

LYON COUNTY AUDITORS OFFICE  
December 28, 2021

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Members with the Lyon County Ambulance asked to speak during the public comment time. The service is here to inform the Board that 47 calls have never been paged as the dispatch system keeps breaking down. At one point they went 10 days with the system not working. The backup system is also down. The squad has talked to Sheriff Vander Stoep and EMA Kopischke regarding the problem but nothing seems to get done. There are times that EMT response time to the garage is upwards of 8-10 minutes. This can be life threatening in some situations depending on the nature of the ems call. The Board asked Auditor Smit to contact Sheriff Vander Stoep and EMA Kopischke to see if they could join the meeting.

Isaac Rinkenberger also signed in for the public comment time. Rinkenberger is here to request clean up from ditch cleaning from last week. There was no notification that the work would be done. Rinkenberger visited with secondary road staff last Thursday and stated that Rinkenberger is willing to keep it clean and open for equipment. He would like to make sure the branches are chipped and cleaned up. The Board thanked Rinkenberger for coming in and that the Board would pass the information on to secondary roads when they joined the meeting later this morning.

Attorney Oetken noted that the stay that had been put in place regarding the Emergency Temporary Standard for vaccine mandate has been lifted by the US Court of Appeal 6<sup>th</sup> district. The US Supreme Court has yet to review the court decision. If the ETS is not over-ruled by the US Supreme Court, employers must meet the new deadlines. The new deadlines have been set as January 10, 2022 to enforce a mandatory COVID-19 vaccination policy OR adopt a policy allowing employees who are not fully vaccinated to undergo weekly COVID-19 testing and wear a face covering at work. The Board agreed that they do not wish to pursue mandatory vaccination and would like to work on a policy for vaccination, testing and masking. Chairman Feucht would like to see information gathered and brought to the January 3, 2022 meeting to work on the policy at that meeting.

Sheriff Vander Stoep and EMA Kopischke joined the meeting to discuss the pager issues. It was stated that after the electrical storm the system was fixed, but has not worked correctly since. It was stated that there are two broken wires - one on top of a tower and one under the cement by the Sheriff office. A tower crew is coming on Jan. 4, but if it is windy, we will be rescheduled. The backup system is E-Dispatch (also down), LCSO is the next backup which now has a firewall block on it which allows no more than 20 texts at a time. This creates delays in the sending of the texts. It was asked if there is another company that we can use to get this fixed as it seems Electronic Engineering is not getting it done. It was suggested to contact Premier to see if they can open the firewall back up for a temporary fix so the LCSO can work. Replacing systems is an option but Kopischke noted that according to the procurement policy, bids must be taken and cannot just be requested from certain vendors. Vander Stoep and Kopischke will contact Premier to see if there is anything they can do for a temporary fix.

Minutes from the December 16, 2021 meeting were reviewed. Motion by Birkey, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Board needs to set a public hearing for the upcoming budget amendment #4 for fiscal year 2022. Motion by Herman, second by Altena to set January 11, 2022 at 8:45 a.m. as the public hearing date. Motion carried.

The Board reviewed valuations for 1-1-2021. These valuations will be used for budgeting fiscal year 2022-2023. Motion by Birkey, second by Altena to approve valuations. Motion carried. The valuations will be certified online at the Department of Management website and are also available at the Auditor's Office.

Chairman Feucht introduced Resolution 2021-35 approving the repayment of the \$5,000 loan that was from the Health Insurance Fund to the flex spending account done on 1-4-2021 to cover any flex spending payables before the first payroll. This loan needs to be repaid in full before 12-31-2021. Motion by Herman, second by Altena to approve and sign Resolution 2021-35. Motion carried. This is a summary of Resolution 2021-35. The complete text can be obtained at the Auditor's Office or online at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors then Resolutions.

Chairman Feucht introduced Resolution 2021-36 approving a transfer of TIF receipts to the secondary road fund for the 1<sup>st</sup> half of the amount certified in 2020. The amount to be transferred is \$250,249.51. Motion by Vanden Bosch, second by Birkey to approve Resolution 2021-36. Motion carried. This is a summary of Resolution 2021-36. The complete text can be obtained at the Auditor's Office or online at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors then Resolutions.

The Board has been asked to waive comment on the Doon annexation of property. The Board has no issues with the annexation. Motion by Birkey, second by Vanden Bosch to approve waiver. Motion carried.

Auditor Smit noted that when Ordinance 2021-06 was approved at the last meeting, there was an extra township (Riverside) added to the Precinct 2 description. The map showing the precinct plan was correct and only the wording was incorrect. The adoption of the ordinance has not yet been published due to this error. Smit asked if the Board would be willing to correct the ordinance wording and make approval again. Motion by Herman, second by Altena to approve correct wording and approve Ordinance 2021-06 as corrected. Motion carried. Auditor Smit will publish the ordinance adoption as corrected. The complete ordinance can be obtained at the Auditor's Office or online at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors then Ordinances.

The Board needs to approve the Flex Spending Account Plan and Summary Plan Description documents for the 1-1-2022 health insurance plan year. Motion by Herman, second by Birkey to approve documents. Motion carried.

The Board reviewed and discussed the compensation board recommendation received on 12-16-2021. Motion by Birkey, second by Altena to approve FY2023 elected official salaries as recommended by the compensation board. Motion carried. Salary increases (percents) and fiscal year amounts will be as follows: Auditor 5.5% or \$69,203; Recorder and Treasurer 4% or \$68,219; Sheriff 4% or \$97,066; Attorney 4% or \$109,981; Supervisors 4% or \$28,882 with a \$1,000 stipend for Chairman. Motion carried.

Lyon County Economic Development Director Steve Simons joined the Board meeting and talked about the plans for the Career Exploration Day for 2022. Simons is expecting roughly 345 students to attend.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the Board meeting. Albertson discussed the need to have a Title VI and ADA Coordinator assigned for the county. This position is necessary to have assigned in order to continue to receive federal dollars for projects. Motion by Altena, second by Birkey to approve Engineer Albertson as Coordinator. Motion carried.

As the Board will be accepting bids for the 2022, 2023, and 2024 farming seasons for the tillable acres in Parcel H in the NW1/4 of 16-98-48, a public hearing must be set for comment. Motion by Herman, second by Altena to set January 11, 2022 at 10:00 a.m. as the public hearing date. Motion carried. Bids will be due January 10<sup>th</sup> at 4:30 pm. Bid sheets are available at the Auditor's Office or online at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Engineer and Forms and Documents. Questions regarding the lease details should be handled by the County Engineer. Bids will be opened after the public hearing on January 11<sup>th</sup>. The winning bid will be decided at that time.

Chairman Feucht let Albertson and Jackson know of the concerned resident that came in at the public comment time who was upset with the mess of trees that were taken down. Albertson stated that the department doesn't normally clean up the downed branches. The department will start notifying residents of the possibility of brush cleaning in the future.

Jackson noted that he has been notified that a motor grader is on its way to Des Moines and should arrive this week or next in Lyon County. There should be more coming in the next few months. Chairman Feucht and Auditor Smit are working with the bank to determine the process for closing the loan.

Shelly Sindt with Elderbridge joined the meeting to review the past year and request funding for the next fiscal year. The population of 60 and over is growing in Lyon County shown by the 2020 census. Sindt notes all funding from federal dollars have to be matched by non federal dollars and this is why county support is crucial. The stimulus dollars received went to food, the ARP funding does require a 25% match in order to be spent. Sindt requests \$8,555 (\$3.05/senior) for FY2023. Sindt noted that the pandemic was very hard on the aging population in the forms of depression and isolation. Sindt noted that Elderbridge has invested in robotic pets for those who live alone, enjoy pets but can no longer care for one. These "pets" have been very beneficial for combatting these issues. The Board thanked Sindt for coming and will address the request in upcoming budget meetings.

Supervisor correspondence: Altena-Mental Health mtg, Herman-Riverboat meeting; Craig Van Otterloo retirement reception-Feucht, Birkey, Herman.

Employment changes: Conservation Director Craig Van Otterloo submitted his retirement date of December 31, 2021. This will be the last workday for Van Otterloo.

Heather Sinnet has completed the Jail Correspondence Training Program and is now a certified jailer. Sinnet's pay is requested to increase to \$18.77/hour as of December 14, 2021.

Morgan Lyman has resigned from the fulltime jailer position effective 12-22-2021.

Motion by Birkey, second by Vanden Bosch to approve claims. Motion carried.

Handwritten claim dated 12-21-2021 in the amount of \$232.48 was reviewed and approved. Check sequence #155740.

IBC Innovative Business Consul	12/15-12/19/2021	Flex Pla	232.48
Grand Total			232.48

Flex Benefits Account	232.48
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Veteran Affairs claims dated 12-21-2021 in the amount of \$2,567.38 were reviewed and approved. Check Sequence #155741-155750.

Access Systems	Sharp MX-C407F Printer	2049.60
Jerry M. Baatz	Mileage(30)-Dec Meeting	15.00
Doon Press	Advertising-VA	32.00
Douglas W. Hilbrands	Mileage (30)-Dec Meeting	15.00
Lewis Family Drug, LLC	VA Case #12	40.83
Little Rock Free Lance	Advertising-VA	25.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	257.00
Premier Communications	Office Phone-VA	102.95
Grand Total		2567.38

General Basic Fund	2,567.38
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Claims dated 12-28-2021 in the amount of \$164,966.64 were reviewed and approved. Check sequence #155751-155859.

Ability Network, Inc.	Dec Access to All Payer C	149.00
Access Systems	Ricoh contract 12/10/21-3	123.24
Access Systems Leasing	Printer/Copier Lease Cont	391.34
Henry M. Adkins & Son Inc. Ele	2022 OVO/FVT/OCS Maintenance	9540.00
Alliant Energy	acct 3128711000	944.96
Bound Tree Medical, LLC	IVFluid Warmer,airways,supplies	1378.36
Boyer Trucks	AC coolant line #12	108.44
Pat Bruinsma	12/14/2021 George Precinc	176.00
Calhoun-Burns & Associate Inc.	bridge inspections	2106.20
Century Link	911 Recurring 712-233-001	354.44
City of George	utilities	30.00
Vicki Clasen	12/14/2021 Rock Rapids Pr	177.00
Crossroads Trailer	black spray paint	81.24
Discovery House	Rental Assistance #51-832	150.00
Doon Press	Public Hrg-Redistricting	5.28
Double A LLC	Rental Assistance #13-230	200.00
DRG Mechanical, Inc	New Toilet/New Spud on Ur	791.00
Darren Dubbelde	8/10/2021 BOA Mileage (40	20.00
Earthworx Civil Solutions	consulting svcs A18/K16 p	1760.00
Electronic Engineering	Replace Cables for Mico-w	2729.80
Equipment Blades Inc.	cutting edge #76	1191.26
Kevin Fluit	8/10/2021 BOA Mileage (8)	8.00
George Office Products	Toner,date stamps,supplies	853.02
Gordon Flesch Company, Inc.	12/12-3/11/2022 Copier Ma	62.62
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Kelly J. Goslinga Clabaugh & G	Guardianship JGJV500388	183.78
Graham Tire S.F. North	New Tires 60-2 Explorer	584.04
H & H Aggregates LLC	525.71 tons 1.25" road gr	2602.27

Kent Harms	Zoning Mileage	13.00
LeRoy Hassebroek	Zoning Mileage	32.00
Hillyard / Sioux Falls	Hand Scrubbers/Air Freshe	153.63
Virginia Hobson	12/14/2021 Doon Precinct	176.00
Hydraulic World Inc.	hydraulic fittings #10	96.26
I-State Truck Center	belt tensioner kit #12	336.80
IBC Innovative Business Consul	12/22-12/26/2021 Flex Pla	522.34
Iowa Emergency Management Assn	2022 Membership to Iowa E	150.00
Iowa Law Enforcement Academy S	Jail Med Management-Zech	125.00
Patricia Janssen	12/14/2021 Absentee Board	30.00
Angie Keizer	12/14/2021 Doon Precinct	200.00
Kandace Koll	12/14/2021 RockRapids Pre	188.00
Dale Kollis	BOA Mileage (120mi)	60.00
MarJean Kopischke	12/14/2021 LittleRock Pre	187.00
David Korthals	BOA Mileage (120 mi)	60.00
Larchwood Local	65.40 gal gasohol	200.05
Denise Lawton	12/14/2021 Inwood Precinc	176.00
Bradley Leuthold	Zoning Mileage	6.00
Little Rock Free Lance	Public Hrg-Redist/SpecElect	86.50
Lyon County News	Public Hrg-Redist/SpecElect	16.12
Lyon County Sheriff Dept.	Sheriff Fees	710.20
Lyon Rural Electric Coop	electric-Lester/LRock shops	423.40
Kristy Metzger	12/14/2021 Lester Precinc	188.00
Mary L. Metzger	12/14/2021 Lester Precinc	196.00
MidAmerican Energy	acct 96210-23018 ALVORD	588.03
Daniel P. Moen	12/14/2021 Absentee	22.00
Pam Moen	12/14/2021 Absentee	44.00
Laura Mulder	12/14/2021 Doon Precinct	187.00
National Sheriffs' Association	Jail Officer Training-Sin	139.39
New Century Press	Juvenile Not/PubHrg Zoning	60.22
Northern States Supply Inc.	hardware/nuts/bolts	154.55
Northwest Iowa Comm. College N	Heartcode BLS CPR-Hilt	6.00
NW IA YES Center	Juvenile Detainment (28 d	4900.00
Jackie Olson	12/14/2021 LittleRock Pre	203.00
PCC, Inc. Physician's Claim Co	Oct-Monthly Billing Servi	921.71
Premier Network Solutions d/b/	Jan IT Consult/DR Cloud backup	3400.00
Randy Hage	ICEA conference travel -	55.83
Rapid Auto Repair Michael D. K	Service 1997 Chevy Van	327.20
Rapid Graphics	Logo/Pants/Print on blankets	284.00
Richarz Repair LLC	fitting #62	6.96
Rock Rapids Ace Hardware	Supplies	96.06
Lisa R. Rockhill	12/6/21 Client Mtg-Meal	76.46
Sanford Health	Inmate Office Visit/labs	671.20
Sanford Health Plan	Jan Insurance Premiums	114379.32
Sanford USD Medical Center	Inmate Dr. Visit-KR	25.00
John Schulte	9/14/2021 Zoning Mileage	8.00
Secretary of State Notary Divi	Notary Public-AWaagmeeste	30.00
Sioux Falls Truck & Trailer	heater core valve #10	132.07
LaVonne Snyders	12/14/2021 Larchwood Prec	133.00
Gerri Spangler	Rental Assistance #81-456	200.00
Sara Sprock	11/2/21 City/School Milea	32.00
Gerald Stai	12/14/2021 Inwood Precinc	209.00
Mary Stai	12/14/2021 Inwood Precinc	176.00
State Hygienic Laboratory	Water Test-B DeGroot	31.00
Stensland Gravel Co.	159.2 fill sand	923.36
Mark Swartz	12/14/2021 RockRapids Pre	188.50
Terry Tausz	12/14/2021 RockRapids Pre	177.00

Dan Teeselink	steel toe boots/gloves	298.23
The Shop Larchwood LLC	Service 60-3/tire rotation	125.28
Transource Truck & Equipment	repair trans & electrical	591.59
Kay Twedt	Zoning Mileage (80 miles)	40.00
UMB Bank, N.A. Attn: Trust Fee	Bond Fees 6/1-11/30/2021	250.00
Bonnie VandenBosch	12/14/2021 Larchwood Prec	205.00
James VanderWoude	Transportation Assist #51	100.00
Brenda VanHofwegen	Nov 2021 Mileage (32)	16.00
Verizon	11/10-12/9/21 Cell Phone	2122.86
Kris VerSteeg	12/14/2021 LittleRock Pre	176.00
Julie Vogel	12/14/2021 RockRapids Pre	176.50
Bernette Weier	12/14/2021 George Precinc	187.00
Steven T. Weier	12/14/2021 George Precinc	203.00
Joan Wenzel	12/14/2021 Lester Precinc	177.00
West Lyon Herald	Annual Subscription	45.00
Dennis Winkowitsch	BOA Mileage (64 mi)	32.00
Linda Wulf	12/14/2021 Larchwood Prec	52.50
Wanda L. Wulf	12/14/2021 Larchwood Prec	189.00
Grand Total		164966.64
General Basic Fund	31,070.68	
General Basic Sub Fund	250.00	
County MHD Services Fund	117.88	
Rural Services Basic Fund	337.88	
Economic Development Fund	41.42	
Secondary Road Fund	14,852.16	
Surcharge on E911	3,084.24	
Emergency Management Services	150.00	
Co. Assessor Agency Fund	160.72	
Health Insurance Fund	114,379.32	
Flex Benefits Account	522.34	

There being no further business there was a motion by Vanden Bosch, seconded by Birkey to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.