

LYON COUNTY AUDITORS OFFICE
February 28, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the February 14, 2023 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

Chairman Birkey introduced Resolution 2023-04 authorizing a transfer from the Motor grader Capital Projects Fund to the Motor Grader Debt Service Fund. There is \$22,000 in the capital projects fund that now needs to be moved to the debt service fund in order to clear out the fund as all motor graders have been purchased and paid for. Moving the funds allows the \$22,000 to be put towards the loan payments. Motion by Vanden Bosch, second by Scholten to approve resolution. Motion carried. This is a summary of Resolution 2023-04. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-05 canceling outstanding check from FY2021/2022 was introduced. This resolution cancels a check that has yet to be redeemed that was written in fiscal year ending June 30, 2022. Motion by Altena, second by Scholten to approve resolution. Motion carried. This is a summary of Resolution 2023-05. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-06 Withdrawing from the Articles of Agreement associated with the Workforce Innovation and Opportunity Act of 2014. NW IA Workforce Development Board of Directors are requesting to remove themselves from the group and then the consortium of directors would be dissolved and no longer financially responsible for federal funds. In order for this to happen, each county board must pass the following resolution. Motion by Herman, second by Altena to approve resolution. Motion carried. This is a summary of Resolution 2023-06. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Kaylee Langrell, Doug Bergold, and Kylie Lange with Turnkey Logistics presented on the Summit Carbon Solutions carbon pipeline project. Langrell talked about how the Summit project will take CO2 from ethanol plants and send it to North Dakota via underground pipeline and it will be sequestered underground in ND. The federal requirements that Summit has to adhere to were also discussed. It was noted that there will be no pump stations in Lyon County but will have above ground valves for observation. It was noted that the pressure in the system will be from 1,300 to 2,183 psi at any time. Training on pipeline safety will be conducted according to the federal requirements. Summit is currently planning an anticipated start date of March 2024. Also present for the discussion were Lyon County Economic Development Director Steve Simons and County Engineer Daryl Albertson.

Lyon County Economic Development Director Steve Simons noted that the Lyon County Riverboat Foundation mini grant application submission period is now open. One group per entity may apply. The deadline for submission is March 29. Simons also noted he attended the City of Doon's public meeting regarding their \$1.5 million general obligation bond for a new community center.

As the Board tabled the Feb. 14th public hearing on the FY2024 Max Proposed Levies, a new public hearing date is needed. Motion by Altena, second by Vanden Bosch to set March 14 at 8:45 a.m. as the new public hearing date. Motion carried.

There has been a request to allow vacation donation to Lance Kruse. Motion by Vanden Bosch, second by Herman to approve allowing vacation donation. Motion carried.

The Board will need to approve being a part of the National Prescription Opiate Litigation to participate in the relevant Teva, Allergan, CVS, Walmart, and Walgreens Opioid Settlement. Motion by Herman, second by Scholten to approve and give authority to sign documents in relation to the litigation. Motion carried. The Board also discussed creating a separate budget for these funds. Motion by Altena, second by Vanden Bosch to have auditor create budget for opioid expense/revenue for FY2024. Motion carried.

The Board has received an application for a 5k race route for the 2023 Race to Cure Vision Loss to be held on June 10th. The race will begin and end at the Blind Butcher Brewery on the West side of the county. The route has been shared with Inwood EMS, the Sheriff's office and Lyon County Engineer. The route is the same as it was last year. Motion by Scholten, second by Altena to approve application. Motion carried.

The Board has received one application in relation to the West Side Weed Commissioner appointment. John Van Veldhuizen is currently in the position and has applied for reappointment. Motion by Vanden Bosch, second by Scholten to appoint John Van Veldhuizen to the position from 3-1-2023 to 2-28-2025. Motion carried.

Rock Rapids City Administrator Jordan Kordahl and Rock Rapids Economic Development Director Micah Freese joined the meeting to discuss a funding agreement regarding bridge project BROS-6542(605)-8J-60. The Board signed a 28E agreement in November of 2022 to participate in the project. The county will be the lead agency in administering the project per the IA DOT contract. Kordahl contacted the IADot regarding this and was told it is usual procedure. Kordahl notes that the County will now be the lead agency in the project. The County will pay the bills and the city will reimburse the county. Albertson was asked if this will work into the FY24 budgeting and noted it would. Freese hoped that the City could pay in a timely manner so that when the county would be paying out, the city would be making payment to the county. This project has an early start date of Spring 2024. Motion by Herman, second by Altena to approve FY24 IADot Funding Agreement and the 28E Agreement in conjunction with the project. Motion carried.

Albertson has been contacted to see if the county would be interested in purchasing more of the land adjacent to the county owned gravel pit. Albertson will be ordering some borings of that land to see what may be there.

The Board needs to set a public hearing date for the FY2024 Budget. Motion by Vanden Bosch, second by Scholten to set April 11 at 8:45 a.m. for the public hearing. Motion carried.

The Board has again received a request to use the Courthouse lawn for the June 17th Heritage Days events. Request will include the same types of activities as last year. Motion by Herman, second by Altena to approve request. Motion carried.

A liquor license application has been received from TriState Golf DBA Meadow Acres Golf Course. Motion by Vanden Bosch, second by Scholten to approve and Chairman sign application. Motion carried.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

The Board recessed to attend the Conference Board at 11:00 a.m.

The Conference Board convened at 11:00 a.m. The public hearing for the FY24 budget was opened with no public in attendance. Motion by Mantel, second by Knobloch to approve FY24 budget. Motion carried. Motion made and carried to approve Cliff De Kam to fill vacated position on Board of Review. The Conference Board approved by motion documents related to the policies of the assessor office and the statement that the assessor office would abide by the Lyon County Employee Handbook. The Conference Board adjourned at 11:54 a.m.

Employment changes: Deputy Treasurer Stacy Knobloch has completed her 6-month probation and will receive an increase in salary to \$49,117.68 (72% of the Treasurer's salary) as of February 1, 2023.

Mitchell Warntjes has received jailer certification and will receive an increase of \$1.00/hr making his wage \$21.77/hour as of 2-15-2023.

Handwritten claim dated 2-22-2023 in the amount of \$630.76 was reviewed and approved. Check sequence #162692.

IBC Innovative Business Consul	2/13-2/20/2023 Flex Plan	630.76
Grand Total		630.76

Flex Benefits Account	630.76
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Payroll dated 2-28-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$260,870.81 is listed by fund.

General Basic Fund	154,712.25
MHDS Reimbursable Fund	3,777.23
Rural Service Basic Fund	23,180.07
Economic Development Fund	4,295.62
Secondary Road Fund	61,991.93
Emergency Management Service	3,048.67
Co. Assessor Agency Fund	9,864.04

Payroll Disbursement Register in the amount of \$321,791.15 is listed by Fund.

General Basic Fund	115,272.78
MHDS Reimbursable Fund	3,363.56
General Supplemental Fund	60,091.44
Rural Service Basic Fund	37,062.15
Economic Development Fund	3,511.36
Secondary Road Fund	88,787.40
Emergency Management Service	3,577.21
Co. Assessor Agency Fund	10,125.25

Claims dated 2-28-2023 in the amount of \$195,807.08 were reviewed and approved. Check sequence #162856-162928.

A & R Industries	weld/repair snowblower #7	67.50
Access Systems Leasing	Copier Lease	448.20
AG-News	Sheriff Office Ad	249.00
Alliant Energy	acct 6097001000-NITE LITE	1775.35
AM Garage Doors, LLC	Fix Opener/Cables	129.55

Jerry M. Baatz	Mileage(30)-Feb Meeting	15.00
Blackstrap, Inc.	49.98 tons salt @ \$77.40/	3868.45
Bomgaars	pump-barrel - Inwood	37.99
Bound Tree Medical, LLC	Peds O2 Stickers	7.78
City of George	utilities	30.00
CJ Cooper & Associates, Inc.	drug testing	220.00
Culligan Soft Water Serv.	11/17-2/9/2023 Salt/Water	832.75
Cash-Wa Distributing	Food for Inmates	1129.65
Dakota Fluid Power Inc.	repair cylinders #10	1157.53
Daryl Albertson	meals-Federal Aid seminar	29.73
Jim Deboer	Reimb: Closing 2 wells	1000.00
Doon Press	Advertising-VA	32.00
Frontier Bank	Snow Removal-Annex	115.00
G & R Controls, Inc	Install Seal, Gasket, Cou	601.41
GNR Plumbing & HVAC	heater repair-Inwood shop	377.00
Gordon Flesch Company, Inc.	2/7-5/6/2023 Printer Cont	334.47
Brian Hamilton	Feb Meeting Mileage (30)	15.00
Health Services of Lyon Co	4 random drug tests	100.00
Hometown Handyman c/o Dustin B	1/5 & 10/2023 Snow Removal	300.00
I-State Truck Center	fan, shroud, radiator-#11	1824.58
IBC Innovative Business Consul	2/21-2/26/2023 Flex Plan	287.75
Iowa Association of County Me	2023 Dues-Thomas	200.00
Iowa County Attorney Case Mana	Karpel Install/License FY	32550.00
Iowa Law Enforcement Academy S	Jail Med Management-Vande	125.00
JCL Solutions-Janitors Closet	Air Freshener,Toilet cleaner	221.22
John Deere Financial	Runner-Part# M147167	50.34
Brentt Korthals	carbon toed safety boots	300.00
Lewis Family Drug, LLC	Medication-Ambulance	473.28
Ashley Lewis	2/15/2023 Mileage (64)	218.00
Little Falls Machine Inc.	snowplow shoes	2158.21
Little Rock Free Lance	Advertising-VA	24.00
Lyon County News	Advertising-VA	30.00
Lyon County Sheriff Dept.	Sheriff Fees	1837.27
Lyon Rural Electric Coop	UPS Charge-Rtn Vaccine (2	182.12
Microfilm Imaging Systems, Inc	Affidavit Records-Scannin	1377.00
New Century Press	Budget Publication	107.19
Northern States Supply Inc.	flatwashers, nylock nuts	161.44
NW IA YES Center	Juvenile Detainment (2) K	350.00
Pennington County Sheriff	Rtn of Service-JVJV500466	3.57
Pitney Bowes Global Financial	12/13/22-3/12/23 Meter L	372.69
Popkes, Inc.	300.7 gal propane-Larchwo	601.10
Premier Communications	Office Phone/Internet	102.00
Randall Rypkema	safety toed shoes	110.73
Randy Hage	safety clothing	129.61
Sanford Health	Autopsy-DOD 12/25/2022	2222.00
Sanford Health Plan	March Insurance Premiums	125260.36
Siebring Manufacturing Inc.	flat bar 3/16 x 1 1/2 HR	5.74
Spencer Office/JCL Solutions	Standing Desks,office chair	2552.99
Dr. Dave Springer	2/15/2023 DOD Med Exam Fe	250.00
Stericycle, Inc.	Monthly Charge-Sharps Dis	70.35
The Shop Larchwood LLC	Headlight/Taillight 60-3	333.80
Thomson Reuters - West Payment	Online Investigation	484.94
Tri-State Garage Door, Inc.	garage door repair/chk-La	202.50
Two Way Solutions, Inc.	Monitors (2) Pagers (6)	1115.99
US Bank - Purchase Card Purcha	Water Fount Filter,EE supplies	267.04
Vanguard Appraisals Inc.	1/17/2023 Commercial Assm	3600.00
Verizon	1/7-2/6 Cell Phone-Maint	2344.98

Waagmeester Law Office Attorne Legal Services-Sub Use Co 425.93
Grand Total 195807.08

General Basic Fund	15,093.44
Rural Services Basic Fund	1,032.00
Economic Development Fund	41.33
Secondary Road Fund	15,724.54
American Rescue Plan Fund	33,877.00
County Attorney Incentive Fund	315.84
Co. Assessor Agency Fund	4,174.82
Health Insurance Fund	125,260.36
Flex Benefits Account	287.75

There being no further business there was a motion by Vanden Bosch, second by Altena to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.