.96
Hound Dog Promotions Leslie O	2'x5' Banner	45.00
KJ's Concrete	Tree Moving	225.00
Lyon & Sioux Rural Water	107,000 G Water	333.35
Lyon County Treasurer	RE Taxes	12584.00
Lyon Rural Electric Coop	LPRA Electric	4829.66
Menards	Sheathing, lights, bulbs	492.25
Myrl & Roy's Paving Inc.	Fishing - Jetty	1569.68
Nature's Best, LLC	Wildlife Seeding	147.80
New Century Press	Shelter House Ad, bids cr	52.86
Oak Street Station	Tire Repair	38.25
Premier Communications	Office Phone, LD, Interne	101.19
RB Electric Inc.	Repair of Security Light	529.81
Rock Rapids Ace Hardware	Oil	23.94
Rock Rapids Machine & Welding	Grill Repair	344.98
Schwan's Attn: HSAR	Ice Cream	258.95
Todd's True Value	Paint, Brushes	201.87
Town & Country Implement	Filter	185.40
Uline	Mach Straps, P.Buckets/Fir	185.60
US Bank - Purchase Card Purcha	Night Crawlers	114.00
VerHoef Automotive	Repair Door Handle	531.83
Verizon Wireless	Wireless Phone	38.64
Grand Total		31529.09

General Basic Fund 31,529.09

Handwritten claim dated 9-13-2016 in the amount of \$12,118.61 was reviewed and approved. Check sequence #124085.

Wellmark BlueCross BlueShield	9-3-16 to 9-9-16 Claims	12118.61
Grand Total		12118.61

Health Insurance Fund 12,118.09

Veteran Affairs claims dated 9-14-2016 in the amount of \$944.22 were reviewed and approved. Check sequence #124086-124097.

American Legion Post #316 c/o	Grave Markers: Case 0029	228.65
Jerry M. Baatz	Mileage (20) - Sept Mtg	10.00
Corner Rexall Drugs	RX Assistance: Case 0012	59.38
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	56.00
George Office Products	Office Chair	310.00
Doug Hilbrands	Mileage (30) - Sept Mtg	15.00
IACCVSO Decatur County Veteran	Education	60.00
Little Rock Free Lance	Advertising	20.00

9-26-2016

Lyon County News	Advertising	22.55
New Century Press	Advertising	48.00
Premier Communications	Office Phone	82.64
Grand Total		944.22

General Basic Fund 944.22

Payroll dated 9-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$73,042.26 is listed by fund.

General Basic Fund	10,223.60
Rural Service Basic Fund	19,057.22
Secondary Road Fund	43,761.44

Payroll Disbursement Register in the amount of \$38,142.36 is listed by Fund.

General Basic Fund	4,469.78
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,248.81
Secondary Road Fund	20,337.77

Handwritten claim dated 9-20-2016 in the amount of \$34,670.26 was reviewed and approved. Check sequence #124098.

Wellmark BlueCross BlueShield	9/10/16 to 9/16/16 Claims	34670.26
Grand Total		34670.26

Health Insurance Fund 34,670.26

Claims dated 9-26-2016 in the amount of \$84,947.09 were reviewed and approved. Check sequence #124099-124174.

Dustin Ackerman	Fill Well/Cistern	705.00
Alliant Energy	acct 6097001000	142.37
ARC American Resource Consulta	9 - Vote Here Flag Kits	1669.98
AT & T	911 Recurring 712-233-001	41.45
Campbell Supply	Grass seed,landscape supplies	374.72
City of George	utilities	32.75
Culligan Soft Water Serv.	Rock Rapids 2/26/16-9/9/1	142.00
Dr. Chet DeJong Sanford Rock R	Med Examiner Fees	210.00
Denco Highway Construction Inc	pressure grout, mudjackin	7582.80
Detco	3 Dz Gel Antiseptic H.Was	608.32
DGR Engineering	survey - A34 PCC Overlay	4749.50
Dockendorf Equipment Co	fuel nozzle	116.62
Dollar General Corporation Att	Supplies Health Ed Class	19.05
Doon Press	Ads - School Safety	102.00
DRG PLBG HVAC	George shop - plumbing re	193.65
Doug Faber	Fill Well	112.00
GCC Alliance Concrete Inc.	25 yds grout	3375.00
George Office Products	Office Supplies	371.97
Glen's Sport Center Inc.	oil, filter, service #102	88.87
I Wireless	9/16-10/15/16 Cell Phone	86.61
I-State Truck Center	brake shoe kit and core #	99.58
Iowa Association for Education	County's portion/TEACH Sc	221.60

9-26-2016

Iowa County Attorney Ass'n.	Fall Conference	325.00
Iowa Land Records	Registration 10/20/16	50.00
Iowa Law Enforcement Intellige	Registration 10/3-10/5 60	175.00
Iowa Secretary of State	I Voters Maint 8367@.17	1380.56
Jack's Uniforms & Equipment	Replace Boots	154.90
Jebro Inc.	216 gal CRS-2	756.00
KONE Inc	Elevator Maint 9/1/16-8/3	469.68
Kooiker Inc.	culvert ext A34, repair L26	35607.88
Eldon E. Kruse	9/20/16 Mileage (159) Dis	79.50
Lewis Family Drug, LLC	Lancets Strips, Rx assist	327.96
Lyon County Engineer	Well Admin 7/1/16-9/30/16	870.00
Lyon County News	School Safety Ad	57.40
Lyon County Sheriff Dept.	Sheriff Fees	68.20
Lyon Rural Electric Coop	Utilities Lester/Little Rock	126.10
Lyon Rural Electric Coop	Utility Assistance	200.00
Martin Marietta Materials	21.08 tons Chips	305.66
Matheson Tri-Gas Inc	Oxygen	111.00
Shayne Mayer	9/15/16 Mileage (534) Leg	267.00
MidAmerican Energy	Alvord/Inwood shops	96.54
Midwest Card and ID Solutions	Rapid Tag Maint 7/1/16-6/	998.75
William Minor	8/28/16 11.74 G Gasohol/C	25.00
Carol Molitor	Rental Assistance	200.00
Myrl & Roy's Paving Inc.	183.02 tons RR Ballast	2333.52
New Century Press	Brd Minutes/prop tax due	403.35
Northwest Iowa Area Solid	9/21/16 Bulbs/Waste	183.35
OakLeaf Property Management	Rental Assistance	50.00
P & K Pest Control Inc	9/13/16 Bi-Monthly Spray/	40.00
Pampered Pups Grooming	7/8/16 Rizzo / Bath-Trim	32.00
PCC, Inc. Physician's Claim Co	Aug Amb Billing	2362.14
Precision Auto, Inc.	4 windshields/installation	1140.00
Premier Network Solutions d/b/	22" Dell Monitor (Sm)	172.49
Prowers Combined Court Attn: E	Certified Copy of Order	40.00
RDO Equipment Company	arm, water pump, linkage	1460.92
Rock Rapids Municipal Housing	Rental Assistance	75.00
Rock River Jerseys	Reimb:Septic Permit/Valle	225.00
Marilee Schleusner	9/15/16 Mileage (146) Dis	73.00
Sirchie Finger Print Laborator	Printmatic Ceramic Pad	64.45
Sturdevant's Auto Parts	Wiring for Van	25.61
Thrifty White Pharmacy	Aug Rx MJC,BR	246.23
Pamela R. Tille	Mileage (903.3)	451.65
Trane	Sept Generator Maint Agre	331.93
Treasurer State of Iowa ATTN:	FY2017 Juvenile Base	1874.00
United States Postal Service	Stamps for Absentee Ballots	94.00
US Bank Equipment Finance	9/9/16-10/9/16 Copier Con	264.13
Van't Hul Repair	1/4 plate	3.06
Verizon Wireless	9/10-10/9 Cell Phone - At	609.60
Gary Vogel	meal exp -Roads & Streets	7.05
Wall Street Printers	Project Alert Cards	200.00
Ziegler Inc.	dryer,hoses,ac line,rad hose	
	Accuator, labor	8486.64
Grand Total		84947.09
General Basic Fund	14,195.77	
Rural Services Basic Fund	1,912.00	
Economic Development Fund	86.61	
Secondary Road Fund	67,187.86	
Surcharge on E911	1,040.20	

9-26-2016

Co. Assessor Agency Fund

524.65

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

LYON COUNTY AUDITORS OFFICE  
October 10, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the September 26, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

John Hulshof with Merrill Pioneer Community Hospital Association was present to give an update on the local hospital project and to ask for support of the Board of Supervisors for USDA long term financing. Hulshof pointed out that the current facility is 60 years old and owned by Merrill Pioneer Community Hospital Association. The current facility would need an estimated 4 million dollars of updates due to aging infrastructure. The new project with Avera is estimated to be a \$27 million dollar project. A large part of the new project will be done with a USDA loan of 18.9 million. MPCHA is asking for a letter of support to show the USDA that the community leaders would support such a project. The support letter does not tie the County to any financial responsibilities to the project. Motion by Michael, second by Peters to approve and sign a letter of support for the project. Motion carried. The Board thanked Hulshof for the presentation.

Chairman Bosch introduced Resolution 2016-34 as the Board needs to set a public hearing date for public comment on incurring non-current debt in relation to the Lyon County Economic Development Urban Renewal Area plan amendment.

RESOLUTION NO. 2016-34

Resolution Setting Date for a Public Hearing on the Proposal to  
Incur Non-Current Debt

WHEREAS, the Board of Supervisors of Lyon County, Iowa (the "County"), has established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and has established the Lyon County Economic Development Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County has undertaken a certain urban renewal project (the "Project") in the Urban Renewal Area, consisting of using tax increment financing to support the construction of County bridge and culvert improvements for the promotion of economic development; and

WHEREAS, it has been proposed that the County facilitate an internal advance of funds in the amount of \$484,000 (the "Advance") for the purpose of paying the costs of the Project, and the County desires to make the Advance eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area; and

WHEREAS, pursuant to Section 331.479 of the Code of Iowa, it is now necessary to fix a date of meeting of the Board of Supervisors which it is

10-10-2016

proposed to take action to approve the Advance and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

This Board will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on October 24, 2016, at 9:55 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to approve the Advance.

The County Auditor shall publish notice of said hearing, the same being in the form attached to this resolution, which publication shall be made in a legal newspaper of general circulation in Lyon County, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for the hearing.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law.

Passed and approved October 10, 2016.

/s/Randy Bosch  
Chairperson, Board of Supervisors

Attest:/s/Jen Smit, County Auditor

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS FOR THE  
INCURRENCE OF NONCURRENT DEBT IN A PRINCIPAL AMOUNT NOT TO EXCEED  
\$484,000  
(NONCURRENT DEBT)

The Board of Supervisors of Lyon County, Iowa, will meet on October 24, 2016, at the Lyon County Courthouse, Rock Rapids, Iowa, at 9:55 o'clock a.m., for the purpose of instituting proceedings and taking action on a proposal to incur noncurrent debt (the "Noncurrent Debt") in a principal amount not to exceed \$484,000 for the purpose of constructing County bridge and culvert improvements for the promotion of economic development (the "Project") in the Lyon County Economic Development Urban Renewal Area.

At that time and place, oral or written objections may be filed or made to the proposal to incur the Noncurrent Debt. After receiving objections, the County may determine to incur the Noncurrent Debt.

The Noncurrent Debt will be in the form of an internal advance (the "Internal Advance") of funds from the County's Secondary Road Fund for the payment of costs of the Project and shall be repaid by June 30, 2018. The Noncurrent Debt will be incurred pursuant to authority contained in Chapter 403 and in Section 331.478 and Section 331.479 of the Code of Iowa.

By order of the Board of Supervisors of Lyon County, Iowa.



Jen Smit  
County Auditor

Motion by Peters, second by Behrens to approve and sign Resolution 2016-34. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Economic Development Director Steve Simons reminded the Board of the League of Cities meeting Oct. 20 to be held in Larchwood at 7 p.m. Simons also informed the Board that Jan 27, 2017 will be the County Career Exploration Day held for all freshman and sophomore students in Lyon County.

Employment changes:

Alex Waagmeester has passed the Jail Officers Correspondence Training Program. Sheriff Vander Stoep recommends that Waagmeester's pay be increased to \$16.10/hr. effective August 26, 2016.

Engineer Laura Sievers received a utility accommodation application for Osceola County Rural Water System in Elgin Township section 12 & 13 at 110<sup>th</sup> Street and Marsh Avenue. Motion by Peters, second by Behrens to approve and have Chairman sign application. Motion carried.

Engineer Sievers, Road Superintendent Gary Vogel, and Mechanic Jared Van Engen joined the Board to discuss wheeled loader quotes. Representatives from RDO and Ziegler were also present to answer questions. Sievers presented quotes from Ziegler Cat and RDO John Deere. The Ziegler Cat 950M is a 2016 for \$234,280 and the RDO John Deere is a 2017 at \$240,740. John Deere also has a 2016 with 21 hrs for \$237,595. The loader will be used for loading material at a pit and a snow blower will be installed for the winter months. This loader will be placed on the East end of the county. Motion by Koedam, second by Peters, to accept low bid of \$234,280 from Ziegler Cat for a 950M wheeled loader. Motion carried.

Sievers asked the Board their opinion on the stop sign warranting process. The Secondary Road Office has received requests for stop signs at Lily Avenue and 130<sup>th</sup> St. and Dipper Avenue and 170<sup>th</sup> St. The Board discussed how common sense should play a role for residents when driving on roads where intersections have corn growing on all four sides. Putting in stop signs where they aren't truly needed can also cause incidents. The Board gave Sievers permission to use her discretion when receiving requests for stop signs. The Board asked Sievers to do a traffic count on the intersection of Lily Avenue and 130<sup>th</sup> Street.

Supervisor Behrens left the meeting at 10:45 a.m.

Engineer Sievers gave a short presentation regarding the state of the roads in Lyon County to help give an idea of the priorities of possible bonding and the challenges in making such choices. Sievers stated that to repair all roads over 20 years old it would take an estimated \$21.75 million as well as \$19.1 million to repair all posted bridges. There are multiple areas in the county that have what Sievers noted as deficient bridge clusters. These are

areas where there are 2 to 5 bridges in a couple miles of each other that all need replacing. This makes it difficult to repair just one or two as residents will still be going around those that do not get updated. Sievers's presentation showed that there are projects that have no funding source. There are 35.5 miles of roads needing an estimated \$10.6 million in repairs and 11 bridges with estimate of \$5.4 million dollars in repairs. Sievers suggested that a starting point for bonding could be around \$16 million. The Board thanked Sievers for the information and asked Auditor Smit to pass the information onto Speer Financial to request their advice as the next steps in possible bonding.

Tom Hazelton of mycountyparks.com gave a presentation on conservation programs in Iowa and the online registration system. Conservation Director Craig Van Otterloo stated that Hazelton will be giving the presentation to the conservation board this evening. Van Otterloo is thinking of moving to the online reservation system January 2017. The online system will be for the cabin reservations at Lake Pahoja. By using the system, residents have the freedom to make reservations anytime of the day. The system allows a 2 year reservation outlook. Reservations are made with a credit card through the website or smartphone app. Reservation charges go to the credit card company and payments are made to a bank account opened by conservation. Conservation would then make a check to the county once or twice a month. Van Otterloo stated there is a \$1,000 upfront fee to get the website system up and running. The Board thanked Hazelton and Van Otterloo for the information.

Supervisor Michael left at 12:00 p.m.

Supervisor correspondence: Koedam: MidSioux meeting.

Handwritten claim dated 9-27-2016 in the amount of \$29,794.96 was reviewed and approved. Check sequence #124175.

Wellmark BlueCross BlueShield	9/17/16-9/23/16 Claims	29794.96
Grand Total		29794.96

Health Insurance Fund	29,794.96
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Payroll dated 9-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$200,357.10 is listed by fund.

General Basic Fund	127,793.92
County MHD Services Fund	1,354.59
Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	38,411.84
Emergency Management Services	2,471.53
Co. Assessor Agency Fund	8,282.95

Payroll Disbursement Register in the amount of \$278,531.79 is listed by Fund.

10-10-2016

General Basic Fund	103,149.92
General Supplemental Fund	49,095.07
County MHD Services Fund	1,363.19
Rural Services Basic Fund	33,203.40
Economic Development Fund	4,309.69
Secondary Road Fund	74,096.69
Emergency Management Services	3,108.76
Co. Assessor Agency Fund	10,205.12

Claims dated 10-10-2016 in the amount of \$412,184.81 were reviewed and approved. Check sequence #124309-124468.

A & B Business Solutions	9/21/16-10/20/16 Copier M	742.70
AB Excavation Inc. Alan Brugge	3 6" road crossings	3000.00
Advanced Systems, Inc.	Canon Copier/Scan C3325i	2854.32
Ahlers & Cooney, P.C. Attn: Ac	8/17 & 9/6/16 HR Legal Se	144.00
Alliance Communications Attn:	Oct 911 Recurring, phone	284.21
Arrow Manufacturing, Inc.	Front Shocks A2,lights	663.90
Vicki Borman	Sept Mileage - 951 Miles	475.50
Bouma Excavating Verlyn Bouma	6" and 8" tile crossings	1646.22
Calhoun-Burns & Associate Inc.	bridge inspection,designs	18012.33
Campbell Supply	Hitch, parts,grass seed	466.47
Century Link	E911 Monthly 712-233-0066	434.60
Century Link - Business	8/16-9/15 Long dist	223.25
Chanruss Farms #76285 Paul Sic	Perpetual Easement - 14Y	5200.00
Chief Law Enforcement Supply	Syringe Sharps Tubes	68.47
City of Alvord	utilities	48.50
City of Larchwood	utilities	40.49
City of Rock Rapids Municipal	Aug Utilities,utility assist	6841.75
Compass Pointe	2nd Q FY2017 Prevention	2920.75
Consolidated Communications fo	Phone, 911 recurring	1384.88
Cooperative Energy Company	Sept Fuel gasohol,diesel	344.77
Cooperative Farmers Elevator	Sept Fuel, tire repair,seed	1128.49
Corner Rexall Drugs	Glucose	10.04
Culligan Soft Water Serv.	8/31/16 Carbon Filter/Crt	85.00
D-P Tools Inc.	flashlight lens,bulbs,wrenches	192.39
Dakota Fluid Power Inc.	couplers #123	73.94
Melinda DeJong	Sept Mileage - 405 Miles	202.50
Denny's Sanitation Inc.	July-Sept Garbage - Annex	312.00
DGR Engineering	Dakota Access Aug Inspect	40796.58
DJ's Service	Gasahol, diesel	2266.60
Doon Press	Ad FT Dispatch,brd min	658.51
Connie Douglass	Sept Miles(61),cellphn reimb	54.70
DRG PLBG HVAC	Faucet/WashTub - Sheriff	212.95
Electronic Engineering	Oct Radio Maint/Ambulance	1056.00
Frontier	Oct 911 Recurring	129.95
G & R Controls, Inc	Annex AC unit/new fan	1018.50
George Office Products	Office Supplies	931.21
Graham Tire S.F. North	2 17.5X25 loader tires #7	1446.66
Graybar	lights Law Annex	1048.31
H & S Homebuilding Center	light bulbs	62.37
Hancock Concrete Products Co	culvert ties,filter cloth	1151.80
Henning Construction Inc	Culvert 17-73-60,RSculvert17	29636.30
Hillyard / Sioux Falls	Hand Soap, custodial supplies	763.97

I-State Truck Center	Oil indicator assy #17	110.42
Innovative Benefit Consultants	Sept Benefit Services 86x	1720.00
IA Dept. of Public Safety Attn	Oct-Dec IA Systems Maint	1380.00
Iowa Dept of Natural Resources	Well Permit VanBriesen #1	50.00
Iowa Individual Health Benefit	Annual 2014 Ins Assessmen	3382.35
Iowa Law Enforcement Academy S	Telecommunicator 40 Hr Sc	275.00
Iowa Prison Industries	VA Parking Signs (3), signs	682.20
ISAC Group Unemployment Fund I	3rd Q 2016 Unemployment	1405.55
ISCTA Attn: Linda Zuercher	Fall Retreat 10/13-10/14	50.00
Jim Hawk Tr Trailers Inc.	hardware, brake cleaner,parts	123.15
Keith's Korner	Sept Fuel - 70.59 G Gasah	142.00
Shannon Klarenbeek	Sept Miles(577),cellphn reimb	303.50
Kooiker Inc.	repair triple box Garf 9/	14897.06
Marilyn Lafrenz	Sept Miles(959),cellphn reimb	494.50
Lampert Yards - US LBM, LLC	rerod, plywood - culv ext	431.66
Larchwood Quick Stop	37 gal gasahol	74.01
Little Rock Free Lance	HelpWant Ad - FT Dispatch	20.00
Lyon & Sioux Rural Water	water - Lester,Larchwood shop	56.00
Lyon County News	MV/DL closed,Prop tx due ad	49.20
Lyon County Sheriff Dept.	Sheriff Fees	101.72
Lyon Manor & Rehab Center	Sept Jail Meals 223\$6.00	1338.00
Mail Services. LLC	October Renewals,postage	350.78
Mainstay Systems Inc.	Oct-Dec IA System PC Main	237.00
Matheson Tri-Gas Inc	Oxygen	79.98
Shayne Mayer	9/29/16 Mileage OC-66 Mil	33.00
Medical Excess	Oct Transplant Ins 21s/64	1538.71
Sarah Merry-Skoglund	Sept Miles(1106),cellphn reimb	568.00
MidAmerican Energy	DN shop	91.49
Mouw Motor Company	Service 60-9 2014 Explore	464.43
Murphy Family Dentistry Dr. Jo	8/24 Inmate tooth extract	192.27
Neopost USA Inc	Postage Equip 10/30/16-1/	53.85
New Century Press	MV/DL closed,brd min,disp ad	785.34
O'Brien County ISU Extension A	11/16/16 Food Safety Clas	155.00
Oak Street Station	Sept Fuel, service 6012	232.95
Pictometry International Corp	1 yr Pictometry Connect/o	1650.00
Pitney Bowes Inc.	postage machine rental	53.85
Popkes Car Care, Inc.	Amb Fuel,wheel bearing	194.79
Prahm Construction Inc.	Bridge 12W,3Y, bridge endplt	169755.10
Premier Communications	Oct phone,internet,cable	2421.47
Premier Network Solutions d/b/	Oct IT Consulting	2451.25
Professional Developers of Iow	Fall 2016 PDI Conf 9/28-9	310.00
RDO Equipment Company	gauge #73,gasket #73	129.91
RELX Inc DBA LexisNexis	Sept Online Periodical	145.44
Rent-All Inc	9/19/16 Rent Tractor/Seed	213.00
Rock Rapids Ace Hardware	Custodial/office supplies	355.57
Rock Rapids Machine & Welding	materials culvert extensi	91.39
Lisa R. Rockhill	Sept Miles(267),cellphn reimb	150.75
Sanford USD Medical Center	RN transfer,supplies	76.25
Marilee Schleusner	ISAA Mtg Mileage 548 Mile	274.00
Laura Sievers	76 miles @ .50/mi Ankeny/	38.00
SII Investments	One-time fee Brokerage Ac	700.00
Steve Simons	17 Career Day Mtg, miles	557.45
Melissa Stillson	Sept Miles(30),cellphn reimb	30.00
Storey Kenworthy / Matt Parrot	Election Envelopes, freight	368.56
Sturdevant's Auto Parts	Parts, booster cable,filters	1695.73
Sudenga Industries	1st Half TIF 185-001,002	16472.48
Sunshine Foods	Sept Inmate meals,supplies	505.46

The Shop	Battery 6011,tire repair	219.48
Todd's True Value	cleaner, phone cord, glov	27.26
Town & Country	Sept Garbage Service	62.41
Trane	Oct Generator maint agree	331.93
Tri-State Ready Mix Inc.	25.75 yds concrete - culv	2588.13
U.S. Cellular	9/22/16-10/21/16 Cell Pho	140.11
United States Postal Service	200 Stamps - Absentee Bal	94.00
US Bank - Purchase Card Purcha	Lodging PDI Conf,postage,fuel	
	ISAA mtg,Microsoft licenses	1297.33
VanderLee Motors Inc.	Service patrol cars,A2 shocks	822.09
Verizon Business	acct 4512330	4.96
Verizon Wireless	Cellphn service,air cards	1648.09
Wall Street Printers	Perforated Paper 1,000	110.00
Wellmark BlueCross BlueShield	Sept Admin Fees,COBRA	44970.40
Bonnie Wilson	Sept Cell Phone Reimb	15.00
Ziegler Inc.	cable #66	308.17
Grand Total		412184.81

General Basic Fund	81,135.86
Rural Services Basic Fund	17,853.08
Economic Development Fund	1,068.67
Secondary Road Fund	238,548.29
Surcharge on E911	3,187.70
County Tifs-Novartis Sudenga	16,472.48
Emergency Management Services	251.00
Co. Assessor Agency Fund	2,056.27
Health Insurance Fund	51,611.46

There being no further business there was a motion by Peters, seconded by Koedam to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

LYON COUNTY AUDITORS OFFICE  
October 24, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the October 10, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Lyon County Economic Development Director Steve Simons reminded the Board of the advisory board meeting next week on Nov. 3 at 7:00 pm in the Frontier Bank basement. Simons also reported that Lyon County is still waiting for documents from John Danos to complete the consent to assign for Novartis/Elanco tifs. The consent to assign was tabled until next meeting.

The annual urban renewal report was reviewed and approved by the Board. Motion by Behrens, second by Koedam to approve and have Chairman sign report. Motion carried.

The Auditor, Recorder, and Sheriff's quarterly reports (July-Sept.16) were reviewed.

Chairman Bosch introduced Resolution 2016-35 authorizing the transfer of funds to Economic Development

**Resolution 2016-35  
Authorization to Transfer Funds**

**Whereas**, Iowa Code Section 331.432 provides for other transfers.  
Fund 15000 - Economic Development Fund will need a transfer of funds from Fund 01000 - General Basic Fund and Fund 11000 - Rural Service Fund for operating expenses in the development budget.

The transfers are not effective until authorized by resolution of the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize the following transfers:

- Transfer \$65,000 from the General Basic Fund to the Economic Development Fund.
- Transfer \$65,000 from the Rural Service Fund to the Economic Development Fund.

Passed and approved this 24<sup>th</sup> day of October, 2016.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
Lyon County Auditor

Motion by Koedam, second by Behrens to approve and have Chairman sign Resolution 2016-35. Motion carried.

10-24-2016

Chairman Bosch introduced Resolution 2016-36 to authorize the transfer of funds to secondary roads.

**Resolution 2016-36  
Authorization to Transfer Funds  
To the  
Secondary Road Fund**

**Whereas,** Iowa Code Section 331.429(1) (a) and 331.429(1) (b) provides for transfers of funds from the General Basic Fund and the Rural Service Fund to the Secondary Road Fund.

General Basic will transfer \$147,412 in fiscal year 16/2017 to the Secondary Road Fund. This is the maximum allowed by code.

Rural Service will transfer \$2,028,629 in fiscal year 16/2017 to the Secondary Road Fund. This is the maximum allowed by code. The first half of this transfer is \$1,014,314.

The transfers are not effective until authorized by resolution of the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize the following transfers:

- Transfer \$147,412 from the General Basic Fund to the Secondary Road Fund.
- Transfer \$1,014,314 from the Rural Service Fund to the Secondary Road Fund.

Passed and approved this 24th day of October, 2016.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
Lyon County Auditor

Motion by Peters, second by Michael to approve and have Chairman sign Resolution 2016-36. Motion carried.

Chairman Bosch introduced Resolution 2016-37 to authorize the transfer of funds to secondary roads from the TIF revenue fund.

**Resolution 2016-37  
Authorization to Transfer Funds  
Casino TIF**

**Whereas,** Iowa Code Section 403, authorizes counties to establish areas within their boundaries known as "urban renewal areas", and to exercise special powers within these areas. At their November 7, 2011 Board Meeting the Lyon County Board of Supervisors approved an Economic Development Urban Renewal Area. A special revenue fund was created; namely Casino TIF - Fund 33000.

The Secondary Road Fund has paid for all expenditures for the \$420,000 TIF debt certified on November 23, 2015. With the first half of the real estate

taxes paid; repayment of \$209,670.85 will be made to the Secondary Road Fund - Fund 20000 for said advances. The payment will be made from the special revenue fund created for the Casino TIF - Fund 33000.

**Whereas**, Iowa Code Section 331.432 provides for other transfers; said transfer must be authorized by a resolution from the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize a transfer as follows:

- Transfer \$209,670.85 from the Casino TIF fund to the Secondary Road Fund.

Passed and approved this 24<sup>th</sup> day of October, 2016.

/s/Randy Bosch, Chairman  
Lyon County Board of Supervisors

ATTEST:/s/Jen Smit  
Lyon County Auditor

Motion by Behrens, second by Peters to approve and have Chairman sign Resolution 2016-37. Motion carried.

Supervisor correspondence: Koedam-Northwest IA Planning and Development, Regional Transit, and League of Cities mtgs.; Michael-Conservation mtg.; Behrens-Landfill mtg.; Peters-League of Cities mtg.

Chairman Bosch opened the public hearing at 9:45 a.m. to take comments on the plan amendment for the Lyon County Economic Development Urban Renewal Area. Present were Lyon County Economic Development Director Steve Simons and Verdonna Kelly. As there were no comments received, the public hearing was closed at 9:48. Chairman Bosch introduced Resolution 2016-38 to approve the plan amendment.

#### RESOLUTION NO. 2016-38

A resolution to approve urban renewal plan amendment for the Lyon County Economic Development Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa counties by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a county must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this Board of Supervisors of Lyon County, Iowa (the "Board"), by prior resolution established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives to be undertaken therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which would facilitate the undertaking of new urban renewal projects in the



Urban Renewal Area consisting of constructing County bridge and culvert improvements; and

WHEREAS, notice of a public hearing by the Board of Supervisors of Lyon County, Iowa, on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Board has conducted said hearing on October 24, 2016; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to the West Lyon Community School District; the consultation meeting was held on the 4<sup>th</sup> day of October, 2016; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors Lyon County, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this Board of Supervisors as follows:

A. The activities proposed under the Amendment conform to the general plan for the development of the County;

B. Proposed economic development under the Amendment is necessary and appropriate to facilitate the proper growth and development of the County in accordance with sound planning standards and local community objectives.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

**LYON COUNTY, IOWA  
URBAN RENEWAL PLAN AMENDMENT  
LYON COUNTY ECONOMIC DEVELOPMENT URBAN RENEWAL AREA**

**October 24, 2016**

The Urban Renewal Plan (the "Plan") for the Lyon County Economic Development Urban Renewal Area (the "Area") is being amended for the purpose of identifying a new urban renewal project to be undertaken therein.

**1) Identification of Projects.** By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following described project description:

**Name of Project:** 2016 Lyon County Highway Improvements Project (the "2016 Highway Project")

**Name of Urban Renewal Area:** Lyon County Economic Development Urban Renewal Area (the "Area")

**Year of Establishment of Urban Renewal Area:** 2011

**Date of Board Approval of Project:** October 24, 2016

10-24-2016

**Description of 2016 Highway Project:** The 2016 Highway Project will consist of the construction of bridge and culvert improvements in the Area as more particularly described as follows:

Project	Location	Vendor	Estimate of Costs
Culvert Replacement	1W On 110th Street over Toole Creek S18-T100-R46	Midwest Contracting, LLC 2948 271st Avenue Marshall, MN 56258	\$141,278.00
Bridge Replacement	69R On 260th Street over Albertson Creek S35-T98-R47	Prahm Construction 1294 180th Ave Slayton, MN 56172	\$263,372.75
Culvert Replacement	Small Structures Adjacent to 69R On 260th Street over small stream S35-T98-R47	Prahm Construction 1294 180th Ave Slayton, MN 56172	\$46,000.00
Culvert Replacement (within 2 miles of Larchwood)	Replace Timber Structure On 150th Street over small stream S2-T99-R48	Kooiker, Inc 1550 Industrial Rd SW LeMars, Iowa 51031	\$30,000.00
Professional Services	Development Agreement Documents	Dorsey & Whitney LLP - Des Moines	\$3,000.00
Total			\$483,650.75

It is expected that the completed 2016 Highway Project will cause increased and improved ability of the County to provide adequate transportation infrastructure for the growth and retention of commercial, industrial and agri-business enterprises in the Area.

**Description of Properties to be Acquired in Connection with the 2016 Highway Project:** The County will acquire such easement territory and right-of-way as are necessary to successfully undertake the 2016 Highway Project.

**Description of Use of TIF:** It is anticipated that the County will pay for the 2016 Highway Project with either borrowed funds or the proceeds of an internal advance of County funds on-hand. In either case, the County's obligation will be repaid with incremental property tax revenues. It is anticipated that the County's use of incremental property tax revenues for the 2016 Highway Project will not exceed \$486,000.

**2) Required Financial Information.** The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the County:	\$ 82,330,694
Outstanding general obligation debt of the County:	\$ 240,000
Proposed debt to be incurred in connection with Highway Project:	\$ 484,000

Passed and approved October 24, 2016.

/s/Randy Bosch, Chairman

Attest:/s/Jen Smit  
County Auditor

Motion by Michael, second by Behrens to approve and have Chairman sign Resolution 2016-38. Rollcall vote: District 1 Support, District 2 Support, District 3 Support, District 4 Support, and District 5 Support. Motion carried.

Chairman Bosch opened the second public hearing at 9:55 a.m. to take comments on the proposal to incur non-current debt in an amount not to exceed \$484,000. No comments were received by the Auditor's office for presentation. Present were Lyon County Economic Development Director Steve Simons and Verdonna Kelly. As there were no comments or questions received, the public hearing was closed at 9:56 a.m.

Chairman Bosch introduced Resolution 2016-39 to authorize the internal loan.

#### RESOLUTION NO 2016-39

#### AUTHORIZING INTERNAL LOAN TO FUND URBAN RENEWAL PROJECT COSTS

WHEREAS, the Board of Supervisors of Lyon County, Iowa (the "County"), has established the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area") and has established the Lyon County Economic Development Urban Renewal Area Tax Increment Revenue Fund (the "Tax Increment Fund") in connection therewith; and

WHEREAS, the County has authorized and undertaken the 2016 Lyon County Highway Improvements Project as an urban renewal project (the "Project") in the Urban Renewal Area in order to facilitate agribusiness and economic development in the Urban Renewal Area; and

WHEREAS, it has been proposed that the County facilitate an internal loan of funds in the amount of \$484,000 (the "Loan") in order to pay the costs of the Project, including the acquisition of raw materials and legal and administrative fees incurred in connection therewith, and the County desires to make the Loan eligible to be repaid from future incremental property tax revenues to be derived from the Urban Renewal Area;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors, as follows:

Section 1. It is hereby directed that the Loan in the amount of FOUR HUNDRED EIGHTY-FOUR THOUSAND DOLLARS (\$484,000) be loaned for the funding of the Project from the Secondary Road Fund. The Loan shall be repaid to the Secondary Road Fund without interest, out of future incremental property tax revenues received into the Tax Increment Fund.

It is intended that the Loan shall be repaid before June 30, 2018, provided however that repayment of the Loan is subject to the determination of the Board of Supervisors that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Loan, and the Board of Supervisors reserves

the right to appropriate funds, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Lyon County, Iowa to evidence the Loan. Pursuant to Section 403.19 of the Code of Iowa, the County Auditor is hereby directed to certify, no later than December 1, 2016, the original amount of the Loan.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 24th day of October, 2016.

/s/Randy Bosch  
Chairperson

ATTEST:/s/Jen Smit  
County Auditor

Motion by Peters, second by Koedam to approve and have Chairman sign Resolution 2016-39. Rollcall vote: District 1 Support, District 2 Support, District 3 Support, District 4 Support, and District 5 Support. Motion carried.

County Engineer Laura Sievers presented quotes for a new truck for the Road Superintendent. The current truck has over 180,000 miles on it and will be moved to an outlying shop. The outlying shop truck will be put on the next Ahders auction. Quotes were received from VanderLee's for a 2017 Chevrolet Silverado 1500 4WD Double Cab \$31,347 and Mouw Motors for a F150 XLT 4x4 SuperCab Styleside for \$31,985. Motion by Peters, second by Behrens to approve bid low bid on the Chevrolet Silverado 1500 4WD Double Cab from VanderLee's of \$31,347. Motion carried.

Sievers has received utility accommodation applications from Osceola Rural Water Systems, Inc. for a water line near Kingbird Avenue and 140<sup>th</sup> Street in Elgin Township sections 30 & 31 and Midland Township section 25. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

A utility accommodation application was also submitted by Premier Communications for replacing copper cable west of Doon on 250<sup>th</sup> Street. Motion by Koedam, second by Michael to approve and have Chairman sign utility accommodation application. Motion carried.

A small temporary construction easement is needed from the Emma Nagel Life Estate of .03 acres for bridge project BRS-CO60(114)-60-60. Sievers asked the Board for permission to start negotiating the easement and the Board gave permission.

Sievers presented the policy for Farm to Market Extensions. This policy was presented at the League of Cities meeting on Thursday, October 20<sup>th</sup>. Motion by Peters, second by Michael to approve, adopt and have Chairman sign the Lyon County Policy for Farm to Market Extension Roads and Bridges. Motion carried. Copies of the policy can be obtained at the Lyon County Secondary Roads Department.

Employment changes: Heather Hernandez was hired as a part-time as needed translator for Public Health. Hernandez started 10-1-2016 at a \$15/hour.

Chairman Bosch asked for discussion regarding projects for the FY17/18 budget year out of Dept 55. Bosch noted that the improvements that Baker Group will present on should be given high consideration as they are more of an emergent status. Other possible projects would be a Sec Rd shop in Rock Rapids, a future conservation nature center at Pahoja, and possibly using funds for bond payments for infrastructure needs. Smit will schedule a workgroup meeting for Dept. 55 in the next week or two.

Conservation claims dated 10-11-2016 in the amount of \$17,698.49 were reviewed and approved. Check sequence #124469-124493.

Alliance Communications	LPRA Telephone, LD & Intenet	82.00
Arctic Glacier Ice Payment Pro	Ice	173.14
Campbell Supply	Grass Seed,hitch pins	385.44
Cooperative Energy Company	48.59 G Gasahol	101.98
Cooperative Farmers Elevator	Strike Three	607.25
Dakota Supply Group	Toilet Seats	62.22
Dave's Bulk Service	1500 Gallons contract pro	1035.00
Denny's Sanitation Inc.	Monthly Garbage	352.00
Doon Press	Seasonal Site Ad	24.00
George Office Products	Camping Envelopes, Calend	763.86
Greenworld	Trees	3015.00
Hiller Lumber	4x4 post	11.57
Lyon & Sioux Rural Water	47,000 G Water	197.35
Lyon Rural Electric Coop	LPRA Electric	3173.54
Menards	Ballasts	82.25
Oak Street Station	Tire Repair	38.25
OC Trailers & RVs, Inc.	2016 7x16 Dump Trailer #2	6000.00
Premier Communications	Office Phone, LD, Internet	106.82
Rock Rapids Ace Hardware	Lighter Fluid	23.53
Sturdevant's Auto Parts	Fuses and Filter	17.57
Todd's True Value	Super Glue	4.29
Town & Country Implement	Filter	40.17
US Bank - Purchase Card Purcha	Shower Liners,lodging,meals,	
	Disc golf sets	1231.47
Craig A. VanOtterloo	Reimb: Meal	7.85
Verizon Wireless	Wireless Phone	161.94
Grand Total		17698.49

General Basic Fund 17,698.49

Handwritten claim dated 10-13-2016 in the amount of \$11,511.29 was reviewed and approved. Check sequence #124494.

Wellmark BlueCross BlueShield	10/1/16-10/7/16 Claims	11511.29
Grand Total		11511.29

Health Insurance Fund 11,511.29

Payroll dated 10-14-2016 was reviewed and approved.

10-24-2016

Payroll Warrant Register in the amount of \$68,543.36 is listed by fund.

General Basic Fund	9,372.23
Rural Service Basic Fund	18,804.10
Secondary Road Fund	40,367.03

Payroll Disbursement Register in the amount of \$35,799.23 is listed by Fund.

General Basic Fund	4,229.49
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,071.52
Secondary Road Fund	18,799.23

Veteran Affair claims dated 10-17-2016 in the amount of \$377.53 were reviewed and approved. Check sequence #124555-124563.

Jared Ageson	Mileage (112)	56.00
Jerry M. Baatz	Mileage (20) Oct Mtg	10.00
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	56.00
Doug Hilbrands	Mileage (30) Oct Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	24.60
New Century Press	Advertising	48.00
Premier Communications	Office Phone	79.93
Grand Total		337.53

General Basic Fund	337.53
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Handwritten claim dated 10-18-2016 in the amount of \$52,240.01 was reviewed and approved. Check sequence #124564.

Wellmark BlueCross BlueShield	10/8/16-10/14/16 Claims	52240.01
Grand Total		52240.01

Health Insurance Fund	52,240.01
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Claims dated 10-24-2016 in the amount of \$398,530.35 were reviewed and approved. Check sequence #124565-124660.

Advanced Systems, Inc.	Copies 7/21-10/20/16, copier	205.70
Alliant Energy	LR & GE shop (Sept&Oct)	161.89
AT & T	911 Recurring 712-233-001	41.62
Mark A. Behrens	June-Sept Brd Mileage(369)	184.50
Randy Bosch	June-Sept Brd Mileage(676)	338.00
Butler Machinery Company	seals, plug #61	37.44
Canon Financial Services Inc.	Canon contract	268.00
City of Doon	water - Doon shop	33.00
City of George	utilities	26.25
City of Rock Rapids Municipal	Utility Assistance	104.12
City of Sioux City, Iowa Sioux	1st Half Hazmat Contract	4991.63
Cooperative Energy Company	Sept Fuel, diesel, tires, service	15486.79
Crittenton Center	Sept Juv Shelter 9 days	419.85
Culligan Soft Water Serv.	Rental, salt, water bottles	387.75

10-24-2016

Richard DeBuhr	Rental Assistance	200.00
DGR Engineering	design - A34 PCC Overlay	608.00
Dollar General Corporation Att	Pens, Ruler & Envelopes	4.52
Doon Press	MV & DL Office Closed 10-	46.50
Driveline Service, Inc.	u-joint, yoke #15	204.26
Erv's Farm Repair	oxygen	32.97
Erwin's Towing & Recovery	9/5/15 Abandoned Vehicle	94.00
Fabers Farm Equipment, Inc.	Rental Tractor - 67 hrs	4250.00
Family Crisis Center of NW IA	FY 2017 Allocation Funds	7500.00
Frontier	George telephone	50.63
George Office Products	Calendars,paper,supplies	702.95
Dr. Beta Hamon, MD c/o Sanford	Medical examiner miles(48)	24.00
Hancock Concrete Products Co	84" RCP & Aprons,mastic,ties	19643.32
Heather Heimensen	Lodging,meals,miles VWC Mtg	402.15
Hillyard / Sioux Falls	Vacuum Cleaner Parts	74.48
Russ Hopp	Mileage (1010)	505.00
IMAGETek, Inc.	Annual 2017 Maint	2500.00
Iowa Division of Labor Service	10-3-16 Boiler Inspection	120.00
Iowa Prison Industries	refurbish blanks,cty rd markers	1352.10
Jack's Uniforms & Equipment	New Holster/Grip Extender	91.97
JCL Solutions-Janitors Closet	Custodial Supplies	278.89
Jim Hawk Tr Trailers Inc.	light,wiring #122,wheelstud#20	293.00
Johnson Feed, Inc.	21 ton calcium chloride	8526.00
Merle Koedam	June-Sept Brd Miles(535)	535.00
Kooiker Inc.	culv extension - 210/Larc	27503.05
Eldon E. Kruse	Mileage - 10/20/16 mtg (5	266.00
LeLoux Diversified Evan J. LeL	jet road culvert @ 140/El	250.00
Lems Auto Recyclers	windshield	170.00
Lewis Family Drug, LLC	RX Assistance	136.85
Little Rock Free Lance	MV/DL Office closed 10-6-	24.00
Lyon County Reporter	subscription	45.00
Lyon County Treasurer - ACH I	EMA FY2017 Allocation	64518.00
Lyon Rural Electric Coop	Utility Assistance	166.26
Lyon Rural Electric Coop	Utilities LT/LR shop	897.53
Matheson Tri-Gas Inc	10/6/16 Oxygen	68.48
Maxfield Research, Inc.	2016 Housing Study - 1st	11174.29
John M McCarty	steel toe shoes	180.00
Steve Michael	July-Sept Brd Miles(150)	75.00
MidAmerican Energy	AV/IW shop acct 96210-23018	93.12
Mitchell & Huss Excavation	8" tile crossing	1586.87
Mulder Implement Inc.	Rental Tractor 86.4 hrs	3240.00
NACCTFO Michelle D. McBride	16/2017 FY Dues	75.00
New Century Press	10/24/16 Mtg NonCurrent D	17.16
North Iowa K-9	Dog Recert 10/26-10/27 -	350.00
Osceola County Rural Water	water - Little Rock shop	31.91
PCC, Inc. Physician's Claim Co	Sept Amb Billing	1195.88
Kirk J. Peters	June-Sept Brd Miles(515)	257.50
Prahm Construction Inc.	L-(12W) (3Y)Estimates	193694.93
RDO Equipment Company	clamp, screw #54	37.74
Reserve Account/Pitney Bowes	Postage-Elections, MV	3000.00
Rock Rapids Ace Hardware	Law Annex Sign,supplies	50.64
Sanford Clinic	One Time Medical Treatmen	73.00
Sanford Rock Rapids Attn: Pat	2 Medical Examiner fees	210.00
Sanford USD Medical Center	2 RN transfers, mask	150.60
Sanitation Products, Inc.	hydraulic pump #15	3250.00
Marilee Schleusner	10/13/16 Mileage (198) Di	99.00
State of Iowa-Elevator Safety	Elevator Operating Permit	175.00

Sturdevant's Auto Parts	Tool Box	199.99
Sunshine Foods	Pop for Amb, coffee	39.31
SYSCO Lincoln	9/15/16 Food for Inmates	767.27
Pamela R. Tille	Mileage driving townships	487.85
Tri-State Ready Mix Inc.	5.75 yds concrete - Culv	577.88
Tyco / Simplex Grinnell	11/1/16-10/31/17 Sprinkle	185.60
US Bank - Purchase Card Purcha	Fuel,airline tickets,motel,	
	Gear,survey markers	3829.35
Lorna Van Maanen	Reimb ICEOO 538 miles, meals	271.72
Verizon Wireless	10/7-11/6 Cell phone	608.90
Wall Street Printers	Bus Cards,env,requisitions	389.50
West Lyon Herald	Renew Subscription	45.00
Ziegler Inc.	Altenator,9/1/16 LevelIII/Level3	7338.89
Grand Total		398530.35

General Basic Fund	95,368.04
Economic Development Fund	11,703.10
Secondary Road Fund	285,588.41
Surcharge on E911	41.62
Emergency Management Services	4,991.63
Co. Assessor Agency Fund	837.55

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman



LYON COUNTY AUDITORS OFFICE  
November 15, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the October 24, 2016 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Behrens. Motion carried.

Weed Commissioners John Smidstra and John Van Veldhuizen were present to discuss the weed commissioner salary. The 16/17 salary is \$3,600 and it is being requested to raise to \$5,400. Commissioners ride through the county in early spring and throughout the summer to watch for weed outbreaks. The Board will take the request into consideration during budget time for 17/18.

The Board reviewed the weed commissioner report from the West side of US Hwy 75 from John Van Veldhuizen. Motion by Koedam, second by Michael to approve and have Chairman sign report. Motion carried.

Lyon County Economic Development Director Steve Simons reported that the consent to assign will be tabled until the paperwork contains all of the agreements.

Simons also updated the Board on the Lyon County Economic Development Advisory Board meeting.

The Board needs to sign the warranty deed for the conservation property for the FEMA buyout process. The county will be receiving \$53,700 for the property. The City of Rock Rapids will now maintain this property as green space. Motion by Behrens, second by Peters to have Chairman sign warranty deed and other supporting documents. Motion carried.

Engineer Sievers presented utility accommodation applications from Premier Communications on A16 and K52 East to 120<sup>th</sup> in Sections 16, 21, and 22 of Riverside Township and Grant Avenue and 190<sup>th</sup> Street in Sections 19, 29, and 30 of Rock Township. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

Bridge projects BRS-CO60(114) and (115)-60-60 on A34 need plan approval from the Board. Projects will be let together on Feb. 21, 2017. Motion by Koedam, second by Michael to approve and have Chairman sign plans. Motion carried.

Sievers gave a construction update on bridge projects currently happening in the county.

The Board of Supervisors proceeded to canvass the General Election held on November 8, 2016. Upon completion of the canvass the following candidates listed were declared nominated to County offices and all results are on file in the Auditor's office. Carrie Johnson, Election assistant joined the Board for the General Election Canvass. Supervisor District 2 Merle Koedam;

Supervisor District 3 Mark Behrens; County Auditor Jen Smit; County Sheriff Stewart Vander Stoep; Soil and Water Commission: Robert Ladd, Keith Moser, and Chad TerWee; Ag Extension Council: Ashley Boom, Craig Schneidermann, Diane Peters, and Dennis Winkowitsch.

Supervisor correspondence: Behrens-Landfill mtg and NWIA Care Connections; Peters-Compass Pointe.

Employment changes: Lyon County Sheriff's Office hired Marie Brower as a fulltime dispatcher starting 10-27-2016 at \$15.30/hr.

The Board recessed for lunch at 12:05 p.m.

The Board reconvened at 1:15 p.m. to meet with David Jorgenson with Baker Group and Corey Metzger with Resource Consulting Engineers to discuss project estimates for the courthouse and annex buildings. The cost of estimated projects for the courthouse are at \$1,590,221 and the annex at \$427,832. After much discussion, it was recommended to start the mural project (\$40,005 estimate) as soon as possible. The murals will need to be removed and stored flat, and could need to be stored for as long as a year. The mildew remediation and cleanup is not included in the bids and would be strictly the county's responsibility. It was determined that the Board would like to have a base estimate of projects totaling \$924,782 (2 high efficiency boilers & pumps \$130,683, air cooled chiller \$109,347, Bldg. automation system \$27,337, fan coil replacements \$322,707, courtroom ceiling restoration \$29,337, mural repairs \$40,005, alternate metal dome cap \$220,028, structure repairs to wood frame of dome \$45,339) with alternate bids for: an air handling unit (\$457,391), LED lighting (\$34,692), and a copper dome (\$393,383 instead of \$220,028 for alternative metal). Motion by Peters, second by Michael to move the projects into the design phase with Baker Group in order to take bids. Motion carried. Baker Group recommends letting bids in late summer or fall to not compete with school summer work bids.

Handwritten claim dated 10-25-2016 in the amount of \$20,806.26 was reviewed and approved. Check sequence #124661.

Wellmark BlueCross BlueShield	10-15-16 to 10-21-16 Claims	20806.26
Grand Total		20806.26

Health Insurance Fund 20,806.26

Handwritten claim dated 10-28-2016 in the amount of \$1,639.00 was reviewed and approved. Check sequence #124662.

Iowa Department of Revenue	July-Sept 2016 Excise Tax	1639.00
Grand Total		1639.00

General Basic Fund 1,639.00

Payroll dated 9-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$191,629.58 is listed by fund.

General Basic Fund	119,779.78
County MHD Services Fund	1,214.85

Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	37,838.20
Emergency Management Services	2,471.53
Co. Assessor Agency Fund	8,282.95

Payroll Disbursement Register in the amount of \$272,845.52 is listed by Fund.

General Basic Fund	98,494.68
General Supplemental Fund	49,102.50
County MHD Services Fund	1,238.16
Rural Services Basic Fund	33,118.82
Economic Development Fund	4,309.64
Secondary Road Fund	73,267.84
Emergency Management Service	3,108.76
Co. Assessor Agency Fund	10,205.12

Handwritten claim dated 11-1-2016 in the amount of \$70,876.62 was reviewed and approved. Check sequence #124792.

Wellmark BlueCross BlueShield	10-22-16 to 10-28-16 Claims	70876.62
Grand Total		70876.62

Health Insurance Fund	70,876.62
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Claims dated 11-7-2016 in the amount of \$11,870.65 were reviewed and approved. Check sequence #124793-124812.

Alliance Communications	Alvord telephone	134.48
Century Link	E911 Recurring 712-233-00	398.56
Century Link - Business	LongDistance 9/16-10/15 A	200.20
City of Alvord	utilities	48.50
City of Larchwood	utilities	47.94
City of Rock Rapids Municipal	Sept Utilities	5379.18
I Wireless	10/16-11/15 Cell Phone #6	86.61
Lyon & Sioux Rural Water	water - Lester/LW shop	56.00
MidAmerican Energy	acct 11930-66002	64.43
Premier Communications	Nov phn, internet, cable	4011.48
U.S. Cellular	10/22/16-11/21/16 Cell Ph	140.03
US Bank Equipment Finance	10/9/16-11/9/16 Copier Co	154.32
Verizon Wireless	10/19-11/18 Cell Phone	1148.92
Grand Total		11870.65

General Basic Fund	8,401.83
Rural Services Basic Fund	30.00
Economic Development Fund	88.98
Secondary Road Fund	817.08
Surcharge on E911	2,391.07
Emergency Management Services	92.06
Co. Assessor Agency Fund	49.63

Handwritten claim dated 11-8-2016 in the amount of \$15,736.38 was reviewed and approved. Check sequence #124813.

Wellmark BlueCross BlueShield	11/1/16 to 11/14/16 Claim	15736.38
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Grand Total

15736.38

Payroll dated 11-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$65,014.41 is listed by fund.

General Basic Fund	9,139.95
Rural Service Basic Fund	19,084.32
Secondary Road Fund	36,790.14

Payroll Disbursement Register in the amount of \$34,049.46 is listed by Fund.

General Basic Fund	4,119.39
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,333.48
Secondary Road Fund	16,510.59

Claims dated 11-15-2016 in the amount of \$702,639.32 were reviewed and approved. Check sequence #124874-125111.

A & B Business Solutions	10/21-11/20 Copier Contra	742.70
Jolene Ackerman	Gen Elec 11-8-16 Abs brd	117.75
Advanced Systems, Inc.	8/7/16-11/6/16 Copy Overa	106.98
Ahlers & Cooney, P.C. Attn: Ac	HR Services through 10/1	892.00
Air Conditioning & Heating Inc	2 Toilet Seats	64.32
Alliance Communications Attn:	Nov 911 Recurring	150.00
Diane Altman	Gen Elect 11-8-16 Prec 8RR	163.00
American Hero Clothing	72 screen print T-Shirts	999.36
Bankers Trust ACH	12-1-16 Int/fees GO Bond	3790.00
Barco Municipal Products Inc	60 72" Flex Delineator	1436.46
Blue Tarp Financial, Inc.	digital fractnl caliper R	31.94
Vicki Borman	Oct Miles(980),cellphn Reimb	505.00
Cheryl Bos	Rock Rapids runner Gen Elec	10.00
Randy Bos	Lester runner Gen Elect	10.00
Rick Bos	LEIN Mileage (530)	265.00
Marlene Bowers	Gen Elec 11-8-16 Prec 8RR	171.00
Lavina Brands	Gen Elec 11-8-16 Prec 3IW	194.00
C.J. Cooper & Associates	2 random drug tests	70.00
Calhoun-Burns & Associate Inc.	bridge inspect/designs	12817.02
Campbell Supply	antifreeze,shop supplies	146.98
Canon Financial Services Inc.	Canon contract	268.00
Christensen Bros. Inc.	L-(64W/66W)--73-60 Est#1	43725.00
City of Doon	water - Doon shop	33.00
City of Rock Rapids Municipal	Labor New Lights Law Enf	546.75
Vicki Clasen	Gen Elect 11-8-16 Prec 7RR	164.00
CMS - EFTPS - Transitional Re	2016 ACA Transitional Fee	4630.50
Cooperative Energy Company	Gasahol,diesel,DEF,cart	
	HTB oil, batteries	24877.42
Cooperative Farmers Elevator	Fuel, tire repairs	634.99
Corner Rexall Drugs	Prisoner RX, office supplies	27.59
Corner Service	tire repair #9	80.00
County Binders, Inc.	Crthouse BluePrints Resto	3421.68
Crittenton Center	Oct Juv Shelter 75 days	3498.75
Culligan Soft Water Serv.	Nov/Dec Rental/Sheriff	70.00

Dakota Data Shred DDS	10/11/16 Shredding 550 lb	126.50
Dakota Fluid Power Inc.	pump repair #15	55.00
Marlys DeBruin	Gen Elec 11-8-16 Prec 7RR	144.50
Melinda DeJong	Oct Mileage (410)	205.00
Denny's Sanitation Inc.	garbage service	105.00
DGR Engineering	Dakota Access Sept Inspec	38431.72
DJ's Service	29 gal gasahol	62.94
Doon Press	Brd Minutes,elec notice	765.69
Connie Douglass	Oct Miles(98),cellphn reimb	83.07
Juanita Dressen	Gen Elect 11-8-16 Prec 3IW	185.00
Dykstra Excavating, Inc.	ditch cleaning Liberal Se	82.00
Elderbridge Area Agency Aging	FY2017 Allocation	7202.00
Electronic Engineering	Nov Maint 911 Radios	735.00
Emergency Medical Products,Inc	Medical Supplies	191.69
Equipment Blades Inc.	Sharq edges	92.80
Farm & Home Publishers	2 Lyon County plat books	89.40
Farm Girl Customs	stone guard laminate	230.00
Sierra Fastert	Gen Elec 11-8-16 Prec 7RR	184.50
Austin Fluit	steel toe shoes	180.00
Franz Digital	Crth BluePrint Copies/upl	229.13
Jan Freerks	Little Rock runner Gen Elec	10.00
Randy Freerks	Miles (17) LR runner Gen Elec	18.50
Frontier	Nov 911 Recurring	129.95
George Office Products	Toner,paper cutter, supplies	1547.74
Nancy Gerber	Gen Elect 11-8-16 Prec 5LT	190.00
Geneva Grooters	Gen Elect 11-8-16 Prec 8RR	163.00
Dr. Beta Hamon, MD c/o Sanford	9-17-16 MedExaminer Fee	121.00
Heiman Inc.	Annual Inspec,2 new ABC ext	222.76
Herm's Sanitation	garbage service July-Sept	51.00
Heather Hernandez	Oct Mileage (19)	9.50
Brad Hinsch	Miles(30)GE Runner Gen Elec	25.00
Sue Hinsch	George runner Gen Elec	10.00
Virginia Hobson	Gen Elec 11-8-16 Prec 2DN	186.00
Marlene Howard	Gen Elec 11-8-16 Prec 1GE	178.50
I-State Truck Center	clamp, hose, seals #26,labor	1109.37
IMAGETek, Inc.	10/13/16 Service/Treasure	37.50
IMWCA	FY2016 Balance WC Insuran	12694.00
Innovative Benefit Consultants	Oct Benefit Services 85x\$	1700.00
Iowa Law Enforcement Academy S	Jailer 20Hr InService(5)/sch	1600.00
Iowa Prison Industries	Road Signs	904.70
Iowa State Sheriffs & Deputies	2017 Membership Dues 12x\$	300.00
ISAC	Fall School - R.Hopp,K.Peters	400.00
Jack's Uniforms & Equipment	New Glock 27	161.94
JCL Solutions-Janitors Closet	Spray	25.70
Jim Hawk Tr Trailers Inc.	strobe light #77,batteries	767.36
John Deere Financial	Parts for 425 JD	19.49
Carrie Johnson	11/8/16 Election Mileage	26.50
Kahler Funeral Home	10-22-16 Transport Body/S	350.00
Keith's Korner	Oct Fuel - 77.66 G Gasaho	159.01
Angie Keizer	Gen Elec 11-8-16 Prec 2DN	144.00
Dr. Diane Kennedy c/o Sanford	10-16-16 MedExaminer Fee	125.00
Connie Kille	Gen Elec 11-8-16 Abs Brd	177.50
Shannon Klarenbeek	Oct Miles(560),cellphn reimb	295.00
Wes Koedam	11/3/16 Mileage LCED Mtg	12.00
Kandace Koll	Gen Elec 11-8-16 Abs Brd	87.75
Kooiker Inc.	new 2 span bridge 35W	47821.20
MarJean Kopischke	Gen Elec 11-8-16 Prec 6LR	178.00

Donna Krahling	Gen Elec 11-8-16 Prec 1GE	178.50
Mariel Krier	Gen Elec 11-8-16 Prec 5LT	183.00
Hedy Kruger	Rock Rapids runnerGen Elec	10.00
Eldon E. Kruse	11/2/16 Mileage Dist Mtg	79.00
Marlys Kruse	Gen Elec 11-8-16 Prec 6LR	178.00
Jeanette Laackmann	Gen Elec 11-8-16 Prec 2DN	162.00
Marilyn Lafrenz	Oct Miles(585),cellphn reimb	307.50
Larchwood Quick Stop	18 gal gasahol	36.50
Jean Leuthold	Gen Elec 11-8-16 Prec 4LW	197.00
Lewis Family Drug, LLC	Sept RX for Inmate S.N.	149.55
Little Rock Free Lance	11-8-16 GeneralElection N	180.00
Carol Lombard	Gen Elec 11-8-16 Prec 3IW	185.00
Lyon County News	11-8-16 GeneralElection N	473.55
Lyon County Sheriff Dept.	Sheriff Fees	468.90
Lyon County Treasurer - ACH I	10/29/16-10/31/16 Claims	27828.79
Lyon Manor & Rehab Center	Oct Jail Meals 297@\$6.00	1782.00
Marcia L. Mahon	Deposition St vs McConnel	55.00
Mail Services. LLC	Nov Renewals/postage- MV	363.84
Marco	Copier Contract 7/27-10/2	118.02
Matheson Tri-Gas Inc	11/10/16 Oxygen	46.70
Maxfield Research, Inc.	2016 Housing Study - fina	2384.46
Shayne Mayer	10/27/16 Mileage SxFalls	33.00
Jackie K. McCarty	Gen Elec 11-8-16 Abs Brd	173.25
Medical Excess	Nov Transplant Ins 21s/64f	1538.71
Sarah Merry-Skoglund	Oct Miles(1,106),cellphn reimb	568.00
Kristy Metzger	Gen Elect 11-8-16 Prec 5LT	172.00
Mary L. Metzger	Gen Elect 11-8-16 Prec 5LT	181.00
Meyer Electric Inc.	repair security lights-RR	140.11
MidAmerican Energy	ALV/IW shops	124.09
Moon Creek Veterinary Clinic	Medicine for Athos	27.90
Anita Muilenburg	11/3/16 LCED Mtg Mileage	21.00
Laura Mulder	Gen Elect 11-8-16 Prec 2DN	186.00
Myrl & Roy's Paving Inc.	111.34 tons backfill mate	445.36
NACO	2017 Yearly Membership Du	450.00
New Century Press	Brd Minutes,Gen Elec notice	1129.43
Roxanne Newborg	Gen Elec 11-8-16 Prec 5LT	172.00
North American Truck & Trailer	washer fluid nozzle #10	9.68
Northern Iowa Construction Pro	18" CMP / 18" bands	8968.00
Northwest Iowa Comm. College N	EMS CEU certificates	215.00
NW IA YES Center	Oct Juv Shelter / 2 days	450.00
Oak Street Station	Fuel 22.695G E10,35G gasahol	119.27
Joleen Odens	Gen Elec 11-8-16 Prec 6LR	178.00
Jackie Olson	Gen Elec 11-8-16 Prec 6LR	203.00
Osceola County Rural Water	water - Little Rock shop	32.32
Margo Pedersen	11/14/16 Spec Prec Gen elec	18.00
Pitney Bowes Inc.	postage machine ink cartr	140.22
Popkes Car Care, Inc.	Oct Fuel - 74.6 G Dyed Di	142.93
Joan Post	Gen Elec 11-8-16 Prec 2DN	177.00
Prasm Construction Inc.	Bridges 14Y,12W,3Y Estimates	87200.48
Premier Communications	Nov Telephone #00063154-7	99.52
Premier Network Solutions d/b/	Nov IT, monitor, adaptors	2744.00
Genna Rath	Gen Elec 11-8-16 Prec 7RR	198.00
RELX Inc DBA LexisNexis	Oct On-line periodical	145.44
Rock Rapids Ace Hardware	Cleaning supplies,keys,paint	405.42
Rock Rapids Machine & Welding	Weld Signs for VA Parking	117.10
Rock Rapids Municipal Housing	Rent Assistance	200.00
Lisa R. Rockhill	Reimb Postage,miles,meals,phn	192.20

Leonard Roemen	Larchwood runner Gen Elec	10.00
Nancy Roemen	Mileage (32) LW runner	26.00
Amy Ryals	Gen Elec 11-8-16 Prec 3IW	217.00
Safety-Kleen	parts washer rent	319.28
Sanford Health	Autopsy, inmate visit	2742.00
Sanford USD Medical Center	Needles,3 epi, RN transfer	238.88
Marilee Schleusner	Vanguard Mtg Mileage (695	695.00
Steve Simons	Reimb supplies,miles,postage	548.08
Sioux Falls Two Way Radio	10 Pagers Inwood Fire,radio	5093.18
Smile Makers	Reward Stickers/Immunizat	53.94
Dawn Snuttjer	Gen Elec 11-8-16 Abs brd	89.75
LaVonne Snyders	Gen Elec 11-8-16 Prec 4LW	191.00
Sara Sprock	10/8/16 Election Mileage	64.00
Stensland Gravel Co.	1350.48 tons sand,load chrg	6989.16
Melissa Stillson	Oct Miles(451),cellphn reimb	240.50
Sturdevant's Auto Parts	Filters, parts, shop supplies	418.67
Sunshine Foods	Food Assist,inmate meals	832.15
Mark Swartz	Gen Elec 11-8-16 Prec 7RR	172.50
Sharon Symens	Gen Elec 11-8-16 Prec 1GE	178.50
SYSCO Lincoln	10/20/16 Food for Inmates	813.79
The Shop	Service 2012 Impala 6011	58.01
Thrifty White Pharmacy	Medication for Inmates	315.97
Pamela R. Tille	11/7/16 LR,GE,LT Mileage	100.75
Todd's True Value	cleaner	5.49
Town & Country	Oct Garbage Service	62.41
Tri-State Ready Mix Inc.	1 yd concrete - bridge re	127.00
US Bank - Purchase Card Purcha	Postage,conf reg,meals,lodging	
	Fuel,Microsoft license	7846.38
Bonnie VandenBosch	Gen Elec 11-8-16 Prec 4LW	189.00
VanderLee Motors Inc.	Repl valve/battery,brakes	1269.37
Tom VanderLee	Miles(18) Lester runner	19.00
Kim VanderPlaats	Gen Elec 11-8-16 Prec 6LR	187.00
James VanderWoude	Gen Elec 11-8-16 Prec 8RR	172.50
J.C. VanderZee D.D.S. Family D	Sharps Disposal	18.00
Ron VanEgdom	Gen Elec 11-8-16 Prec 3IW	185.00
VanHolland Lawn Service LTD Da	Winterize Sprinkler systems	195.00
John C. VanVeldhuizen	May-June 2016 mileage (22	250.00
Lyle VerHoeven	steel toe shoes	171.20
Verizon Business	acct 4512330	4.94
Verizon Wireless	11/7-12/6 Cellphn	181.92
Sue Vinson	Gen Elec 11-8-16 Prec 8RR	163.00
Vogel Traffic Services, INC	yellow paint markings	16215.50
Wall Street Printers	Letterhead / Sheriff	170.00
Bernette Weier	Gen Elec 11-8-16 Prec 1GE	171.00
Steven T. Weier	Gen Elec 11-8-16 Prec 1GE	203.00
Wellmark BlueCross BlueShield	11-5-16 to 11-11-16 Claim	48319.34
Bonnie Wilson	Reimb cellphn,dividers,ltrs	31.58
Linda Wulf	Gen Elec 11-8-16 Prec 4LW	179.00
Wanda L. Wulf	Gen Elec 11-8-16 Prec 4LW	191.00
Ziegler Inc.	8/15/16 Repair Generator	510.47
Ziegler Inc.	CAT 950M Wheeled Loader	234280.00
Ziegler Inc.	Filters,hoses,labor	2227.27
Grand Total		702639.32
General Basic Fund	91,982.42	
General Basic SubFund	3,650.81	
General Supplemental Fund	10,640.00	

Rural Services Basic Fund	250.00
Economic Development Fund	2,965.54
Secondary Road Fund	494,396.40
Debt Service Fund	3,790.00
Surcharge on E911	6,105.95
Emergency Management Services	881.58
Co. Assessor Agency Fund	3,959.28
Health Insurance Fund	84,017.34

There being no further business there was a motion by Michael, seconded by Koedam to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman



LYON COUNTY AUDITORS OFFICE  
November 28, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisors Behrens and Koedam were present.

Shari Kastein, Chief Executive Officer of Family Crisis Center and Joanne Smith, Board Member, were present to inform the Board of new services added to the Center and those still coming. Due to the new services and addition of new staff, there is a need for a larger facility. Kastein shared the plan and timeline of the new center with the Board. The estimated cost of the new facility is 8.4 million. Kastein thanked the Board for their support in the past and hopes the Board continues to support the Family Crisis Center in the future. The Board thanked Shari and Joanne for coming.

Supervisor Koedam joined the meeting at 9:30 a.m.

Lyon County Emergency Management Director Arden Kopischke talked with the Board regarding the increase of charges from Sioux City Haz-Mat starting July 1, 2017. Sioux City has proposed a third amendment to the current agreement for another 10 yrs. FY's 17/18 and 18/19 would be at \$.90 per capita of the 2015 census (\$10,570.50); 19/20 and 20/21 at \$.95 at 2015 census (\$11,157.75). For FY's 21/22 through 25/26 the per capita would be increased to \$1.00 of the 2020 census. The last year of the agreement would be for FY 26/27 at per capita amount of \$1.00 of the 2025 census. The Board will need to have an agreement in place before July 1, 2017. Kopischke also stated that possible options with Minnesota and South Dakota have been discussed but have had no real solution. Kopischke also talked with Spencer Fire and Rock Rapids Fire about the possibility of starting a Haz-Mat team to serve Lyon County if needed. Spencer was not really interested and Rock Rapids showed some interest but would need training and possibly equipment. It was also discussed that even though Sioux City is 90 minutes away, Sioux City has been doing it for the last 20 years, has the knowledge and experience the county would want in a Haz-Mat situation. Kopischke will bring this up again at budget time.

Supervisor Behrens joined the meeting at 10:00 a.m.

The minutes of the November 15, 2016 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Engineer Sievers presented utility accommodation applications from Osceola Rural Water System. Applications are on Larch Avenue and A34 in Grant Township Sections 32/33; on Kingbird Avenue in Elgin Township Section 31 and along 140<sup>th</sup> Midland Township Section 25. Sievers has concerns of whether or not there will be work done on the road and will be contacting the utility regarding such. Motion by Peters, second by Behrens to approve and have Chairman sign applications. Motion carried.

Engineer Sievers informed the Board of the need of a policy regarding pedestrian access route transitions. Sievers would like the Board to review the draft and contact her with any questions or comments regarding the policy.

TIF certifications for 17/18 need approval by the Board. Original Lyon County Economic Development Area (Casino TIF) is certifying \$484,000; Amended Lyon County Economic Development Area - Alvord CFE TIF is certifying \$0, but dollars will be generated and applied to the original area; all other county TIF's are certifying no new debt. Motion by Koedam, second by Michael to approve and sign the county TIF certifications for FY17/18. Motion carried.

Consent to assign was tabled as no paperwork has been sent to the County.

Auditor Smit gave an update on the HR Committee. The committee consists of Supervisor Michael, Craig Van Otterloo, Melissa Stillson, LeAnn Krull and Jen Smit. The committee reviews possible policies and receives advice and recommendations from Katherine Beenken, Attorney at Ahlers & Cooney in Des Moines. Currently the committee has two policies: Distracted Driving and Seat Belt Use that they have worked on with Beenken. These policies were sent to the Board and Smit would like any feedback the Board has regarding said policies. Smit explained that the policies were a suggestion from the County's ICAP loss control representative. The policies are a formal statement that the County will enforce the law in instances where employees are found not following Iowa traffic law regarding these issues. The Board saw no problems with the policies. Smit will send the policies onto department heads and invite them to be present at the Dec. 12<sup>th</sup> meeting where the policies will be voted upon by the Board.

The mildew on 3<sup>rd</sup> floor was discussed. As per the Baker Group presentation, the removal of the murals is included in the project, but not the remediation of the mildew. Board recommends talking with Baker Group for guidance as to starting that project. Auditor Smit will start that discussion with Baker Group as the Board would like to have quotes for remediation by Dec. 12<sup>th</sup>. The Board would like the costs to come from Dept. 55 for the mildew remediation as there is \$30,000 budgeted for mural restoration. Smit will also request Baker Group for a more firm idea as to the size of the murals for storage plans, look into places to store the murals, and the possibility of insurance for the murals while in storage.

The Cash Report for Fiscal Year ending June 30, 2016 has been prepared. The Report needs to be completed and published by December 1. Included in the report are the fund balances as of June 30, 2016 including funds that are deemed to be restrictive (\$4,613,395) and committed (\$342,024) in accordance with GASB 54. Motion by Behrens, seconded by Michael to approve the report including the fund balances. Motion carried.

County Attorney Shayne Mayer and Legal Assistant Karlee Nagel were present to update the Board on the County Attorney's fine collection program. The County has made the fine threshold of \$25,000 and is now eligible to receive a percentage of delinquent fines. A percentage of these dollar will go to

the general fund and the county attorney incentive fund. Attorney Mayer advised the Attorney's office is now participating in the CAPP program (County Attorney Payment Program. This program that assists individual's whose driver's license are currently under suspension in the State of Iowa due to unpaid financial obligations. This program is in conjunction with the current payment plan program already in effect.

Supervisor correspondence: Koedam-MidSioux legislator luncheon; Behrens-NWIA Care Connections, landfill mtg.; Peters-Safety mtg.

Conservation claims dated 11-16-2016 in the amount of \$9,472.74 were reviewed and approved. Check sequence #125112-125134.

Alliance Communications	LPRA Telephone, LD, Inter	78.00
Betz Blinds	Blinds - Kyle's house	1190.70
Cooperative Energy Company	52.8 G Gasahol	111.87
Cooperative Farmers Elevator	Grease	35.64
Dave's Bulk Service	Off Road Diesel	497.50
Denny's Sanitation Inc.	Monthly Garbage	264.00
Dusty's Auto Body David Dreesm	Left Mirror Glass - labor	107.88
Greenworld	Trees	1070.00
ISAC	ISAC Fall School	200.00
Leuthold Plumbing/Heating Inc	Redid shop boiler wiring	185.00
Lyon & Sioux Rural Water	34,000 G Water	163.05
Lyon Rural Electric Coop	LPRA Electric	2557.13
Mike Macke	45 BlackWalnut/38 Burr Oa	940.00
Oak Street Station	Oak Street Station	61.00
Emily Ostrander	Reimbian Workshop, fuel, meals	150.89
Premier Communications	Office Phone, LD, Interne	105.81
Rock Rapids Ace Hardware	Whistle, Plaster of Paris	18.97
Rock Valley Rent All	Mini Excavator/Stump Grin	972.40
Shari's Kitchen	Cookie and Meals	192.00
Sturdevant's Auto Parts	Blue Towels	11.99
Sunshine Foods	EE Supplies	3.96
US Bank	Stamps, EE supplies, hotel	327.55
Verizon Wireless	Wireless Phone	227.40
Grand Total		9472.74

General Basic Fund 9,472.74

Veteran Affairs claims dated 11-16-2016 in the amount of \$2,002.01 were reviewed and approved. Check sequence #125135-125146.

Jared Ageson	Mile(516)Fall School, meals	354.00
Jerry M. Baatz	Mileage (20) Nov Mtg	10.00
Computer Clinic	Office equipment	748.00
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	56.00
Doug Hilbrands	Mileage (30) Nov Mtg	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	24.60
NACVSO	Membership Dues	30.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	84.77
US Bank	Fall school hotel	583.64
Grand Total		2002.01

General Basic Fund 2,002.01  
 Claims dated 11-28-2016 in the amount of \$159,594.55 were reviewed and approved. Check sequence #125147-125199.

A & B Business Solutions	11/21/16-12/20/16 Copier	601.77
Alliant Energy	GE/LR shops	144.37
AT & T	911 Recurring 712-233-001	41.46
Calhoun-Burns & Associate Inc.	bridge design - 38W & 63W	10897.90
Century Link	E911 Recurring 712-233-00	398.56
City of George	utilities	26.25
Concrete Materials	16.29 tons Class B Riprap	264.71
Creative Product Source, Inc.	Red Evidence Tape	73.47
DGR Engineering	Dakota Access Oct Inspect	43076.38
DGR Engineering	Bridge survey L26,63A easmt	761.22
DRG PLBG HVAC	boiler repair - Larchwood	217.50
Electronic Engineering	Dec Maint 911 Radios	1000.00
First National Pawn	Leafblower,angle grinder	82.00
George Office Products	6x9 Ledger Folders,supplies	109.97
Mervis Groen	grass seed	125.00
Heartland Hardware LLC	glass cleaner	6.98
I Wireless	11/16-12/15/2016 Cell Pho	94.11
I-State Truck Center	air horn #10,repair roof	1405.16
IACCB	MyCountyParks.com E SetUP	1000.00
Iowa Dept of Natural Resources	Well Permit - J.Moser	50.00
JCL Solutions-Janitors Closet	T.Tissue, microwipes	82.45
Lyon County Sheriff Dept.	Sheriff Fees Juv	494.00
Lyon Rural Electric Coop	utilities - Lester/LR shop	195.61
MidAmerican Energy	DN shop acct 11930-66002	72.03
New Century Press	snow ordinance	97.36
Northern Truck Equip Corp	hydraulic motor #9	850.34
Osceola County Sheriff	Service of Juv Papers CIN	46.00
P & K Pest Control Inc	11/9/16 Bi-Monthly Maint/	40.00
Prahm Construction Inc.	L-(3Y & 12W)--73-60 Est	59945.29
Prairie Reporting Stacy L. Wie	Deposition FECR005826/582	152.25
Premier Network Solutions d/b/	Dec IT, storage device	3535.00
Professional Developers of Iow	Annual 2017 PDI Member Du	335.00
RB Electric Inc.	Replace Ballast Law Libra	90.49
Rock Rapids Ace Hardware	Humidifier Filters,Hose ends	49.95
Sanford Health	2 random drug tests	38.00
Sanford Health Occupational	Pre-Employment Tests - HH	140.00
Sanford Rock Rapids Hospital	Sept2016 EmergencyGrant C	180.56
Marilee Schleusner	11/4/16 Mileage (140) Dis	70.00
John Smidstra	Mileage(1114)April-Oct 16	557.00
Sunshine Foods	Coffee 10R/4Decaf - crtho	121.30
The Shop	Service, tire repair,tube	176.14
United States Postal Service	Stamps - Sheriff #144198	500.00
US Bank Equipment Finance	11/9/16-12/9/16 Ricoh Cop	154.32
Van't Hul Repair	metal	2.75
Lyle VerHoeven	hi vis sweatshirt	40.27
Verizon Wireless	10/19-11/09 Plan,case	351.87
Wall Street Printers	Agency Holiday Cards	137.50
Wellmark BlueCross BlueShield	11-12-16 to 11-18-16 Claims	30762.26
Grand Total		159594.55

General Basic Fund 51,075.94  
 Rural Services Basic Fund 607.00

Economic Development Fund	429.11
Secondary Road Fund	75,475.22
Surcharge on E911	1,175.02
Co. Assessor Agency Fund	70.00
Health Insurance Fund	30,762.26

There being no further business there was a motion by Michal, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

LYON COUNTY AUDITORS OFFICE  
December 12, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Bosch, Behrens, and Koedam present. Motion carried assumes unanimous vote unless otherwise stated. Supervisors Michael and Peters were absent.

County Attorney Shayne Mayer was present to talk about a procurement policy pertaining to federal dollars, specifically FEMA dollars. Mayer explained that the requirement of a procurement policy is a new step in EMA Kopischke completing grant paperwork. The policy is a requirement for the county to receive grant dollars for the County's Multi-Jurisdictional Hazard Mitigation Plan update. County Engineer Laura Sievers voiced a concern about including certain language that would be hard for the county to fulfill. Supervisor Peters joined the meeting at 9:10 a.m. After much discussion it was decided to make slight changes to the wording on page 3, paragraph E as requested by Engineer Sievers so as to make compliance less stringent. Mayer will make the changes requested this morning and send the policy back to Board for signature.

Lyon County Historical Society members Jim Wells, Marvin Arp, and John Kruse were present to go over 2016 revenue/expense reports. The members reported that they started out 2017 with a significant expense, \$16,000 that was not expected as a water pipe needed to be replaced from the depot to the street. Lyon County Historical Society requested \$7,000 for 17/18 and would be very grateful for any amount over this that the Board could give. The Board thanked the group for coming.

Dick Sievers, Mid-Sioux Executive Director was present to review 2016 and ask for 2017 financial support. The request for 2017 is \$7,500 for general services and an additional \$1,500 to help cover the family development program for a total request of \$9,000. The Board thanked Sievers for coming.

The minutes of the November 28, 2016 meeting were reviewed. Motion made by Behrens to approve minutes with changes that Supervisor Behrens and Koedam were absent, not present, seconded by Peters. Motion carried.

The recommended changes in the procurement policy were made by Mayer. Motion by Peters, second by Koedam to approve and have Chairman sign Resolution 2016-40 approving the procurement policy. Rollcall vote: District 1 Absent, District 2 Support, District 3 Support, District 4 Support, and District 5 Support. Motion carried.

The TIF consent to assign was again tabled as no paperwork has been received by the County.

The Board received correspondence from Dianne Bentley the Regional Coordinator for the Iowa 99 County Bible Reading Marathon to inform the Board of the proclamation issued by Governor Terry Branstad on April 26, 2016 which encourages all Iowans to participate in the event. Currently the group has held readings at 89 of the 99 counties in Iowa. Bentley is asking permission

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to use the courthouse lawn December 27-30 to hold the Lyon County reading. Attorney Mayer advised the Board that if the Board allows said reading the Board must then allow any other religious group to hold a similar event if requested. Motion by Koedam, support by Behrens to allow the reading. Motion carried.

The Board reviewed the General Election expenses. The cost of the election was \$19,413.20.

The Board discussed the proposal for the removal of the murals on the 3<sup>rd</sup> floor. Auditor Smit showed the Board the back vault and explained the idea of storing the murals up in the air over the storage shelves. This would put the murals out of the way and in an air conditioned/heated room. Motion by Peters, second by Behrens to approve and have Chairman sign the proposal from John Canning Perfecting Preservation for \$14,875. Motion carried. In previous discussions with the Baker Group, it is estimated that the mural work could start as early as 30 days after having a signed proposal. Auditor Smit will contact Baker Group and try to get an estimated start date.

The Board met with Speer Financial via phone regarding bonding options for road infrastructure. Engineer Sievers and Deputy Auditor Krull were also part of the discussion. Speer requests a prioritized list of projects and a list of other available sources to pay for bonding for their upcoming visit on January 9<sup>th</sup>. The Board will prioritize the projects in their respective areas and pass that information to Sievers before January 9.

Employment changes:

Bob Caswell and Nate Engelkes have been hired by secondary roads to work part time this winter in snow removal when needed at \$20.39/hour.

Supervisor correspondence: Peters-Compass Pointe; Bosch-DCAT, Season's Center, NECI; Koedam-Compass Pointe.

Handwritten claim dated 11-29-2016 in the amount of \$24,447.97 was reviewed and approved. Check sequence #125329.

Wellmark BlueCross BlueShield	11-19-16 to 11-25-16 Claims	24447.97
Grand Total		24447.97

Health Insurance Fund	24,447.97
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Payroll dated 11-30-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$198,018.22 is listed by fund.

General Basic Fund	123,754.59
County MHD Services Fund	1,276.14
Rural Service Basic Fund	18,712.22
Economic Development Fund	3,330.05
Secondary Road Fund	39,779.17
Emergency Management Service	2,471.53
Co. Assessor Agency Fund	8,694.52

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Payroll Disbursement Register in the amount of \$277,183.77 is listed by fund.

General Basic Fund	100,883.57
General Supplemental Fund	49,766.64
County MHD Services Fund	1,284.81
Rural Services Basic Fund	33,225.32
Economic Development Fund	4,309.64
Secondary Road Fund	74,327.05
Emergency Management Services	3,108.76
Co. Assessor Agency Fund	10,277.98

Handwritten claim dated 12-6-2016 in the amount of \$13,268.18 was reviewed and approved. Check sequence #125330.

Wellmark BlueCross BlueShield	12/1/16 to 12/2/16 Claims	13268.18
Grand Total		13268.18

Health Insurance Fund	13,268.18
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Claims dated 12-12-2016 in the amount of \$547,688.55 were reviewed and approved. Check sequence #125331-125485.

A & B Business Solutions	Samsung Contract	140.93
AB Excavation Inc. Alan Brugge	Three 6" tile crossing	3000.00
Henry M. Adkins & Son Inc. Ele	11/8/16 Election Ballots/	7148.22
Advanced Systems, Inc.	Canon Contract	84.33
Ahlers & Cooney, P.C. Attn: Ac	HR Services thru 11/19/16	144.00
Alliance Communications Attn:	911 Recurring, phone service	283.54
Arrow Manufacturing, Inc.	Whelen LED Light & Instal	290.00
AT & T	911 Recurring 712-233-006	7.11
Baker Mechanical Inc DBA Baker	Htg/Cooling Audit Crth & Anx	6535.00
Vicki Borman	Nov Miles (766), cellphn reimb	398.00
Boyer Trucks	cable assy #13	131.61
C.J. Cooper & Associates	annual admin fee, drug test	165.00
Calhoun-Burns & Associate Inc.	bridge inspection	3501.36
Campbell Supply	parts, shop supplies	244.42
Canon Financial Services Inc.	Canon Contract	268.00
Carpenter Uniform/Promotional	Uniform Shirt 6012	63.10
Century Link - Business	10/16-11/15 Long dist.	228.07
Christensen Bros. Inc.	L-(64W & 66W)--73-60 Est#2	111325.00
City of Alvord	utilities	48.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	60.90
City of Rock Rapids Municipal	Utilities	4691.57
Class C Solutions Group	paper towels, plow bolts	1141.89
Cooperative Energy Company	Diesel fuel, gasohol, 300G	
	Oil, tire rep/mnt, service	29060.72
Cooperative Farmers Elevator	267.75G Gasahol, service,	
	Tire mount, lumber, bolts	902.92
Corner Rexall Drugs	Teststrips & Glucose	24.04
Corner Rexall Drugs	Medical Assistance	49.49
Crittenton Center	62 days Juv Shelter	2892.30
Dakota Riggers & Tool	tiedown straps, grizzly bars	233.00

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Melinda DeJong	November Mileage (460)	230.00
Denny's Sanitation Inc.	garbage service	105.00
DJ's Service	27G gasohol, 975G diesel	1867.45
Duininck Bros. Inc.	50,000 tons gravel VandeS	225000.00
Electronic Engineering	Nov Radio Maint/Ambulance	265.00
Fabers Farm Equipment, Inc.	drive shaft, ball bearing	201.89
Frontier	George Telephone Nov&Dec	101.32
George Office Products	Office Supplies	469.45
Gillund Enterprises	diesel fuel antigel	186.88
Glass Doctor - North West IA	Replace Cell Window Jail	330.00
Graham Tire S.F. North	2 Snow Tires, 8 Eagle tires	1224.80
Graham Tire Worthington	4 Eagle Tires 605	479.20
Ground Effects LP	Landscaping Plants Jail/Anx	2369.56
Health Service of Lyon Co	2016 Flu Clinic 68@\$25, Hep B Vaccine Jailers	1955.29
Herm's Sanitation	Inwood garbage serv - Oct	51.00
Heather Hernandez	Nov Miles (26), cellphn reimb	28.00
Brad Hindt	IW & LW salt shed approach	10470.00
I-State Truck Center	surge tank #4, replace tank	657.48
IMAGETek, Inc.	Connect Solutions/ImageTe	75.00
Innovative Benefit Consultants	Nov Benefit Services 85x\$20	1700.00
Intoximeters	Mouthpieces PBTs	38.00
Iowa Community Services Assoc	FY2017 Membership Dues	50.00
Iowa DARE Association	2017 Membership Dues 60-1	50.00
Iowa Emergency Management Assn	2017 Annual Membership	150.00
Iowa Prison Industries	12 weight limit signs	617.20
Iowa State University Registra	ACE Registration 12/20/16	90.00
Jim Hawk Tr Trailers Inc.	air dryer#60, batteries, code reader	2182.00
Keith's Korner	Nov Fuel - 145.82 G Gasah	282.00
Shannon Klarenbeek	Nov Miles (594), cellphn reimb	312.00
Marilyn Lafrenz	Nov Miles (395), cellphn reimb	212.50
Landegents' Appliance Inc Larr	Repair Wash Machine/Ambul	82.00
Larchwood Lumber Company	wire, tester	17.97
Larchwood Quick Stop	114 gal gasohol, brake fluid	226.78
Little Rock Free Lance	snow ordinance	32.00
Lyon & Sioux Rural Water	water - Lester/LW shop	56.00
Lyon County News	snow removal ordinance	82.00
Lyon County Sheriff Dept.	Sheriff Fees	325.96
Lyon County Treasurer - ACH I	11/26-11/30 Claims, admin fees, Stoploss fees,	46566.66
Lyon Manor & Rehab Center	Nov inmate meals 370@\$6.0	2220.00
Lyon Rural Electric Coop	security light repair	65.00
Mac's Inc.	hardware	4.22
Mail Services. LLC	Dec Renewals /postage	602.70
Medical Excess	Dec Transplant Ins 22s/64	1547.86
Menards	3" casters - sander cart	21.92
Sarah Merry-Skoglund	Nov Miles (908), cellphn reimb	469.00
Midwest Livestock	shop towels	225.00
Mitchell & Huss Excavation	12" road crossing	1226.69
Modern Gas Company	200.2 gal LP gas	196.00
Moon Creek Veterinary Clinic	Dog Care - Athos	50.44
MPH Industries, Inc.	Repair 6012 Radar	71.58
New Century Press	FY2016 Cash Financial Rep, brd minutes, snow ordinance	380.50
Northern States Supply Inc.	hardware	344.93
Oak Street Station	Nov Fuel - 82.35 G E10	343.73

Oden Enterprises, Inc.	20 5gaX30' Sheet Pile	5904.00
Osceola County Rural Water	water - Little Rock shop	35.86
PCC, Inc. Physician's Claim Co	Oct Ambulance Billing	1820.45
Popkes Car Care, Inc.	Nov Fuel - 34.84 G Dyed D	62.00
Prahm Construction Inc.	L-(3Y & 12W)--73-60 Est	15476.30
Premier Communications	Dec Telephone,internet,cable	3960.39
Premier Network Solutions d/b/	Dell 7040 Computer & 22"	1173.00
Radio & TV Center	Solder plug security det/	5.00
Rapid Auto Repair Michael D. K	Service EMA vehicle, A2	95.58
RDO Equipment Company	resistor #54	59.31
Jim Regnerus	Fill Well	313.35
RELX Inc DBA LexisNexis	Nov Online periodical	145.44
Rock Rapids Ace Hardware	Pledge,Clorox,mulch,batteries	177.76
Rock Rapids Machine & Welding	pipe #62	34.98
Rock Rapids Municipal Housing	Rent Assistance	200.00
Lisa R. Rockhill	Nov Miles(28),cellphn reimb	29.00
Kenneth D. Roemen	steel toe shoes	149.99
Sanford Rock Rapids Attn: Pat	10/22/16 Medical Exam Fee	124.00
Sanford USD Medical Center	Jail Visits - Inmates	75.00
Sanitation Products, Inc.	linkage shoe armpivot,pushframe	6585.23
Sheldon Broadcasting Co.	Radio Ad for homemaker pr	227.00
Laura Sievers	meal exp-Sievers - Engr C	44.81
Steve Simons	Nov Miles(508),reimb meal	291.97
State Bar of South Dakota	2017 Annual SD State Bar	415.00
Melissa Stillson	Nov Miles(159),cellphn reimb	94.50
Sturdevant's Auto Parts	parts,filters,shop supplies	972.04
Sunshine Foods	Food Assist, inmate food	795.46
Superior Garage Door Inc	repair overhead door - RR	3956.00
SYSCO Lincoln	11/18/16 Inmate Food	874.85
Town & Country	Nov Garbage Service	62.41
Trane	Nov Generator Maint Agree	331.93
Tri-State Emergency Management	2017 Annual Membership	20.00
Tritech Forensics	Blood/Urine Collection Kit	113.48
U.S. Cellular	11/22-12/21 Cell Phone/tablet	140.03
U.S. Postal Service Postage-By	postage	800.00
US Bank - Purchase Card Purcha	ISAC Conf meals,lodging,fuel,	
	toners,postage,supplies	5930.24
Van's Auto Electric Danny D. A	alternator #58	265.00
VanderLee Motors Inc.	6018 Vehicle Repairs/Ligh	456.08
Vanguard Appraisals Inc.	Renew CONSOL072 License	9289.00
Verizon Wireless	11/19-12/18/16 Cell Phone	1336.35
Wall Street Printers	Amb Run Reports (500)	650.00
Bonnie Wilson	Nov Cellphn reimb,postage	21.47
Ziegler Inc.	socket,v-belt set #77,dryer,	
	Sender, core,filters	4168.31
Grand Total		547688.55
General Basic Fund	44,654.50	
General Basic Sub Fund	6,535.00	
Rural Services Basic Fund	343.35	
Economic Development Fund	294.41	
Secondary Road Fund	432,108.67	
Surcharge on E911	1,895.26	
Emergency Management Services	473.34	
Co. Assessor Agency Fund	9,869.50	
Health Insurance Fund	51,514.52	

12-12-2016

There being no further business there was a motion by Koedam, seconded by Peters to adjourn. Motion carried.

ATTEST	_____	APPROVED	_____
	County Auditor		Chairman

LYON COUNTY AUDITORS OFFICE  
December 27, 2016

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the December 12, 2016 meeting were reviewed. Motion made by Behrens to approve minutes, seconded by Peters. Motion carried.

Hugh Lively with RIDES was not present at the scheduled time.

Barbara Magnuson was present to ask the Board for an abatement of \$1,086 off of her 2016/2017 taxes. Magnuson has worked with the County Assessor Marilee Schleusner and FSA maps to verify areas that would have changed valuations had they been presented before the 2015 deadline. It was discussed that when the Board abated a portion of taxes for Sandy Thompson the Board did so as they were under the impression that it was an isolated incident and there was an error in the way land was assessed. They are now aware that this was not the case and feel they cannot make any other abatements. The increases in taxes are generated by increases in valuation due to the addition of new CSR2 rates. These rates are determined and set by the State and the County is required to use the new rates. After much discussion the Board denied the request for abatement.

The Board certified the 2017/2018 valuations. Motion by Michael, second by Koedam to approve the valuations. Motion carried.

Lyon County EMA Arden Kopischke presented the HAZ-MAT Agreement with Sioux City. It is a 10 year agreement that includes 4 trainings a year. Fiscal years 17/18 & 18/19 will use the 2015 census at \$.90/capita; FY's 19/20 & 20/21 will use the 2015 census at \$.95/capita; FY's 21/22 through 25/26 will use the 2020 census at \$1.00 per capita; and FY 26/27 will use the 2025 census at \$1.00/capita. The County has held an agreement with Sioux City since 1998 for HAZ-MAT situations. Motion by Peters, second by Behrens to approve and have Chairman sign agreement. Motion carried.

Auditor Smit requested that the Board decide whether or not employee health insurance rates will increase for 17/18 as these amounts are used for budgeting and need to be determined. The Board discussed increasing the amount either by reaching the full percentage of change allowable or by a dollar amount within the allowable range. Auditor Smit will check with Gina Sybersma, IBC consultant, regarding the legal limits regarding increasing the amounts and the percentages that go with those limits. This topic will be put on the January 3<sup>rd</sup> meeting agenda.

Due to the business takeover of Novartis by Elanco, the County can decide whether or not it wishes to continue to fulfill the TIF agreements originally agreed to with Novartis. The County will be approving an indemnification agreement which will hold Lyon County harmless for any payments made to Novartis in regards to these agreements. Motion by Michael, second by Koedam

to approve and have Chairman sign the indemnification agreement. Motion carried.

Chairman Bosch introduced Resolution 2016-43 Consent to Assign TIF agreements to Elanco from Novartis. This consent confirms that TIF development agreement payments should now be paid to Elanco.

#### RESOLUTION 2016-43

##### Resolution Consenting to Assignment of Development Agreements and Tax Increment Payments

WHEREAS, Lyon County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Lyon County 2002 Novartis Economic Development District (the "Urban Renewal Area"); and

WHEREAS, this Board has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County previously authorized and entered into a development agreement dated March 10, 2003 (the "2003 Agreement") with Novartis Animal Vaccines, Inc. (the "Original Company"), pursuant to which the Original Company agreed to undertake the construction and operation of a horse feedlot and facility and the County agreed to provide tax increment payments (the "2003 Payments") to the Original Company; and

WHEREAS, the Original Company was succeeded under the Agreement by Novartis Animal Health US, Inc. (the "Successor Company"); and

WHEREAS, the County previously authorized and entered into a second development agreement dated November 8, 2010 (the "2010 Agreement") with the Successor Company, pursuant to which the Successor Company agreed to undertake certain improvements to their property and private business facilities and the County agreed to provide tax increment payments (the "2010 Payments") to the Successor Company; and

WHEREAS, under the 2003 Agreement and the 2010 Agreement (collectively hereinafter the "Agreements"), the assignment of rights and responsibilities thereunder were made subject to prior consent of the contracting parties; and

WHEREAS, it has been proposed that all rights and interests of the Successor Company, including the rights to receive the 2003 Payments and the 2010 Payments (collectively hereinafter the "Payments"), under the Agreements be assigned to and assumed by Elanco U.S. Inc. ("Elanco"); and

WHEREAS, Elanco has caused to be prepared a certain Indemnification Agreement (the "Indemnification Agreement") dated December 27, 2016 in favor of the County with respect to providing consent to the Assignment of the Agreements to Elanco; and

WHEREAS, it is now necessary for the County to provide consent to the assignment and assumption of the Agreement to and by Elanco;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. Subject to Elanco's satisfactory execution and delivery of the Indemnification Agreement, the County hereby consents to the assignment of the Agreement and the rights to receive the Payments to Elanco. Elanco shall be considered to have fully assumed all rights and responsibilities of the Successor Company under the Agreement from and after the effective date of this Resolution. The Chairperson and County Auditor are hereby authorized and directed to negotiate, execute and deliver such documents as they, with the advice of bond counsel, may deem to be necessary to carry out the provisions of this Resolution, including the Indemnification Agreement.

Section 2. The Original Company and the Successor Company are hereby released from all remaining duties to be performed under the Agreement, and all remaining communications and Payments to be made with respect to the Agreement shall exclusively be directed to Elanco. Elanco shall in all ways be substituted into the Agreement on the same terms and basis as the Original Company and the Successor Company.

Section 3. Nothing contemplated herein shall be interpreted as interfering with the division of incremental property tax revenues and the Payments to be funded therefrom as contemplated in the Agreement regardless of the future recipient of such Payments.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

Passed and approved this December 27, 2016.

/s/ Randy Bosch, Chairman

ATTEST:/s/ Jen Smit, Auditor

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2016-43. Rollcall vote: District 1 support, District 2 support, District 3 support, District 4 support, and District 5 support. Motion carried.

Chairman Bosch introduced Resolution 2016-41 Reporting Policy and Resolution 2016-42 Conflict of Interest. These policies are both additional requirements with the procurement policy approved Dec. 12, 2016.

**RESOLUTION 2016-41  
REPORTING POLICY**

### **PURPOSE**

The purpose of this Reporting Policy is to ensure that Lyon County complies with Code of Federal Regulations, 2 CFR, Section 200.113 that requires reporting of violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant.

### **POLICY**

Lyon County departments and/or employees are required to disclose, in writing and in a timely manner, all violations of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal award. This requirement applies to violations involving Lyon County, its employees, and any sub-recipients of a federal grant.

If a Lyon County department or employee learns of a violation of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, the department or employee must report the violation to the Lyon County Auditor (designated Lyon County contact). Reportable violations include not only those violations concerning Lyon County or its employees, but also include violations relating to sub-recipients of award monies.

The Lyon County Auditor is responsible for reporting the violation to the relevant federal agency in writing and in a timely manner.

Passed and adopted this 27<sup>th</sup> day of December, 2016.

/s/ Randy Bosch, Chairperson

ATTEST:/s/Jen Smit, Auditor

Motion by Behrens, second by Peters to approve and have Chairman sign Resolution 2016-41. Motion carried.

## **RESOLUTION 2016-42 CONFLICT OF INTEREST POLICY**

**A RESOLUTION** of Lyon County, Iowa Adopting a Conflict of Interest Policy for Officers, Employees, and Agents.

### **PURPOSE**

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2 CFR; Part 200.112; 24 CRR, and other applicable federal and state standards, regulations, and laws.

### **APPLICATION**

This Code of Conduct applies to all officers, employees, or agents of Lyon County engaged in the award or administration of contracts supported by federal grant funds.

### **REQUIREMENTS**

No officer, employee, or agent of Lyon County shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
- b. Any member of his/her immediate family;

- c. His/her partner; or
- d. An organization which employs, or is about to employ any of the above; has a financial or other interest in the firm selected for award.

Lyon County officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

#### **REMEDIES**

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against Lyon County's officers, employees, or agents.

Passed and adopted this 27<sup>th</sup> day of December, 2016.

/s/ Randy Bosch, Chairperson

ATTEST:/s/Jen Smit, Auditor

Motion by Peters, second by Koedam to approve and sign Resolution 2016-42.  
Motion carried.

The Board looked at estimates from Intek and ServPro regarding mold remediation on the 3<sup>rd</sup> floor. The quotes were: ServPro \$8,000 and Intek \$5,069.78. Motion by Peters, second by Behrens to approve and sign contract with Intek for mold remediation services for 3<sup>rd</sup> floor. Motion carried. Auditor Smit asked for approval to pay for these services out of the Dept. 55 mural budget designation for 16/17. The Board agreed that is where the payments should come from.

The Board discussed different payment options for the HVAC project. The Board would like to use Dept. 55 dollars and are interested in seeing a 5 year financing plan from Baker Group. By financing through Baker Group, this would leave more dollars in the Dept. 55 budget to use for other projects. The Board approved to budget \$250,000 per year for upcoming 4 years (17/18, 18/19, 19/20, and 20/21) in Dept. 55 to pay for project. It was also discussed and approved to budget \$300,000 in Dept. 55 for a new Rock Rapids Secondary Road shop in 17/18. The bonding project for roads/bridges was also discussed. Besides a debt service levy, the Board believes the other possible revenue sources for paying the bond would be: Dept.55 funds, TIF dollars from the Lyon County Economic Development Area (Casino TIF), 10 cent gas tax dollars, and rural service levy dollars. Speer Financial will be here January 9<sup>th</sup> to discuss the bonding options more thoroughly. If the Board wishes to continue the debt service levy into 17/18 a pre-levy authorization resolution will need to be approved before the end of January.

Supervisor correspondence: Peters-YES mtg.; Behrens-NWIA Care Connections;

Handwritten claim dated 12-13-2016 in the amount of \$18,760.43 was reviewed and approved. Check sequence #125545.

Wellmark BlueCross BlueShield 12/3/16-12/9/16 Claims

18760.43



Grand Total	18760.43
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Health Insurance Fund	18,760.43
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Conservation claims dated 12-13-2016 in the amount of \$9,623.20 were reviewed and approved. Check sequence #125546-125573.

Alliance Communications	LPRA Telephone, LD & Inte	75.00
Campbell Supply	Boots, antifreeze, supplies	329.27
Kyle Ciesielski	Reimb: Dist Meetings	20.00
Cooperative Energy Company	61.59 G Gasahol	125.72
Cooperative Farmers Elevator	Adhesive and Ground Break	176.98
Dakota Supply Group	Hydrant, Curb bx, Lakevie	579.43
Dave's Bulk Service	Diesel/Gasohol	1525.80
Denny's Sanitation Inc.	Monthly Garbage	176.00
Hiller Lumber	2x4's	21.00
IACCBE c/o Tama CCB	Winterfest Regs 3	380.00
Leuthold Plumbing/Heating Inc	Replaced Hydrant -Lakevie	206.00
Lyon & Sioux Rural Water	20,000 G Water	129.25
Lyon Rural Electric Coop	LPRA Electric	951.33
Menards	Blinds for Kyle's House	363.92
Oak Street Station	Tires	879.00
Emily Ostrander	Reimb: EE Supplies, cellphn	155.00
Premier Communications	Office Phone, LD, Internet	88.53
Richarz Repair LLC	Repair tree spade axle/pa	1141.12
Rock Rapids Machine & Welding	Tubing	63.72
Rock Valley Rent All	Rent Mini Excavator	150.00
Justin Smith	Reimb: District Mtgs	20.00
Stensland Gravel Co.	Pea Gravel - East Shelter	1328.39
Sturdevant's Auto Parts	Sparkplugs	2.29
Sunshine Foods	EE Supplies	13.28
Town & Country Implement	Fuel Filter, plug, oil	213.66
US Bank - Purchase Card Purcha	Craig Meals&Hotel, EE supplies	297.63
Craig A. VanOtterloo	Reimb: District Mtg	10.00
Verizon Wireless	Wireless Phone	200.88
Grand Total		9623.20

General Basic Fund	8,294.81
General Basic Sub Fund	1,328.39

Payroll dated 12-15-2016 was reviewed and approved.

Payroll Warrant Register in the amount of \$67,995.52 is listed by fund.

General Basic Fund	9,517.73
Rural Service Basic Fund	19,121.28
Secondary Road Fund	39,356.51

Payroll Disbursement Register in the amount of \$35,601.70 is listed by Fund.

General Basic Fund	4,275.51
General Supplemental Fund	4,086.00
Rural Services Basic Fund	9,253.87
Secondary Road Fund	17,986.32

Payroll dated 12-16-2016 was reviewed and approved. This is a correction to an error in ambulance payroll.

Payroll Warrant Register in the amount of \$822.26 is listed by Fund.

General Basic Fund	822.26
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Payroll Disbursement Register in the amount of \$0.00 was reviewed and approved.

Handwritten claim dated 12-16-2016 in the amount of \$60.00 was reviewed and approved. Check sequence #125576. Original check for \$90 was voided, only two registrants now.

Iowa State University Registra	ACE Registration 12/20/16	60.00
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General Basic Fund	60.00
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Veteran Affairs claims dated 12-16-2016 in the amount of \$458.47 were reviewed and approved. Check sequence #125577-125586.

Jerry M. Baatz	Mileage (20) Dec Mtg	10.00
Doon Press	Advertising	32.00
Focus Newspaper	Advertising	84.00
Doug Hilbrands	Mileage (30) Dec Mtg	15.00
KLQL - FM / Alpha Media USA	Veterans Day Radio Ad.	150.00
Little Rock Free Lance	Advertising	20.00
Lyon County News	Advertising	24.60
New Century Press	Advertising	48.00
Premier Communications	Office Phone	73.17
US Bank	Email Encryption 11/26-12	1.70
Grand Total		458.47

General Basic Fund	458.47
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Handwritten claim dated 12-20-2016 in the amount of \$17,170.24 was reviewed and approved. Check sequence #125587.

Wellmark BlueCross BlueShield	12/10/16-12/16/16 Claims	17170.24
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Health Insurance Fund	17,170.24
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Claims dated 12-27-2016 in the amount of \$190,779.38 were reviewed and approved. Check sequence #125588-125677.

A & B Business Solutions	12/21-1/20/17 Copier Cont	604.27
AB Excavation Inc. Alan Brugge	tile repair, 6" crossing	1300.00
Henry M. Adkins & Son Inc. Ele	2017 Annual Maint/Licenses	8080.00
Advanced Systems, Inc.	9/22-12/21/16 Color 204/.	74.28
Alliant Energy	GE/LR shops	715.38
AT & T	E911 Monthly 712-233-0016	41.46
Amy Borman	Supplies,Candy,Pop Amb	48.81
Campbell Supply	Repair to County Road Sig	11.97
Christensen Bros. Inc.	L-(64W)--73-60 Est #3	28605.00
City of Doon	1st Half FY2017 Library A	4064.50
City of George	utilities, 1st half 17 libr.	6326.25

City of Inwood	1st Half FY2017 Library A	7317.00
City of Larchwood Attn: Librar	1st Half FY2017 Library A	7353.00
City of Little Rock	1st Half FY2017 Library A	4058.00
City of Rock Rapids Attn: Libr	1st Half FY2017 Library A	9664.00
Class C Solutions Group	shop supplies	170.99
DGR Engineering	Bridge Topo Surveys	1499.94
District III Treasurer's Assn.	FY16/2017 District III du	25.00
Dollar General-Regions 410526	Wipes for HF Christmas Pr	3.00
Doon Press	Brd Min, ordinance, ad, report	673.86
Connie Douglass	Nov Cell Phone Reimb	15.00
Darren Dubbelde	Mileage (40) Brd of Adj	40.00
Electronic Engineering	New Antenna/Siren speaker/ UPS battery repl, Maint 911	2108.83
Electronic Engineering	Repair MicroWayLink 1 <sup>st</sup> pay	33800.79
Farm Girl Customs	Large Star/Graphics Sit.R	175.00
Frontier	Dec 911 Recurring	129.95
Frontier Bank	2 Snow Removals	135.00
George EMS	EMS CEU certificates	210.00
George Office Products	Office supplies	210.06
Greatland	2016 1095 reporting progr	79.00
Heather Heimensen	12/8/16 Mileage (46) Sibl	23.00
Hillyard / Sioux Falls	Custodial supplies	965.09
I Wireless	12/16-01/15/17 Cell Phone	86.61
ISAA c/o Wayne Schwickerath	2017 Annual Dues	650.00
Jack's Uniforms & Equipment	Uniforms 60-1, spike system	584.84
JCL Solutions-Janitors Closet	Provisions in Jail/TT & G	363.21
Dale Kollis	Mileage (40) Brd of Adj	40.00
David Korthals	Mileage (40) Brd of Adj	40.00
Larchwood EMS	8/10/16 NCC Football Inju	55.00
Lester Rescue Squad	9/23/16 Comm.College/Meye	75.00
Little Rock EMS	NCC EMS Certificates	145.00
Lyon County Engineer	2016 Reimb hrs LVM Enviro	2811.34
Lyon Rural Electric Coop	utilities - Lester/LR shop	444.22
Mail Services. LLC	January Renewals/postage	376.43
Matheson Tri-Gas Inc	Oxygen	140.10
MD Products & Solutions, Inc.	mud guard #56	117.30
Jan Meester	12/9/16 Translating at Ja	100.00
MidAmerican Energy	Inwood/Alvord shops	334.61
Modern Gas Company	325 gal LP gas	318.18
Joel Moser	Mileage (1402) 7/1-12/31/16	701.00
MSAB Inc. Crystal Plaza One	XRY License Renew 2/17-2/	2995.00
Myrl & Roy's Paving Inc.	11.88 tons RR ballast	151.47
Colette Nath	Town Work/Appraising 13 M	62.22
National Appraisal Guides NADA	2017 Title & Registration	186.00
New Century Press	Envelopes, brd min, vacancies	643.73
PCC, Inc. Physician's Claim Co	Nov Amb Billing	1518.97
Pitney Bowes Global Financial	Postage Meter Lease 9/30-	370.59
Prahm Construction Inc.	L- (12W)--73-60 Est #11	2004.73
Rapid Auto Repair Michael D. K	Repl Blower Motor, brake pads	459.50
Rock Rapids Ace Hardware	Cleaning supplies, batteries	75.08
Sanford Health	hearing tests	878.64
Sanford Rock Rapids Hospital	Oct PHEP Ebola Grant Exer	793.02
Sanford USD Medical Center	5 RN Transfers 8.64	216.00
Marilee Schleusner	2016 NonTax Mileage Allow	171.80
Sturdevant's Auto Parts	Tow Rope for patrol cars	28.23
Sunshine Foods	Treats for Kids XTree Dec	44.25
Superior Garage Door Inc	Fix Garage Door #2 Cable	225.00

TASER International	35 Cartridges for Trainin	817.26
Pamela R. Tille	2016 mileage allow,dist mtg	193.56
Trane	Dec Generator Maint	331.93
Triple V Farms Glenn VandeVegt	Fill Well	255.50
Turner Marketing Consulting	Website software rent 201	1200.00
US Bank Equipment Finance	12/9-1/9/17 Ricoh Copier	161.98
Van't Hul Repair	labor/parts lathe pin,snowplow	248.50
Verizon Business	acct 4512330	5.05
Verizon Wireless	12/7/16-1/6/17 Cell Phone	551.93
Visser Bros Plbg & Htg	labor RR shop heater,ignitor	303.67
Wellmark BlueCross BlueShield	12/17/16-12/23/16 Claims	41344.73
Dennis Winkowitsch	Mileage (32) Brd of Adj	32.00
Ziegler Inc.	seals,coolant,hose #64,labor	
	Filters, batteries	8597.77
Grand Total		190779.38

General Basic Fund	22,562.74
General Basic Sub Fund	1,200.00
Rural Services Basic Fund	42,669.84
Economic Development Fund	86.61
Secondary Road Fund	46,098.56
Surcharge on E911	35,660.32
Co. Assessor Agency Fund	1,077.58
Health Insurance Fund	41,423.73

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman