

LYON COUNTY AUDITORS OFFICE
January 3, 2022

ROCK RAPIDS, IOWA

Auditor Jen Smit convened the adjourned session with Feucht, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Altena was absent.

Auditor Smit asked for nominations for Chairman for 2022. Motion by Birkey, second by Herman to nominate Supervisor Josh Feucht as Chairman. Nominations ceased. Motion carried.

Chairman Feucht asked for nominations for Vice Chairman. Motion by Herman, second by Vanden Bosch to nominate Supervisor Jerry Birkey as Vice Chairman. Nominations ceased. Motion carried.

The Pledge of Allegiance was said.

Treasurer Michele Stewart was present for the Board to count cash for the 1-1-2022 new year. Stewart went through the cash count, balance sheets for the tax department and motor vehicle.

Stewart presented the Lyon County Investment Policy. Motion by Vanden Bosch, second by Birkey to approve and sign policy. Motion carried. Full policy can be obtained in the Lyon County Treasurer's Office.

Chairman Feucht introduced Resolution 2021-03 naming county depositories. This resolution names the banks where county funds are deposited and stored. Motion to approve resolution by Vanden Bosch, second by Herman to approve resolution and Chairman sign. Motion carried. This is a summary of the resolution and the full text can be found online at www.lyoncounty.iowa.gov under Supervisors and Resolutions, or at the Auditor's Office.

The supervisors split up and went to the different county offices to count cash at 8:35 a.m.

The Supervisors returned from counting cash and continued the meeting at 9:15 a.m.

Chairman Feucht opened the public hearing at 9:17 a.m. for public comment on Resolution 2021-01 Authorization for Non-Current Debt transfer of \$5,000 to the Flex Account for 2022. Present were: Mecinzie Sittig New Century Press, Elijah Helton NW IA Review. No comments were received. Chairman Feucht closed the public hearing at 9:18 a.m.

Feucht introduced Resolution 2021-01 authorizing the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-14-2022, but employees may claim funds as of 1-1-2022, the account needs to be funded by an internal loan. The amount is \$5,000 and will be repaid by 12-31-2022. Motion by Birkey, seconded by Herman to approve and Chairman sign Resolution 2022-01. Motion carried. This is a summary of resolution 2022-01 and the complete wording can be found at www.lyoncountyiowa.gov under the Supervisors and Resolutions or can be obtained at the Auditor's Office.

The minutes of the December 28, 2021 meeting were reviewed. Motion made by Herman to approve minutes, seconded by Vanden Bosch. Motion carried.

Representative Wheeler was present to introduce himself before the legislative session opens. Wheeler gave a brief background of himself and the current committees he sits on. The Board thanked Wheeler for coming.

Chairman Feucht introduced Resolution 2021-02 Master Matrix. This resolution allows the Board to submit to the DNR an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure. The Board will also evaluate each construction permit it receives. Motion by Herman, second by Birkey to approve and sign Resolution 2021-02. Motion carried. This is a summary of the resolution, and the complete wording can be found at www.lyoncountyiowa.gov under Supervisors and then Resolutions or can be obtained at the Auditor's Office.

The Board of Supervisors makes various appointments to different boards to do County business. Motion by Herman, seconded by Birkey to approve the following appointments and committee assignments. Auditor Smit noted that the gender balance notification was put into the official papers but no applications have been received.

| Committee | Supervisor(s) | Alternate |
|---|---------------------|--------------|
| Building and Grounds | Altena, Herman | |
| Courthouse Security | Feucht | |
| County Hotel / Motel Tax | Birkey, Altena | |
| Creative Living Center | Birkey | |
| DHS Decategorization Board | Birkey | Vanden Bosch |
| Emergency Management Board | Herman | Birkey |
| Empowerment Board | Birkey | Vanden Bosch |
| Iowa County Engineer Association | Birkey | |
| Iowa Work Force Development | Altena | |
| Library Board | Feucht | Herman |
| Lyon County Conservation Board | Feucht | Herman |
| Lyon County Board of Health | Feucht | Vanden Bosch |
| Lyon County Economic Dev Advisory Brd | Feucht, Herman | |
| Lyon County Economic Development Consortium | Feucht | |
| Lyon County Riverboat Foundation | Herman | |
| MidSioux | Vanden Bosch | |
| NW IA Area Waste Agency | Altena | Herman |
| NWIP & Development Board | Birkey | Vanden Bosch |
| NW IA Housing Trust Fund | Feucht | |
| NW IA Regional Housing Authority | Birkey | |
| REAP | Feucht | Altena |
| Sioux Rivers Mental Health Region | Birkey, Altena | |
| Regional Transit Authority | Vanden Bosch | Altena |
| Roadside Management | Altena | |
| Safety & Wellness | Herman | Feucht |
| Season's Mental Health Center | VandenBosch, Birkey | |

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| SYNERGY | Herman | Feucht |
| Third Judicial District Dept. of Corrections | Birkey | Vanden Bosch |
| Youth Emergency Services | Herman | Altena |

Per Iowa Code 6B.4 the Lyon County "Compensation Commission Board" a/k/a Condemnation Board is a yearly appointment.

FARMERS

Russell Pedersen, Rock Rapids
Steve Johnson, Little Rock
Dennis Schrick, George
Arnold VanVelhuizen, Larchwood
Kent Harms, George
Marv VanMaanen, Doon
Greg DeBoer, Little Rock

REALTORS

David Sieperda, Rock Rapids
Tim DeBruin, George
Darrel VandeVegte, Doon
Sam Chase, Little Rock
Damon Pederson, Rock Rapids
Craig Schneidermann, Rock Rapids
Mike Baumgaars, Inwood

CITY PROPERTY

Leonard Hasselman, Rock Rapids
Marlene Bowers, Rock Rapids
Jim Cuttell, George
Wes Koedam, Alvord
Donald Metzger, Lester
Lyle Grotewold, Larchwood
Eugene Eisma, Inwood
Jason Faber, Alvord

BANKERS OR PEOPLE KNOWING VALUE OF LAND

Mark Dominey, Larchwood
Eugene Metzger, Rock Rapids
Scott Postma, Doon
George Schneidermann, Rock Rapids
Sheila Klaassen, Little Rock
Daniel Moen, Inwood
Kathi Wilke, Lester
Anthony Behrens, George

County Board of Health: Leroy Hassebroek 1-1-2022 to 12-31-2024

Conservation Board: Todd Reinke 1-1-2022 to 12-31-2026

Zoning Administration: Marilee Schleusner 1-1-2022 to 12-31-2022
Ashley Lewis, Sec
Collette Nath, Clerk

Zoning Board of Adjustment: Dale Kollis, Inwood 1-1-2022 to 12-31-2026

Planning and Zoning Commissioner: Leroy Hassebroek 1-1-2022 to 12-31-2026

Supervisor Feucht moved onto the 911 Pager/Tower update for Lyon County Emergency Services. Ambulance Director Borman was present for the discussion. Feucht asked if there had been any updates regarding the subject. Borman stated that the EMS and Fire agencies had received an email regarding the subject from EMA Kopischke on 12-29-2021. Borman shared that email with the Board. EMA Arden Kopischke and Sheriff Vander Stoep joined the meeting as well. Kopischke states that the firewalls cannot be taken down any further than what they are already are. It was suggested to have a 3rd party notification system for a backup system that the agencies would choose themselves. Kopischke notes the fire departments have been removed from the backup system in order to lower the number of texts sent out to be able to accommodate the firewall issue. Kopischke plans to ask the 911 Board to cover the cost of the 3rd party systems so as not to burden the local agencies. Kopischke shared that a message received this morning states the tower crew that was expected tomorrow (1-4-2022) is unable to come due to Covid. There was more discussion on the piece of equipment that is causing the issue. It was stated that it is the wire that was replaced after being

struck by lightning now needs to be connected on the tower. This can only be done by the tower crew and Lyon County is not the only entity needing work done. The new wire is in place, but the tower crew is the one to do the work. Kopischke states that pagers are the first alert, E-Dispatch is second, then LCSO alert is the 3rd. Kopischke noted he also plans to request full funding for the counsel for the PSAP in dispatch. Borman states that the system has been working since last week's discussion. Chairman Feucht asked to have the Board updated again at the next meeting.

The Board opened the applications for the official newspaper. There were applications from: West Lyon Herald, Lyon County Reporter, and the Doon Press. However, the Doon Press did not supply a subscription list so cannot be considered per IA Code. Motion by Herman, second by Vanden Bosch to approve the Lyon County Reporter and West Lyon Herald as the 2022 Official Lyon County Newspapers. Motion carried.

The Board discussed rules for using the courthouse for photos. It was discussed that the Board feels that pictures should be taken during regular business hours. Feucht asked if there were other items that should be included in a policy if one was being requested. The decision was tabled until the next meeting.

Certified lodging rules were discussed. Legislation enacted human trafficking training for Iowa lodging providers and their employees in order to accept public funds. The conservation department has completed their training. Furthermore, departments must determine if lodging they choose to use when out of town for work are certified. This information has been sent to department heads so they are aware. To receive reimbursement for lodging or pay credit card charges for lodging, employees must include the certification proof. Motion by Herman, second by Birkey to approve the certified lodging requirements. Motion carried.

Chairman Feucht introduced Resolution 2022-04 Creation of Mental Health Disability Services fund. This fund is needed to budget the mental health costs for FY2023. Per legislation (SF 619) Fund 10000 will no longer be recognized. Legislation moved the funding of mental health from the counties to the State. Lyon County will receive reimbursement from Sioux Rivers Mental Health Region for costs, including salary, related to mental health as of 7-1-2022. Motion by Birkey, second by Vanden Bosch to approve and sign Resolution 2022-04. Motion carried. This is a summary of the resolution, and the complete wording can be found at www.lyoncountyiowa.gov under Supervisors and then Resolutions or can be obtained at the Auditor's Office.

Steve Simons gave information to the Board regarding the Iowa Workforce Development reemployment case management program to start in January.

Attorney Amy Oetken joined the Board to discuss the policy for ETS vaccination, testing and masking. The Board worked through the policy. Smit will incorporate the additions/deletions and have a draft for the Board at the next meeting. The federal mandate is effective January 10. Oetken noted that the US Supreme Court will discuss the mandate on January 7th and depending on what is decided will determine whether or not a policy will be needed. The policy states that if employees choose not to become vaccinated, they will be required to test weekly and wear face coverings at work. The policy will set out the expectations and consequences for not choosing to follow the policy.

Motion by Birkey, second by Herman to approve and sign payroll. Motion carried.

Payroll dated 12-30-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$241,580.35 is listed by fund.

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|-------------------------------|------------|
| General Basic Fund | 143,719.94 |
| County MHD Services Fund | 3,271.06 |
| Rural Service Basic Fund | 21,044.43 |
| Economic Development Fund | 3,824.18 |
| Secondary Road Fund | 54,230.30 |
| Emergency Management Services | 2,867.94 |
| Co. Assessor Agency Fund | 12,622.50 |

Payroll Disbursement Register in the amount of \$291,768.94 is listed by Fund.

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|-------------------------------|------------|
| General Basic Fund | 109,615.59 |
| General Supplemental Fund | 55,643.66 |
| County MHD Services Fund | 3,030.70 |
| Rural Services Basic Fund | 34,391.46 |
| Economic Development fund | 3,709.45 |
| Secondary Road Fund | 70,641.39 |
| Emergency Management Services | 3,402.11 |
| Co. Assessor Agency Fund | 11,334.58 |

There being no further business there was a motion by Vanden Bosch, seconded by Herman to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.