

LYON COUNTY AUDITORS OFFICE  
May 10, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Motion by Altena, second by Birkey to add an amendment application from Riverview Barn to their liquor license. Motion by Altena, second by Birkey to add it to the agenda. Motion carried.

Minutes from the April 26, 2022 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

The Board discussed the request of allowing employees to purchase work days at \$5.00/day to wear jeans for the month of May. The money would be donated to Touch of Hope Haiti to assist in funding the construction of two additional school buildings. As Webert Raymond is an employee with Lyon County it would show support of the Raymond's mission in Haiti. The Board approved the request and asked that all employees be made aware of the opportunity to donate.

Motion by Altena, second by Birkey to set a public hearing date of May 24 at 8:45 a.m. for a budget amendment for FY2022. Motion carried.

Chairman Feucht held the 3<sup>rd</sup> reading of Ordinance 2022-01 Tanning Facilities. The ordinance lays out the regulations for tanning facilities in Lyon County. Motion by Herman, second by Vanden Bosch to approve and sign Ordinance 2022-01. Rollcall: District 1 Feucht Support, District 2 Vanden Bosch Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. The ordinance will be in full effect after publication. The full text of Ordinance 2022-01 can be obtained online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors then Ordinances, or at the Auditors Office.

The Board received a liquor license renewal application from Grand Falls Casino and Golf Resort. Motion by Vanden Bosch, second by Birkey to approve both applications. Motion carried.

The Board received cigarette permit applications from Grand Falls Casino and Dollar General. Motion by Vanden Bosch, second by Altena to approve cigarette permits. Motion carried.

Riverview Barn amendment to add Sunday Sales to the previously approved liquor license was presented. Motion by Herman, second by Altena to approve amendment. Motion carried.

Currently Lyon County reimburses mileage at \$0.50/mile and with the recent increase in fuel prices it was asked if the Board would consider reviewing the reimbursement rate. Auditor Smit polled District 3 Auditors and from the responses received the average of those that responded is \$0.54/mile. The lowest being \$0.35/mile and the highest at \$0.58/mile. Motion by Herman, second by Birkey to leave county mileage reimbursement rate at \$0.50/mile. Motion carried.

Lyon County Economic Development Director Steve Simons gave an update on the Siouxland Community Foundation.

The courthouse disaster plan was reviewed. Smit asked if there are any other buildings that the Board feels could/should be listed as alternative locations. Other locations thought of were: Rock Rapids shop, 2<sup>nd</sup> level of Frontier Bank, CL activity center, ambulance garage, and library basement. Smit will reach out to those locations to see if they would be willing to be listed in the plan.

County Engineer Daryl Albertson and Road Superintendent Dave Jackson joined the meeting. Albertson introduced Nick Brewer as the new Assistant Engineer. Brewer started May 2.

The storm sewer project is going in at the shop, but is going slow due to the amount of water in that area. TriState marker mowing bill is split 3 ways and SD and MN will reimburse 1/3 of that cost.

Albertson stated that the preconstruction meeting with Dixon was held. Dixon has not started work yet and K60 bridge is past the late start date so working days are being charged to the contractor. Dixon states they plan to start after Memorial Day.

Albertson talked about the IaDOT budget. Motion by Birkey, second by Altena to approve and sign the IaDOT budget. Motion carried.

The 5-yr construction plan was also discussed. Motion by Herman, second by Birkey to approve plan. Motion carried.

Motion by Herman, second by Birkey to approve claims. Motion carried.

Supervisor correspondence: Herman-YES Center; Birkey-Mental Health; Altena-Mental Health and NW IA Landfill; Vanden Bosch-MidSioux; and Feucht-Lyon County Economic Development Consortium Board.

Employment changes: Randy Rypkema was hired as a Maintenance II employee in secondary roads. Rypkema's first day was 4-26-2022 at a rate of \$24.53/hour with a \$0.25/hour raise every 3 months for the first year.

Michael Mulder's salary has been raised to \$20.42/hr as of April 13, 2022.

Mitchell Warntjes has been hired as a part time jailer. Warntjes started April 22, 2022 at \$17.12/hour until certified.

Robin Huygens has been hired as an administrative assistant in the assessor office. Huygens started on May 3, 2022 at \$20.00/hour.

Zoning salary for Robyn Huygens has been set as \$500.00 effective 5-3-2022.

Sierra Smith will receive \$15.00/hour as of July 1, 2022.

Nick Brewer, assistant engineer, started 5-2-2022 at a salary of \$115,000 per year with one week vacation. Brewer will also receive a \$5,000 increase in base salary upon successful licensure as a professional engineer. Brewer will also receive a \$10,000 moving allowance with the first paycheck.

Payroll dated 4-29-2022 was reviewed and approved.

Payroll Warrant Register in the amount of \$231,825.13 is listed by fund.  
General Basic Fund 142,585.83

County MHD Services Fund	3,290.35
Rural Service Basic Fund	20,383.15
Economic Development Fund	3,858.54
Secondary Road Fund	49,038.89
Emergency Management Service	2,878.03
Co. Assessor Agency Fund	9,790.34

Payroll Disbursement Register in the amount of \$291,253.73 is listed by Fund.

General Basic Fund	110,874.33
General Supplemental Fund	57,295.89
County MHD Services Fund	3,011.41
Rural Services Basic Fund	31,182.24
Economic Development Fund	3,616.62
Secondary Road Fund	72,582.10
Emergency Management Services	3,392.02
Co. Assessor Agency Fund	9,299.12

Handwritten claim dated 4-29-2022 in the amount of \$118,233.60 was reviewed and approved. Check sequence #157930.

Sanford Health Plan	May Insurance Premiums	118233.60
Grand Total		118233.60
Health Insurance Fund		118,233.60

Handwritten claim dated 5-2-2022 in the amount of \$2,643.55 were reviewed and approved. Check sequence #157931

US Bank-Rock Rapids	5/3/22 Cost of Screening	2643.55
Grand Total		2643.55
Health Insurance Fund		2,643.55

Handwritten claim dated 5-3-2022 in the amount of \$125.00 was reviewed and approved. Check sequence #157932.

IBC Innovative Business Consul	4/27-5/1/2022 Flex Plan	125.00
Grand Total		125.00
Flex Benefits Account		125.00

Claims dated 5-10-2022 in the amount of \$205,881.93 were reviewed and approved. Check sequence #157933-158037.

Ability Network, Inc.	Apr Access to All Payer C	149.00
Access Systems Leasing	Copy Machine Agreement	838.05
Ahlers & Cooney, P.C. Attn: Ac	April HR Service-Labor	128.50
Nikki Baatz	Apr 2022 Mileage (743)	371.50
Beck Engineering	survey water damage-RR sh	116.25
Bound Tree Medical, LLC	Gloves and Disp Sheets	210.20
Calhoun-Burns & Associate Inc.	bridge design 11W	1433.70
Century Link - Business	Sheriff Phone Bill-March	54.15
City of Doon	2nd half FY22 Library All	4209.68
City of George Attn: Library D	@nd Half FY22 Library All	7340.21
City of Inwood	@nd Half FY22 Library All	7802.13
City of Larchwood	utilities	6057.86
City of Little Rock	2nd Half FY22 Library All	4149.73
City of Rock Rapids Municipal	March Utility/FY22 lib paymt	18006.03
Computer Clinic	Email Domain Renewal	249.00
Cooperative Energy Company	Fuel,bulk diesel,50 tires,DEF	59130.64
Culligan Soft Water Serv.	Rental,salt	96.75
Cash-Wa Distributing	Food for Inmates	638.30
Dakota Data Shred DDS	4/19/2022 - 887lbs Shred	249.07
Denny's Sanitation Inc.	Garbage and Recycling Ser	303.00

DJ's Service	826.4 gal diesel	3644.26
DLT Solutions, Inc	Civil 3D subscriptions	3845.78
Doon Sawmill	5-2x8x16 lumber #25	202.10
DRG Mechanical, Inc	HVAC service - George	200.00
George Office Products	Shelving,Paper,boxes,supplies	549.24
Gordon Flesch Company, Inc.	4/21-7/20/2022 Copier Con	252.54
IBC Innovative Business Consul	April 2022 Employee Benef	1799.85
Institute of Iowa Certified As	IICA Conf Registration-MS	675.00
IOVA Olivia McAtee IOVA Treasu	IOVA Academy Registration	95.00
Iowa County Attorney Ass'n. c/	2202 CA Training Conferen	370.00
Iowa County Recorders Assoc. A	2022-23 Dues	200.00
JCL Solutions-Janitors Closet	Detergent and Rinse Aid	447.32
Jebro Inc.	237 ga CRS-2	1125.75
Tamara Johnson	Apr 2022 Mileage (34)	17.00
Cindy Keizer	Apr 2022 Mileage (300)	150.00
KELTEK	iPro Klickfast Plate	80.10
Coreen Klarenbeek	Apr 2022 Mileage (146)	73.00
Shannon Klarenbeek	Apr 2022 Mileage (169)	84.50
Ashley Lewis	Reimb-2GB USB FlashDrives	22.00
Little Rock Free Lance	MV Closed Ad-May 4, 2022	16.00
Lyon & Sioux Rural Water	water - Lester/Lwood shop	64.00
Lyon County Ambulance	Transport Inmate-TD	646.00
Lyon County Fair	FY2021 Allocation	16000.00
Lyon County Historical Society	FY22 Allocation	7000.00
Lyon County Sheriff Dept.	Sheriff Fees	713.52
Lyon Rural Electric Coop	UPS-Water Samples	14.90
Mail Services. LLC	May Renewals-Postage	485.37
McCarty Motors	chainsaw spinner	74.85
MidAmerican Energy	acct 11930-66002 Doon	411.64
Joel Moser	April 2022 Mileage (216)	108.00
New Century Press	Brd min,Ord 22-01,MV/DL Ad	1643.91
Northwest Iowa Comm. College N	CPR Cert-C Keizer	300.00
O'Brien County Sheriff	Depositions-FECR007074	66.00
Oak Street Station	tire repair,DEF,100.02G gasahol	458.15
OakLeaf Property Management	Rental Assistance #90-638	200.00
Osceola Rural Water	water - Little Rock Shop	34.70
Owen G Dunn Co., Inc.	I Voted Stickers	67.16
Papik Motors	Water pump,RF axle shaft,service	976.45
Pictometry International Corp	Eagleview Flyover Flight	33580.66
Premier Communications	Monthly Phone,fiber,internet	1473.02
Premier Network Solutions d/b/	May IT Consulting/cloud backup	3400.00
Randall Rypkema	safety boots	214.99
Rapid Graphics	Polo Shirts	315.00
Reserve Account/Pitney Bowes	Postage for Meter	150.00
Rock Rapids Ace Hardware	Chainsaw chain,supplies	577.91
Rock Rapids Machine & Welding	Repair excvtr bucket,labor	2259.96
Rock Valley Precast, Inc.	8 - 2x2x6 blox - RR shop	1000.00
Lisa R. Rockhill	Reimb: Supplies-Regional	160.42
Runnings Supply Inc.	Tools,hose,valve,supplies	565.76
Sanford Health Occupational -	PreEmployment Screening-R	264.00
Sanford USD Medical Center	Dr Visits inmates	100.00
Diane Schroeder	Refund: A/C Life April	13.50
Steve Simons	Apr 2022 Mileage (756)	378.00
Sioux County Sheriff	Rtn of Serv JVJV500434	50.05
Stanard & Associates, Inc.	PostTest Form A-New Deput	168.35
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Sturdevant's Auto Parts	Starter,filters,hoses,wiring	798.58

Sunshine Foods	Food for Inmates	1000.81
The Shop Larchwood LLC	Service on 60-3	90.00
Thomson Reuters - West Payment	On-Line Investigation	476.33
Megan Timmer-Stubbe	Apr 2022 Mileage (277)	138.50
Trane	Replaced Actuator Valve-M	1089.08
US Bank-Rock Rapids	5/3/22 Cost of Screening	269.75
Stewart VanderStoep	Reimb: Postage-Deputy Tes	14.99
Verizon	3/19-4/18/22 Cell/Hotspot	251.20
Wheelco Brake & Supply	Air valve, reservoir cap	319.63
Xtreme Fire Protection LLC	annual fire sprinkler ins	125.00
Ziegler Inc.	Generator Inspection	1921.60
Grand Total		205881.93

General Basic Fund	61,465.62
County MHD Services Fund	206.18
Rural Services Basic Fund	51,341.21
Economic Development Fund	378.00
Secondary Road Fund	77,869.03
Emergency Management Services	373.00
Co. Assessor Agency Fund	12,179.29
Health Insurance Fund	1,729.75
Flex Benefits Account	339.85

There being no further business there was a motion by Herman, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.