

LYON COUNTY AUDITORS OFFICE
January 11, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

There were no signups for public comment.

Auditor Smit asked for the motor grader loan paperwork to be added as an emergency action item to the agenda. Smit noted that Resolution 2021-17, signed on June 22, 2021, approved the loan, but wanted to have the signing of the loan closing documents noted in the minutes. Chairman Feucht signed the documents and Smit will meet with American State Bank on January 13th to finalize the loan closing. The loan is for \$2,675,000 for the purchase of 10 motor graders with loan payments to be made from road use sales tax revenues.

Treasurer Michele Stewart presented the Semi-Annual Report covering 7-1-2021 to 12-31-2021. Stewart discussed the different funds, interest rates, and accounts. Motion by Herman, second by Birkey to approve and sign semi annual report. Motion carried.

Chairman Feucht opened the public hearing at 8:45 a.m. to take comment on budget amendment #4 to FY2022. Items included are: ARP funding for new ambulance, website update, IT upgrades, juvenile care costs. Present were: Elijah Helton NW IA Review, County Attorney Amy Oetken, Sheriff Vander Stoep, Veteran Affairs Sharon Fuller. There was no public comment and no questions. Feucht closed the hearing at 8:47 am. Resolution 2022-05 authorizing budget amendment #4 was introduced. Motion by Birkey, second by Altena to approve and sign Resolution 2022-05 authorizing the amendment. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors then Resolutions.

Resolution 2022-06 100% department appropriations was introduced. As the fiscal year is half over, departments will be needing full appropriations to finish the fiscal year. Motion by Altena, second by Vanden Bosch to approve and sign Resolution 2022-06. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncountyiowa.gov under Supervisors then Resolutions.

Veteran Affairs Director Sharon Fuller joined the meeting to inform the Board about a cement heave outside the veteran affairs entry in the parking lot. Sheriff Vander Stoep talked that the parking lot is expected to rise and fall with the cold weather as the parking lot is a floating lot. It was mentioned that when the weather warms up, a yellow line can be painted around the lines that do heave in the winter, and possibly put a cone out there for now. It was agreed to paint a yellow outline around the area when it warms up and use cones for the time being. The Board thanked all for coming.

County Attorney Amy Oetken and staff were present to request ARP funding for a new program call Prosecutor for case work. Oetken is asking for purchase a new data base program called Prosecutor aka PbK. The office currently uses ProLaw which is dated and not the best suited for county attorney offices and the uses they require. The request is for \$37,500 for the program and conversion with an annual cost that will come from the attorney's budget

yearly. Joachim talked about the discovery portion of the program that allows discussion between the sheriff office and attorney office that simplifies the sharing of files and case information. Motion by Herman, second by Altena to approve the \$37,500 request for the Prosecutor program. Motion carried.

Oetken gave an update on the ETS policy on vaccination, testing and masking. Oetken stated that the US Supreme Court heard oral arguments on the mandate on January 7th. IA OSHA has now stated that they believe what IA has in place currently meet standards and IA OSHA will not be enforcing the mandate. Oetken states that if the Board wishes to table the policy at this time, that is permissible as the policy work they have done may need to be revamped if OSHA changes their mind at a later date. Motion to table the ETS policy by Birkey, second by Vanden Bosch. Motion carried.

A 911 Tower/Pager update was given by EMA Kopsichke. Present were: EMA Kopsichke and Sheriff Vander Stoep. Kopsichke states Electronic Engineering is coming tomorrow with two crews (1-12-2022) to work on the tower. Two Way Radio from Sioux Falls came last week but when arrived saw that it was a microwave system so stated they could not complete the work. The Board thanked everyone for the update.

Dick Sievers with Mid-Sioux and Tom Letche, Mid-Sioux Board President, joined the meeting to review FY21, discuss services delivered, and make a FY23 budget request. Mid-Sioux requests \$9,000 for FY 2023. All funds received from County stay in the County for services to residents. The Board will consider this request during their discussion on organizational requests and thanked Sievers for coming.

Minutes from the January 3, 2022 meeting were reviewed. Motion by Herman, second by Birkey to approve and Chairman sign minutes. Motion carried.

County Attorney Oetken has asked for the creation of a county attorney forfeiture fund. This fund would receive 10% of the proceeds from any forfeiture funds seized by the county. A resolution will be presented at the next Board meeting for the Board to create the fund.

The Board reviewed quarterly reports for Auditor, Recorder, Sheriff.

The Board discussed the pipeline projects projected for Lyon County. It was noted that other counties have sent letters to the Iowa Public Utilities Board regarding their opposition to pipeline projects being able to use eminent domain to obtain land for the project. After discussion motion by Vanden Bosch, second by Altena to send letters to the Iowa Public Utilities Board regarding Lyon County's opposition to eminent domain being used by pipeline projects. Motion carried.

The Board reviewed the payout of accrued benefits for retired Conservation Director Craig Van Otterloo. Motion by Herman, second by Birkey to approve payout. Motion carried.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. Jackson gave an update on what activities are currently going on with the crews. The first motor grader is in Des Moines getting the wing put on, with another motor grader coming to Des Moines this week.

Chairman Feucht opened the public hearing at 10:04 a.m. for comment on receiving bids for the tillable acres on Parcel H 16-99-48. Present were:

Elijah Helton NW IA Review, Daryl Albertson County Engineer, Road Superintendent Dave Jackson. Hearing no comments from public, Feucht closed the hearing at 10:05 a.m.

The Board received 1 bid for the tillable acres on Parcel H 16-99-48. Bid was received by Nick Koch at \$255/acre for 2022, 2023, and 2024. Motion by Vanden Bosch, second by Herman to approve bid from Nick Koch. Motion carried. The lease was discussed and Auditor Smit will ask Attorney Oetken to make minor changes to section 5, paragraph 3 regarding removal of straw, stalks, stubble or similar plant materials to be for the final year of lease. Smit will schedule the lease signing for the next meeting on 1-25-2022.

Motion by Herman, second by Altena to approve claims. Motion carried.

Marcie Baartman with Siouxland Coalition Against Human Trafficking talked with the Board. Baartman gave an overview of their mission. The Coalition is trying to bring awareness of signs of trafficking to schools and businesses as well as looking for volunteers for this area. Baartman asked the Board to consider signing a proclamation recognizing January as Human Trafficking Awareness month. Motion by Birkey, second by Altena to approve proclamation. Motion carried. The proclamation will be hung on the bulletin board in the courthouse and forwarded to the newspapers as a news release.

Employment changes: Kaleb Van Maanen has been hired as a fulltime jailer. Van Maanen's first day of work was 12-29-2021 at a wage of \$17.12/hour until certified.

Randy Hayenga has been promoted to Assistant to Engineer at a wage of \$32.00/hour effective January 1, 2022.

Ashley Lewis has been appointed Chief Deputy Assessor effective 1-8-2022. Lewis's salary will increase to 84% of the elected officials to \$55,100 for the remainder of FY22.

The Zoning salaries will be adjusted for the remainder of FY2022 as follows: Marilee Schleusner \$3,334.00; Ashley Lewis, Secretary \$1,377.00, and Colette Nath \$667.00.

Handwritten claims dated 1-4-2022 in the amount of \$1,376.51 were reviewed and approved.

IBC Innovative Business Consul	12/29/21-1/2/22 Flex Plan	1376.51
Grand Total		1376.51

Flex Benefits Account 1,376.51

Claims dated 1-11-2021 in the amount of \$112,495.12 were reviewed and approved. Check sequence #156031-156143.

Access Systems Leasing	Copy Machine Agreement	1419.50
Ahlers & Cooney, P.C. Attn: Ac	HR Service Thru 12/19/21-	258.50
Alliance Communications Attn:	Jan 911 Recurring Phone	150.00
Avera McKennan Hospital	Nurse Ride Alongs-Septemb	155.97
Avera Merrill Pioneer Hospital	Medical Bill-Inmate	3703.29
Nikki Baatz	Dec 2021 Mileage (602)	301.00
Beck Engineering	survey-water drainage RR	2196.25
Bosler Concrete LLC. Shawn Bos	concrete rd repair-Beloit	14112.00
Bosler Repair & Fabrication	computer program scan #11	132.50

Care Initiative - Lyon Manor	Inmate Meals-January (220	1540.00
Century Link - Business	11/16-12/15/21 Phone	234.96
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	60.07
City of Rock Rapids Municipal	Nov Utilities	7856.35
Cooperative Energy Company	Dec Fuel,tire repair	641.65
Cooperative Farmers Elevator	10W30 oil,grease,drill bits	148.23
Corner Service Merlin VerSteeg	brake cleaner,wiper hose	39.58
Culligan Soft Water Serv.	Rental,salt,renewal	121.85
Cash-Wa Distributing	Food for Inmates	787.84
Dakota Fluid Power Inc.	o-rings	4.09
Denny's Sanitation Inc.	Monthly Garbage/Recycling	737.10
DJ's Service	1163.5G diesel,47.47G gasahol	3327.71
Doon Press	Don't Drink & Drive Ad (2	104.00
Douglas County Sheriff	Rtn of Service JVJV500417	50.00
DRG Mechanical, Inc	Urinal 3rd Flr,LW shop	1292.00
Frontier	911 Recurring Monthly Pho	129.95
Frontier Bank	Snow Removal-Annex	80.00
George Office Products	Office supplies,toner,paper	758.99
Gordon Flesch Company, Inc.	12/19-3/18/22 Contract	52.37
Hancock Concrete Products Co	joint mastic 1"	66.13
Heartland Hardware LLC	galv cable / hardware	35.30
Hiller Lumber	adhesive, caulk-Doon shop	20.19
IBC Innovative Business Consul	Dec Employee Benefits	6794.01
Iowa Division of Labor Service	12/9/2021 Boiler Inspecti	80.00
Iowa Prison Industries	Road signs	10604.60
ISAC	1/19-1/20/2022 ISAC Mtg	780.00
ISAC Group Unemployment Fund I	4Q Unemployment Ins-Patro	715.73
J.D. Power	2022 MV Title Book	285.00
Jaymar Business Forms Inc	W-2 & 1099 Forms & Envelo	320.94
JCL Solutions-Janitors Closet	Custodial Supplies	275.04
Tamara Johnson	Dec 2021 Mileage (81)	40.50
Cindy Keizer	Dec 2021 Mileage (301)	150.50
Coreen Klarenbeek	Dec 2021 Mileage (280)	140.00
Shannon Klarenbeek	Dec 2021 Mileage (327)	163.50
Gene Kruger	hi vis gloves	26.74
Leuthold Plumbing/Heating Inc	Baatz tile 6"drill Allsn	7250.00
Lyon & Sioux Rural Water	water - Lester,LWood shop	64.00
Lyon County News	Election Notice	120.40
Lyon County Sheriff Dept.	Sheriff Fees	87.40
Lyon Rural Electric Coop	Security light rental	727.76
Mail Services. LLC	Jan Renewals-Postage	441.23
Maintainer Corp of Iowa, Inc.	fan #2	230.63
Debra M. McKeever, CSR,RPR McK	Depositions FECR006886	18.00
Santavion Metcalf	Return Money-Error in For	20.00
Meyer Electric Inc.	repair lights-new RR shop	97.81
MidAmerican Energy	acct 11930-66002 Doon	478.33
Midwest Boring LLC	T Schneiderman tile 6" dr	5592.00
Mills & Miller, Inc.	134.775 tons salt @ 73.50/t	9988.74
Joel Moser	Dec 2021 Mileage (46)	23.00
New Century Press	Brd mins,pub hrings,Ord Notice	2047.91
Northwest Iowa Comm. College N	Nov CEU's	40.00
Northwest Iowa Review	subscription	50.00
NW IA YES Center	Transport/Mileage-A Hanso	173.25
Oak Street Station	Dec Fuel,tire repair	806.80
Osceola Rural Water	water - Little Rock Shop	40.08
Papik Motors	Install box top/running brds	1612.52

Carolyn Plueger Dickinson Coun	Transcript FECR007186	150.50
Police Legal Sciences	Legal Update Training-Dep	1100.00
Popkes Car Care, Inc.	326.4 gal propane - Larch	619.83
Premier Communications	Phone Bill,fax,internet, fiber	3897.59
Premier Network Solutions d/b/	Jan IT Consul/Cloud Backup	1639.98
Rapid Auto Repair Michael D. K	Service-Dodge Journey	24.95
Rock Rapids Ace Hardware	Supplies,PVC/Mice Bait Station	205.73
Rock Rapids Cashway Lumber	construction lags	137.05
Rock Rapids Machine & Welding	oxygen, TC10 welding gas	218.13
Runnings Supply Inc.	bolts,shop supplies,tools	1026.85
Steve Simons	Dec 2021 Mileage (166),reimb	162.85
Solsma Excavating & Tiling	Hoekstra tile crossing	2050.00
Stan Houston Equip Co Inc	chainsaw w/60V battery	578.00
Stericycle, Inc.	Monthly Charge-Sharp Dis	70.35
Sunshine Foods	Office supplies,Food for Inmates	647.02
Megan Timmer-Stubbe	Dec 2021 Mileage (10)	5.00
Todd's True Value	5-furnace filters,nuts,bolts	537.76
UpKeep Technologies	annual subscription	2400.00
US Bank - Purchase Card Purcha	Verilock-Monthly Time Kee	3544.07
Vander Haag's Inc.	tool box #20, #21	819.67
Stewart VanderStoep	Reimb:Inmate Trans/Winter Schl	524.39
Verizon	11/26-12/25/21 cellphn,hotspots	1298.61
Grand Total		112495.12

General Basic Fund	33,141.80
County MHD Services Fund	182.16
Rural Services Basic Fund	160.76
Economic Development Fund	502.77
Secondary Road Fund	59,154.43
Surcharge on E911	1,898.71
Emergency Management Services	420.66
Sheriff Asset Forfeiture	20.00
Co. Assessor Agency Fund	219.82
Health Insurance Fund	1,460.00
Flex Benefits Account	5,334.01

There being no further business there was a motion by Herman, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.