

LYON COUNTY AUDITORS OFFICE  
January 24, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

The general assistance agreement discussion was tabled until February 14<sup>th</sup>.

Motion by Herman, second by Altena to add the tabled final payment for project L-TIF2020(70Y)-73-60 from 1-10-2023 as an emergency action item to this agenda for payment. Motion carried.

Treasurer Michele Stewart presented the Semi Annual report for July 1, 2022 to December 31, 2022. Stewart noted that the interest rates have gone up since December with the highest at 4.50%. Stewart noted that revenues are similar to last year at this time. Motion by Altena, second by Vanden Bosch to approve the Semi Annual report. Motion carried.

Economic Development Director Steve Simons and Mike Domnick with Diversified Technologies, Inc. joined the meeting. Chairman Birkey's signature is needed on the Economic Development Assistance Contract by Diversified Technologies, Inc. and the Iowa Economic Development Authority. On July 12, 2022 the Board approved moving forward as a part of this agreement with implementing a TIF on the new building project for Diversified Technologies. Motion by Altena, second by Scholten to approve Chairman signing contract. Motion carried.

Simons also noted that the Stensland Family Farm tour with Feenstra went well.

Minutes from the January 10, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve and Chairman sign minutes. Motion carried.

The Board needs to set FY2024 proposed max levies for general basic, general basic supplemental, and rural services. The county has been at the max of \$3.50/\$1,000 of value for the general basic fund levy for many years, the supplemental levy fluctuates due to health insurance costs, and the rural services levy max is mostly set by removing the Local Option Sales Tax estimated revenue from the allowed maximum levy. Auditor Smit noted that due to Senate Study Bill 1056 which looks to correct the State ordered residential rollback percentage, taxable values may change. The max levy proposal is a notice to residents that the Board will not go over those levies/dollars proposed when finalizing the FY2024 budget. The Board decided to propose: General Basic Fund levy of 3.50/1,000 of \$3,971,803; General Supplemental Fund 0.79309/1,000 of \$900,000; Rural Services Fund levy 3.0924/1,000 of \$2,638,002.

The Board also must set a public hearing date for the max levy proposal. Motion by Altena, second by Herman to set February 14, 2023 at 8:45 a.m. as the public hearing date. Motion carried.

The Board reviewed and approved the retirement payout for past assessor Marilee Schleusner of \$9,166.67.

MidSioux Director Dick Sievers and Laura Benson, Director of the Outreach and Family Self Sufficiency department joined the meeting to discuss FY22 and request FY24 funding. Sievers reviewed the services given and number of families/individuals served in 2022. The FY24 request is again \$7,500 and \$1,500 for the family self sufficiency program for a total of \$9,000.

Supervisor Altena stated he talked with Sheriff Vander Stoep regarding communicating with secondary roads during inclement weather and trying to issue no travel advisories early enough for employees to make decisions on going to work. It was stated that Vander Stoep was willing to do that. The inclement weather policy will stay as is.

County Engineer Daryl Albertson joined the meeting. Albertson noted that part of the overage for project L-TIF2020(70Y)-73-60 was an increase in material used around the bridge than was stated in the plans and the late start allotment of \$20,000 that was approved by the county. Late start allotment was due to not having an engineer and the project was delayed by the County. Motion by Vanden Bosch, second by Altena to approve payment. Motion carried.

Albertson noted that the snow removal budget is roughly half used. Albertson stated that the crews are working to move snow back from intersections and roadsides but the snow is hard and the work is slow. Supervisor Altena passed along compliments he has received regarding snow removal.

The right of way permit for Summit pipeline was discussed. The Board previously approved the right of way permit and is considering rescinding the approval. This determination will be put on the February 14<sup>th</sup> agenda.

The Board reviewed quarterly reports from Auditor, Recorder, and Sheriff. Motion by Herman, second by Vanden Bosch to approve reports. Motion carried.

Motion by Vanden Bosch, second by Scholten to approve claims. Motion carried.

The Board recessed at 11:00 a.m. to take part in the Conference Board meeting.

The Conference Board was called to order by Chairman Birkey. Conference Board discussed finding a Board of Review member from the construction business background to replace Cory Peters. The assessor appointment was discussed with the Examining Board recommending Ashley Lewis for assessor. Lewis was appointed County Assessor as of 1-24-2023 until 12-31-2027. Lewis discussed the FY24 budget. The public hearing date for FY24 budget was set for February 28 at 11:00 a.m. Lewis also gave an update on valuations as of 1-1-2023 and possible increases to avoid equalization orders. Conference Board adjourned at 11:40 a.m.

The Board reconvened at 11:41 a.m.

Supervisor correspondence: Lyon County Riverboat Foundation has asked for 2 representatives to attend one of 3 meetings scheduled to talk about how the county spends the quarterly distribution from LCRF. Altena, Vanden Bosch and Smit will attend the February 20<sup>th</sup> meeting. Herman-YES Center and Stensland Family Farm tour; Birkey-Stensland Family Farm tour; Vanden Bosch- Stensland Family Farm tour; Altena-NW IA Landfill and NW IA Workforce Development.

Employment changes: Deputy Sheriff Alex Waagmeester will move to 79% (\$76,682) of Sheriff's salary (\$97,066) as of 1-1-2023.

Wesley Taylor has been hired as temporary/seasonal in Conservation at \$14.00/hr starting on 1-8-2023 until 1-11-2023.

Cindy Keizer has resigned from homemaker at public health with the last day of work as 11-9-2022.

Payroll dated 1-13-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$108,852.13 is listed by fund.

General Basic Fund	13,440.47
Rural Service Basic Fund	22,044.24
Secondary Road Fund	73,367.42

Payroll Disbursement Register in the amount of \$43,026.58 is listed by Fund.

General Basic Fund	4,438.19
Rural Services Basic Fund	9,464.12
Secondary Road Fund	29,124.27

Conservation claims dated 1-13-2023 in the amount of \$10,204.17 were reviewed and approved. Check sequence #162160-162178.

Alliance Communications	LPRA Phone, LD, & Interne	361.00
Hiller Lumber	Starhead Screws Pro-Pack	81.12
Hy-Vee	Jan-Apr Meals at Academy	2395.34
Iowa Department of Revenue -	Dec Hotel/Motel Tax	707.14
LeLoux Diversified, LLC Evan J	Septic Pump-2 Tanks	320.00
Lyon & Sioux Rural Water	143,000 G H2O	578.20
Lyon Rural Electric Coop	LPRA Electric Acct 1608	1641.84
Menards	Cleaning Supplies	19.28
Menards - Sioux Falls East	PVC, Poly, Blade,	131.91
Oak Street Station	Tube Install/Tire Repair	182.95
RB Electric Inc.	Locate LG Wires-Leak	95.00
Rock Rapids Ace Hardware	Twine/Spraypaint	10.98
Rock Rapids Machine & Welding	S C10-Exch Tank/Welding	49.00
Runnings Supply Inc.	Shop Tools,gloves	228.96
Jen Schemmel	Reimb: Port Projection Sc	50.00
Sunshine Foods	EE Supplies-Acct #160	28.62
US Bank - Purchase Card Purcha	Office supplies,Bait,Fuel	771.41
Verizon	11/17-12/16/22 Cell Phone	51.42
605 Window Tint	Window Tinting	2500.00
Grand Total		10204.17
General Basic Fund		10,204.17

Handwritten claim dated 1-18-2023 in the amount of \$866.45 were reviewed and approved. Check sequence #162179.

IBC Innovative Business Consul	1/10-1/16/2023 Flex Plan	866.45
Grand Total		866.45
Flex Benefits Account		866.45

Claims dated 1-24-2023 in the amount of \$177,332.22 were reviewed and approved. Check sequence #162180-162278.

A & R Industries	Repair oneway blade,snowblower	155.00
Access Systems Leasing	Printer/Copier Lease Cont	386.71
Alliance Communications Attn:	Jan 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	717.90
Auto Value Parts Stores	filters,oil,wiper Blades	1423.45
Blackstrap, Inc.	25.725 tns salt @ 77.40/t	1991.12
Bosler Repair & Fabrication	bolts/washers #871	23.37

Bound Tree Medical, LLC	Medical Supplies	222.00
Butler Machinery Company	glass #78	489.77
Care Initiative - Lyon Manor	March Jail Meals (364)	2548.00
Charm-Tex, Inc.	Mattresses(19), deodarant	3345.90
City of George	utilities	30.00
Cooperative Energy Company	Bulk diesel,gasohol,oil,tires, Service,tire labor	82322.19
Cooperative Farmers Elevator	7.5 gal 10W30 oil	180.00
Corner Service Merlin VerSteeg	Service 60-7,blades,tire repair	201.42
Crossroads Trailer	Five large wrench sets	819.95
Culligan Soft Water Serv.	Auto Renewal	260.74
Dakota Riggers & Tool	tow straps, tarp straps	632.70
Doon Press	Drinking & Driving Ad	104.00
DRG Mechanical, Inc	reset boiler switch-Old R	125.00
Equipment Blades Inc.	21-plow blade covers,40-14 Carbide inserts	14539.50
Erv's Farm Repair	2" rod/pin #159	42.23
Frontier	911 Recurring Monthly Pho	129.95
Frontier Bank	12/12-1/5 Snow Removal-An	1058.75
George Office Products	Office supplies	190.05
H & H Repair	clevis hook, lite, wire e	98.43
Heartland Hardware LLC	toilet paper-George	26.99
Hiller Lumber	saw blades-Doon,glass #72	138.11
Robyn Huygens	Assess/Tax Review Mileage	268.50
Hydraulic World Inc.	orbital motor for sander	2058.83
I-State Truck Center	brkt-spr, ctr #22	4125.96
IBC Innovative Business Consul	Dec 2022 Employee Benefit	1510.00
Inwood Hatchery & Feed Store	tarp straps	15.52
Iowa DARE Association	2023 Membership Dues	100.00
IA Dept. of Public Safety Attn	Oct-Dec 2022 Terminal/Line bill	1686.00
Iowa Division of Labor Elevato	12/20/2022 Annual Inspect	80.00
ISAA c/o Wayne Schwickerath,	2023 Annual Dues	650.00
Marty Klaassen	Reimb: Well Closing	500.00
KONE Inc	12/21&27/2022 Service	4597.36
Larchwood Local	Fuel-87.99G Gasohol	261.46
Lyon County Sheriff Dept.	Sheriff Fees	329.90
Lyon Rural Electric Coop	electric - Lester/LR/Pit	2716.01
Matheson Tri-Gas Inc	welding wire,1/4/2023 Oxygen	676.15
Meyer Electric Inc.	trblsht breakers tripping	125.00
Michael Rozeboom	hi-vis shirts, hoodies, j	213.96
MidAmerican Energy	acct 08790-10018 Inwood	1526.27
MSAB	XRY Renewal-1yr to 2/5/24	3735.00
New Century Press	FY22 Cash Report,vacancies, Brd Mins,hearings	710.42
Northern States Supply Inc.	bolts - shop stock	14.65
NW IA YES Center	Juvenile Detainment (44 days), Trasportation miles (414)	8100.75
Oak Street Station	Fuel,tire and repair	453.97
Osceola County Sheriff	ROS-OWCR007372	37.80
P & K Pest Control Inc	2023 Annual Pest Control	540.00
Popkes, Inc.	200.7 gal propane-Larchwo	361.06
Premier Communications	Office Phone 712-472-3145	41.20
Premier Network Solutions	Monitor for 911 Console	220.00
Reserve Account/Pitney Bowes	Postage for Meter	330.00
Riverside Trailers	Install Outlets, Radio Ho	933.98
Safety-Kleen Systems Inc.	parts washer solvent	301.74
Sanford USD Medical Center	2 EZ-IO Kits,Epi,RN ride along	3228.93

Smith Construction	12/12-1/6 Snow Removal	3765.00
Storey Kenworthy / Matt Parrot	Transfer Books (2)	186.96
Sunshine Foods	Inmate food,dental health	1328.59
The Shop Larchwood LLC	Headlight, Wiper, KeyFob	111.59
Sheila Thomas	DOD 1/7/2023 Med Exam Fee	271.50
Thomson Reuters - West Payment	Online Investigations	484.94
Thrifty White Pharmacy	Meds for Inmates	204.66
Todd's True Value	Conservation supplies	546.67
Town & Country Disposal	Commercial Service-Dec	73.52
Town & Country Implement	1,215.5 gal DEF,seat switch	3046.29
Trackside Repair & Towing	winch out of ditch #4,#11	1300.00
Transource Truck & Equipment	fuel filters,SCR system check	487.28
Tri-State Emergency Management	2023 Membership Dues	20.00
Two Way Solutions, Inc.	Radio Batteries (4)	695.95
US Bank - Purchase Card Purcha	Lodging,fuel,Microsoft,supplies	7653.25
Van't Hul Repair	hydraulic hose,wheel seal,labor	609.64
Verizon	12/7-1/6 Cell Phones	2384.98
Wall Street Printers	Patient Ledger Folders	127.50
Wheelco Brake & Supply	wheel seal,brake chamber,plug	721.92
Ziegler Inc.	seat shock,seat,air filters	508.33
Grand Total		177332.22
General Basic Fund	46,926.28	
Rural Services Basic Fund	780.15	
Economic Development Fund	41.33	
Secondary Road Fund	125,513.25	
Surcharge on E911	1,216.99	
Emergency Management Services	243.75	
Co. Assessor Agency Fund	1,100.47	
Health Insurance Fund	1,460.00	
Flex Benefits Account	50.00	

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.