

LYON COUNTY AUDITORS OFFICE
August 23, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the 8-9-2022 meeting were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

Carol Hill has submitted a request to hold the County Day of Prayer on the courthouse lawn on September 1st from 10 AM to 6 PM. Motion by Herman, second by Altena to approve request. Motion carried.

Auditor Smit presented the HIPAA ISAC Agreement for FY2023. The amount will be \$1750. The Board would like a completed training listing and dates of training to be kept on file. Supervisor Herman requested to see if training can be held on-site in addition to the virtual option. Smit will inquire about having on-site training. Motion by Altena, second by Birkey to approve agreement for FY23. Motion carried.

Chairman Feucht opened the public hearing at 8:45 a.m. to take public comment on the County selling a Zoll Autopulse CPR machine by sealed bid. Present were: Mecinze Sittig, New Century Press, Elijah Helton, NW IA Review, Ambulance Director Amy Borman, and Economic Development Director Steve Simons. There were no public comments or concerns presented. Feucht closed the hearing at 8:47 a.m.

The Board received one bid from Coast BioMedical Equipment from Vista, California in the amount of \$1,600. Borman stated BioMedical is a company which buys machines like this and refurbishes them for resale. Motion by Herman, second by Birkey to approve bid of \$1,600 from BioMedical Equipment to include cost of shipping for the Zoll Autopulse CPR machine. Motion carried. Borman will contact BioMedical to get the equipment shipped.

Lyon County Economic Development Director Steve Simons noted that Senator Grassley will be in Rock Rapids Aug. 24 from 9:00 AM to 10:00 AM, and Senator Ernst will be in Rock Rapids at Simply Said next Monday, August 29th at noon.

Simons also presented a letter from Premier Communications to formally confirm the completion of the Premier broadband fiber project in Lyon County. The 1st half of TIF dollars will be distributed once taxes have been collected in October. Simons also noted the residential development project that Lester is currently working on.

Rock Rapids Utilities Director Jim Hoye, Deputy Auditor Sara Sprock, Sheriff Stewart Vander Stoep, and EMA Arden Kopischke joined the meeting. Hoye presented a possible Lyon County Riverboat Foundation grant idea of connecting the courthouse to the law enforcement center generator. Hoye talked about how Southwest Power Pool (SPP) through Missouri River Energy Services, a wholesale power provider, has indicated under high demand energy periods that they may ask local distribution companies to shed load. This will require Rock Rapids Municipal Utilities to first use its local generators and then implement rolling black outs across different circuits until SPP lifts the requirement for shedding load. As the courthouse does not have a secondary power supply, rolling blackouts would put the courthouse

without power and phones. Sprock noted that the courthouse has server batteries that will last long enough for the courthouse's servers to be shut down correctly but are not considered backup power to continue operating. Currently Meyer Electric is working on an estimate for the project, but a rough estimate is thought to be \$52,000. Hoyer notes that the county could run the fiber through the City's easements. Most of the project would be bored with the exception of some trench work by the generator and near the courthouse. It was discussed that if the county would not get the grant that this type of project would be worth prioritizing to ensure the courthouse could continue business in a power outage situation, at least for critical work. The Board would like to move forward with the grant process for the September 22nd deadline. Smit will work with Hoyer to complete the grant and present it to the Board on the Sept. 13th meeting.

Conservation Director Justin Smith joined the board meeting to request funding for a land purchase of 157 acres of Little Rock River ground surrounded by pasture. The property is located just South of IA Hwy 9 and East of Lily Avenue. The property also includes approximately 28 acres of pond area with approximately 15 acres of surface water that is approximately 13 feet deep. Smith is requesting possible funding of: \$100,000 from Nature Center loan forgiveness for FY23, \$100,000 hotel/motel dollars and any possible ARP dollars not yet appropriated (roughly 89,000 requested). Smith also noted funding from the 71000 fund, REAP Fund, Pheasants Forever, and possibly a fish habitat grant. The total cost of the purchase is estimated to be \$519,354. The Board asked if this new site would require extra staff. Smith stated that current staffing would be able to handle this addition. Smith notes that current plans for this area would not be camping, but more of a day use type of area. The Board tabled any decision and asked Smith to bring in more information on possible expenses associated with getting the area ready for use as well.

Chairman Feucht introduced Ordinance 2022-02 Animal Control and Protection and held the first reading of said ordinance. Attorney Oetken noted that the county does not currently have a policy or ordinance on how to handle situations with animal attacks. Motion by Altena, second by Herman to set September 27th at 8:30 a.m. as a public hearing date for the ordinance. Motion carried. The second reading of Ordinance 2022-02 will be held on September 13th. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Ordinances.

Disability Services Coordinator Lisa Rockhill joined the meeting to answer questions regarding the suggested changes to the substance abuse policy. The changes include wording for costs for court appointed attorneys as well as not paying for hospital detox costs. These changes would make Lyon County's policy more in line with other counties. Motion by Herman, second by Birkey to approve changes to substance abuse policy. Motion carried.

Road Superintendent Dave Jackson joined the meeting and gave an update. Secondary Roads has received the 8th motor grader with the other two stated to be here in the next couple weeks. Projects coming up - riprap Klondike Bridge by A26, culvert replacements, and ditch cleaning.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Altena-NW IA Workforce Development and Landfill; Vanden Bosch- NW IA Planning & Development and RIDES; Feucht-Conservation.

Employment changes: Diane Schroeder has been hired as a part time jailer. Schroeder's hire date is 8-12-2022 at a wage of \$25.63/hour.

Leighton Dorhout's last day as seasonal help with Conservation was 8-19-2022.

Sadie Fastert's last day as seasonal help with Conservation will be 9-4-2022.

Conservation claims dated 8-12-2022 in the amount of \$16,284.02 were reviewed and approved. Check sequence #159640-159668.

Alliance Communications	LPRA Phone, LD, & Interne	434.35
Arctic Glacier Ice Payment Pro	6/14/2022 Ice Delivery	2266.34
Bakker Taxidermy	Coyote	225.00
Bomgaars	Hammer and Battery	319.99
Chesterman Company	Pop Acct # 523818	144.90
Cooperative Farmers Elevator	Grazonnext HL 2 Gal (4)	662.03
Creative Edge	Banner, Grommets	58.85
Denny's Sanitation Inc.	July Service	550.00
George Office Products	Copy Paper/Latex Gloves	70.06
Gordon Flesch Company, Inc.	Quarterly Cost 4/26-7/29/	113.11
John Deere Financial	Radiator and Thermostat	511.50
Kiesler Police Supply	Ammo (3 cases)	809.79
KO Bait & Tackle	Bait/Worms	90.00
Lyon & Sioux Rural Water	122,000G H2O	445.65
Lyon Rural Electric Coop	LPRA Electric Acct 1608	5524.65
NTE-Sioux Falls	Mechanical Seal/Fix Water	56.92
Rent-All Inc	Aerial Lift Boomlift	496.00
Rock Rapids Ace Hardware	Hardware	114.37
Rock Rapids Machine & Welding	Straighten PTO	20.00
Runnings Supply Inc.	Exhaust Fluid/Trans-Hydr	391.36
Sam's Club/Synchrony Bank	Munchies	14.31
Jen Schemmel	Reimb: Walmart-EE Supplie	152.66
Stensland Gravel Co.	1-2" Washed Rock	136.00
Sunshine Foods	EE Supplies-Acct #160	133.05
Town & Country Implement	Dust Cover	7.22
US Bank - Purchase Card Purcha	Concessions	767.34
Van's Power Center	Elec Throttle Control Rep	876.99
Alyssa Van't Hul	7/21/2022-Nature Center	840.00
Verizon	6/17-7/16/22 Cell Phone	51.58
Grand Total		16284.02
General Basic Fund	16,284.02	

Payroll dated 8-15-2022 was reviewed and approved.

Payroll Warrant Register in the amount of \$95,214.27 is listed by fund.

General Basic Fund	14,239.91
Rural Service Basic Fund	21,706.36
Secondary Road Fund	59,268.00

Payroll Disbursement Register in the amount of \$38,961.16 is listed by Fund.

General Basic Fund	5,077.94
Rural Services Basic Fund	9,733.52
Secondary Road Fund	24,149.70

Handwritten claims dated 8-16-2022 in the amount of \$1,397.30 were reviewed and approved. Check sequence #159748.

IBC Innovative Business Consul	8/10-8/14/2022 Flex Plan	1397.30
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Grand Total 1397.30

Flex Benefits Account 1,397.30

Claims dated 8-23-2022 in the amount of \$1,064,385.73 were reviewed and approved. Check sequence #159749-159834

AC Lot Marking LLC	Paint Parking Lot Lines	655.00
Access Systems Leasing	sharp copier	250.37
Alliant Energy	acct 6097001000-NITE LITE	13.56
Avera Merrill Pioneer Hospital	Inmate Visit-EC	1628.18
Charm-Tex, Inc.	Jail Provision	348.46
City of Rock Rapids City Offic	Rental Deposit-Health Fai	100.00
Cooperative Energy Company	July Fuel,service,tire labor	1686.98
Crossroads Trailer	brakes, drum, kit #129	775.44
Culligan Soft Water Serv.	Water Cooler, Water & Sal	520.95
Cash-Wa Distributing	Food for Inmates	1854.02
Dakota Fluid Power Inc.	hydraulic hose #83	50.24
Dakota Riggers & Tool	2-tea cups - bridging trl	2283.40
Denco Highway Construction Inc	slurry treatment/leveling	290216.13
Detco	6 cs hand wipes	1495.14
Diesel Machinery Inc.	excavator rent-FEMA 72R a	4600.00
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Office supplies,toner,nameplate	396.99
Gordon Flesch Company, Inc.	8/7-11/6/2022 Copier Cont	178.34
Gordon Flesch Company, Inc.	Monthly Xerox Contract	158.23
Graham Tire S.F. North	New Tires-EMA Pick Up	539.16
Hancock Concrete Products Co	boxends,box culverts	137773.90
Health Services of Lyon Co	3 random drug tests	75.00
Heartland Hardware LLC	toilet paper,hose,hose	60.04
Heiman Inc.	fire extinguisher checks	1365.50
Henning Construction Inc	63,354 tons gravel crushi	274956.36
IBC Innovative Business Consul	8/16-8/21/2022 Flex Plan	605.78
Iowa County Attorney Ass'n. c/	Annual VMC Training Reg-C	80.00
Iowa Department of Revenue -	July Hotel/Motel Tax	455.67
Iowa State Medical Examiner	DOD 5/12/2022 Autopsy Fee	2028.00
ISAA c/o Wayne Schwickerath,	Annual ISAA Conf 2 Regs	650.00
ISAC	FY23 HIPAA Program Dues	1750.00
JCL Solutions-Janitors Closet	Bleach, Toilet Tissue, Gl	633.94
KELTEK	Siren Speaker DARE Truck	230.69
KONE Inc	7/25/2022 Elevator Repair	1875.78
Gene Kruger	safety glasses	272.74
L.G. Everist, Inc.	135.58 tn #5 ballast FEMA	4001.23
Larchwood Local	Fuel	580.12
Lewis Family Drug, LLC	Meds for Inmate AD	27.52
Ashley Lewis	Legal Desc Wksp MIleage (108.50
Lyon County News	Nurse/Homemaker Ad	103.20
Lyon County Sheriff Dept.	Sheriff Fees	299.08
Lyon County Treasurer	property tax-grvl pit 16-	1052.00
Lyon Rural Electric Coop	UPS-Water Sample	188.58
Matheson Tri-Gas Inc	8/2/2022 Oxygen Cylinders	40.87
Menards - Sioux Falls East	Lights-Bldg Maint/Repair	151.07
MidAmerican Energy	acct 08790-10018 Inwood	122.21
Midwest Alarm Company, Inc.	Semi-Annual Fire Inspecti	450.00
Colette Nath	Reimb: Binders(15)/Tape(3	60.96
New Century Press	Semi-Annual Report	289.58
Oak Street Station	July Fuel, service	314.57
P & K Pest Control Inc	Bi-Monthly Maint-Annex	45.00

PCC, Inc. Physician's Claim Co	June-Monthly Billing Serv	1092.09
Pitney Bowes Global Financial	6/13-9/12/22 Meter Lease	372.69
Precision Auto, Inc.	Deductible on 2018 Silver	200.00
Premier Network Solutions	IT Updates-ARPA Funds	9450.13
Rock Rapids Ace Hardware	Fasteners	24.11
Rock Rapids Municipal Housing	Rental Assistance #75-501	200.00
Sanford Health	Inmate Care-ACN	517.60
Sanford Health Occupational -	Job Funct'n/Drug Tes-TB	542.00
Dean Schubert	Reimb: Jury Duty Mileage	88.79
Seiler Instrument & Mfg Co Inc	repair Trimble SIM board	220.63
Solutions, Inc.	FY2023 Software Agreement	28800.00
Speer Financial, Inc.	FY2021-MSRB Disclosure Se	450.00
State Hygienic Laboratory	Water Test	54.50
Thrifty White Pharmacy	Meds for Inmates	95.91
Town & Country Disposal	Commercial Service	70.51
Trane	6/23/22 Service-Auditors	2780.88
Tri-State Garage Door, Inc.	garage door adj/repair-La	1386.00
US Bank - Purchase Card Purcha	Owl lab,office supplies,postage,	
	Conf lodging,fuel,uniforms	15911.70
Van't Hul Repair	Service A-1	648.38
Verizon	7/10-8/9/2022 Cell Phone	2321.17
Wall Street Printers	Regular/Window Envelopes	235.00
Ziegler Inc.	motorgrader #156	259400.00
Grand Total		1063390.52

General Basic Fund	61,824.42
Rural Services Basic Fund	77.03
Economic Development Fund	41.46
Capital Projects-Motor Graders	259,400.00
Secondary Road Fund	725,395.92
American Rescue Plan Fund	9,875.38
Surcharge on E911	923.88
Co. Assessor Agency Fund	6,111.91
Flex Benefits Account	605.78

There being no further business there was a motion by Herman, seconded by Vanden Bosch to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.