

LYON COUNTY AUDITORS OFFICE  
December 10, 2021

ROCK RAPIDS, IOWA

Vice Chairman Jerry Birkey convened the adjourned session with Altena, Vanden Bosch, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Feucht was absent.

The Board started with the Pledge of Allegiance.

The Board reviewed the November 23, 2021 minutes. Motion by Altena, second by Vanden Bosch to approve minutes. Motion carried.

Conservation Director Craig Van Otterloo and Justin Smith were present to give the Annual Report for FY21. Projects for next FY will be looking at updating the fish cleaning system. Van Otterloo talked about federal dollars used for placing boulders in streams for mussels and for ripraping riverbanks. Environmental education and public relations continue to grow again after COVID with the exception of the nursing home programs. 71000 Fund balance was \$191,000 at 6-30-21 which is where the \$100,000 loan payment back to the sub fund will come from. Van Otterloo states that a little over a third of the passes to the park are Lyon County residents. Van Otterloo also noted that they filed for rebates from REC from the nature center and would like that put back into the 71000 fund to use for environmental education (mounts). Motion by Herman, second by Altena to allow Conservation to put the rebate money back into the 71000 account to use for payment of mounts. Motion carried. Smith asked if the Board would be willing to entertain using ARP funds to enable the conservation website to be able to host their own online reservations program. This would alleviate a per night fee that the current system is charging the user and move to a flat fee per reservation. Smith will bring an estimate on the costs to present to the Board.

Appointments by the Board were needed for Russ Hopp to Compensation Board as Treasurer Representative, William Kruse as Wheeler Township Trustees (replace Paul Altena). Motion by Altena, second by Herman to approve appointments. Motion carried.

The Board has been notified of a City of Doon public hearing to be held on December 20<sup>th</sup> for a proposed annexation of land into the City of Doon.

Lyon County applied for and received a grant with the Iowa Department of Public Health for reimbursement of medical examiner investigator training. The grant requires an agreement with the Department in order to receive the grant funds. Motion by Herman, second by Altena to sign grant agreement. Motion carried.

The Temporary Redistricting Commission has submitted their report and proposed precinct plan to the Board of Supervisors. The proposed plan includes 10 precincts (adding 2 from current plan) but does not increase the number of polling places. By doing this it eliminates the need to purchase more voting equipment or to have to recruit more poll workers for elections. The Board reviewed the map and precinct boundaries. Motion by Vanden Bosch, second by Herman to approve the proposed precinct plan as presented. Motion carried.

The Board will need to set the precincts formally by ordinance. The Board reviewed Ordinance 2021-06 and held it's first reading of said ordinance. A public hearing is to be held for public comment on the ordinance. Motion by

Herman, second by Vanden Bosch to set Thursday, December 16<sup>th</sup> at 8:45 a.m. as the public hearing date. Motion carried. Once the ordinance is approved the precinct plan, map, joint city/county agreement and ordinance will be filed with the Secretary of State for review. The supervisor districts will then be drawn by the Legislative Services Agency and there will be public hearing regarding the supervisor districts. The full text of the ordinance can be obtained at the Auditor's Office or online at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors and Ordinances.

Lyon County Economic Development Director Steve Simons updated the Board on the Lyon County Economic Development Advisory Board meeting. Simons and the Advisory Board are working on the business recognition program picking back up for 2022 and using nominations from public, and the career exploration program will be back on January 28, 2022.

Motion by Herman, second by Vanden Bosch to approve claims. Motion carried.

Supervisor correspondence: Birkey-Pipeline meeting, Mental Health, 3<sup>rd</sup> Judicial District, District 3 Supervisor meeting, Reprecincting public hearing; Altena-NW IA Landfill, District 3 Supervisor meeting, Mental Health, Reprecincting public hearing; Herman-Reprecincting public hearing, District 3 Supervisor meeting; Vanden Bosch - District 3 Supervisor meeting, Reprecincting public hearing, pipeline meeting.

Employment changes: Mason Langenhorst has become a certified dispatcher, and Sheriff Vander Stoep recommends his pay be increased to \$18.14/hour as of November 13, 2021.

Pam Tille has submitted a retirement letter. Tille has served as the Chief Deputy Assessor and Zoning Administrator/Flood Plain Manager. Tille's last day will be January 7, 2022.

Veteran Affairs claims dated 11-29-2021 in the amount of \$737.91 were reviewed and approved. Check sequence #155337-155316.

Jerry M. Baatz	Mileage (30)-Nov Meeting	15.00
Doon Press	Advertising-VA	32.00
Goedken Monument Company	Care of Graves	481.50
Douglas W. Hilbrands	Mileage (30)-Nov Meeting	15.00
Lewis Family Drug, LLC	VA Case #12	15.09
Little Rock Free Lance	Advertising-VA	20.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	27.00
Premier Communications	Office Phone	102.32
Grand Total		737.91

General Basic Fund 737.97

Payroll dated 11-30-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$230,302.49 is listed by fund.

General Basic Fund	140,760.15
County MHD Services Fund	3,271.06
Rural Services Basic Fund	21,856.50
Economic Development Fund	3,823.76
Secondary Road Fund	45,890.88
Emergency Management Service	2,867.94
Co. Assessor Agency Fund	11,832.20

Payroll Disbursement Register in the amount of \$292,815.58 is listed by Fund.

General Basic Fund	107,708.52
General Supplemental Fund	56,398.51
County MHD Services Fund	3,030.70
Rural Services Basic Fund	35,852.87
Economic Development Fund	3,709.83
Secondary Road Fund	71,485.27
Emergency Management Serv	3,402.11
Co. Assessor Agency Fund	11,227.77

Handwritten clsims dated 11-30-2021 in the amount of \$381.56 were reviewed and approved. Check sequence #155505.

IBC Innovative Business Consul	11/22-11/28/2021	Flex Pla	381.56
Grand Total			381.56

Flex Benefits Account 381.56

Handwritten clsims dated 12-07-2021 in the amount of \$701.69 were reviewed and approved. Check sequence #155506.

IBC Innovative Business Consul	11/29-12/5/2021	Flex Plan	701.69
Grand Total			701.69

Flex Benefits Account 701.69

Conservation Claims dated 12-9-2021 in the amount of \$14,399.04 were reviewed and approved. Check sequence #155507-155522.

Alliance Communications	LPRA Phone, LD, & Interne	326.86
Bomgaars	Diesel Exhaust DEF	18.98
Dave's Bulk Service	473G Gasohol	1452.11
Denny's Sanitation Inc.	Dumpster Pickup	85.00
Hiller Lumber	Stakes and Screws	96.06
Iowa Information Inc.	Office Manager Ad	58.80
Lyon & Sioux Rural Water	134,000G H2O	530.50
Lyon Rural Electric Coop	LPRA Electric	1313.58
New Century Press	Office Manager/Park Range	568.06
Emily Ostrander	Monthly Cell Phone Stipen	25.00
Rent-All Inc	Screen Rental	152.00
Rock Rapids Machine & Welding	Labor on Hose	23.48
Runnings Supply Inc.	EE Supplies	8.41
Sunshine Foods	EE Supplies	12.72
Tri-State Ready Mix Inc.	63.75 Yards of Redimix	7522.50
US Bank - Purchase Card Purcha	Landscape block,EE supplies	2204.98
Grand Total		14399.04

General Basic Fund 14,399.04

Claims dated 12-10-2021 in the amount of \$185,435.24 were reviewed and approved. Check sequence #155523-155661.

A & B Business Solutions A & B	10/21-11/20/2021	Contract	836.98
Ahlers & Cooney, P.C. Attn: Ac	HR Services Through 11/19		810.50
Alliance Communications Attn:	Dec 911 Recurring Phone		150.00
Alliant Energy	acct 3128711000		405.77

Austin, Haberkorn Kippley & Wi	Conservatorship GCPR01174	437.00
Nikki Baatz	Nov 2021 Mileage (712)	356.00
Beck Engineering	surveying - new RR shop	1070.00
Bound Tree Medical, LLC	Cot Sheets, Disp Towels	71.74
Calhoun-Burns & Associate Inc.	bridge inspections	9898.85
Care Initiative - Lyon Manor	Nov Inmate Meals (278)	1946.00
CEEL	Subscription-1 Year	278.00
Century Link	911 Recurring 712-233-001	354.44
Century Link - Business	10/16-11/15/21 Phone	264.71
Charm-Tex, Inc.	Jail Provisions	792.56
City of Alvord	utilities Oct-Dec	151.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	47.01
City of Rock Rapids Municipal	Oct Utilities	6483.32
Cooperative Energy Company	Fuel,bulk diesel,oil,service	31208.43
Cooperative Farmers Elevator	lumber for bridge repair	312.83
Corner Service Merlin VerSteeg	tire repair #7	32.50
Creative Edge	Office Envelopes	69.55
Crossroads Trailer	pry bar set-3 pc	110.00
Cash-Wa Distributing	Food for Inmates	849.75
D-P Tools Inc.	sockets/wrenches-RR shop	112.04
DeJong Law Firm, P.C.	Atty Fees-FECR006924	481.41
Denny's Sanitation Inc.	Monthly Garbage Service	243.50
Diamond Mowers, Inc.	tooth kit - forestry head	1510.51
DJ's Service	Fuel,repair,bulk diesel	5432.24
Connie Douglass	Nov 2021 Mileage (23)	11.50
DRG Mechanical, Inc	plumbing svc - Larchwood	165.00
Dusty's Auto Body David Dreesm	Hail Damage Repair 60-4	12184.97
Electronic Engineering	Dec 911 Radio Maint Contr	735.00
Fabers Farm Equipment, Inc.	skid plates #95	362.12
Filter Shop, Inc.	Filters-Courthouse	407.00
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Paper,office supplies	729.76
Gordon Flesch Company, Inc.	11/15-2/14/22 Copier Cont	130.17
Graham Tire S.F. North	Tires 60-5 Durango	451.56
H & H Repair	inj 1/4 rubber, o/r plug	61.29
Heartland Hardware LLC	trimmer blades,batteries	62.39
Herm's Sanitation	garbage service - Oct-Dec	57.00
Hiller Lumber	orange braided line	26.98
Hillyard / Sioux Falls	Custodial Supplies-Annex	815.63
Brad Hindt	Replace Steps-Crthouse	2625.00
I-State Truck Center	element-air filter #7	1078.92
IBC Innovative Business Consul	Nov Employee Benefits	1460.00
Iowa Department of Justice	10% Proceeds from Forfeit	783.50
Iowa Law Enforcement Academy S	ER Care Class-MVB	150.00
Iowa Prison Industries	Replace Strips/Markings 6	278.38
Iowa State Sheriffs & Deputies	Membership Renewals (25)	300.00
Jack's Uniforms & Equipment	Uniform 60-10	131.94
JCL Solutions-Janitors Closet	Bleach, Gloves, Tissue	806.74
Keith's Korner	Nov Fuel-45.865G Gasohol	140.00
Cindy Keizer	Nov 2021 Mileage (378)	189.00
KELTEK	KlickFast Adapter Plate	26.70
Coreen Klarenbeek	Nov 2021 Mileage (318)	159.00
Shannon Klarenbeek	Nov 2021 Mileage (393)	196.50
L.G. Everist, Inc.	175.95 tons #5 ballast	3087.93
Larchwood Quick Stop	95.55 gal gasohol	303.56
Leuthold Plumbing/Heating Inc	Eben/DeBoer tile 6" drill	4692.00

Lyon & Sioux Rural Water	water - Lester/Larchwood shop	64.00
Lyon County Engineer	FY 20/2021 Sign Maint.	3000.00
Lyon County Extension Office	11-30-2021 Cont. Ed-Smids	35.00
Lyon County Recorder	2022 UTV Renewal	17.75
Lyon County Sheriff Dept.	Sheriff Fees	1337.38
Mail Services. LLC	Oct Renewals-Postage	631.99
Matheson Tri-Gas Inc	11/3/21 Oxygen Cylinders	56.11
Debra M. McKeever, CSR,RPR McK	11/23/2021 Depositions	189.50
MidAmerican Energy	acct 11930-66002	275.07
Midwest Alarm Company, Inc.	New Fire Alarm System	14226.13
Mills & Miller, Inc.	80.18 tons salt @ 73.50/t	5892.87
Minnehaha County Sheriff Dept.	Return of Service	51.00
Joel Moser	Nov 2021 Mileage (168)	84.00
New Century Press	Brd min, pub hrgs, FY21cash rep	2318.69
Northwest Iowa Comm. College N	Emergency Services Educ.-	1535.00
Northwest Iowa Area Solid Wa	11/30/2021 Bulbs, Batteri	131.75
Nyhart Attn: Finance Departmen	FY2021 GASB 75 Interim Re	1150.00
Oak Street Station	Fuel, tires	4123.80
Osceola Rural Water	water - Little Rock Shop	35.76
Papik Motors	Replace mufflers, service, brakes	2507.42
Plymouth County Sheriff	Return of Service FECR007	40.00
Popkes Car Care, Inc.	241.4 gal propane - Larch	506.70
Katie Poppinga	Nov 2021 Mileage (16)	8.00
Premier Communications	Phone, fiber, internet, cable	3911.32
Premier Network Solutions d/b/	Dec IT Consulting	5039.98
Rock Apartments	Rental Assistance #39-064	200.00
Rock Rapids Ace Hardware	Cleaner, Shovel, Weed Pre	169.69
Lisa R. Rockhill	Reimb: Meals from Reg. Me	47.90
Runnings Supply Inc.	signs, hardware, receiver ball/pin	243.97
Sanford Health	Inmate Labs	1412.00
Steve Simons	Nov 2021 Mileage (508)	254.00
John Smidstra	2021 Weed Com Mileage (67)	335.00
Jennifer Smit	SEAT III Mileage (520)	260.00
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Michele Stewart	Reimb: Clock for Tax Offi	35.13
Storey Kenworthy / Matt Parrot	Voter Reg Cards/Envelopes	480.46
Stryker Sales Corporation	9/2021-5/2025 Maint Contr	2027.26
Sturdevant's Auto Parts	DEF, filters, recoil starter	1208.14
Sunshine Foods	Food for Inmates	941.96
The Shop Larchwood LLC	Service 60-5	160.00
Thomson Reuters - West Payment	Oct/Nov Online Investigations	610.82
Thrifty White Pharmacy	Meds for Inmates	46.11
Megan Timmer-Stubbe	Nov 2021 Mileage (80)	40.00
Todd's True Value	garage door lube, glue	14.98
Town & Country Disposal	garbage service-Little Ro	27.78
Town & Country Implement	NHA 108M disc mower #97	11185.60
Tri-State Garage Door, Inc.	garage door adjustment-In	318.50
Tri-State Ready Mix Inc.	2.5 yds redimix-grvl pit	398.75
US Bank - Purchase Card Purcha	Verilock-Monthly Time Kee	7454.98
Van't Hul Repair	Service A3	382.62
Vanguard Appraisals Inc.	Annual Srv Contract-Camav	11100.00
Verizon	10/24-11/23/2021 Phone/Ai	1353.74
Grand Total		185435.24

General Basic Fund	78,008.29
County MHD Services Fund	147.15
Rural Services Basic Fund	476.70

Economic Development Fund	255.31
Secondary Road Fund	85,587.35
Surcharge on E911	5,988.15
Emergency Management Services	427.13
Sheriff Asset Forfeiture	783.50
Co. Assessor Agency Fund	11,151.66
Health Insurance Fund	2,610.00

There being no further business there was a motion by Herman, seconded by Altena to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.