

LYON COUNTY AUDITORS OFFICE
March 28, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the March 14 and 22, 2023 meetings were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

Mental Health Disability Services Coordinator Lisa Rockhill was presented her ISAC 25 years of service award.

Public Health Administrator Melissa Stillson and Lisa Rockhill were present to discuss the timing of moving General Assistance to Public Health. Stillson notes her office is busy with projects and hiring a full-time environmental health staff currently. Stillson would like to start training with Rockhill in July. When Stillson feels comfortable, general assistance duties could be transferred to public health. Stillson also notes that taking on disability and social security applications would not be continued after the transfer of duties as they are very time consuming and Stillson feels that those services do not really fit into the public health realm. Rockhill hopes that the new regional employee would be available to assist people with those types of applications. It was asked if the new full-time environmental health position could take this on. Stillson noted that she will not be hiring anyone to take these duties. Stillson would like to learn the process of general assistance first and then will be determining who in the current staff would fit best with the duties. It was decided to have Stillson and Rockhill determine the training and transfer timing. Rockhill will continue to receive the stipend until the transfer of duties is done.

The Board reviewed Resolution 2023-09 approving the County being included in the Teva, Allergen, Walgreens, Walmart and CVS Opioid Litigation. Motion by Herman, second by Scholten to approve and Chairman sign Resolution 2023-09. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Lyon County Economic Development Director Steve Simons talked about the information he gave to the Supervisors regarding property taxes and the county's part in determining those. League of Cities will be April 20 at 7:00 p.m. in Alvord. The annual Blood Run meeting will be held April 14 at 1:00 pm at Good Earth State Park in South Dakota.

The Board reviewed the IT Director job description. Motion by Altena, second by Vanden Bosch to approve job description. The position will be advertised on Indeed.com. The Board also reviewed the Statement of Work and Indemnity Agreement in connection with working with the volunteer group of county IT personnel. The group will be completing an IT audit/assessment on April 13 and 14. The group would like to meet with department heads and the Board to discuss the findings. Motion by Herman, second by Scholten to approve and sign statement of work agreement. Motion carried. Motion by Vanden Bosch, second by Altena to approve and sign indemnity agreement with tech group. Motion carried. Auditor Smit and Deputy Auditor Sprock will get the position posted on Indeed.com and the county website.

The Board has been approached by Megan Klapperich, PA with Avera Merrill Pioneer Hospital to be appointed as a deputy medical examiner for Lyon County. Motion by Vanden Bosch, second by Scholten to appoint Klapperich as a deputy medical examiner for Lyon County effective April 1, 2023. Motion carried.

Auditor Smit presented the contracts that need approval to move forward with purchasing the new election equipment. The equipment will be ordered with payment made in July. Motion by Altena, second by Herman to approve and sign contracts with Adkins for new election scanners. Motion carried. Motion by Herman, second by Altena to approve and sign extended warranty for election equipment. Motion carried. Motion by Herman, second by Altena to approve and sign software license agreement. Motion carried.

Rick Moser along with Jon Blomgren, Keith Moser, Reed Metzger, and Chet Mogler joined the meeting to discuss possible road enhancements. Moser is proposing to have a private/public partnership for high use gravel roads. Moser hopes this would allow the county to leverage money and allow farmers to have help in spots where it is most needed. Moser's goal is to come up with structured plans to move forward regarding high traffic gravel roads. Moser asked if the county attorney could research if there is a precedent already happening in counties regarding these types of partnerships. It was noted that some roads (110th St. being one) were rebuilt in 2020. The group would like to reconvene the meetings that started in 2020 with discussions on how to make these types of improvements more prevalent throughout the county for those high use gravel roads. It was noted that it would be nice to have two supervisors be a part of the meetings. It was agreed that there needs to be some flex in the scheduling of items that don't need to be done right away (manure hauling/grain hauling) in order to allow soft roads to dry out a little if possible. Possible ideas mentioned to look at were: using GeoGrid (fabric used under rock/gravel to help road keep shape), concreting short roads, more gravel/rock at regular intervals, and special assessments for improvements. The form of special assessments were discussed and how those would be implemented would need to be researched. Grading protocols were discussed with Albertson noting that it is more of a quality rather than quantity. The group was very thankful for what is being done and is willing to help out wherever they can and look forward to moving forward with a plan to be proactive regarding gravel roads. Moser will let Auditor Smit know dates of future meetings to be passed onto the Supervisors.

Albertson asked for approval of the application of Regional federal aid for road resurfacing from the intersection of A34 and L14 North to Highway 9. Albertson is requesting 80% of the project cost. Motion by Altena, second by Scholten to approve and sign application. Motion carried.

There was discussion of subsurface exploration of property for county gravel supply and whether the Board would like to pursue purchasing said property. Albertson notes that from the bores taken it looks like there would be good material. Oetken noted that the documents with the first purchase granted the County first refusal rights on additional property. The Board agreed that Albertson should move forward with getting more information.

Albertson gave a departmental update. It was noted that areas where gravel meets asphalt are in need of rock and asked if those areas are slated for rock. Albertson noted that operators are to be noting where rock needs to be applied.

Motion by Vanden Bosch, second by Scholten to approve claims. Motion carried.

Handwritten claim dated 3-22-2023 in the amount of \$397.33 were reviewed and approved. Check sequence #163152.

IBC Innovative Business Consul	3/14-3/19/2023 Flex Plan	397.33
Grand Total		397.33
Flex Benefits Account		397.33

Payroll dated 3-30-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$270,297.08 is listed by fund.

General Basic Fund	144,807.23
MHDS Reimbursable Fund	4,526.28
Rural Service Basic Fund	23,147.77
Economic Development Fund	4,284.62
Secondary Road Fund	81,013.97
Emergency Management Services	3,031.67
Co. Assessor Agency Fund	9,482.54

Payroll Disbursement Register in the amount of \$331,535.80 is listed by Fund.

General Basic Fund	110,760.07
MHDS Reimbursable Fund	4,075.12
General Supplemental Fund	61,390.46
Rural Service Basic Fund	37,113.15
Economic Development Fund	3,522.36
Secondary Road Fund	101,125.93
Emergency Management Services	3,594.21
Co. Assessor Agency Fund	9,954.50

Claims dated 3-28-2023 in the amount of \$190,765.74 were reviewed and approved. Check sequence #163314-163383.

A & R Industries	repair/weld plow blade #1	535.00
Access Systems	Printer Contract	218.73
Access Systems Leasing	Copier Overage	358.55
Alliant Energy	acct 6097001000-NITE LITE	1598.81
Auto Value Parts Stores	Hose for John Deere	65.15
Automatic Building Controls	annual fire alarm check	531.00
Jerry M. Baatz	Mileage(30)-March Meeting	15.00
Bomgaars	grnding whls/clevis/faste	39.42
Bound Tree Medical, LLC	Sani-wipes,medical supplies	203.99
City of George	utilities	30.00
City of Rock Rapids City Offic	Rental Fee AB Room-4/4/20	75.00
City of Sioux City, Iowa Sioux	2nd Half Hazmat Contract	5967.00
Crossroads Trailer	air bag #104,tailgate valves	638.16
Dickinson County Sheriff	ROS Subpoena-FECR007491	46.50
Doon Press	Advertising-VA	32.00
Elderbridge Agency on Aging	FY2023 Allocation	8555.00
Frank Dunn Company Frank Dunn	2 plts-high performance p	1898.00
Frontier	911 Recurring Monthly Pho	129.95
Frontier Bank	Snow Removal-Annex	648.75
Gordon Flesch Company, Inc.	3/12-6/11/2023 Copier Con	69.20
Amie Griesse	ISAC Mtg Mileage (260)	150.00
Brian Hamilton	March Meeting Mileage (30	15.00
Hillyard / Sioux Falls	Toilet Bowl Cleaner	46.80
Hometown Handyman c/o Dustin B	Push out Snowblower	40.00
I-State Truck Center	LED lamp #4, 6 filters	1227.94
IACCVSO Cerro Gordo Veteran Af	Spring School Registratio	60.00
ICRA Certification Fund ICRA T	Certification Fee	20.00
Institute of Iowa Certified As	Case Study Registration-A	400.00

Iowa County Recorders Assoc. A	Summer Recorder's School	100.00
Iowa Dept of Transportation Ca	cleaned sieves,airmeter calib	534.00
Iowa Emergency Management Assn	EMA Conference Registrati	155.00
Iowa Plains Signing Inc.	(5)rollup signs / sign st	1650.00
Iowa Prison Industries	(15) barricade symbol signs	2604.40
Lewis Family Drug, LLC	VA Case #12	108.60
Little Rock Free Lance	Sub Renew,Advert VA	60.00
Lyon County News	Advertising-VA	30.00
Lyon County Sheriff Dept.	Sheriff Fees	709.24
Lyon Rural Electric Coop	USP-Rtn Vaccine,electricity	1980.91
Mail Services. LLC	April Renewals-Postage	433.39
Matheson Tri-Gas Inc	torch tip,Miller drive roll kit	465.90
MidAmerican Energy	acct 08790-10018 Inwood	883.44
New Century Press	Advertising-VA	121.00
Northern States Supply Inc.	plowbolts/flange locknuts	305.52
NW IA YES Center	Juvenile Detainments, Rx	5097.00
Papik Motors	Rear Hub Cap for A3	112.00
Popkes, Inc.	350.6 gal propane-Larchwo	700.85
Premier Communications	Office Phone 712-472-3145	144.53
Premier Network Solutions	April IT Consult/Cloud backup	3500.00
Rock Rapids Ace Hardware	Single Cut Key	29.49
Sanford Health Plan	April Insurance Premiums	126788.62
SEAT Treasurer	SEAT CE-Reg ASpr/SEAT dues2023	250.00
Sioux Falls Crane & Hoist Inc.	inspection of overhead cr	506.08
Solutions, Inc.	DL Desktop Subscriptions	5630.00
Gerri Spangler	Rental Assistance #09-478	200.00
Spencer Office/JCL Solutions	Nameplate-DV	16.00
Sheila Thomas	DOD 2/23/2023 Med Exam Fe	250.00
Van't Hul Repair	Bearings/seals/snowblower/oring	3976.35
Verizon	2/7-3/6 Cell Phone serv	2343.65
Wall Street Printers	Envelopes,Letterhead (500)	1042.50
Wausau Equipment Company	auger bearing assy #751	6384.22
Wheelco Brake & Supply	hood latch kit #11	38.10
Grand Total		190765.74
General Basic Fund	28,088.37	
Economic Development Fund	41.33	
Secondary Road Fund	29,109.29	
Surcharge on E911	129.95	
Emergency Management Services	6,122.00	
Co. Assessor Agency Fund	486.18	
Health Insurance Fund	126,788.62	

There being no further business there was a motion by Altena, seconded by Scholten to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.