

LYON COUNTY AUDITORS OFFICE
January 4, 2021

ROCK RAPIDS, IOWA

Auditor Jen Smit convened the adjourned session with Feucht, Vanden Bosch, Altena, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

Auditor Smit asked for nominations for Chairman for 2021. Motion by Birkey, second by Herman to nominate Supervisor Josh Feucht as Chairman. Nominations ceased. Motion carried.

Chairman Feucht asked for nominations for Vice Chairman. Motion by Altena, second by Herman to nominate Supervisor Jerry Birkey as Vice Chairman. Nominations ceased. Motion carried.

Treasurer Russ Hopp was present for the Board to count cash for the 1-1-2021 new year. Hopp went through the cash count, balance sheets for the tax department and motor vehicle. Motion by Herman, second by Altena to approve cash on hand for those departments. Motion carried.

Hopp presented the Lyon County Investment Policy. Motion by Vanden Bosch, second by Birkey to approve and sign policy. Motion carried. Full policy can be obtained in the Lyon County Treasurer's Office.

Chairman Feucht introduced Resolution 2021-03 naming county depositories. This resolution names the banks where county funds are deposited and stored. Motion to approve resolution by Vanden Bosch, second by Altena to approve resolution and Chairman sign. Motion carried. This is a summary of the resolution and the full text can be found online at www.lyoncounty.iowa.gov under Supervisors and Resolutions, or at the Auditor's Office.

Hopp went over the cash accounting with the Board. The county has total funds of \$11,235,585.59 as of 1-1-2021 inclusive of all general, reserved, and special funds. Hopp stated that the interest earned in the last year is about half of what was earned the year before. Motion by Birkey, second by Altena to approve the cash accounting balance sheet for December 31, 2020. Motion carried.

Chairman Feucht opened the public hearing at 9:00 a.m. for public comment on Resolution 2021-01 Authorization for Non-Current Debt transfer to the Flex Account for 2021. No comments were received, and no one was present. Chairman Feucht closed the public hearing at 9:01 a.m.

Feucht introduced Resolution 2021-01 authorizing the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-15-2021, but employees may claim funds as of 1-1-2021, the account needs to be funded by an internal loan. The amount is \$5,000 and will be repaid by 12-31-2021. Motion by Birkey, seconded by Herman to approve and Chairman sign Resolution 2021-01. Motion carried. This is a summary of the resolution and the complete wording can be found at www.lyoncounty.iowa.gov under the Supervisors tab and then Resolutions or can be obtained at the Auditor's Office.

The minutes of the December 22, 2020 meeting were reviewed. Motion made by Vanden Bosch to approve minutes, seconded by Herman. Motion carried.

Ambulance Director Amy Borman talked to the Board about furthering her education to EMT-A. With this certification it would decrease the amount of times that an RN would be needed for a transfer. This would also allow the service to bill calls at an ALS service which mean a \$115 increase. The school starts January 14 online and then every Wednesday Borman would have to drive to Sioux City for class. Class would end in May of 2021. The cost of schooling would be \$1,681 and would be through WIT in Sioux City. There would also be increased costs for supplies that would need to be stored for the position to use if needed. An estimated cost of supplies would be \$1,500. Borman notes that the cost of the schooling is currently available in her budget for FY 21. Motion by Vanden Bosch, second by Birkey to allow and pay the schooling cost for Borman to go to EMT-A school. Motion carried.

The supervisors split up and went to the different county offices to count cash at 9:20 a.m.

The Supervisors returned from counting cash and continued the meeting at 9:50 a.m.

Economic Development Director Steve Simons updated the Board regarding a few items with the Housing Trust Fund, a Stensland Farms writeup, VosBiotech, and the Amazon startup in Sioux Falls.

Chairman Feucht introduced Resolution 2021-02 Master Matrix. This resolution allows the Board to submit to the DNR an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure. The Board will also evaluate each construction permit it receives. Motion by Altena, second by Vanden Bosch to approve and sign Resolution 2021-02. Motion carried. This is a summary of the resolution and the complete wording can be found at www.lyoncounty.iowa.gov under the Supervisors tab and then Resolutions or can be obtained at the Auditor's Office.

The Board of Supervisors makes various appointments to different boards to do County business. Motion by Herman, seconded by Vanden Bosch to approve the following appointments and committee assignments. Auditor Smit noted that the gender balance notification was put into the official papers but no applications have been received.

Committee	Supervisor(s)	Alternate
Building and Grounds	Behrens, Herman	
Courthouse Security	Feucht	
County Hotel / Motel Tax	Birkey, Koedam	
DHS Decategorization Board	Birkey	Koedam
Emergency Management Board	Herman	Birkey
Empowerment Board	Birkey	Koedam
Iowa County Engineer Association	Birkey	
Library Board	Feucht	Herman
Lyon County Board of Health	Behrens	Feucht
Lyon County Conservation Board	Feucht	Herman
Iowa Work Force Development	Koedam	
Lyon County Economic Dev Advisory Brd	Feucht, Herman	

Lyon County Economic Development Consortium	Feucht	
MidSioux	Koedam	
NW IA Area Waste Agency	Behrens	Herman
NWIP & Development Board	Koedam	Birkey
NW IA Housing Trust Fund	Feucht	
NW IA Regional Housing Authority	Birkey	
REAP	Feucht	Behrens
Sioux Rivers Mental Health Region	Behrens, Birkey	
Regional Transit Authority	Koedam	Behrens
Roadside Management	Behrens	
Safety & Wellness	Herman	Feucht
Season's Mental Health Center	Koedam, Birkey	
SYNERGY	Herman	Feucht
Third Judicial District Dept. of Corrections	Birkey	Koedam
Youth Emergency Services	Herman	Behrens

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" a/k/a Condemnation Board is a yearly appointment.

FARMERS

Russell Pedersen, Rock Rapids
Steve Johnson, Little Rock
Dennis Schrick, George
Arnold VanVelhuizen, Larchwood
Kent Harms, George
Marv VanMaanen, Doon
Greg DeBoer, Little Rock

REALTORS

David Sieperda, Rock Rapids
Tim DeBruin, George
Darrel VandeVegte, Doon
Sam Chase, Little Rock
Damon Pederson, Rock Rapids
Craig Schneidermann, Rock Rapids
Mike Baumgaars, Inwood

CITY PROPERTY

Leonard Hasselman, Rock Rapids
Marlene Bowers, Rock Rapids
Jim Cuttell, George
Wes Koedam, Alvord
Donald Metzger, Lester
Lyle Grotewold, Larchwood
Eugene Eisma, Inwood
Jason Faber, Alvord

BANKERS OR PEOPLE KNOWING VALUE OF LAND

Mark Dominey, Larchwood
Eugene Metzger, Rock Rapids
Scott Postma, Doon
George Schneidermann, Rock Rapids
Sheila Klaassen, Little Rock
Daniel Moen, Inwood
Kathi Wilke, Lester
Anthony Behrens, George

County Board of Health: Dr. Michelle Johnson 1-1-2021 to 12-31-2023
Kathy Altena 1-1-2021 to 12-31-2023

Conservation Board: Jeff Schram 1-1-2021 to 12-31-2025

Judicial Magistrate Appointing Commission, 6 year term
Kirk Peters 1-1-2021 to 12-31-2026
Darrell Vande Vegte 1-1-2021 to 12-31-2026
George Schneidermann 1-1-2021 to 12-31-2026

Zoning Board of Adjustment: Darren Dubbelde, Larchwood 1-1-2021 to 12-31-2025

Planning and Zoning Commissioner: Holly Behrens 1-1-2021 to 12-31-2026
John Fluit, Jr 1-1-2021 to 12-31-2026

Assessor Board of Review: Tim DeBruin 1-1-2021 to 12-31-2026

The Board directed Auditor Smit to open the applications for the official newspaper bid. There were applications from: West Lyon Herald 382 subscribers, Lyon County Reporter 605 subscribers, and the Doon Press. However, the Doon Press did not supply a subscription list so cannot be considered per IA Code. Motion by Herman, second by Birkey to approve the Lyon County Reporter and West Lyon Herald as the 2021 Official Lyon County Newspapers. Motion carried.

The Board discussed extending the emergency FFRCA leave until March 31, 2021. This leave was granted for employees by the federal government in order to help employees impacted by COVID-19. It was discussed that if an employee has used their allotted 80 hours, they would not receive another 80 hours due to the new year as this leave is on a 12 month rolling calendar. Motion by Vanden Bosch, second by Altena to extend the emergency FFRCA leave until March 31, 2021.

Employment changes: Amy Sprock, Administrative Assistant in the Auditor's Office will received a \$2.00/hour increase as of 1-1-2021.

Dayna Korthals will be moving to fulltime dispatcher as of 1-1-2021 at a pay of \$19.50/hr.

Change to Kelly Van Houten's pay increase should have been \$16.62/hour not \$16.22/hour.

Correspondence: Birkey went to Sioux Rivers Mental Health mtg.

Payroll dated 12-30-2020 was reviewed and approved.

Payroll Warrant Register in the amount of \$228,529.80 is listed by fund.

General Basic Fund	138,738.13
County MHD Services Fund	3,146.87
Rural Service Basic Fund	21,691.02
Economic Development Fund	3,691.42
Secondary Road Fund	46,479.13
Emergency Management Services	2,721.55
Co. Assessor Agency Fund	12,061.68

Payroll Disbursement Register in the amount of \$276,764.33 is listed by Fund.

General Basic Fund	104,046.91
General Supplemental Fund	49,388.69
County MHD Services Fund	2,940.22
Rural Services Basic Fund	34,315.02
Economic Development fund	3,617.77
Secondary Road Fund	67,638.31
Emergency Management Services	3,319.79
Co. Assessor Agency Fund	11,497.62

Handwritten claim dated 12-30-2020 in the amount of \$1,798.68 was reviewed and approved. Check sequence #149848.

IBC Innovative Business Consul 12/23-12/27/20 Flex Plan 1798.68
Grand Total 1798.68

Flex Benefits Account 1,798.68

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.