

LYON COUNTY AUDITORS OFFICE  
January 3, 2022

ROCK RAPIDS, IOWA

Auditor Jen Smit convened the adjourned session with Feucht, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Altena was absent.

Auditor Smit asked for nominations for Chairman for 2022. Motion by Birkey, second by Herman to nominate Supervisor Josh Feucht as Chairman. Nominations ceased. Motion carried.

Chairman Feucht asked for nominations for Vice Chairman. Motion by Herman, second by Vanden Bosch to nominate Supervisor Jerry Birkey as Vice Chairman. Nominations ceased. Motion carried.

The Pledge of Allegiance was said.

Treasurer Michele Stewart was present for the Board to count cash for the 1-1-2022 new year. Stewart went through the cash count, balance sheets for the tax department and motor vehicle.

Stewart presented the Lyon County Investment Policy. Motion by Vanden Bosch, second by Birkey to approve and sign policy. Motion carried. Full policy can be obtained in the Lyon County Treasurer's Office.

Chairman Feucht introduced Resolution 2021-03 naming county depositories. This resolution names the banks where county funds are deposited and stored. Motion to approve resolution by Vanden Bosch, second by Herman to approve resolution and Chairman sign. Motion carried. This is a summary of the resolution and the full text can be found online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions, or at the Auditor's Office.

The supervisors split up and went to the different county offices to count cash at 8:35 a.m.

The Supervisors returned from counting cash and continued the meeting at 9:15 a.m.

Chairman Feucht opened the public hearing at 9:17 a.m. for public comment on Resolution 2021-01 Authorization for Non-Current Debt transfer of \$5,000 to the Flex Account for 2022. Present were: Mecinzie Sittig New Century Press, Elijah Helton NW IA Review. No comments were received. Chairman Feucht closed the public hearing at 9:18 a.m.

Feucht introduced Resolution 2021-01 authorizing the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-14-2022, but employees may claim funds as of 1-1-2022, the account needs to be funded by an internal loan. The amount is \$5,000 and will be repaid by 12-31-2022. Motion by Birkey, seconded by Herman to approve and Chairman sign Resolution 2022-01. Motion carried. This is a summary of resolution 2022-01 and the complete wording can be found at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under the Supervisors and Resolutions or can be obtained at the Auditor's Office.

The minutes of the December 28, 2021 meeting were reviewed. Motion made by Herman to approve minutes, seconded by Vanden Bosch. Motion carried.

Representative Wheeler was present to introduce himself before the legislative session opens. Wheeler gave a brief background of himself and the current committees he sits on. The Board thanked Wheeler for coming.

Chairman Feucht introduced Resolution 2021-02 Master Matrix. This resolution allows the Board to submit to the DNR an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure. The Board will also evaluate each construction permit it receives. Motion by Herman, second by Birkey to approve and sign Resolution 2021-02. Motion carried. This is a summary of the resolution, and the complete wording can be found at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors and then Resolutions or can be obtained at the Auditor's Office.

The Board of Supervisors makes various appointments to different boards to do County business. Motion by Herman, seconded by Birkey to approve the following appointments and committee assignments. Auditor Smit noted that the gender balance notification was put into the official papers but no applications have been received.

Committee	Supervisor(s)	Alternate
Building and Grounds	Altena, Herman	
Courthouse Security	Feucht	
County Hotel / Motel Tax	Birkey, Altena	
Creative Living Center	Birkey	
DHS Decatorization Board	Birkey	Vanden Bosch
Emergency Management Board	Herman	Birkey
Empowerment Board	Birkey	Vanden Bosch
Iowa County Engineer Association	Birkey	
Iowa Work Force Development	Altena	
Library Board	Feucht	Herman
Lyon County Conservation Board	Feucht	Herman
Lyon County Board of Health	Feucht	Vanden Bosch
Lyon County Economic Dev Advisory Brd	Feucht, Herman	
Lyon County Economic Development Consortium	Feucht	
Lyon County Riverboat Foundation	Herman	
MidSioux	Vanden Bosch	
NW IA Area Waste Agency	Altena	Herman
NWIP & Development Board	Birkey	Vanden Bosch
NW IA Housing Trust Fund	Feucht	
NW IA Regional Housing Authority	Birkey	
REAP	Feucht	Altena
Sioux Rivers Mental Health Region	Birkey, Altena	
Regional Transit Authority	Vanden Bosch	Altena
Roadside Management	Altena	
Safety & Wellness	Herman	Feucht
Season's Mental Health Center	VandenBosch, Birkey	

<u>SYNERGY</u>	Herman	Feucht
Third Judicial District Dept. of Corrections	Birkey	Vanden Bosch
Youth Emergency Services	Herman	Altena

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" a/k/a Condemnation Board is a yearly appointment.

FARMERS

Russell Pedersen, Rock Rapids  
 Steve Johnson, Little Rock  
 Dennis Schrick, George  
 Arnold VanVelduizen, Larchwood  
 Kent Harms, George  
 Marv VanMaanen, Doon  
 Greg DeBoer, Little Rock

REALTORS

David Sieperda, Rock Rapids  
 Tim DeBruin, George  
 Darrel VandeVegte, Doon  
 Sam Chase, Little Rock  
 Damon Pederson, Rock Rapids  
 Craig Schneidermann, Rock Rapids  
 Mike Baumgaars, Inwood

CITY PROPERTY

Leonard Hasselman, Rock Rapids  
 Marlene Bowers, Rock Rapids  
 Jim Cuttell, George  
 Wes Koedam, Alvord  
 Donald Metzger, Lester  
 Lyle Grotewold, Larchwood  
 Eugene Eisma, Inwood  
 Jason Faber, Alvord

BANKERS OR PEOPLE KNOWING VALUE OF LAND

Mark Dominey, Larchwood  
 Eugene Metzger, Rock Rapids  
 Scott Postma, Doon  
 George Schneidermann, Rock Rapids  
 Sheila Klaassen, Little Rock  
 Daniel Moen, Inwood  
 Kathi Wilke, Lester  
 Anthony Behrens, George

County Board of Health: Leroy Hassebroek 1-1-2022 to 12-31-2024

Conservation Board: Todd Reinke 1-1-2022 to 12-31-2026

Zoning Administration: Marilee Schleusner 1-1-2022 to 12-31-2022  
 Ashley Lewis, Sec  
 Collette Nath, Clerk

Zoning Board of Adjustment: Dale Kollis, Inwood 1-1-2022 to 12-31-2026

Planning and Zoning Commissioner: Leroy Hassebroek 1-1-2022 to 12-31-2026

Supervisor Feucht moved onto the 911 Pager/Tower update for Lyon County Emergency Services. Ambulance Director Borman was present for the discussion. Feucht asked if there had been any updates regarding the subject. Borman stated that the EMS and Fire agencies had received an email regarding the subject from EMA Kopischke on 12-29-2021. Borman shared that email with the Board. EMA Arden Kopischke and Sheriff Vander Stoep joined the meeting as well. Kopischke states that the firewalls cannot be taken down any further than what they are already are. It was suggested to have a 3<sup>rd</sup> party notification system for a backup system that the agencies would choose themselves. Kopischke notes the fire departments have been removed from the backup system in order to lower the number of texts sent out to be able to accommodate the firewall issue. Kopischke plans to ask the 911 Board to cover the cost of the 3<sup>rd</sup> party systems so as not to burden the local agencies. Kopischke shared that a message received this morning states the tower crew that was expected tomorrow (1-4-2022) is unable to come due to Covid. There was more discussion on the piece of equipment that is causing the issue. It was stated that it is the wire that was replaced after being

struck by lightning now needs to be connected on the tower. This can only be done by the tower crew and Lyon County is not the only entity needing work done. The new wire is in place, but the tower crew is the one to do the work. Kopischke states that pagers are the first alert, E-Dispatch is second, then LCSO alert is the 3<sup>rd</sup>. Kopischke noted he also plans to request full funding for the counsel for the PSAP in dispatch. Borman states that the system has been working since last week's discussion. Chairman Feucht asked to have the Board updated again at the next meeting.

The Board opened the applications for the official newspaper. There were applications from: West Lyon Herald, Lyon County Reporter, and the Doon Press. However, the Doon Press did not supply a subscription list so cannot be considered per IA Code. Motion by Herman, second by Vanden Bosch to approve the Lyon County Reporter and West Lyon Herald as the 2022 Official Lyon County Newspapers. Motion carried.

The Board discussed rules for using the courthouse for photos. It was discussed that the Board feels that pictures should be taken during regular business hours. Feucht asked if there were other items that should be included in a policy if one was being requested. The decision was tabled until the next meeting.

Certified lodging rules were discussed. Legislation enacted human trafficking training for Iowa lodging providers and their employees in order to accept public funds. The conservation department has completed their training. Furthermore, departments must determine if lodging they choose to use when out of town for work are certified. This information has been sent to department heads so they are aware. To receive reimbursement for lodging or pay credit card charges for lodging, employees must include the certification proof. Motion by Herman, second by Birkey to approve the certified lodging requirements. Motion carried.

Chairman Feucht introduced Resolution 2022-04 Creation of Mental Health Disability Services fund. This fund is needed to budget the mental health costs for FY2023. Per legislation (SF 619) Fund 10000 will no longer be recognized. Legislation moved the funding of mental health from the counties to the State. Lyon County will receive reimbursement from Sioux Rivers Mental Health Region for costs, including salary, related to mental health as of 7-1-2022. Motion by Birkey, second by Vanden Bosch to approve and sign Resolution 2022-04. Motion carried. This is a summary of the resolution, and the complete wording can be found at [www.lyoncountyiowa.gov](http://www.lyoncountyiowa.gov) under Supervisors and then Resolutions or can be obtained at the Auditor's Office.

Steve Simons gave information to the Board regarding the Iowa Workforce Development reemployment case management program to start in January.

Attorney Amy Oetken joined the Board to discuss the policy for ETS vaccination, testing and masking. The Board worked through the policy. Smit will incorporate the additions/deletions and have a draft for the Board at the next meeting. The federal mandate is effective January 10. Oetken noted that the US Supreme Court will discuss the mandate on January 7<sup>th</sup> and depending on what is decided will determine whether or not a policy will be needed. The policy states that if employees choose not to become vaccinated, they will be required to test weekly and wear face coverings at work. The policy will set out the expectations and consequences for not choosing to follow the policy.

Motion by Birkey, second by Herman to approve and sign payroll. Motion carried.

Payroll dated 12-30-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$241,580.35 is listed by fund.

General Basic Fund	143,719.94
County MHD Services Fund	3,271.06
Rural Service Basic Fund	21,044.43
Economic Development Fund	3,824.18
Secondary Road Fund	54,230.30
Emergency Management Services	2,867.94
Co. Assessor Agency Fund	12,622.50

Payroll Disbursement Register in the amount of \$291,768.94 is listed by Fund.

General Basic Fund	109,615.59
General Supplemental Fund	55,643.66
County MHD Services Fund	3,030.70
Rural Services Basic Fund	34,391.46
Economic Development fund	3,709.45
Secondary Road Fund	70,641.39
Emergency Management Services	3,402.11
Co. Assessor Agency Fund	11,334.58

There being no further business there was a motion by Vanden Bosch, seconded by Herman to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor \_\_\_\_\_ Chairman \_\_\_\_\_

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.