

LYON COUNTY AUDITORS OFFICE
November 23, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Per the recommendation of County Attorney Oetken, the Board moved into closed session under IA Code 21.5(1)(c). Motion by Herman, second by Altena to move into closed session. Rollcall vote: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. The Board entered closed session at 8:02 a.m.

By a motion by Birkey, second by Vanden Bosch the Board left closed session at 8:42 a.m. Rollcall vote: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. Motion by Birkey, second by Altena to have Attorney Oetken to move forward with decisions made in closed session. Rollcall vote: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried.

The Board reviewed the November 16, 2021 minutes. Motion by Herman, second by Altena to approve minutes. Motion carried.

Chairman Feucht opened the public hearing for comment on Ordinance 2021-05 Zoning Map Amendment at 8:45. Present were: Elijah Helton- NW IA Review, Mecinze Sittig New Century Press. As there were no comments submitted, the hearing was closed at 8:46 a.m. Motion by Herman, second by Birkey to approve and sign Ordinance 2021-05 approving the zoning map change and waiving the 3rd reading. Motion carried. The complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors and Ordinances.

The Board reviewed the 2021 West Side Weed Commissioner report. Motion by Vanden Bosch, second by Birkey to approve and Chairman sign report. Motion carried.

Chairman Feucht opened the public hearing for comment on a budget amendment for FY2022 at 9:00 a.m. Present were: Elijah Helton-NW IA Review, Mecinze Sittig New Century Press. There were questions regarding the motor graders and the loan associated with it. It was noted that the motor graders would not be paid for until the motor graders were delivered to Lyon County. Feucht closed the hearing at 9:09 a.m. Motion by Birkey, second by Altena to approve and sign Resolution 2021-31 approving the amendment. Motion carried. This is a summary of Resolution 2021-31, the complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors and Resolutions.

Chairman Feucht introduced Resolution 2021-32 authorizing the transfer to economic development from general basic and rural basic funds. The transfer is in the amount of \$65,000 from each fund. Motion by Vanden Bosch, second by Altena to approve and sign Resolution 2021-32. This is a summary of Resolution 2021-32, the complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors and Resolutions.

Chairman Feucht opened the public hearing for comment on the proposal to incur noncurrent debt in association with the Lyon County Economic Development Urban Renewal Plan at 9:15 a.m. Present were Elijah Helton NW IA Review, and Mecenzie Sittig New Century Press. No questions were presented, and the hearing was closed at 9:16 a.m. Motion by Altena, second by Vanden Bosch to approve and sign Resolution 2021-33 authorizing an internal loan to fund the urban renewal project costs. Motion carried 3-2. Supervisors Herman and Birkey voting Nay. Project costs will be \$300,000 from the general basic subfund to Premier Communications for the fiber optic project, and \$171,000 for road projects from the secondary roads fund. These funds will be reimbursed from tif funds collected in FY2023. This is a summary of Resolution 2021-33, the complete text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors and Resolutions.

Economic Development Director Steve Simons gave the Board annual gaming information regarding revenues across the state and information on how the shortage of workers are impacting different services.

The Board reviewed and approved the TIF debt certifications for county tifs. Motion by Birkey, second by Altena to approve and Chairman sign the certifications. Motion carried.

The online TIF report was reviewed by the Board. Motion by Herman, second by Birkey to approve and Chairman sign report to be filed with Department of Management. Motion carried.

The opioid litigation settlement approval was tabled per Attorney Oetken due to no memorandum of settlement received yet.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. It was stated that the first couple serial numbers have been received by manufacturer for the motor grader. Once serial numbers are received then the process of building them begins. Payments will not be given until motor graders are actually received.

Albertson also discussed the sample documents for leasing the farmable ground associated with the gravel pit property the County just purchased. Albertson will talk with Attorney Oetken and this will be put on the next agenda.

Albertson noted that an Osceola County Supervisor called and asked if Lyon County would consider sharing an engineer. It was noted that Lyon County isn't against helping a county out but is not interested in sharing an engineer.

Josh Folkerts with Premier Communications joined the meeting to discuss the IT upgrades to the county IT system that are slated to be done using the ARP funds. Deputy Auditor Sara Sprock also joined the meeting for the discussion. The bulk of the upgrades will be done in the Sheriff Office building. Motion by Birkey, second by Vanden Bosch to move forward with IT updates using ARP funding. Motion carried.

Sheriff Vander Stoep, Deputy Hilt, and EMA Arden Kopischke joined the meeting to make a request for ARP funding for radio/tower upgrades. Vander Stoep reported that a new dispatch center was installed in 2012, and there are some options to patch it up, but essentially it is at end of life. Vander Stoep also reports that there are issues in areas of the county where the walkie talkies don't work. There might also be the need to replace some repeaters in the county (\$50,000/repeater). Vander Stoep states that with incorporating

all upgrades the estimates are around \$800,000. After above mentioned upgrades it would be a digital system. Kopischke would like to work towards having county owned repeaters and towers to hold the repeaters. Kopischke has E911 money (\$600,000) that could be used to help with the project towards towers, but doesn't wish to completely drain the account as those funds currently cover dispatch expenses excluding salaries. The Board requested more concrete estimates before making a decision. Deputy Hilt expects estimates/quotes will be coming in the next week or two and will submit those once received.

Motion by Birkey, second by Herman to approve claims. Motion carried.

Attorney Oetken informed the Board that OSHA has put a stay on the emergency temporary standard. Oetken assumes that if the stay is lifted before the January 4th deadline that an extension on the deadline would be set. Feucht asked if it also applies to elected officials and Oetken assumes it covers all employees. Oetken also notes that OSHA can and will fine the county if not in compliance. This subject will be discussed again once updates are received on the stay.

Supervisor correspondence: Herman-YES Center; Altena - NW IA Workforce Development Board and Mental Health Strategic planning; Birkey-Mental Health Strategic planning; Vanden Bosch-Mid Sioux, NW IA Planning and Development, RIDES; Feucht-Conservation.

Employment changes: Justin Smith will be starting at Conservation Director on January 1, 2022 at a salary of \$71,000/year.

MacKenzie Zech has been hired as a full time jailer as of 11-3-2021. Zech's pay will be \$17.12/hour until certified.

Payroll dated 11-15-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$83,469.89 is listed by fund.

General Basic Fund	12,565.59
Rural Service Basic Fund	21,005.07
Secondary Road Fund	49,899.23
Payroll Disbursement Register in the amount of \$32,918.53 is listed by Fund.	
General Basic Fund	3,934.30
Rural Services Basic Fund	9,113.76
Secondary Road Fund	19,870.47

Conservation claims dated 11-15-2021 in the amount of \$63,803.69 were reviewed and approved. Check sequence #155228-155249.

Alliance Communications	LPRR Phone, LD, & Interne	326.14
Bakker Taxidermy	Elk Repair, Install Beave	360.00
Clasen Excavating Harlan Clase	Boon Ranch Mussel Habitat	21034.50
Dave's Bulk Service	Propane Contract-3000G	4440.00
Denny's Sanitation Inc.	Dumpster Pickups	350.00
DRG Mechanical, Inc	Charge with Refrig/Leak S	371.00
George Office Products	Copy Paper, Tape, Pens	82.25
Gordon Flesch Company, Inc.	Copier Overage	355.88
Greenworld	Nature Center Plants	1474.37
Marcia Himmelberg	COVID Refund	150.00
John Deere Financial	V-Belt, Washer, Filter	130.00
Lyon & Sioux Rural Water	114,000 Gallons H2O	474.50
Lyon Rural Electric Coop	LPRR Electric	2483.38

Oak Street Station	Tire Repair	18.00
Emily Ostrander	Monthly Cell Phone Stipen	25.00
Rock Rapids Machine & Welding	Labor/Materials on Grills	233.59
Stensland Gravel Co.	Washed Rock/Delivery & Bo	942.66
Sunshine Foods	EE Supplies	154.20
SuperHiTech	Install Cameras, HD, Upli	2499.92
Tri-State Ready Mix Inc.	8 Yards Redimix/Delivery	944.00
US Bank - Purchase Card Purcha	EE Supplies, Training, Fuel	1954.30
VerHoef Automotive	2021 Silverado 4WD Pickup	25000.00
Grand Total		63803.69

General Basic Fund	60,359.77
CS Projects & Acquisitions Fund	3,443.92

Handwritten claim dated 11-16-2021 in the amount of \$296.50 was reviewed and approved. Check sequence #155250

IBC Innovative Business Consul	11/10-11/14/2021 Dep Care	296.50
Grand Total		296.50

Flex Benefits Account	296.50
-----------------------	--------

Claims dated 11-23-2021 in the amount of \$437,049.68 were reviewed and approved. Check sequence #155251-155336.

Ability Network, Inc.	Nov Access to All Payer C	149.00
Access Systems Leasing	Printer/Copier Lease Cont	391.34
Abbie Ackerman	IAMCE conf reimbursment	126.68
Bradley Ageson	safety boots	234.29
Steven Ageson	safety boots	234.29
Alliance Communications Attn:	Nov 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000	149.91
Beyenhof's Mobile Home Estates	Rental Assist	387.42
Ben Blauwet	safety boots	195.52
Amy Borman	Reimb-Damaged Shoes	69.96
C&B Operations, LLC	JD tractor rental 3/1-10/	11700.00
City of George	utilities	30.00
CJ Cooper & Associates, Inc.	annual admin fee D&A	350.00
Cooperative Energy Company	Fuel, Service, Battery	1334.94
Cooperative Farmers Elevator A	1st Half Alvord City 450-	39764.84
Culligan Soft Water Serv.	Auto Renewal	104.00
Cash-Wa Distributing	Food for Inmates	577.50
DJ's Service	1749.60G diesel, 52.41G gasohol	5246.65
Doon Press	Election Notice-City/Scho	689.06
Fabers Farm Equipment, Inc.	skid shoe #81, drive belt	294.00
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Toner-Magenta, office supplies	288.44
Gordon Flesch Company, Inc.	11/7-2/6/22 Contract	160.15
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Graham Tire S.F. North	New Tires 60-10	540.08
Amie Griesse	11/16/21 Dist Mtg Mileage	79.00
H & H Aggregates LLC	271.52tons 1.25" road gra	1344.04
IBC Innovative Business Consul	11/15-11/21/2021 Flex Pla	361.01
Inwood Body Shop	Repair Chip, repair tire, door	1451.00
Iowa Communities Assur Pool I	Govt Crime Bond Policy 1s	1665.00
Jack's Uniforms & Equipment	Uniform Pants 60-8	116.89
KELTEK	Install 2021 Chevy Silv.	3297.81

Kandace Koll	11/10/2021 Election Audit	12.00
Lewis Family Drug, LLC	Meds for Inmates	45.86
Lyon County News	10/21/2021 Sample Ballot	1181.42
Lyon Rural Electric Coop	electric - Lester shop	192.23
MidAmerican Energy	acct 71790-18012 Inwood	217.86
Mills & Miller, Inc.	53.775 tons salt @ 73.50/ton	3952.47
James Montag	Reimb: Closing Cistern	300.00
Morton Buildings, Inc.	Larchwood shop repair dwn	13998.00
NACO	2022 Annual Membership Du	450.00
Northwest District Assessors c	District Dues	300.00
O'Brien County Sheriff	Return of Service-JVJV500	66.00
Oak Street Station	Oct Fuel	464.30
Amy Oetken	Parking Fee ICAA & Mileage	295.00
P & K Pest Control Inc	Bi-Monthly Maint-Annex	40.00
Papik Motors	Service to 3 vehicles	1269.60
Pitney Bowes Global Financial	9/13-12/12/21 Meter Lease	387.42
Sanford Health Plan	Dec Insurance Premiums	116353.07
Sanford USD Medical Center	Inmate Dr Visits	100.00
Marilee Schleusner	Vanguard Mtg & Dist Mileage	369.00
Secretary of State Notary Divi	Notary Public-Langenhorst	30.00
Sioux County Attorney's Office	1/5 Share NW IA LE Traini	599.03
Sioux Rivers	July-Dec FY2022 Allocatio	134995.00
Storey Kenworthy / Matt Parrot	Freight for Return Envelo	15.97
Sturdevant's Auto Parts	Filters, frnt axle shaft, strut	1414.21
Sudenga Industries	1st Half TIF Grant 185-00	18806.55
Sunshine Foods	Food for Inmates	914.83
Terry Tausz	11/10/2021 Election Audit	12.00
Sheila Thomas	IACME Conf Reimbursment	650.10
Thomson Reuters - West Payment	Oct Clear Proflex-Collect	330.82
Thrifty White Pharmacy	Meds for Inmates	47.59
Pamela R. Tille	11/9/2021 Mileage (44)	22.00
Town & Country Disposal	garbage service-Little Ro	26.78
Tri-State Garage Door, Inc.	garage door adjustment-RR	452.50
US Bank - Purchase Card Purcha	Fuel, lodging, dog care, supplies	11753.00
VanHolland Lawn Service LTD Da	Winterize Sprinklers	309.60
John C. VanVeldhuizen	June 2021 WC Mileage (297	202.00
Verizon	10/7-11/6 Cell Phone-Main	2109.11
Vos Bio-Tech, LLC Attn: Eric S	1st Half Sioux 082-000	2648.47
Wall Street Printers	Envelopes	87.50
Western Iowa Tech Community Co	Academy Training-LHorstma	4960.00
Williamsen-Godwin Trk Body Co	pup trailer #132	38644.00
Woodward Youth Corporation c/o	10/1-10/22/21 Juv. Detent	979.65
Ziegler Inc.	Maint on Generator	5273.74
Grand Total		437049.68

General Basic Fund	34,128.27
General Supplemental Fund	1,665.00
County MHD Services Fund	135,449.40
Rural Services Basic Fund	577.00
Economic Development Fund	193.42
Secondary Road Fund	82,777.67
Surcharge on E911	1,728.92
County TIFS-Novartis & Sudenga	21,455.02
Casino TIF	39,764.84
Emergency Management Services	181.67
Co. Assessor Agency Fund	2,414.39
Health Insurance Fund	116,353.07

Flex Benefits Account

361.01

There being no further business there was a motion by Altena, seconded by Birkey to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.