

LYON COUNTY AUDITORS OFFICE
July 12, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the June 28, 2022 meeting were reviewed. Motion by Birkey, second by Herman to approve and Chairman sign minutes. Motion carried.

Conservation Director Justin Smith joined the meeting to talk with the Board regarding revenue percentages that Conservation is allowed to deposit into Fund 71000. Smith wanted to note he is not requesting more revenue, but just to clarify what Fund 71000 is supposed to be retaining. During discussion there was a motion by Vanden Bosch, second by Herman to allow conservation to keep 100% of all cabin, lodge and event center rentals (including online) for FY2023. Motion carried. It was decided to do a 70/30 split on the following: Camping fees, entrance fees, boat rentals, and concessions. This will be reviewed again at budget time for FY2024.

The Board needs to set a public hearing date and time for a budget amendment for FY2023. As the motor grader funds were budgeted to be spent in FY22 but the machines were not received, the funds will now need to be budgeted in FY2023. Motion by Herman, second by Altena to set July 26 at 8:45 a.m. as the public hearing date. Motion carried.

Recorder Amie Griesse joined the Board to discuss the new legislation that was passed regarding OVH's and how the legislation affects the current county ordinance regarding OTVs and ATVs. Griesse is concerned as they are receiving zero guidance from the DNR attorney on whether or not the county should/could continue to charge the license amount. Griesse also noted that many other counties she contacted are not going to continue with the county licenses. The Board told Griesse to no longer charge the permit fees and will talk with Attorney Oetken regarding what to do to formally accept the new legislation on the July 26th meeting.

Lyon County Economic Development Director Steve Simons and Diversified Technologies Incorporated/Sudenga Representatives Mike Domnick Project Manager, President of DTI Chuck Shogren, and Vice President of DTI Greg Ver Steeg joined the meeting to request additional assistance with the Dura Lift building project. Shogren gave an update on the aerial bucket lift business. Ver Steeg also noted that Dura Lift is the #1 company in the nation for this type of product and they are having to turn away work due to facility constraints. Domnick answered a question from the June 14th meeting that 60% of employees at their facility currently live in Lyon County. DTI is currently paying roughly \$55,000 in real estate taxes and with the expansion it is estimated that real estate taxes could increase to an estimated \$160,000. The expansion is also slated to hire an additional 10 employees and Domnick states that DTI would like to hire more. Simons noted that if the Board wishes to contribute beyond the current allowable assistance approved at their 6-14-2022 meeting, the Board would need to move to Tax Increment Financing. Implementing TIF would give the Board and DTI multiple options to benefit both parties. The Board discussed giving 100% of TIF for 6 years to give DTI the biggest boost upfront. Motion by Birkey, second by Altena to agree to tax increment financing of the DTI building project for 6 years or a

maximum of \$800,000 to DTI. Motion carried. Simons will contact Attorney John Danos to get the process started. DTI representatives thanked the Board for their support.

The Board talked with Maggie Burgers with Speer Financial regarding options on paying off the 2017 general obligation bonds at an earlier date. The bonds are currently set to be redeemed in full June of 2025. Burger stated that as of June 1, 2022, the bonds are callable at any time. The Board would like to consider the options available but want to wait until budget time to see the estimated balance of the sub fund dollars. It was also discussed to possibly budget an additional payment for FY24 in order to pay ahead. The Board thanked Burger for the discussion and will contact her when they wish to move forward.

County Assistant Engineer Nick Brewer, and Road Superintendent Dave Jackson joined the meeting. Jackson gave an update on a few projects going on, and on the hydro-seeder the department is looking at. The representative would like to come meet with the Board to show the seeder. The cost is dependent on what type is ordered, but estimated cost is around \$100,000.

The county has received 5 motor graders so far and are expecting one yet the end of this week or early next week. All machines are now in the states so Jackson states it shouldn't take too much longer until all of the motor graders are received.

Bridge project on K60 is going well and should be driving piers soon. The contractor will be pushing up against the allotted workdays. Brewer hopes the contractor is wrapping up by the end of October.

Jackson noted that one of the truck driver positions has been filled.

A traffic study proposal was discussed with the Board. This proposal is from Schneider at \$11,000 and was brought forward during the previous engineer's employment. The proposal sets out a couple intersections on gravel to determine the effects of installing stop signs. Brewer believes this could be conducted in-house if the Board so chooses. It was asked to run the proposal by Attorney Oetken to see if the County is taking on any liability if the County would choose to do it ourselves. The decision on the proposal was tabled until the July 26th meeting in order to give Oetken time to review.

The Farm to Market policy was discussed. Brewer explained that cities are broken into two levels for funding. Level 1 have a population of more than 500 (Doon, George, Inwood, Larchwood, and Rock Rapids), and level II have a population of 500 or less (Alvord, Lester, Little Rock). For Level I county will share a 50% of the center 24' pavement of roadway projects, bridge project share will be at Board of Supervisors discretion, and city proposed projects will have a maximum of 25% share of the center 24' pavement, must be in a 5-year program and must be approved by the County Engineer and Board of Supervisors. For Level II - County will cover 100% of the center 24' pavement of roadway projects, everything not covered by Urban Bridge funding for bridge projects, and 100% of the center 24' pavement of proposed city projects that must be in a 5-year program and must be approved by the County Engineer and Board of Supervisors. See policy wording for complete details. Motion by Birkey, second by Altena to approve and sign the policy. Motion carried. The policy can be obtained at the Lyon County Engineer's Office.

Motion by Vanden Bosch, second by Altena to reappoint Doug Hilbrands to the Veteran Affairs Commission and Steve Herman as the Supervisor representative to Lyon County Riverboat Foundation. Motion carried. Birkey Naye.

Quarterly reports from the Recorder and Auditor were reviewed.

The Board reviewed and approved the assessment rates to be used for the FY23 taxes. Motion by Birkey, second by Vanden Bosch to approve and sign assessment rates. Motion carried.

The Board reviewed the FY2023 Homestead credits for approval. Motion by Altena, second by Birkey to approve the credits. Motion carried.

Motion by Herman, second by Birkey to approve claims. Motion carried.

Supervisor correspondence: Herman- ARPA Annex Building meeting; Vanden Bosch- ARPA Annex Building meeting, MidSioux; Birkey-Mental Health.

Supervisor Feucht relayed correspondence from the Iowa Utilities Board that Navigator Heartland Greenway, LLC has filed a request to hold an informational meeting at Forster Community Building at noon on Sept 13, 2022. The informational meeting is regarding the Navigator Heartland Greenway LLC proposal to build and operate a large-scale pipeline system that will capture carbon dioxide from local facilities and extend across five states in the Midwest.

Employment changes: Jared Kannegieter has moved to fulltime jailer. Pay will be \$21.77 as of July 1 2022.

Mackenzie Zech resigned from a fulltime jailer position with Zech's last scheduled day as 6-19-2022. Zech will remain on the list as a parttime jailer at same pay rate.

Ron Jansen has been hired as a courthouse security officer at \$26.00/hour and a starting date of July 5, 2022.

Handwritten claims dated 6-29-2022 in the amount of \$4,061.53 were reviewed and approved. Check sequence #159078-159079.

ISAC Group Unemployment Fund I	2Q Unemployment Ins-MH	3703.13
US Bank - Purchase Card Purcha	Drury Hotel-IVAA Training	358.40
Grand Total		4061.53

General Basic Fund	2,006.71
County MHD Services Fund	42.90
Rural Services Basic Fund	466.37
Economic Development Fund	50.76
Secondary Road Fund	1,312.65
Emergency Management Services	36.91
Co Assessor Agency Fund	145.23

Handwritten claims dated 6-30-2022 in the amount of \$141,076.92 were reviewed and approved. Check sequence #159080-159081.

Sioux Rivers	Final Payment-Close MH fund	136476.92
Town & Country Implement	Skidloader Payment-Consv	4600.00
Grand Total		141076.92

General Basic Fund	4,600.00
County MHD Services Fund	136,476.92

Handwritten claim dated 7-6-2022 in the amount of \$156.80 was reviewed and approved. Check sequence #159082.

IBC Innovative Business Consul	6/28-7/4/2022 Flex Plan	156.80
Grand Total		156.80

Flex Benefits Account 156.80

Claims dated 7-12-2022 in the amount of \$ were reviewed and approved. Check sequence #159083-159183.

Access Systems Leasing	Copy Machine Agreement	817.00
Abbie Ackerman	DOD 7/4/2022 Med Exam Fee	270.00
Alliance Communications Attn:	July 911 Recurring Phone	150.00
Auto Value Parts Stores	filters,adapter,coupler,plug	395.02
Axon Enterprise Inc.	Tasers (6) Final Payment	11877.65
Barb Bohm	NCRAAO Mileage (210.5)	105.25
Calhoun-Burns & Associate Inc.	bridge design 8Y,inspections	2611.10
Care Initiative - Lyon Manor	June Jail Meals (567)	3969.00
City of Larchwood	utilities	35.33
City of Rock Rapids Municipal	utilities	5758.37
Clay County Treasurer Administ	Tanning Inspection Traini	134.59
Cooperative Energy Company	Fuel,service,tires,bulk diesel	59218.70
Cooperative Farmers Elevator	grass seed/water,9750G water	800.00
Corner Service Merlin VerSteeg	Service 60-7,rotate tires	82.00
Crossroads Trailer	brakes #4	1151.68
Culligan Soft Water Serv.	Auto Rental	105.80
Denny's Sanitation Inc.	3 Month Service/Rent,Xtra pickup	530.50
DJ's Service	2019.6G diesel,16.16G unlead	9888.06
DLT Solutions, Inc	Civil 3D subscripbn 3yr 20	6048.20
Doon Press	Tax Department Ad	60.00
DRG Mechanical, Inc	Annual Maintenance	460.00
GALLS LLC	Uniform 60-12	133.50
George Office Products	Office supplies,batteries	476.31
Gordon Flesch Company, Inc.	6/19-9/18/2022 Copier Con	114.04
Heiman Inc.	Annual Fire Ext Service	36.00
Henning Construction Inc	84,360 tons gravel crushi	361904.40
Herm's Sanitation	garbage svc- Inwood - 4/1	63.00
IBC Innovative Business Consul	June Employee Benefits/Flex	2016.00
IMWCA	FY2023 Work Comp Insuranc	99204.00
Iowa Communities Assur Pool I	FY2023 Property Insurance	248846.00
Iowa County Attorney Case Mana	FY2023 ProLaw User Fee (5	6250.00
Iowa Department of Natural Re	Well Permits (4)	100.00
Iowa Precinct Atlas Consortium	FY 2023 fees/Software Rewrite	6844.88
JCL Solutions-Janitors Closet	Bleach and DMQ	90.06
Tamara Johnson	June 2022 Mileage (235)	117.50
Cindy Keizer	June 2022 Mileage (487)	243.50
Shannon Klarenbeek	June 2022 Mileage (343)	171.50
Hedy Kruger	Reimb: Fingerprinting	10.00
Little Rock Free Lance	Tax Department Ad	12.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	64.00
Lyon County Sheriff Dept.	Sheriff Fees	3287.56
Mail Services. LLC	July Renewals-Postage/Forms	499.69
Debra M. McKeever, CSR,RPR McK	Deposition Transcripts	183.50
Moon Creek Veterinary Clinic	Atho's Cremains	240.00
Joel Moser	June 2022 Mileage (182)	91.00
Mouw Motor Company	Filter,oil,fluid,labor #53	205.98
New Century Press	Brd Mins,Treas Ad,SecRd Ads	1479.33

North Iowa K-9	New K-9 Versa	8500.00
Northwest Iowa Assessor's Assn	Leg Desc Workshop-ALewis/Huygens	600.00
Northwest Iowa Comm. College N	Training CEU's-Jump Bag	40.00
Northwest Iowa Planning & D	FY 2023 Dues	5967.00
Osceola Rural Water	water - Little Rock Shop	49.14
Premier Communications	Phone Bill,internet,fiber	4238.80
PRIA	FY2023 Membership Dues	60.00
Reserve Account/Pitney Bowes	Postage for Meter-Auditor	500.00
Richarz Repair LLC	hydraulic hose #75	45.20
Rock Rapids Ace Hardware	D Ring & Hanging Strips	86.88
Rock Rapids Machine & Welding	hydraulic hose #67	61.61
Rock Rapids Municipal Housing	Rental Assistance #39-064	140.00
Runnings Supply Inc.	Hose,fittings,spade bits	527.33
Sanford Health	IO needles,InmateVisits	740.95
Todd Sauers	Rental Assistance #39-361	200.00
Marilee Schleusner	Reimb: NCRAAO Meal	28.10
Schneider Geospatial, LLC	FY2023 1/3 WFS Host Picto	24026.00
Steve Simons	June 2022 Mileage (385)	192.50
Stryker Sales Corporation	LP15 Maintenance Agreemen	4514.40
Sunshine Foods	Inmate Food,Cases of Water	1456.49
The Shop Larchwood LLC	Headlight 60-3	36.31
Thomson Reuters - West Payment	Clear Proflex-Collections	476.33
Town & Country Disposal	garbage service-Little Ro	30.01
Transource Truck & Equipment	exhaust bracket #20	358.30
Tri-State Ready Mix Inc.	3 yds redimix RR shop/til	375.00
Two Way Solutions, Inc.	Radios/Chargers-GEMS	2549.00
US Bank - Purchase Card Purcha	Verilock,fuel,software,IAAO,VA	
	Conference,ITAG conf	11513.86
Brenda VanHofwegen	June 2022 Mileage (154)	77.00
VanHolland Lawn Service LTD Da	System StartUp/Rpl Sprk H	984.30
Verizon	5/19-6/18/22 Cell/Hot Spo	1296.68
Ziegler Inc.	seal, o-ring, clamp-v-ban	78.26
Grand Total		906901.45

General Basic Fund	253,466.23
County MHD Services Fund	61.00
Rural Services Basic Fund	20,432.11
Economic Development Fund	1,025.50
Secondary Road Fund	602,653.83
American Rescue Plan Fund	5,000.00
Surcharge on E911	6,292.76
Emergency Management Services	3,827.96
Sheriff Asset Forfeiture	500.00
Co. Assessor Agency Fund	11,626.06
Health Insurance Fund	1,460.00
Flex Benefits Account	556.00

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.