

LYON COUNTY AUDITORS OFFICE  
March 14, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Altena was absent.

The Board started with the Pledge of Allegiance.

Minutes from the February 28, 2023, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Herman to approve and Chairman sign minutes. Motion carried.

Lyon County Economic Development Director Steve Simons informed the Board that the urban renewal process has been started with John Danos with Dorsey Whitney for the DTI TIF. Simons noted that the League of Cities meeting will be in Alford at 7:00 pm on April 20<sup>th</sup>.

The Board approved the taxable valuations after the effects of Senate File 181 have been implemented. Motion by Herman, second by Scholten to approve FY2023/2024 taxable valuations. Motion carried.

The Board has received a liquor license premise update for Grand Falls Casino for an event they are having on April 1, 2023. Motion by Herman, second by Scholten to approve and sign premise update. Motion carried.

Supervisor Altena joined the meeting at 8:43 a.m.

Resolution 2023-07 was introduced in support of the mini grants for Lyon County Riverboat Foundation. The Lyon County Sheriff's Office is applying for Guardian Angel LED lights for deputies and battery booster packs for their vehicles. Lyon County Conservation Foundation will be applying for replacement equipment such as bow/arrows and nature center displays. Motion by Herman, second by Vanden Bosch to approve resolution 2023-07. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Resolutions.

Chairman Birkey opened the public hearing at 8:45 a.m. to take comment on the max proposed levies for FY2024. Present were: Elijah Helton, NW IA Review. Max proposed levies were published as: \$3.50/1,000 (\$3,971,803) of value for general basic services; \$0.85345/1,000(\$900,000) of valuation for general supplemental services, and \$3.11763/1,000 (\$2,638,002) of value for rural services. The Board may determine to levy less than this but cannot go over these levies when adopting the FY2024 budget. As there were no other questions, the public hearing was closed at 8:47 a.m.

Resolution 2023-08 to approve max levies was introduced. Max levies are set as stated above. Motion by Vanden Bosch, second by Altena to approve and Chairman sign Resolution 2023-08. Rollcall vote: District 1 Vanden Bosch Support, District 2 Scholten Support, District 3 Altena Support, District 4 Birkey Support, District 5 Herman Support. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Resolutions.

Lyon County Ambulance Director Amy Borman presented the 2023 race contract. Borman would like to have each EMT(2) receive \$100 and the rig receive \$100

for a total of \$333.92 per race. Motion by Vanden Bosch, second by Scholten to approve and sign contract. Motion carried.

The Board recessed to canvass the Doon Special Election held 3-7-2023. The bond issue received 210 votes with 159 Yes/51 No. The issue needed 60% of the vote to pass, it received 75.71% in favor.

Per the request of County Attorney Amy Oetken, motion by Altena, second by Herman to move to go into closed session per Iowa Code Chapter 21.5 (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Rollcall vote: District 1 Vanden Bosch Support; District 2 Scholten Support; District 3 Altena Support; District 4 Birkey Support; and District 5 Herman Support. Closed session began at 9:40 a.m.

Motion by Herman, second by Altena to leave closed session. Rollcall vote: District 1 Vanden Bosch Support; District 2 Scholten Support; District 3 Altena Support; District 4 Birkey Support; and District 5 Herman Support. Motion carried. Closed session ended at 10:05 a.m.

The Board entered back to open session at 10:07 a.m.

Conservation Director Justin Smith joined the meeting to request forgiveness of the FY2023 \$100,000 loan payment. These dollars would then be used to fund improvements to the road to the nature center, build a fish cleaning station and update the living conditions of the living quarters for summer interns. Smith noted the fish grinder for the cleaning station is about \$50,000 with a cam shaft grinder. Estimates for the road is around \$104,000, and Smith notes C4 is around \$108,000. The pond property has been purchased and donation dollars were used. Motion by Herman, second by Vanden Bosch to forgive the FY2023 \$100,000 loan from fund 710000. Motion carried.

Smith will also plan to let the Auditor office know dollar amount to be spent out of 71000 for FY24. The split of revenue for FY2024 will remain the same as FY2023 with Conservation retaining 100% of all cabin, lodge and event center rentals (including online rental). The 70%/30% (General Fund/CS Projects & Acq Fund 71000) split on camping fees, entrance fees, boat rentals, and concessions will also remain for FY2024. The split of revenue will be determined again next year at budget time.

County Engineer Daryl Albertson and Assistant Engineer Nic Brewer joined the meeting. The Board asked Albertson to talk with Oetken to update Albertson's employment contract for a 2-year contract starting 7-1-2023.

The 28E agreement with Rock Rapids for the East Street bridge reconstruction was presented to the Board. Albertson noted this is a formality for the project setting the County as the lead. Motion by Herman, second by Scholten to approve and sign 28E agreement. Motion carried.

The Board talked over moving K16 back a year due to the Region not having funding for the project this year. Albertson will have A18 ready for this next year and move A16 back a year to get Region funds. Albertson reviewed the project maps for 2024-2028. Albertson asked the Board to review and bring up questions and Albertson will bring the plans back to the next meeting.

Albertson noted that the assistant to the engineer position needs a step process implemented and the FY24 salary should really be increased. There was discussion on regarding going outside the 7.1% increase for individual employees for FY2024.

The Board also reviewed salary increase letters for the attorney office staff, and maintenance director over the 7.1% increase allotted. The Board discussed these in depth and decided to leave raises as the 7.1% for all.

The Board did final budget work for the FY2024 budget. Levies were discussed with the decision to levy \$700,000 (0.62522) for supplemental levy and \$2,500,874 (2.95557) for rural services. The Board decided to budget a \$100,000 a transfer to the general supplemental from the general basic fund to support that fund, keep tax asking lower, and to help decrease the fund balance in general basic.

The Board also discussed the fund balances in economic development fund (15000). It was decided to forego the full transfer in FY2024 and only do \$65,000 from the general fund. The subfund was discussed and other projects that could be coming are additional land at current gravel pit location, new elevator in courthouse, East side of Courthouse accessibility ramp and landscaping. Paying off the general obligation bonds with subfund dollars was also discussed. It was decided that even though it would save interest costs on the payments, the money is earning interest at a higher rate than what the loan is charging. The ARPA funds were discussed and due to the cost of planned projects (Annex and Sec Rd. buildings) more dollars will be assigned in the SubFund of \$300,000 for FY24. The Board also assigned funds as follows: SubFund for FY24 - Ambulance Rig \$200,000, Eastside Courthouse project \$300,000. Assigned for FY2023: SubFund - Ambulance Rig \$150,000. Board worked diligently to set levies and total tax dollars lower than FY2023 amounts.

The Board discussed General Assistance and when it would be moved to Public Health to administer as Lisa Rockhill is planning to retire December of 2023. It was discussed that it would be nice to move it as of 7-1-2023 in order for Rockhill to train before retiring. It was decided to talk with Melissa Stillson to determine what would work for her department as well.

Motion by Altena, second by Scholten to approve claims. Motion carried.

Supervisor correspondence: none reported

Employment changes: Jackie Hyronemus resigned from Public Health with her last day as 3-4-2023.

Handwritten claim dated 3-7-2023 in the amount of \$1,823.88 were reviewed and approved. Check sequence #162929.

IBC Innovative Business Consul	2/27-3/5/2023	Dep Care	1823.88
Grand Total			1823.88
Flex Benefits Account		1,823.88	

Claims dated 3-14-2023 in the amount of \$619,533.67 were reviewed and approved. Check sequence #162930-163072.

A & R Industries	weld/repair loader bucket	60.00
Ability Network, Inc.	Feb Access to All Payer C	161.64
Henry M. Adkins & Son Inc. Ele	3/7/2022 Ballots,coding	851.27
Ahlers & Cooney, P.C. Attn: Ac	Feb HR Service-General	555.00
Alliance Communications Attn:	March 911 Recurring Phone	534.00

Auto Value Parts Stores	New Battery/Terminal Spr	487.12
Barco Municipal Products Inc	40-66" yellow flex delin	1140.22
Ben's Plumbing & Repair, Inc.	replace gas line-LR shop	226.80
Bosler Repair & Fabrication	repair bolt in wing on gr	65.16
Care Initiative - Lyon Manor	Feb Jail Meals (415)	2905.00
Central Iowa Distributing	Cleaning Supplies	1723.00
Kyle Ciesielski	Jan-Mar 23 Cell Phone Sti	75.00
City of Alford	utilities-Jan/Feb/Mar-Alv	151.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	84.20
City of Rock Rapids City Offic	Utilities,Dep Health Fair	11636.27
CJ Cooper & Associates, Inc.	drug testing	45.00
Clay County Sheriff's Office A	ROS JVJV500462	60.00
Cooperative Energy Company	Fuel,bulk diesel,service,oil	80706.31
Cooperative Farmers Elevator	door seal, vinyl-LR shop	90.27
Corner Service Merlin VerSteeg	wiper blades	56.64
Culligan Soft Water Serv.	Auto Renewal	112.00
Cash-Wa Distributing	Food for Inmates	778.95
Delta Dental Foundation Attn:	Rethink Your Drink Kits	120.00
Denny's Sanitation Inc.	garbage service,recycling	150.00
DGR Engineering	Land Survey-Project 37302	1365.69
District III - IACCB Palo Alto	2023 Membership Fees	200.00
DJ's Service	17.59 gal unleaded	55.58
Doon Press	3/7/2023 Election Notice	78.75
Connie Douglass	Feb 2023 Mileage (64)	38.50
Equipment Blades Inc.	40-flat grader blades	7095.20
GeoComm, Inc.	911 Mapping/Licence/Maint	3703.00
GFC Leasing - WI	3/15-4/14/23 Copier Lease	202.52
GlaxoSmithKline	Vaccines	2276.40
Godbersen-Smith ConstructionCo	BRM-SWAP-6542(607)--SD-60	12000.00
gWorks	annual RoweMap maint/supp	471.00
H & H Repair	#14 metal screw #78-1	149.95
Hancock Concrete Products Co	3-box culverts,boxends,dropw	330442.70
Health Services of Lyon Co	1 pre-emp drug test	25.00
Heartland Hardware LLC	trex tape, duct tape	41.35
Henning Construction Inc	10,011.26 tn gravel haul,sand	73211.15
Hillyard / Sioux Falls	Ice Melt, Garbage Bags, S	868.01
Brittanie Hotz	Reimb:Labs for EMT Class	224.20
IBC Innovative Business Consul	Feb Employee Benefits	2290.70
ICTEA Attn Anita Tracy	Lane 3000 Credit Card Mac	399.99
Intoximeters	PBT's (2)	830.00
Inwood Hatchery & Feed Store	tarp straps #78	10.80
Iowa Department of Revenue -	Feb Hotel/Motel Tax	691.08
Iowa Law Enforcement Academy S	Jail School/LE Academy	7000.00
Iowa Prison Industries	Entrance Fee Signs	585.20
Iowa State Medical Examiner	DOD 12/23/2022 Autopsy Fe	2029.00
Iowa State Sheriffs & Deputies	2023 Civil School-Wissink	175.00
Patricia Janssen	3/7/2023 Absentee Board	49.00
Jim Jensen	Examining Brd Mileage (30	15.00
Angie Keizer	3/7/2023 Special Election	200.00
Shannon Klarenbeek	Feb 2023 Mileage (80)	40.00
Brandon Koel	Jan-Mar 23 Cell Phone Sti	75.00
Kandace Koll	3/7/2023 Absentee Board	22.50
Larchwood Local	Feb Fuel- Gasohol	310.08
LeLoux Diversified, LLC Evan J	septic pumping-Doon shop	255.00
Leuthold Plumbing/Heating Inc	Krahling tile 8" drill	4640.00
James Lowenberg-DeBoer	Reimb: Closing 2 Wells	1000.00

Lyon & Sioux Rural Water	49,000G H2O,Shops-LW/LT	330.05
Lyon County Sheriff Dept.	Sheriff Fees	277.70
Lyon Rural Electric Coop	LPRA electric,UPS-Rtn Vaccine	1528.31
Mac's Hardware Capital One Tra	tie-down ratchet	20.99
Mail Services. LLC	March Renewals-Postage	530.93
Tim Mantel	Conf Board Mileage (112)	56.00
MidAmerican Energy	acct 11930-66002 Doon	917.75
Midwest Lumber & Design	(2) 2x12-16' lumber - #11	84.68
Laura Mulder	3/7/2023 Special Election	176.00
New Century Press	Board Min,max levy,semiannual	1048.50
Northern Lights Diesel Repair	repair PTO #14	2209.31
Oak Street Station	Feb Fuel,tire repair	660.69
Osceola Rural Water	water - Little Rock Shop	51.25
Emily Ostrander	Jan-Mar 23 Cell Phone Sti	75.00
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Papik Motors	Service 2004 Explorer,EMA oil	347.74
Joan Post	3/7/2023 Special Election	176.00
Premier Communications	Phone,fax,internet,fiber,recur	4441.79
Premier Network Solutions	March IT Consult/cloud backup	5223.00
Rapid Graphics	Team Building Magnet	12.00
Republic Companies	parts-jackhammer	489.62
Richarz Repair LLC	hoses, hyd hose fittings	325.34
Rock Rapids Ace Hardware	supplies,USB Cable,hose ext	380.11
Rock Rapids Machine & Welding	bushing #22,torch hose GE	73.94
Runnings Supply Inc.	EE Supplies,Sec Rd supplies/parts	606.32
Sanitation Products, Inc.	clutch,bearing and seals #761	5636.53
Jen Schemmel	Jan-Mar 23 Cell Phone Sti	75.00
Steve Simons	Feb 2023 Mileage (96)	48.00
Smith Construction	2/15-3/16/2023 Snow Remov	2220.00
Dean Snyders	Conf Board Mileage (112)	56.00
Solutions, Inc.	FY2023 Datto Backup/DR	5220.00
Spencer Office/JCL Solutions	Mtg Room Chrs.envelopes,supplies	2465.23
Billy Sprock	Conf. Board Mileage 936)	18.00
Stateline Graphics	3000 Park Stickers	1002.00
Sunshine Foods	Food for Inmates/EE supplies	1337.26
The Shop Larchwood LLC	Service 60-3	75.00
Thomson Reuters - West Payment	Online Investigation	494.41
Three Rivers Pheasants Forever	Gold Sponsor Package	300.00
Megan Timmer-Stubbe	Feb 2023 Mileage (87)	43.50
Todd's True Value	glass cleaner,batteries	24.89
Town & Country Disposal	Commercial Service	73.52
Trane	Mar-May HVAC Maint, stuck valve	2003.70
US Bank - Purchase Card Purcha	Monitors,lodging,fuel,uniforms,	
	Office supplies,Office 365	12684.98
Alyssa Van't Hul	2/17/23 Nature Center Cle	420.00
Vander Haag's Inc.	PTO assembly #14	5233.22
Verizon	1/26-2/25/2023 M2M,service,hotspots	
	Aircards patrol	1342.40
Brenda Vis	3/7/2023 Absentee Board	34.00
Ziegler Inc.	damper,hydraulic pump,filters	2426.16
Grand Total		619533.67
General Basic Fund	73,789.52	
Rural Services Basic Fund	1,024.31	
Economic Development Fund	48.00	
Secondary Road Fund	532,057.37	
Surcharge on E911	7,917.68	
Emergency Management Services	502.33	

Co. Assessor Agency Fund	538.07
CS Projects & Acquisition Fund	1,365.69
Health Insurance Fund	1,460.00
Flex Benefits Account	830.70

Payroll dated 3-15-2023 was reviewed and approved.  
 Payroll Warrant Register in the amount of \$93,956.01 is listed by fund.

General Basic Fund	11,915.14
Rural Service Basic Fund	21,786.28
Secondary Road Fund	60,254.59

Payroll Disbursement Register in the amount of \$36,588.89 is listed by Fund.

General Basic Fund	4,198.11
Rural Services Basic Fund	9,750.47
Secondary Road Fund	22,640.31

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
 County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.