

LYON COUNTY AUDITORS OFFICE
April 13, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

The Board minutes from March 23, 2021 were reviewed. Motion by Vanden Bosch, second by Altena to approve and sign minutes. Motion carried.

The Board received a liquor license application from Riverview Barn. Motion by Altena second by Birkey to approve and sign liquor license application. Motion carried.

As there were some items missed on the budget amendment done on 3-23-2021, another amendment will need to be completed. The Board needs to set a public hearing for to take comment on a budget amendment to FY21. Motion by Vanden Bosch, second by Herman to set April 27, 2021 at 9:15 a.m. as the public hearing date. Motion carried.

The Board has been asked to have a Supervisor sit on the Creative Living Advisory Board. Motion by Herman, second by Altena to appoint Supervisor Birkey to the Creative Living Advisory Board. Motion carried.

Chairman Feucht held the second reading of Ordinance 2021-03 authorizing UTV's on county roadways. The public hearing will be held on April 27 at 9:00 am. There have been no comments received by the Auditor's office regarding Ordinance 2021-03.

The Board considered a temporary COVID-19 leave policy. The County still has employees having family members either having the virus or being quarantined due to it. The policy would allow employees to use personal sick leave: If an employee is quarantined by order of a licensed medical professional or public health department and cannot work remotely; or an employee is experiencing symptoms, seeking a COVID-19 test, and unable to work remotely; or if they are the only available person to care for an immediate family member who: (1) has a COVID-19 diagnosis; or (2) is experiencing symptoms and seeking a COVID-19 test; (3) is a minor quarantined due to COVID-19 by order of a licensed medical professional or public health department; or (4) is a minor whose school or daycare is temporarily closed due to a COVID-19 outbreak. The policy would run through June 30, 2021 with the option of being extended per a Board decision. This would be using regular sick leave and not family leave. Motion by Vanden Bosch, second by Altena to approve the policy. Motion carried with Birkey Nay.

The Board reviewed quarterly reports from the Recorder, Sheriff, and Auditor.

The Board reviewed the Cost Allocation Plan review. The Plan estimates there are roughly \$39,000 in costs that should be reimbursed at roughly 33% giving a \$12,914 refund to Lyon County. Motion by Birkey, second by Altena to approve and Chairman sign CAS approval. Motion carried.

Lisa Rockhill joined the meeting to give the Board an overview of the implication of SF587 and the funding of mental health. Rockhill suggested also going to www.infonetiowa.com to get a summary of the bill. The bill, if passed as is, would decrease the MH levy to \$21/capita as of 7-1-2021 and be

eliminated by 7-1-2022 with all funding for mental health to come from the State. Rockhill talked about the history of the State funding and not funding mental health and struggle it has always been.

Lyon County Economic Development Director Steve Simons gave the Board an update on the visits with Lt. Governor Gregg, Secretary of Ag Naig, and Senator Chuck Grassley while they were in Lyon County. Simons also noted that the Blood Run Advisory Board meeting will be held by Zoom on April 20 and the League of Cities meeting has been moved to October.

Lyon County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the Board meeting. Jackson shared a map of priority projects that the road crew will be working on this summer along with others that need to be done.

Albertson gave the Board information regarding gravel and the Hagedorn pit.

Albertson presented a GIS Contract with CGA Consultants. Albertson is setting up a work order program and worked with this group previously for the same type of work. This would be a fee for service arrangement. Motion by Birkey, second by Altena to approve contract. Motion carried.

Albertson presented agreements with the SD DOT to purchase right of way in the name of Lyon County for the road project NH-P 0042(59)373 Minnehaha County PCN 03TE. The SDDOT will, at the SDDOT's sole cost and expense, negotiate to acquire, in the name of the COUNTY, property interests in the following parcels for the project: Parcel 41-Lot H1 in Parcel A in the Fractional NE1/4 of Section 9-100-48, West of the 5th PM in Lyon County, Iowa, containing 0.98 acres (42805 sq.ft.) more or less. If the negotiations for acquisition of the Parcel is successful the County will execute all documents necessary to acquire the parcel. Motion by Herman, second by Vanden Bosch to approve agreement. Motion carried.

The Board discussed 7 and 5 year options for financing motor graders. They discussed the option of loaning money to themselves for the payments rather than paying interest to an outside finance company. Albertson was asked to contact banks to see if they could offer a better rate.

The Board approved the 5 year capital improvement plan by a motion from Birkey, seconded by Vanden Bosch. Motion carried. Motion by Herman, second by Altena to approve the IADOT secondary road budget. Motion carried.

Albertson reported that the excavator position openings closed Friday and they will be conducting interviews soon. The engineer tech position opened up as well as there will be an opening for a truck driver out of the Rock Rapids shop.

Claims were approved by a motion by Herman and second by Altena. Motion carried.

Supervisor correspondence: Feucht-Creative Living Advisory Board, Lt. Gregg visit, Sec of Ag visit; Vanden Bosch-Mid Sioux mtg, Sec of Ag visit; Altena-IA Workforce and Mental Health meeting; Birkey-Mental Health mtg and Lt. Gregg visit; Herman-YES mtg.

Employment changes: Tara Roorda resigned as a part time dispatcher, with her last working date of October 4, 2020.

Richard Vanden Top has resigned his fulltime jailer position as he has accepted a fulltime position with Rock Valley Police Department as an Officer. Vanden Top's last day as fulltime was April 9, 2021. Vanden Top requested to stay on part time as needed.

Dustin Horstman has resigned from his position within secondary roads. Horstman's last day was April 9, 2021.

Jared Kannengieter has been hired as a part-time jailer. Kannengieter's first day was 3-20-2021 and salary is \$16.62/hour until certified.

Payroll dated 3-30-2021 was reviewed and approved.

Payroll Disbursement Register in the amount of \$268,946.52 is listed by fund.	
General Basic Fund	97,974.25
General Supplemental Fund	52,417.74
County MHD Services Fund	2,929.04
Rural Service Basic Fund	31,569.88
Economic Development Fund	3,611.16
Secondary Road Fund	65,939.62
Emergency Management Service	3,309.54
Co. Assessor Agency Fund	11,195.32

Payroll Warrant Register in the amount of \$210,405.51 is listed by Fund.	
General Basic Fund	127,531.78
County MHD Services Fund	3,158.05
Rural Services Basic Fund	19,488.89
Economic Development Fund	3,719.18
Secondary Road Fund	42,441.26
Emergency Management Service	2,731.80
Co. Assessor Agency Fund	11,334.55

Handwritten claims dated 3-31-2021 in the amount of \$271.18 were reviewed and approved. Check sequence #151273.

IBC Innovative Business Consul	3/22-3/28/2021 Flex Plan	271.18
Grand Total		271.18

Flex Benefits Account 271.18

Handwritten claims dated 4-7-2021 in the amount of \$4,816.63 were reviewed and approved. Check sequence #151274.

IBC Innovative Business Consul	3/30-4/4/21 Flex Plan	4816.63
Grand Total		4816.63

Flex Benefits Account 4,816.63

Claims dated 4-13-2021 in the amount of \$376,079.14 were reviewed and approved. Check sequence #151275-151438.

A & B Business Solutions A & B	3-21 to 4/20/21 Contract	780.57
Access Systems	Ricoh MP CW2201SP	7038.89
Accredited Security	Taser Certificate	259.90
Abbie Ackerman	3-25-21 DOD Med Exam Fee	258.00
Steven Ageson	safety shirts/glasses	57.72
Ahlers & Cooney, P.C. Attn: Ac	HR Services through 3-19	1624.50

Alliance Communications Attn:	April 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000	589.42
Misty Arends	March 2021 Mileage (1496)	748.00
Automatic Building Controls	annual fire alarm check	312.00
Nikki Baatz	March 2021 Mileage (815)	407.50
Amy Borman	Jan 20 - Feb 24 AEMT Mileage	360.00
Calhoun-Burns & Associate Inc.	bridge submittals/plan/design	6779.02
Care Initiative - Lyon Manor	Mar Jail Meals-394@\$7	2758.00
Century Link	911 Recuring 712-233-0016	394.88
Century Link - Business	2/16-3/15/21 Phone long dist	301.45
City of Alvord	utilities	50.50
City of Doon	water - Doon shop	33.00
City of George	utilities	31.00
City of Larchwood	utilities	47.01
City of Lester	LFM-K30-7x-60	13568.68
City of Rock Rapids Municipal	Feb Utilities	11971.99
City of Sioux City, Iowa Sioux	2nd Half Hazmat FY2021@.4	5578.88
Cooperative Energy Company	Fuel,service,tire rotation	38348.65
Cooperative Farmers Elevator	LHSP fiberglass,seed	294.99
Corner Service Merlin VerSteeg	Service,tires,battery,filter	1077.95
Dr. Anthony Tatman Critical Hi	Profile Reports-Deputy Ap	125.00
Crittenton Center	March Juv. Shelter-SW	1352.85
Crossroads Trailer	freon	77.36
Culligan Soft Water Serv.	Salt and Water-Jail	568.00
D-P Tools Inc.	coupling/socket	72.89
Denekas Electric Inc.	New Outlets-Courtroom	260.95
Denny's Sanitation Inc.	Jan-Mar Garbage Service-A	353.00
Dixon Construction Company	BROSCHBP-CO60(124)NC-60 p	5110.00
DJ's Service	Service 60-5,diesel,gasohol	5392.23
Doon Press	PT Custodian Ad,taxes due ad	42.50
Connie Douglass	March 2021 Mileage (108)	54.00
E-Threads Embroidery	Baseball/Stocking Hat Emb	204.37
Electronic Engineering	April PSAP Maint,repair tornado	1422.50
Frontier	April 911 Recurring Phone	296.03
Frontier Bank	Snow Removal-Annex	60.00
G.A. Johnson Construction Inc.	door/steel repair	2119.34
GeoComm, Inc.	PSAP/911 Maint Update/Support	9612.00
George Office Products	Floor stand,office supplies	1702.19
Gordon Flesch Company, Inc.	3/12-6/11/21 Maint. Contr	82.22
Hallett Materials OMG Midwest,	308.20 tons gravel Ashton	2341.38
Heartland Hardware LLC	bolts,epoxy,screws	41.91
Herm's Sanitation	garbage service - Jan-Mar	57.00
Hiller Lumber Company	14pc steel,circ saw/durastand	164.16
Hillyard / Sioux Falls	Custodial Stock Order	574.26
Brad Hindt	Kiwi Ave patch	6912.00
I-State Truck Center	headlamp/tube assy #14	146.93
IBC Innovative Business Consul	March Employee Benefits	4326.62
Iowa Communities Assur Pool	FY20/21 Addt'l Insurance	1535.00
Iowa County Attorney Ass'n.	FY2021/2022 Assoc. Dues	423.00
IA Dept. of Public Safety Attn	Jan-Mar 2021 Terminal/line	1584.00
Iowa Dept of Transportation Ca	beam machine calibration	434.00
Iowa Emergency Management Assn	2021 EMA Training Confere	150.00
Iowa Law Enforcement Academy S	Jail Medication School-Ca	250.00
Iowa State Association of Coun	FY2021 Dues	475.00
ISAC Group Unemployment Fund I	1st Q Unemployment	3538.29
ISACA Treasurer	SEAT-Module 1	25.00
JCL Solutions-Janitors Closet	Toilet paper,soap,gloves	273.49

Keith's Korner	March Fuel-78.426G Gasoho	209.00
KELTEK	Low Profile Adaptor Plate	13.35
Coreen Klarenbeek	March 2021 Mileage (592)	296.00
Shannon Klarenbeek	March 2021 Mileage (323)	161.50
Larchwood Quick Stop	17 gal gasohol	46.61
Ashley Lewis	Reimb. Window Envelopes (54.29
Little Rock Free Lance	PT Custodian Ad/taxes/jailer	49.00
Lyon & Sioux Rural Water	water - Lester/Lwood shop	86.50
Lyon County News	3/11/21 Public Hrg-Zoning	108.40
Lyon County Sheriff Dept.	Sheriff Fees	282.20
Lyon Rural Electric Coop	rent security light,rep lite LR	875.61
Mail Services. LLC	April Renewals	367.49
Mainstay Systems Inc.	Apr-Jun IA System Maint.	237.00
Debra M. McKeever, CSR,RPR McK	2/17/21 Disposition-SRCR0	274.00
MidAmerican Energy	account 11930-66002 DOON	258.60
Midwest Boring LLC	Wheatley/Flier/Berg 6" ti	15606.00
Minnehaha County Sheriff Dept.	Return of Service JV50037	46.00
Joel Moser	March 2021 Mileage (238)	119.00
MPH Industries, Inc.	BEE3-2KA Radars (2)	3998.00
Murphy Family Dentistry Dr. Jo	Inmate Dental Visit-JY	233.94
New Century Press	Brd Mins,Amendment,FY22Budget	1998.77
Northwest Iowa Comm. College N	Feb CEU's/CPR cards	110.00
NW IA YES Center	3/22/21 Trans/Mileage-FB	826.75
Oak Street Station	March Fuel, DEF	444.78
Osceola Rural Water	water - Little Rock Shop	45.41
Papik Motors	Transfer Case Leak-Chevy	181.32
PCC, Inc. Physician's Claim Co	Feb Ambulance Billing Ser	2882.41
Katie Poppinga	March 2021 Mileage (160)	80.00
Premier Communications	Apr Phone,internet,cable,fiber	3919.57
Premier Network Solutions d/b/	April DR Cloud Back-up,IT	4464.98
Quadient, Inc.	Postage Equip Rental 4/30	61.93
Randy's Pumping Service	pump LR shop pits	350.00
Rapid Graphics	Uniform Pants/shirts	570.00
RELX Inc DBA LexisNexis	March Online Periodical	182.97
Reserve Account/Pitney Bowes	Postage Meter	3100.00
Richarz Repair LLC	hydraulic hose/fittings #	116.30
Rock Rapids Ace Hardware	Blower,weed&feed,keys/chains	1242.05
Rock Rapids Machine & Welding	hose/shaft/angle/flat	599.50
Jake Rohwer	IPERS Refund 2020/ 2021	1056.38
Runnings Supply Inc.	sander stand/shop supplies	850.24
Sanford Health	2/23/21 Inmate Visit-ML	420.00
Sanitation Products, Inc.	seal kit/one way,wing arm	10980.92
Sara's Sewing	Jail Uniform Repairs	42.00
Schaeffer Mfg Co.	grease	564.00
Marilee Schleusner	3/19/21 Dist Mtg Mileage	110.00
SEAT Treasurer	4/28/21 SEAT CEU's-S.Spro	10.00
Steve Simons	March Mileage (349)	174.50
Sioux Rivers	Jan-Jun 2021 Allocation	139039.00
Snow Removal & Sanding Arthur	3/15/21 Snow Removal (2.7	206.25
Solutions, Inc.	Evault Backup 3/18/21-3/1	1200.00
Sara Sprock	Dresser-PPE storage	50.00
State Hygienic Laboratory	3/24/21 Water Test #20605	31.00
Storey Kenworthy / Matt Parrot	AP Laser Checks 5000	618.66
Sturdevant's Auto Parts	filters/mudguards/oil	883.60
Sunshine Foods	Food for Inmates	859.01
Thomson Reuters - West Payment	Clear Proflex-Collection	187.82
Todd's True Value	entrance lock	59.30

Tollefson Publishing	Jailer Ad	63.00
Town & Country Disposal	March Commercial Service	40.50
Trane	Replaced Modules & Actuators	933.55
Transource Truck & Equipment	oil/fuel/air filters	327.84
TransUnion Risk & Alternative	March Service	150.60
Tri-State Garage Door, Inc.	vertical track repair	393.50
Two Way Solutions, Inc.	Repair Radio - 60-9	114.99
US Bank - Purchase Card Purchase	Fuel, AssesKeeper, postage, lodging	5611.96
US Foods, Inc Division #2355	Food for Inmates	1414.45
Vander Haag's Inc.	mudflap hanger #26	84.27
Stewart VanderStoep	Reimb UPS Shipping 3/24/2	12.90
Verizon	2/24-3/23/21 Cell Phone	1324.65
Wheelco Brake & Supply	brake valve #10	61.67
Ziegler Inc.	skidsteer mulcher, glass, filters	6519.88
Zomer Construction	repair doorway	1121.50
3D Security Inc.	Fire Monitoring thru 3/31	1080.00
Grand Total		367079.14

General Basic Fund	64,618.04
General Supplemental Fund	1,535.00
County MHD Services Fund	139,369.19
Rural Services Basic Fund	2,063.27
Economic Development Fund	227.92
Secondary Road Fund	134,152.77
Surcharge on E911	13,328.09
Emergency Management Services	6,155.55
Co. Assessor Agency Fund	1,302.69
Health Insurance Fund	1,520.00
Flex Benefits Account	2,806.62

There being no further business there was a motion by Vanden Bosch, seconded by Birkey to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.