

LYON COUNTY AUDITORS OFFICE  
March 8, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

George Little Rock student, Cole Dirks, was present at the meeting to shadow Supervisor Altena and observe the Board meeting.

Minutes from the February 22 and 24, 2022 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Ambulance Director Amy Borman presented the 2022 race contract with the Lyon County Fair Association. Borman noted the change in wording to 2 staff members rather than 2 emts that shall be present. Motion by Herman, second by Altena to approve and sign contract. Motion carried.

Borman also presented a clinical affiliation agreement with the School of EMS. Borman notes that she was approached by the School of EMS about being a clinical site where students could get observation hours. Motion by Vanden Bosch, second by Birkey to approve and sign agreement with the School of EMS. Motion carried.

Chairman Feucht held the third reading of Ordinance 2022-01 Tanning Facilities. There were no comments or concerns. Motion by Altena, second by Vanden Bosch to approve and sign Ordinance 2022-01. Rollcall Vote: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. The complete text can be obtained at the Auditor Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Ordinances.

The Board reviewed the ISAC 28E Group Benefits Program material. Lyon County offers the voluntary AD&D insurance to employees. Chairman Feucht introduced Resolution 2022-11 which approves the 28E. Motion by Birkey, second by Vanden Bosch to approve and sign resolution. Motion carried. This is a summary of resolution 2022-11. The complete text can be obtained at the Auditor Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

The Board discussed the final guidance rules for the American Rescue Plan Act. As part of the ruling, counties may designate up to 10 million dollars of the funds they received as lost revenue. By doing so it enable the county to use the APR funding for more general services than the previous interim rules allowed. Resolution 2022-12 designates the ARP funding that Lyon County receives as lost revenue. Motion by Herman, second by Vanden Bosch to approve and sign resolution. Rollcall Vote: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. This is a summary of resolution 2022-12. The complete text can be obtained at the Auditor Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

The Board received a liquor license renewal and ownership update from Otter Valley Country Club. Motion by Vanden Bosch, second by Altena to approve and sign renewal and ownership update. Motion carried.

Grand Falls Casino and Golf Resort has submitted a premise update for an event they will be having on March 19, 2022. Motion by Birkey, second by Altena to approve and sign premise update. Motion carried.

Lyon County Economic Development Director Steve Simons joined the meeting. Simons noted that the T-Bone Blogger is returning to Lyon County June 2<sup>nd</sup> and will be touring the East side of Lyon County this time.

Resolution 2022-14 County Depositories was introduced. This resolution sets the amounts each bank/depository will have at one time for Lyon County. This was approved in January of 2022, but with the addition of the motor grader loan funds and road use tax funds moving in and out, the amounts need to be amended. Motion by Vanden Bosch, second by Herman to approve and sign resolution. This is a summary of resolution 2022-14. The complete text can be obtained at the Auditor Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

The Board discussed the resignation submitted by County Engineer Daryl Albertson on February 24, 2022. Supervisor Herman talked with Albertson after the 2-24-2022 meeting and Herman recommends not accepting the resignation. Herman notes that Albertson came into an office with the no engineer assistant, one engineering tech and a new office manager. The Board discussed options for the department which included offering Albertson the opportunity to stay with Lyon County as the engineer and look to hire an assistant engineer that might be interested in moving into the engineer position in the future. The Board discussed the importance of building the department to be able to make a smooth transition in the future when Albertson decides to retire. The acceptance of the resignation and job posting was tabled until Albertson joins the meeting later in the morning.

Motion by Birkey, second by Vanden Bosch to approve the claims. Motion carried.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. The termination of agreement with the South Dakota DOT for the purchase of Parcel 41 in connection with the project by the casino area was discussed. Motion by Herman, second by Vanden Bosch to disapprove terminating the agreement regarding Parcel 41 with the SD DOT. Motion carried. Smit will return the termination agreement with a letter stating the Board's disapproval.

Approval of a temporary construction easement with the South Dakota Department of Game, Fish and Park is needed for a repair on a bridge near Klondike. The easement area will be used to pile material on. Motion by Vanden Bosch, second by Altena to approve and sign temporary easement. Motion carried.

Resolution 2022-13 giving the engineer the authority to sign documents for bridge projects was introduced. Motion by Herman, second by Altena to sign resolution. Motion carried. This is a summary of resolution 2022-13. The complete text can be obtained at the Auditor Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

Chairman Feucht opened a conversation regarding Albertson's resignation. Supervisor Herman would like to encourage Albertson to rethink resignation and look to the possibility of finding an assistant to the engineer. The lack of office staff when starting the position, in the means of techs and assistants, put the office behind. The Board asked if they would deny the

resignation would Albertson be willing to stay. Albertson agreed to stay on if an assistant and/or additional techs can be hired. Albertson has talked with an interested candidate and will reach out to see if a formal interview can be set up. Motion by Herman, second by Birkey to deny resignation and retain Albertson as engineer. Motion carried.

Supervisor correspondence: Birkey-Mental Health, Eggs and Issues, and 3<sup>rd</sup> Judicial District; Herman-Lyon County Riverboat Foundation; Altena-Mental Health, Eggs and Issues; Vanden Bosch-MidSioux.

Employment changes: Pat Bruinsma was hired 11-19-2021 as a seasonal employee with Conservation at the Nature Center at \$15/hr.

Jared Kannegieter successfully completed the Jail Officers Correspondence Training Program administered by the National Sheriff's Association. His hourly pay will be increased to \$18.22/hour effective 1-25-2022.

Mark Hand has been hired as an EMT with Lyon County Ambulance. Hand will start March 3, 2022 at \$5.50/hour for call time and \$10.50/hour for active time. Hand will run nights and weekends.

Handwritten claim dated 2-24-2022 in the amount of \$292.00 was reviewed and approved. Check sequence #156803.

IBC Innovative Business Consul	2/14-2/21/2022 Flex Plan	292.00
Grand Total		292.00

Flex Benefits Account 292.00

Handwritten claim dated 2-25-2022 in the amount of \$116,467.88 was reviewed and approved. Check sequence #156971.

Sanford Health Plan	March Insurance Premiums	116467.88
Grand Total		116467.88
Health Insurance Fund	116,467.88	

Veteran Affairs claims dated 2-28-2022 in the amount of \$347.54 were reviewed and approved. Check sequence #156972-156979.

Jerry M. Baatz	Mileage (30)-Feb Meeting	15.00
Doon Press	Advertising-VA	32.00
Douglas W. Hilbrands	Mileage (30)-Feb Meeting	15.00
Lewis Family Drug, LLC	VA Case #12	80.66
Little Rock Free Lance	Advertising-VA	20.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	54.00
Premier Communications	Office Phone	100.88
Grand Total		347.54

General Basic Fund 347.54

Payroll dated 2-28-2021 was reviewed and approved.

Payroll Warrant Register in the amount of \$232,145.84 is listed by fund.

General Basic Fund	138,899.54
County MHD Services Fund	3,290.35
Rural Service Basic Fund	22,387.45

Economic Development Fund	3,858.54
Secondary Road Fund	51,291.59
Emergency Management Service	2,878.03
Co. Assessor Agency Fund	9,810.34

Payroll Disbursement Register in the amount of \$287,406.28 is listed by Fund.

General Basic Fund	107,199.15
General Supplemental Fund	57,975.77
County MHD Services Fund	3,011.41
Rural Services Basic Fund	32,943.88
Economic Development Fund	3,616.62
Secondary Road Fund	69,988.31
Emergency Management Serv	3,392.02
Co. Assessor Agency Fund	9,279.12

Handwritten claim dated 3-1-2022 in the amount of \$840.14 was reviewed and approved. Check sequence #156980.

IBC Innovative Business Consul	2/23-2/27/2022 Flex Plan	840.14
Grand Total		840.14

Flex Benefits Account	840.14
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Claims dated 3-8-2022 in the amount of \$829,593.73 were reviewed and approved. Check sequence #156981-157089.

Ability Network, Inc.	Feb Access to All Payer C	149.00
Access Systems Leasing	Copy Machine Agreement	817.00
Ahlers & Cooney, P.C. Attn: Ac	HR Service Through 2/19/2	780.00
Alliant Energy	acct 3128711000	914.04
Nikki Baatz	Feb 2022 Mileage (640)	320.00
Beck Engineering	survey-water drainage RR	440.00
Gerald Brands	Conf Board Mileage (48)	24.00
Calhoun-Burns & Associate Inc.	bridge inspections/design	1492.80
Century Link	911 Recurring 712-233-001	354.44
Century Link - Business	1/16-2/15/22 Long distance	235.57
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	58.94
City of Rock Rapids Municipal	Jan Utilities	10899.59
CJ Cooper & Associates, Inc.	drug testing	140.00
Cooperative Energy Company	Bulk diesel,gasohol,tires,labor	43175.31
Crawler Parts & Equipment	idler wheel #87	935.00
Crossroads Trailer	electric lift axle valve	564.80
James L. Cuttell	Conf Board Mileage (60)	30.00
Dakota Fluid Power Inc.	orings/elbow/union/fittin	31.17
Denekas Electric Inc.	GFI Duplex-Kitchen Outlet	132.51
Denny's Sanitation Inc.	Monthly Service	215.50
DJ's Service	79.75G gasohol,1774.80G diesel	6170.95
Electronic Engineering	March 911 Radio Maint Con	735.00
Austin Fluit	safety boots	240.74
Frank Dunn Company Frank Dunn	1 plt-high performance pa	849.00
George Office Products	Office supplies	1052.17
Gordon Flesch Company, Inc.	2/15-5/14/2022 Copier Con	135.05
Hancock Concrete Products Co	8 20-8' pipeculvert-Folkens	38016.00
Health Services of Lyon Co	2 random drug tests	50.00
Hillyard / Sioux Falls	Ice Melter-50lbs	647.50
IBC Innovative Business Consul	Feb 2022 Employee Benefit	2415.21

Iowa Association of County Me	MEI 2022 Dues-Thomas/Ackerman	200.00
Iowa Communities Assur Pool I	CrimeBond Policy-Ext to 7	1091.00
Iowa Division of Labor Elevato	2021 Permit	175.00
Iowa Prison Industries	911 Street Signs	1652.00
ISAC	ISAC Spring Conf. Regist-	190.00
ISSDA Iowa State Sheriff's/Dep	2022 ISSDA CivilSchool-Wi	175.00
JCL Solutions-Janitors Closet	Toilet Tissue	200.12
Jerry's Storage & Repair	Install windshields, seal kits	980.87
John Deere Financial	Snow Blower Parts	218.60
Tamara Johnson	Feb 2022 Mileage (98)	49.00
Cindy Keizer	Feb 2022 Mileage (214)	107.00
Coreen Klarenbeek	Feb 2022 Mileage (186)	93.00
Shannon Klarenbeek	Feb 2022 Mileage (121)	60.50
Derek Knobloch	Conf Board Mileage (32)	16.00
Little Rock Fire & Rescue	Reimb:2022 Pager Subscrip	300.00
Austin Lloyd	Conf Board Mileage (28)	14.00
LyCox Enterprises Inc.	Retriever Disc Front Moun	10790.00
Lyon & Sioux Rural Water	water - Lester/LWood shops	64.00
Lyon County Sheriff Dept.	Sheriff Fees	654.60
Lyon County Treasurer	Bakker Taxidermy-Elk Repi	360.00
Lyon Rural Electric Coop	UPS Charge-Rtn Expired Va	15.06
Mail Services. LLC	March Renewals-Postage	476.02
Tim Mantel	Conf Board Mileage (32)	16.00
MidAmerican Energy	acct 11930-66002 Doon	668.37
Mills & Miller, Inc.	27.50 tons salt @75.00/to	2062.50
Joel Moser	Feb 2022 Mileage (22)	11.00
National Tower Controls, LLC	Down Payment-911 Tower Ge	55357.68
NCRAAO Brandy Meier 22 Treasur	2022 Conference Registrat	325.00
Neapolitan Labs LLC	Website Update-Schedule T	2500.00
New Century Press	Brd Min,Max Levy Notice,help ads	1891.68
Northwest Iowa Comm. College N	CEU Certs for Training	76.00
Osceola Rural Water	water - Little Rock Shop	35.33
P & K Pest Control Inc	Monthly Maitenance	45.00
PCC, Inc. Physician's Claim Co	Dec21/Jan22 Monthly Billing	4633.71
Popkes Car Care, Inc.	300.6 gal propane-Larchwo	630.96
Premier Communications	Phone Bill,internet,fiber,cable	1360.28
Premier Network Solutions d/b/	March IT Consulting,Cloud backup	5039.98
Richarz Repair LLC	fittings #10	45.94
Rock Rapids Ace Hardware	Supplies,Humidifier,paint,filter	887.66
Rock Rapids Cashway Lumber	Lumber	275.98
Rock Rapids Machine & Welding	32" of 3/8"x2" flat,cut and bend	18.33
Sanford Health	Inmate Visits	271.20
Sanford Laboratories	Labs-Inmate	353.00
Sanitation Products, Inc.	knuckle assy #4	650.00
Marilee Schleusner	2/18/22 Field Work/2/25Dist mtg	132.50
Steve Simons	Feb 2022 Mileage(247),reimb subsc	370.39
Dean Snyders	Conf Board Mileage (28)	14.00
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Sunshine Foods	Food for Inmates	1118.54
The Gator Center	2022 Rome Disc #117	32350.00
Sheila Thomas	Med Exam Fees	500.00
Thrifty White Pharmacy	Meds for Inmates	51.68
Megan Timmer-Stubbe	Feb 2022 Mileage (231)	115.50
Todd's True Value	10-pk splice,cleaner	45.45
Trane	2/17/2022 Service-2nd Flo	947.25
Two Way Solutions, Inc.	Fix Radio A1,pager repair	355.23
United States Postal Service	BR 781-526 postal permit	200.00

Vanguard Appraisals Inc.	Appraisal Services-Comm/I	6580.00
Verizon	1/24-2/23/2022 Cell/Air C	1283.16
Wall Street Printers	Window Envelopes (3000)	215.00
Wright County Secondary Roads	AutoCAD Class-Hage	995.00
Ziegler Inc.	2 motor graders/bolts/washers	577161.37
Grand Total		829593.73

General Basic Fund	37,071.31
County General Supplemental Fund	825.00
County MHD Services Fund	50.36
Rural Services Basic Fund	34.81
Economic Development Fund	265.71
Capital Projects Motor Graders	576,800.00
Secondary Road Fund	145,979.84
Surcharge on E911	58,419.42
Development Project Fund	105.95
Emergency Management Services	90.81
Co. Assessor Agency Fund	7,175.31
CS Projects & Acquisition Fund	360.00
Health Insurance Fund	1,460.00
Flex Benefits Account	955.21

There being no further business there was a motion by Altena, seconded by Herman to adjourn. Motion carried.

ATTEST	APPROVED
_____	_____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.