

LYON COUNTY AUDITORS OFFICE
August 24, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Maintenance Director Lance Iwen joined the meeting to discuss the part time cleaning position. Iwen states that even after advertising since early March, the position has had zero applicants. Iwen asked if the Board would consider making the position a fulltime position. There was discussion on the amount of hours currently allotted to the part time position (up to 25/week), how many hours are actually needed for the work to be done, rate of pay for part time position. The Board requested to readvertise the position with a starting wage at \$18/hour.

The minutes of the August 10, 2021 meeting were reviewed. Motion made by Altena to approve minutes, seconded by Herman. Motion carried.

The Board has received a road closure request for a portion of West Jefferson Avenue in Inwood. The request is to close from the intersection of Maple Street West to Garfield Street. The closure is for September 25th for a demolition derby. Motion by Birkey, second by Altena to approve the request. Motion carried.

Chairman Feucht held the second reading of Ordinance 2021-04 Flood Plain Management. The Board is scheduled to hold the 3rd reading and a public hearing on September 14th on the Ordinance.

The Board has received participation agreements back from Northwest Iowa Development, Western IA Tourism, and Northwest IA Regional Housing Trust Fund. Motion by Vanden Bosch, second by Altena to approve and sign the agreements. Motion carried. The agreements set out the services provided by the organizations.

Lyon County Economic Development Director Steve Simons joined the meeting to discuss the Northwest Iowa Regional Housing Trust Fund letter of support. Motion by Vanden Bosch, second by Birkey to sign letter. Motion carried.

Simons has also shared the census numbers that have been released. Lyon County has grown over the last 10 years.

Chairman Feucht introduced Resolution 2021-20 to authorize the creation of Fund 24000 American Rescue Plan. This fund will house the ARP funds from the US Treasury. Lyon County is set to receive \$2,283,271. Motion by Birkey, second by Altena to approve and Chairman sign Resolution 2021-20. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.com under Supervisors then Resolutions.

Motion by Herman, second by Vanden Bosch to approve claims. Motion carried.

Road Superintendent Dave Jackson and Engineer Tech Randy Hage joined the meeting. The Board reviewed the amendment to the 28E agreement between Lyon County and the City of Lester which outlines the changes to the payment schedule and lays out that \$14,250 of liquidated damages will be assigned to

the city and the \$500 for work done by the mayor. Motion by Herman, second by Vanden Bosch to approve amendment. Motion carried.

The Board received a petition to vacate a portion of secondary road right of way from the County Engineer. The petition requests a portion of Eagle Avenue from the South Row Line of 170th Street South to 100 feet North of the West 1/4 corner of Section 17, Township 99 North, Range 46 West. The Board will need to set a public hearing by resolution in order to take public comment on the vacation. There is land owned on the south side of the bridge that would lose access if the full road is vacated. Attorney Oetken stated that an easement would need to be given or Moglers would need to purchase the property before that part of the road can be vacated. It was decided to table the petition to vacate until clarification can be received on the actual description of the portion to be vacated.

Supervisor correspondence: Altena-Landfill, NW IA Workforce Development.

Employment changes: Jody Vande Weerd has been hired as a part-time clerk in the Recorder's office. Vande Weerd's first day will be 9-9-2021 at a wage of \$17.50/hour. Upon completion of probationary period, Vande Weerd's wage may go to \$18.00/hour as of 3-9-2022.

Carol Van Houten completed her probation period and will receive a 2.5% raise to \$21.68/hour as of 8-1-2021.

Conservation claims dated 8-12-2021 in the amount of \$97,199.10 were reviewed and approved. Check sequence #153568-153674.

Alliance Communications	LPRR Phone, LD, & Interne	347.00
Arctic Glacier Ice Payment Pro	Ice	1111.55
Denny's Sanitation Inc.	dumpster Pickups	530.00
DRG Mechanical, Inc	Amana PTAC Unit - Heat Pu	1140.00
George Office Products	Diaper Changing Station	478.00
Gordon Flesch Company, Inc.	Copier Overages	23.65
Lyon & Sioux Rural Water	155,000 G H2O	600.00
Lyon Rural Electric Coop	LPRR Electric	5531.45
New Century Press	Director Ad	148.26
Merle Newborg	Golf Cart Parts	274.00
Norberg Paints	TWP Cedartone Stain	787.40
Oak Street Station	Lawn Mower Tire Repair	18.00
Emily Ostrander	Monthly Cell Phone Stipen	25.00
Peska Construction Inc.	Final Payment: Nature Cen	76682.20
RB Electric Inc.	Replace Bad Breaker	80.00
Rent-All Inc	Balance Scrubber	57.38
Rock Rapids Ace Hardware	Hardware	16.25
Rock Rapids Machine & Welding	13 1/2" of OD Bushing	19.94
Sam's Club/Synchrony Bank	Concessions	181.55
Sky Technologies	Lake Pahoja Network / Wir	3900.00
Tonya Smith	Cleaning: Large Cabins (1	1000.00
Heather Stubbe	Nature Center Cleaning (3	1728.00
Sturdevant's Auto Parts	Air Filters	28.18
Sunshine Foods	EE Supplies-Lyon Conserva	48.60
Todd's True Value	Hex Screws	43.36
US Bank - Purchase Card Purcha	Postage,EE Supplies,supplies	1347.66
Valley Sand & Gravel	Concrete Fines	933.36
Verizon	Monthly Cell Phone	118.31
Grand Total		97199.10

General Basic Fund	20,516.90
CS Acquisitions Fund	76,682.20

Payroll dated 8-13-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$87,668.17 is listed by fund.

General Basic Fund	12,836.82
Rural Service Basic Fund	21,665.25
Secondary Road Fund	53,166.10

Payroll Disbursement Register in the amount of \$35,039.65 is listed by Fund.

General Basic Fund	4,117.35
Rural Services Basic Fund	9,456.04
Secondary Road Fund	21,466.26

Handwritten Claim dated 8-17-2021 in the amount of \$308.75 was reviewed and approved. Check sequence #153771.

IBC Innovative Business Consul	8/9-8/15/21 Flex Plan	308.75
Grand Total		308.75

Flex Benefits Account	308.75
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Handwritten claim dated 8-19-2021 in the amount of \$14,416.00 was reviewed and approved. Check sequence #153772.

DRG Mechanical, Inc	Install AC Units (2)	14416.00
Grand Total		14416.00

General Basic Fund	14,416.00
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Claims dated 8-24-2021 in the amount of \$454,731.95 were reviewed and approved. Check sequence #153773-153855.

AB Excavation Inc. Alan Brugge	6" tile crossing - Blauw/	1000.00
Access Systems Leasing	Printer/Copier Lease Cont	152.42
James R. Ackerman	12/7/2020 Grant Twp Mtg	15.00
Air Conditioning & Heating Inc	Service-Plugged Sink In C	627.13
Alliance Communications Attn:	Aug 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-nite ligh	45.58
Alpha Wireless Communications	Adapters / Pigtail Jumper	45.35
Jeff Arends	12/7/2020-Grant Twp Mtg	15.00
Avera McKennan Hospital	May/June Nurse Ride Alongs	438.63
BFS Lawn & Tree Service	dust control - 260th St	454.61
Bound Tree Medical, LLC	Supplies	833.92
Butler Machinery Company	hose assembly #87	205.77
C & R Supply, Inc.	3250 gal end sump water t	7912.00
CGA	GIS services	6734.40
Cooperative Energy Company	Fuel,tires/tubes,lube oil	27140.59
Crossroads Trailer	box liners	3738.00
Culligan Soft Water Serv.	Salt / Ambulance RO System	1559.50
Cash-Wa Distributing	Food for Inmates	917.70
D-P Tools Inc.	pick set/connector-RR sho	85.34
David E. DeBoer	12/7/2021 Grant Twp Mtg	15.00
Denekas Electric Inc.	LED Tube Lights (4) & Lab	1110.44
Fabers Farm Equipment, Inc.	bladeclip/McCormack tractor rent	2514.76

FleetPride	muffler #73	143.80
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Postage Meter Ink	52.99
Gordon Flesch Company, Inc.	5/2-8/2/21 Service Contra	168.62
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
H & H Repair	ac gaskets #37	11.80
Hancock Concrete Products Co	boxend-culvert rpr 2020 a	5127.96
Heartland Hardware LLC	pipe sleeves/vent sticks	9.26
Heiman Inc.	Fire extinguisher checks	1821.46
Henning Construction Inc	25,007 tons gravel @ 5.76	144041.47
IBC Innovative Business Consul	8/16-8/22/21 Flex Plan	277.35
IMAGETek Operations, LLC	REDIX Backup Jun-Aug 2021	234.00
Iowa Dept of Transportation	Aggregate Tech/PCC Level 1 Certs	938.50
Iowa Law Enforcement Academy S	MMPI-VanBeek/Horstman	300.00
Iowa Plains Signing Inc.	rollup signs / sign stand	638.00
J & W Diesel & Truck Svc, Inc	ECM service/labor #27	2114.32
J B Solsma Excavating LLC	tile repair - McKinley	4820.00
L.G. Everist, Inc.	105.70 tons 3/4" Eng Fill	1020.00
Ashley Lewis	Refund: HSA Deduction	46.17
Lyon County News	COVID19 Ad,7/15&22 Jailer Ad	2383.05
Lyon County Sheriff Dept.	Sheriff Fees	1601.72
Lyon Rural Electric Coop	Lester/LR shops, UPS Charge	148.86
Metal Culverts Inc.	culverts 24" 36" 54" 60"	20274.00
MidAmerican Energy	Inwood/Alvord shops	114.95
New Century Press	8/10/21-Zoning Hrg-Feikem	36.08
Nine and Ten L.L.C	Rental Assistance #13-894	200.00
NW IA YES Center	Juv. Detainment-14 days	2676.00
Pitney Bowes Global Financial	5/13-7/12/21 Meter Lease	387.42
Rapid Auto Repair Michael D. K	Van Repairs-Sway Bar	279.99
Rapid Graphics	Shirt Order-Uniform	432.00
Runnings Supply Inc.	911 Sign Material,flowmeter	421.21
Sanford Health Occupational -	7/9/21-Job Funct Test-LH	257.50
Sanford Health Plan	Sept Insurance Premium	115605.49
Sanford USD Medical Center	Medical Supplies-EZ-IO	1359.93
Marilee Schleusner	7/27-7/28 Mtg Mileage (47	235.00
Dennis P. Schrick	12/7/2020 Grant Twp Mtg	15.00
Kristie Schwab	Rental Assistance #00-021	200.00
Solutions, Inc.	New Scanners, Server, Lic	15243.50
Speer Financial, Inc.	FY20-MSRB Disclosure Serv	450.00
Sara Sprock	Patches-Jail Uniforms	12.00
Sturdevant's Auto Parts	Headlight/filters/oil/lights	655.63
The Shop Larchwood LLC	Service - 60-4 Durango	65.00
Town & Country Implement	2020 Kubota skidloader #7	59908.50
Tri-State Garage Door, Inc.	Garage door adjustment-IN	332.50
US Bank - Purchase Card Purcha	Fuel,Verilock,uniforms,Amazon	9455.92
Verizon	7/7-8/6/21 Cell Phone-Mai	2106.57
Woodward Youth Corporation c/o	7/22-7/31/21 Juv Shelter-	466.50
Youth Emergency Services & She	7/1-7/9/21 Juv Shelter-AS	419.85
Ziegler Inc.	switch/pressure sensor/ac comp	1222.76
Grand Total		454731.95
General Basic Fund	28,003.21	
County MHD Services Fund	216.73	
Rural Services Basic Fund	96.08	
Economic Development Fund	41.51	
Secondary Road Fund	296,044.85	
Recorders management Fund	12,423.50	

Surcharge on E911	950.70
Emergency Management Services	273.35
Co. Assessor Agency Fund	799.18
Health Insurance Fund	115,605.49
Flex Benefits Account	277.35

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.