

LYON COUNTY AUDITORS OFFICE
April 12, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the March 22, 2022 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes with addition of motion by Herman, second by Altena for Resolution 2022-15. Motion carried.

The Board received a liquor license application from River View Barn. Motion by Birkey, second by Altena to approve application. Motion carried.

The Board received a liquor license application from Blind Butcher Brewery. Motion by Herman, second by Birkey to approve application. Motion carried.

The Board also received a liquor license application from Grand Falls Casino, as well as an ownership update. Motion by Vanden Bosch, second by Altena to approve and sign applications. Motion carried.

As the public hearing notice was not originally published for the previous approval of Ordinance 2022-01, the Board must go through the approval process again. The Board held the first reading of Ordinance 2022-01 Tanning Facilities. Motion by Altena, second by Birkey to set the public hearing date as April 26, 2022 at 8:45 am. Motion carried. The second reading will be held on April 26th as well, and the 3rd reading and probable adoption will be on May 10th. Complete text of the ordinance can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov.

As Lyon County will be receiving a settlement in conjunction with the national opioid litigation, it has been suggested by Attorney Amy Oetken that a committee should be set up to facilitate areas where the County can spend the money. Oetken suggested members from the following departments: Sheriff, County Attorney, Health Services, Mental Health, Ambulance and any others that deal with the effects/consequences of opioids. After discussion it was decided to appoint members from each of the above mentioned departments along with Supervisor Birkey and Auditor Smit to the committee. Smit will contact the departments of their appointment and ask them to submit their committee member name.

Quarterly reports from the Recorder, Sheriff and Auditor were reviewed.

Auditor Smit spoke with the Board regarding the funds created for the motor grader loan. Per loan documentation, the county must send all road use taxes to a Road Use Tax Fund(RUTF #25000) instead of going straight to the secondary road fund as they used too. The requirements of the loan state that a "Sinking Fund" or debt service fund (21500) must be set up to receive and then hold the motor grader loan payments. Once the loan payment amount has been covered, the rest of the funding in the RUTF 25000 could be transferred by resolution to the secondary road fund. Smit asked the Board if there is a minimum amount that the Board would like to maintain in the sinking fund. Maintaining a minimum amount equal to at least the amount of the next payment would allow administration to more regularly be able to transfer excess dollars from the RUTF to the secondary road fund by resolution by the Board. Motion by Vanden Bosch, second by Birkey to set

\$500,000 as a minimum amount to be kept in the sinking fund until the payments are finished. Motion carried.

Resolution 2022-20 authorizing a transfer from the Road Use Tax Fund 25000 to the Debt Service Sinking Fund 21500. The resolution authorizes a transfer in the amount of \$189,300. Motion by Herman, second by Altena to approve resolution 2022-20. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

Resolution 2022-21 authorizing a transfer from rural services fund to secondary road fund was introduced. This would transfer \$1,188,861 to the secondary road fund and is the 2nd half of the budgeted amount. Motion by Birkey, second by Altena to approve and sign resolution 2022-21. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

Chairman Feucht introduced Resolution 2022-22 authorizing a transfer to secondary roads from the TIF fund. This would be the 2nd half transfer in the amount of \$249,750.90 to make \$500,000 in total. Motion by Altena, second by Vanden Bosch to approve resolution 2022-22. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

The Board discussed a request from the Rock Rapids Chamber to use the courthouse square for the 2022 Heritage Days. As there were no issues last year, the Board feels the request should be approved. Motion by Herman, second by Birkey to approve the request. Motion carried.

The Board needs to pass a resolution in support of Lyon County Ambulance applying for a one-time EMS/FIRE grant through Lyon County Riverboat Foundation. The grant is in the amount of \$22,500 and is planned to be used for a Lucas CPR device and 3 handheld radios. Resolution 2022-23 outlines the support of the grant. Motion by Vanden Bosch, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

The Board received a resignation letter from Kathi Wilke. Wilke has resigned from the condemnation board as of 4-1-2022. The Board decided to wait with a replacement as there are currently enough on the board.

Lyon County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. Albertson stated the IaDOT budget and 5-year construction plan will be tabled due to the outages the IaDOT is experiencing.

Albertson states that Brandon DeBoer has requested a variance on a CAFO set back requirement. DeBoer has an existing site on Kiwi Avenue which is only set back 80' instead of 100' and would like to build another with a walkway/hallway between the two. Motion by Altena, second by Vanden Bosch to approve variance. Motion carried.

Jackson stated the county gravel pit is producing gravel/rock, crew plans to start on drainage/pond project at the RR shop in the next couple weeks.

Motion by Birkey, second by Herman to approve claims. Motion carried.

Supervisor correspondence: Herman-DGR with Lt. Governor; Birkey-Mental Health, Creative Living, DGR with Lt. Governor; Altena-NW IA Workforce Development, Mental Health, Eggs and Issues, and Sudenga with Governor; Vanden Bosch - MidSioux.

Employment changes: Part time jailer Eddie Duin has successfully completed training and is now a certified jailer. Duin's pay increased to \$18.22/hour as of March 16, 2022.

Jody VandeWeerd has passed the 6-month probation period and Recorder Griesse recommends VandeWeerd's pay to increase \$18/hour as of March 9, 2022.

Geoff Groen has been hired as a fulltime jailer. Groen's first day of full-time employment was March 31, 2022. Groen's pay will remain at \$17.12/hour until certified.

Jose Jimenez has been hired as a part-time jailer at \$17.12/hour. Jimenez started on March 27, 2022.

Handwritten claim dated 3-23-2022 in the amount of \$534.71 was reviewed and approved. Check sequence#157280.

IBC Innovative Business Consul	3/14-3/20/2022 Flex Plan	534.71
Grand Total		534.71
Flex Benefits Account		534.71

Veteran Affairs claims dated 3-25-2022 in the amount of \$387.53 was reviewed and approved. Check sequence #157281-157288.

Jerry M. Baatz	Mileage (30)-March Meeting	15.00
Doon Press	Advertising-VA	32.00
Douglas W. Hilbrands	Mileage (30)-March Meetin	15.00
Lewis Family Drug, LLC	VA Case #12	119.28
Little Rock Free Lance	Advertising-VA	20.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	54.00
Premier Communications	Office Phone-VA	102.25
Grand Total		387.53
General Basic Fund		387.53

Handwritten claim dated 3-28-2022 in the amount of \$115,824.53 was reviewed and approved. Check sequence #157452.

Sanford Health Plan	April Insurance Premiums	115824.53
Grand Total		115824.53
Health Insurance Fund		115,824.53

Handwritten claim dated 3-29-2022 in the amount of \$639.09 was reviewed and approved. Check sequence #157453.

IBC Innovative Business Consul	3/21-3/27/2022 Flex Plan	639.09
Grand Total		639.09
Flex Benefits Account		639.09

Payroll dated 3-30-2022 was reviewed and approved.

Payroll Warrant Register in the amount of \$225,116.49 is listed by fund.

General Basic Fund	128,637.18
County MHD Services Fund	3,290.35
Rural Service Basic Fund	25,707.81
Economic Development Fund	3,858.54
Secondary Road Fund	50,934.24
Emergency Management Service	2,878.03
Co. Assessor Agency Fund	9,810.34

Payroll Disbursement Register in the amount of \$283,847.84 is listed by Fund.

General Basic Fund	101,955.33
General Supplemental Fund	56,064.17
County MHD Services Fund	3,011.41
Rural Services Basic Fund	34,970.41
Economic Development Fund	3,616.62
Secondary Road Fund	71,225.41
Emergency Management Service	3,392.02
Co. Assessor Agency Fund	9,279.12
Health Insurance Fund	333.33

Handwritten claim dated 4-5-2022 in the amount of \$811.94 was reviewed and approved. Check sequence #157454.

IBC Innovative Business Consul	3/30-4/3/2022 Flex Plan	811.94
Grand Total		811.94
Flex Benefits Account		811.94

Claims dated 4-12-2022 in the amount of \$315,159.72 were reviewed and approved. Check sequence #157455-157594.

Ability Network, Inc.	Mar Access to All Payer C	149.00
Access Systems	ink cartridges-Ricoh prin	325.99
Access Systems Leasing	Copy Machine Agreement, fees	1068.85
Accredited Security	Taser X-26 60-3	599.00
AG-News	Ad in Iowa Ag-News	245.00
Ahlers & Cooney, P.C. Attn: Ac	March HR Service-Labor	1653.50
Alliance Communications Attn:	April 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000	695.71
Ameritas Life Insurance Corp.	PR Annual Base Fee #24238	960.00
Austin, Haberkorn Kippley & Wi	Guardian ad Litem-WS	266.00
Automatic Door Group	Transmitter-Handicap Door	45.65
Nikki Baatz	March 2022 Mileage (695)	347.50
Ben Blauwet	hi-vis hoodies	104.48
Amy Borman	Reimb: Computer Monitor	171.52
Bound Tree Medical, LLC	Medical Supplies	458.16
Care Initiative - Lyon Manor	March Jail Meals (437)	3059.00
Century Link - Business	long distance service	120.05
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	58.34
City of Rock Rapids Municipal	Feb Utilities	9487.45
Cooperative Energy Company	March Fuel, service, build diesel	36067.84
Cooperative Farmers Elevator A	2nd Half TIF-Alvord 450-0	34402.84
Creative Edge	ORV Decals	90.00
Cash-Wa Distributing	Food for Inmates	1040.42
Dakota Riggers & Tool	electronic level 48"	217.50
Denny's Sanitation Inc.	Garbage service, rent	480.50
DeNoble, Austin & Company PC	FY2021 Audit	58580.00

District III Treasurer's Assn.	5/4/22 Dist III DOT Meeti	60.00
DJ's Service	983 gal diesel	4193.10
Dorsey & Whitney LLP	mtrgrdr financing-legal f	8500.00
DRG Mechanical, Inc	HVAC svc/furnace - George	1279.00
Equipment Blades Inc.	280 grader bits/snaprings	17054.10
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Office Supplies	616.30
GlaxoSmithKline	Menveo (25 doses)	1482.68
Gordon Flesch Company, Inc.	12/-3/7/22 Copier Mainten	131.85
Government Forms & Supplies	Address Stamper	66.00
Amie Griesse	4/8/22 Dist. Mtg Mileage	77.00
Herm's Sanitation	garbage service - Jan-Mar	63.00
Hiller Lumber	bolts, nuts, screws, wash	2774.66
Hillyard / Sioux Falls	Custodial Supplies	652.78
Alvin C. Huyser	hi-vis work shirts	127.78
Hydraulic World Inc.	seals, rings, shafting #4	443.38
IBC Innovative Business Consul	2021 1094/1095-C IRS Fili	4839.41
Iowa County Attorney Ass'n.	2022-2023 Dues	429.00
Iowa County Engineers Assoc.	Civil 3D Training Hage	997.00
Iowa Department of Natural Re	Well Permit #58321	25.00
IA Dept. of Public Safety Attn	Oct21-Mar 2022 Terminal Bil	3321.00
Iowa Information Inc.	Deputy Ad-SC News/Review	163.62
Iowa Prison Industries	50-post square 10x2,12x2,4x2	4460.00
Iowa Secretary of State	NCOA Cards (222)	82.57
Iowa State Association of Coun	FY 2022 Dues	225.00
ISAC Group Unemployment Fund I	1Q Unemployment Ins-MH	3772.88
Jack's Uniforms & Equipment	Uniform Items 60-9	106.89
JCL Solutions-Janitors Closet	Bleach, Gloves, Cleaner	193.90
Cindy Keizer	Mar 2022 Mileage (403)	201.50
Coreen Klarenbeek	Mar 2022 Mileage (126)	63.00
Shannon Klarenbeek	Mar 2022 Mileage (215)	107.50
Little Rock Free Lance	3/8/2022 PT Weed Comm Ad	32.00
Lyon & Sioux Rural Water	water - Lester/LWood shops	64.00
Lyon County News	Annual Subscription	28.00
Lyon County Sheriff Dept.	Sheriff Fees	739.56
Lyon Rural Electric Coop	Utilities Assistance	212.58
Mainstay Systems of Iowa LLC	Monthly Maintenance	237.00
McCarty Motors	Mower Parts	43.40
MidAmerican Energy	acct 11930-66002 Doon	494.33
Midwest Alarm Company, Inc.	Video Server/Camera Licens	12000.00
Midwest Card and ID Solutions	Replacement Ribbon/ID Car	477.08
New Century Press	Budget Amend,Brd Mins,Notices	2254.09
Northern States Supply Inc.	plowbolts, nuts	428.25
Northern Tool & Equipment Capi	53 gal DEF tank	1239.99
Northwest Iowa Comm. College N	CEU's for Training	40.00
Osceola Rural Water	water - Little Rock Shop	37.75
PCC, Inc. Physician's Claim Co	Feb-Monthly Billing Servi	3315.14
Popkes Car Care, Inc.	150.8 gal propane-Larchwo	360.26
Prahm Construction Inc.	L-C060(FEMA 87Y)--73-60 p	43440.68
Premier Communications	April Phone, LD, Internet	3981.16
Premier Network Solutions d/b/	Apr IT Consulting,IT updatesARP	9369.98
Rapid Graphics	Uniform-Polos (4)	120.00
Reserve Account/Pitney Bowes	Postage for Meter	2300.00
Rock Apartments	Rental Assistance #39-064	200.00
Rock Rapids Ace Hardware	Drill Bits,supplies	286.74
Rock Rapids Machine & Welding	labor-shaft	144.00
Sanford Health	Inmate Care	470.40

Sanford Laboratories	Inmate Lab Work-WRB	353.00
Sanford USD Medical Center	Inmate Visit-JC	25.00
SEAT Treasurer	2022 Apr SEAT Training-Sp	200.00
Sensaphone, Inc	Sentinel Annual Subsc. Re	71.40
Steve Simons	March 2022 Miles(591),Mtg reimb	344.97
Solutions, Inc.	WASP Label Printer	608.35
Stan Houston Equip Co Inc	3 50# bags concrete mix, supplies	345.43
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Michele Stewart	ISAC Mileage (520)	260.00
Stryker Sales Corporation	Straps for Cots (3 sets)	592.81
Sturdevant's Auto Parts	filters,blades,belts, supplies	813.53
Sunshine Foods	Inmate Food, supplies	1295.34
Sheila Thomas	DOD 4/4/2022 Med Exam Fee	250.00
Thomson Reuters - West Payment	Oct Clear Proflex-Collect	330.82
Megan Timmer-Stubbe	Mar 2022 Mileage (234)	117.00
Todd's True Value	pliers, magnet, elec tape	25.96
Town & Country Disposal	garbage service-Little Ro	31.45
Town & Country Implement	Bulk DEF	1913.69
Trane	Service-Valve & Cartridge	2836.88
Two Way Solutions, Inc.	Repairs-Amb Repeater/Cons	2326.49
US Bank - Purchase Card Purcha	Fuel, ISAC Lodging, Microsoft	4851.12
Verizon	2/19-3/18/22 Cell/Hot Spo	1554.32
Wall Street Printers	Office Pens	299.25
Western Iowa Tourism Region	LCED Annual Membership	150.00
Ziegler Inc.	Parts and labor	4582.37
3D Security Inc.	Fire Monitoring Thru 3/20	1080.00
Grand Total		315159.72

General Basic Fund	129,791.76
County MHD Services Fund	531.83
Rural Services Basic Fund	777.01
Economic Development Fund	547.13
Secondary Road Fund	133,233.94
American Rescue Plan Funds	4,255.00
Recorders Management Fund	608.35
Surcharge on E911	4,738.36
Casino TIF Fund	34,402.84
Emergency Management Services	622.09
Co. Assessor Agency Fund	812.00
Health Insurance Fund	2,004.00
Flex Benefits Account	2,835.41

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
 County Auditor _____ Chairman _____

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.