

LYON COUNTY AUDITORS OFFICE
December 13, 2022

ROCK RAPIDS, IOWA

Chairman Josh Feucht convened the adjourned session with Altena, Vanden Bosch, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Auditor Smit present via Zoom.

The Board started with the Pledge of Allegiance.

Albertson also presented project L-TIF2020(70Y)-73-60. Per a change order on 7-30-2020, contractor Dixon Construction suspended their desired start date to allow the County to arrange appropriate staff to manage the contract. Motion by Herman, second by Birkey to approve payment. Motion carried.

County Engineer Daryl Albertson joined the meeting. Albertson discussed Project L-C060(FEMA87Y)--73-60. Albertson noted that Prahm and County agreed that the granular surfacing on road would be done by the county and no additional working days would be allowed. Motion by Birkey, second by Altena to approve payment. Motion carried.

Albertson noted that a utility permit application from Summit pipeline will be on the next agenda.

Minutes from the November 22, 2022 meeting were reviewed. Motion by Altena, second by Birkey to include adjournment motion and approve and Chairman sign minutes. Motion carried.

Family Crisis Center and the Historical Society opted to reschedule to a later date due to the weather.

Resolution 2022-54 approving FY24 Utility valuations. Motion by Birkey, second by Vanden Bosch to approve and sign Resolution 2022-54. Motion carried. This is a summary of Resolution 2022-54. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

The Board set a public hearing to take comment on incurring noncurrent debt in relation to the flex spending account for January 2023. A \$5,000 loan is given from the health insurance fund to the flex spending fund to cover any flex spending claims before employee contributions are collected. This loan would be paid back before December 31, 2024. Motion by Herman, seconded by Altena to set January 3, 2023 at 8:45 a.m. as the hearing date. Motion carried.

Chairman Feucht introduced Resolution 2022-55 authorizing repayment of the noncurrent debt loan issued in January of 2022. This resolution repays the health insurance fund \$5,000 from the flex spending fund as was agreed to in Resolution 2021-01. Motion by Herman, second by Altena to approve and sign Resolution 2022-55. Motion carried. This is a summary of Resolution 2022-55. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

The Board discussed the updated IT MOU with Sioux Rivers Mental Health Region. The MOU states Sioux Rivers wishes to use the county's IT staff for IT issues when they arise and will pay the County \$1200 per IT staff member to retain their services. The MOU also spells out reimbursement to counties if a special IT project is necessary. Motion by Birkey, second by Altena to approve and sign MOU. Motion carried.

Auditor Smit shared the costs of the General Election that was held 11-8-2022. The cost of the election was \$17,751.85.

Supervisors Altena initiated discussion on the joining of Northwest and North Central Iowa Workforce Development Boards. Motion by Vanden Bosch, second by Altena to approve the realignment of the Northwest and North central Workforce Development Boards. Motion carried.

The Board reviewed the Department of Management Online Urban Renewal Report that was filed. Motion by Herman, second by Vanden Bosch to approve and sign report. Motion carried.

The Board discussed the TextMyGov app quote. The Board decided to decline the quote.

Lyon County Economic Development Director Steve Simons talked about Vision 2023 and getting back to the main building blocks for counties in attracting business.

Motion by Herman, second by Vanden Bosch to approve claims. Motion carried.

Employment changes: Edward Hodgson was hired as the Veteran Service Director as of 12-1-2022 with a salary of \$25,000. Office hours will be 8-3 Monday, Tuesday, and Wednesday.

Marilee Schleusner has announced her retirement from the Assessor office as of January 6, 2023. Schleusner will also be retiring from the Zoning Administrator position as well.

Payroll dated 11-30-2022 was reviewed and approved.

Disbursement Warrant Register in the amount of \$312,683.78 is listed by fund.

General Basic Fund	117,243.11
MHDS Reimbursement Fund	3,376.10
General Supplemental Fund	56,212.73
Rural Service Basic Fund	35,612.26
Economic Development Fund	3,591.64
Secondary Road Fund	82,052.39
Emergency Management Serv	3,469.38
Co. Assessor Agency Fund	11,136.17

Payroll Warrant Register in the amount of \$258,305.32 is listed by Fund.

General Basic Fund	151,759.47
MHDS Reimbursement Fund	3,686.74
Rural Service Basic Fund	22,975.75
Economic Development Fund	4,195.63
Secondary Road Fund	59,622.20
Emergency Management Serv	2,992.79
Co. Assessor Agency Fund	13,072.74

Handwritten claims dated 12-1-2022 in the amount of \$1,321.71 were reviewed and approved. Check sequence #161488-161489.

IBC Innovative Business Consul	11/21-11/27/2022 Flex Pla	1321.71
Sanford Health Plan	Dec Insurance Premiums	120589.41
Grand Total		121911.12
Health Insurance Fund		120,589.41
Flex Benefits Account		1,321.71

Handwritten claim dated 12-6-2022 in the amount of \$149.35 was reviewed and approved. Check sequence #161490.

IBC Innovative Business Consul	11/29-12/4/2022 Flex Plan	149.35
Grand Total		149.35
Flex Benefits Account		149.35

Claims dated 12-13-2022 in the amount of \$324,719.74 were reviewed and approved. Check sequence #161491-161632.

Ability Network, Inc.	Nov Access to All Payer C	161.64
Access Systems Leasing	Printer/Copier Lease Cont	1320.06
Abbie Ackerman	DOD 11/24/2022 Med Exam F	266.00
Ahlers & Cooney, P.C. Attn: Ac	Nov HR Service	444.00
Air Conditioning & Heating Inc	Service-Plugged Sink	201.95
Alliance Communications Attn:	Dec 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000-GEORGE SH	329.78
Auto Value Parts Stores	Oil,headlight,filters	1048.31
Autry Reporting Teri Lea Autry	Deposition Transcripts	107.10
Avera Merrill Pioneer Hospital	Inmate Care-TP	1065.84
Bauer Built Inc.	2 tires	3190.40
Beyenhof's Mobile Home Estates	Rental Assistance #00-002	200.00
Blackstrap, Inc.	51.40 tons salt @ 77.40/t	3978.36
Bound Tree Medical, LLC	Medical Supplies	659.23
Calhoun-Burns & Associate Inc.	bridge rating & inspectio	3597.02
Care Initiative - Lyon Manor	November Jail Meals (386)	2702.00
City of Doon	1st Half FY2023 Allocatio	4267.92
City of George Attn: Library D	1st Half FY2023 Allocatio	6663.99
City of Inwood	1st Half FY2023 Allocatio	8294.56
City of Larchwood	utilities/First ½ FY23 Alloc	6235.64
City of Little Rock	1st Half FY2023 Allocatio	4225.07
City of Rock Rapids Municipal	Oct Utilities/1st ½ FY23 Alloc	16473.26
CJ Cooper & Associates, Inc.	annual admin fee D&A	350.00
Cooperative Energy Company	Nov Fuel,bulk fuel/diesel,tires, Brakes,Rotors,labor	68235.61
Cooperative Farmers Elevator	(2) 2x10-14' lumber #7	125.17
Cooperative Farmers Elevator	1st half Alvord City TIF	40,378.68
Crossroads Trailer	batteries,wrech sets (2)	647.15
Cash-Wa Distributing	Food for Inmates	965.42
Denny's Sanitation Inc.	garbage service	175.00
DeNoble, Austin & Company PC	US Bank Conf Fee-Audit	128.00
Dixon Construction Company	L-TIF2020(70Y)--73-60 pmt	19400.00
DJ's Service	Diesel,unlead,tire Repair	6655.36
Connie Douglass	Nov 2022 Mileage (126)	63.00
DRG Mechanical, Inc	Installation of New Boile	10460.00
EJ Designs	T-Shirts/Sublimation (5)	100.00
Frontier	911 Recurring Monthly Pho	129.95
George Office Products	Office supplies	399.79
GFC Leasing - WI	12/15-1/14/23 Copier Leas	202.52
Gordon Flesch Company, Inc.	11/15-2/14/23 Copier Cont	198.37
Michelle Hellenga	Microwave	30.00
Henning Construction Inc	171 tons sand @ 6.50/ton	1111.50
Hiller Lumber	lumber	87.06
Hillyard / Sioux Falls	Toilet Paper,custodial supplies	1414.52
I-State Truck Center	windshield wipers #4	130.62
IBC Innovative Business Consul	Nov 2022 Employee Benefit	4321.36
Iowa Communities Assur Pool I	ins-leased Volvo dump tru	886.00
Iowa Dept of Transportation	PCC Level I/II certs	1260.00
Iowa Emergency Management Assn	2023 Membership to Iowa E	150.00

J.D. Power	2023 MV Title Book	320.00
Jack's Uniforms & Equipment	Uniform Pants 60-18	126.89
Johnson Controls Fire Protect	Service-Wet Sprinkler Sys	2647.05
Bradley D. Kamstra Deputy Coun	DOD 12/3/2022 Med Exam Fe	714.00
Cindy Keizer	Nov 2022 Mileage (166)	83.00
Shannon Klarenbeek	Nov 2022 Mileage (155)	77.50
Larchwood Local	Nov Fuel Gasohol	695.77
Lawson Products Inc.	hardware - shop stock	1307.55
Ashley Lewis	11/4&9/2022 FW Miles/School	349.50
Little Rock Free Lance	Pre-Diabetes Class Ad	42.00
LVO Manufacturing Inc.	stainless bar	53.29
Lyon & Sioux Rural Water	water - Lester/LWood shop	66.00
Lyon County Sheriff Dept.	Sheriff Fees	590.60
Mac's Hardware Capital One Tra	fashers,nuts,bolts for si	101.78
Mail Services. LLC	Dec Renewals-Postage	684.23
Matheson Tri-Gas Inc	11/16/2022 Oxygen Cylinde	118.96
Microfilm Imaging Systems, Inc	Scanning-Land Records/Pla	1705.00
MidAmerican Energy	acct 11930-66002 Doon	302.39
Joel Moser	Nov 2022 Mileage (310)	155.00
New Century Press	Brd Min,public hrg,class	935.06
Northern Lights Diesel Repair	w/gate rpr kt, parts #5	3663.55
Northwest Iowa Comm. College N	Jump Bags, Strokes, Traum	50.00
Northwest Iowa Review	subscription	50.00
Nyhart Ascensus	FY2022 GASB 75 Final Paym	2050.00
Oak Street Station	Nov Fuel,tire mount,labor	1286.81
Osceola Rural Water	water - Little Rock Shop	49.86
P & K Pest Control Inc	Monthly Maint-Annex-Nov/Dec	90.00
Papik Motors	Service DARE Truck	75.29
PCC, Inc. Physician's Claim Co	Oct-Monthly Billing Servi	2129.57
Pitney Bowes Inc.	Postage Meter Ink	118.99
Police Legal Sciences	Legal Update Training-Dep	1600.00
Popkes Car Care, Inc.	271.5 gal propane-Larchwo	542.73
Prahn Construction Inc.	L-C060 (FEMA 87Y)--73-60 p	10123.75
Premier Communications	Phone,internet,cable fiber	4293.49
Premier Network Solutions	Dec IT Consulting,Cloud backup	5200.00
Reserve Account/Pitney Bowes	Postage for Meter	1050.00
Riverside Hoop Barns Inc.	tarp/repairs-George salt	3250.65
Rock Apartments	Rental Assistance #78-131	200.00
Rock Rapids Ace Hardware	Thermal Carage/Totes/supplies	367.95
Rock Rapids Machine & Welding	3" of 2"x3" stainless tub	40.00
Rock Rapids Municipal Housing	Rental Assistance #39-061	200.00
Runnings Supply Inc.	5 Impact wrenches,supplies	1791.54
Marilee Schleusner	10/24/2022to 12/8 FW Mileage	160.00
Steve Simons	Nov 2022 Mileage (340)	192.35
Dr. Dave Springer	DOD 11/4/2022 Med Exam Fe	250.00
Dustin Steen	work pants	124.57
Melissa Stillson	Nov 2022 Mileage (154)	77.00
Sudenga Industries	1st Half Grant 185-002	11272.08
Sunshine Foods	ER Food Voucher/Inmate Food	1369.58
Superior Court of California C	Copy of Cert. Judgement	42.50
Thomson Reuters - West Payment	Clear Proflex-Collections	484.94
Megan Timmer-Stubbe	Nov 2022 Mileage (163)	81.50
Town & Country Disposal	Commercial Service	41.50
Traffic Solutions Inc.	200 sandbags	240.00
Trane	Dec-Feb HVAC Maintenance	1248.00
Transource Truck & Equipment	Artcltd hauler rent,filters	10929.45
Two Way Solutions, Inc.	Radios RR Fire,Shipping-Radios	2044.03

US Bank - Purchase Card Purcha	Email Encrypt, Assr conf costs, fuel	
	SO equip, Zoom subsc.	8791.15
Vanguard Appraisals Inc.	EDOV Proj Module/annual cont.	11350.00
Verizon	10/10-11/9/2022 Cellphn, aircards	1338.76
Waagmeester Law Office Attorne	Substance Abuse-Legal Fee	383.30
West Lyon Herald	Annual Subscription-Audit	45.00
Ziegler Inc.	Filters, cutting edge blades	1367.07
Grand Total		324719.74

General Basic Fund	63,258.45
Rural Services Basic Fund	40,178.29
Economic Development Fund	192.35
Secondary Road Fund	143,122.48
American Rescue Plan Fund	1,705.00
Surcharge on E911	3,953.23
County TIFS-Sudenga	11,272.08
County Attorney Incentive Fund	30.00
Casino TIF	40,378.68
Emergency Management Services	530.09
Co. Assessor Agency Fund	13,727.73
Health Insurance Fund	3,510.00
Flex Benefits Account	2,861.36

There being no further business there was a motion by Herman, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
_____	_____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.