

LYON COUNTY AUDITORS OFFICE
April 25, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the April 11, 2023 meeting were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Board reviewed the Cost Allocation Services plan certification from FY22, as well as the Cost Allocation Services contract to provide services for fiscal years 2023, 2024, and 2025. Motion by Herman, second by Altena to approve and sign contract and FY22 certification. Motion carried.

Chairman Birkey opened the public hearing at 8:38 a.m. to take public comment on budget amendment #3 for FY2023. No public questions or comments were received. Hearing closed at 8:46 a.m. Motion by Vanden Bosch, second by Scholten to approve and Chairman sign Resolution 2023-17 to authorize budget amendment #3. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Veteran Affairs Director Ed Hodgson joined the meeting to update the Board on the training he attended. Hodgson attended the yearly training in Des Moines and wanted to thank the Board and his VA Board for being supportive. Hodgson reviewed the dollars as a whole that Lyon County veterans receive monthly and the different types of benefits that can be received. Hodgson also gave a nice tribute to past Lyon County Supervisor Merle Koedam who just recently passed away.

Lyon County Economic Development Director Steve Simons joined the meeting. The joint agreement between the City of George and Lyon County regarding the DTI Urban Renewal Area was discussed. Motion by Scholten, second by Altena to approve and sign agreement. Motion carried.

County Attorney Oetken recommended the Board go into closed session per Iowa Code Chapter 21.5 (1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Herman, second by Altena to approve moving to closed session. Rollcall Vote: District 1 Vanden Bosch Support, District 2 Scholten Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. Closed session began at 9:35 a.m.

Motion by Herman, second by Altena to move out of closed session. Rollcall Vote: District 1 Vanden Bosch Support, District 2 Scholten Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. Closed session ended at 9:42 a.m..

County Engineer Daryl Albertson joined the meeting. The Board discussed the purchase agreement regarding the W1/2 NW1/4 except Parcels B, C and H and two other tracts in the SW1/4 NW1/4 of Section 16, Centennial Township. The Board will need a budget amendment to purchase the property. The agreed upon price will be \$16,900/acre. The Board talked about where to pay for the property from - general sub fund, secondary roads. The downpayment will be paid from

the secondary road fund and the rest of the payment from the general basic sub fund after July 1, 2023, after a budget amendment is held. Motion by Altena, second by Vanden Bosch to set a public hearing on the purchase of the property and a budget hearing for May 23 at 10:00 am. Motion carried.

Albertson gave an update on the department and projects. Bridge on K60 will be closed for 6 hours on a determined published date to make improvements to the bridge approaches. The Board discussed the conversation had with the Farmers Road group that met last week regarding implementing some of the suggested improvements.

The Board was joined by Joel Rohne and Micah Van Maanen of the IT Consultant group to discuss interview times, interview committee, and to determine which candidates to interview. Rohne noted it would be a good idea to have a Board member or two, the Sheriff, and any other department heads the Board wished to have in the interviews. The Board decided to set up interviews for May 8th with Supervisor Altena, Micah Van Maanen IT Consultant, Sheriff Vander Stoep (or designee), Auditor Smit and Assessor Lewis on interview committee. It is hoped to have the position filled before July. Auditor Smit will begin scheduling interviews.

The Board reviewed the George 5k Fun Run that is held during the George 4th of July weekend celebration. The race will be on Saturday, July 1st. The route is the same as in past years and the committee has spoken with the Sheriff Office and George EMS. The committee has also received liability insurance for the event. Motion by Altena, second by Scholten to approve the request. Motion carried.

The courthouse emergency action plan needed updating. This plan gives instructions as to what to do during different emergency situations. Motion by Herman, second by Scholten to approve update of plan. Motion carried.

Motion by Altena, second by Vanden Bosch to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-Rides, NWIA Development, LCRF mtgs; Scholten-Farm Bureau mtg, Board of Health; Altena-Farmer road group, Landfill, League of Municipalities; Birkey-DCAT, League of Municipalities, Farm Bureau mtg.; and Herman-Farmer road group.

Employment changes: Geoff Groen, jailer, received a \$1.65/hour wage increase to \$23.72/hour for his one-year anniversary.

Payroll dated 4-14-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$106,625.76 is listed by fund.

General Basic Fund	12,620.49
Rural Service Basic Fund	21,518.31
Secondary Road Fund	72,486.96

Payroll Disbursement Register in the amount of \$42,930.36 is listed by Fund.

General Basic Fund	4,496.14
Rural Services Basic Fund	9,653.12
Secondary Road Fund	28,781.10

Conservation claims dated 4-17-2023 in the amount of \$6,216.79 were reviewed and approved. Check sequence #163577-163589.

Alliance Communications	LPRA Phone, LD, & Interne	358.00
Auto Value Parts Stores	Oil and Filter	52.99

Iowa Department of Revenue -	Feb Hotel/Motel Taxes	1012.51
Lyon & Sioux Rural Water	35,000G H2O	213.75
Lyon County Extension Office	Spray Cert-J Smith	140.00
Lyon Rural Electric Coop	LPRA Electric Acct 1608	1578.86
Menards - Sioux Falls East	Polyurethane, Mop Refill,	63.97
Oak Street Station	Tire Repair(2)	40.00
Spencer Office/JCL Solutions	Copy Paper 11x17	45.98
Sunshine Foods	EE Supplies-Acct #160	37.78
Town & Country Implement	Rep front dr glass,Plate Kubota	1333.43
US Bank - Purchase Card Purcha	EE Supplies,fuel,paper	868.07
Alyssa Van't Hul	3/23/23 Cleaning-Nature C	420.00
Verizon	2/17-3/16/2023 Cell Phone	51.45
Grand Total		6216.79
General Basic Fund	6,216.79	

Handwritten claim dated 4-19-2023 in the amount of \$1,166.19 were reviewed and approved. Check sequence #163590.

IBC Innovative Business Consul	4/10-4/16/2023 Flex Plan	1166.19
Grand Total		1166.19
Flex Benefits Account	1,166.19	

Claims dated 4-25-2023 in the amount of \$698,303.83297,516.72 were reviewed and approved. Check sequence #163591-163696.

Access Systems Leasing	Copy Machine Agreement	1884.37
Alliance Communications Attn:	April 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	283.39
Ameritas Life Insurance Corp.	Recordkeeping Base Fee #2	955.00
Jerry M. Baatz	Mileage(30)-April Meeting	15.00
Butler Machinery Company	spark plug, gasket - #9	21.30
Care Initiative - Lyon Manor	March Jail Meals (338)	2366.00
City of Doon	2nd Half FY2023 Allocatio	4234.92
City of George Attn: Library D	2nd Half FY2023 Allocatio	6663.99
City of Inwood	2nd Half FY2023 Allocatio	8294.56
City of Larchwood Attn: Librar	2nd Half FY2023 Allocatio	6181.02
City of Little Rock	2nd Half FY2023 Allocatio	4225.07
City of Rock Rapids Attn: Libr	2nd Half FY2023 Allocatio	10400.44
Clay County Treasurer Administ	Radon Test Kits (50)	386.75
Cooperative Energy Company	Mar Fuel,service,tire rotate	1297.89
Cost Advisory Services, Inc.	FY2022 Plan/FY2024 Recove	4125.00
Crossroads Trailer	5th wheel disk #25	126.47
Cash-Wa Distributing	Food for Inmates	912.12
D-P Tools Inc.	wrench,ratchet,battery charger	864.44
Dakota Embalming & Transport	Transport (Rosene)	440.00
Dakota Fluid Power Inc.	wire harnesses-#87	234.53
Dakota Riggers & Tool	slings 4"x4' - #122	142.56
Doon Press	Homestead Ad,prop tax ad	216.00
Electronic Engineering	Replace Doon Repeater	11388.71
Equipment Blades Inc.	22- 8' grader blades	4691.00
Frontier	911 Recurring Monthly Pho	129.95
Frontier Bank	Snow Removal-Annex	322.50
GlaxoSmithKline	10 Doses of Engerix-B	255.03
Graybar Electric Company, Inc	LED 4W/9W Bulbs,T8 32WBulbs	383.74
Amie Griesse	District Mtg Mileage (156	78.00
Brian Hamilton	April Meeting Mileage (30	15.00
Health Services of Lyon Co	3 random drug tests	75.00
Hillyard / Sioux Falls	Toilet Tissue/Towel Roll	276.65
Ned Hodgson	Spring School Mileage (54	273.00

I-State Truck Center	idler #11, water pump #12	543.39
IBC Innovative Business Consul	Jan-Mar 2023 Admin/Flex Fees	2914.14
Iowa Dept of Public Health Bur	County Vital Paper	71.23
IA Natural Heritage Foundation	Purch of Lilylog Wildlife	143123.40
Jack's Uniforms & Equipment	Uniform Boots 60-7	331.94
Jebro Inc.	242 gal CRS-2	1331.00
John Deere Financial	Cutting Edges	236.88
Johnson Controls Fire Protect	Sprinkler Test/Inspection	638.71
Mark Kock	Reimb: Well Closing	500.00
Larchwood Local	March Fuel-100.487G Gasoh	434.09
Ashley Lewis	Zoning Training Mileage (56.00
Little Rock Free Lance	Advertising-VA	30.00
Lyon County Fair	FY2023 Allocation	16000.00
Lyon County Historical Society	FY2023 Allocation	7000.00
Lyon County News	Prop Tax Due, Homestead ad	176.20
Lyon County Sheriff Dept.	Sheriff Fees	1103.20
Lyon Rural Electric Coop	security lite rental/electric	1729.00
MidAmerican Energy	acct 08790-10018 Inwood	671.15
Modern Imaging Solutions	Rubber Gloves	299.85
New Century Press	Juvenile Notice	113.82
NextGen Communications, Inc	Moving Comtech Equipt.	4205.00
Northern States Supply Inc.	plowbolts	186.15
Oak Street Station	March Fuel	236.18
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Papik Motors	Replace Radiator/DARE tuneup	1384.15
Papik Motors-Luverne	Fog Light Replacement 60-	213.62
Premier Communications	Office Phone, cable, internet	1084.43
Premier Network Solutions	Dell Latitudes, Server, monitors	6881.41
Randy Hage	meals-Hage PCC II confere	192.37
Sanitation Products, Inc.	wing cylinder (spare)	2359.04
SEAM Secure Enterprise Asset M	4/10/2023 Computer Dispos	716.85
Sioux County Sheriff	ROS JVJV500470/500471	61.95
Smith Construction	3/10-3/11/2023 Snow Remov	640.00
SO-LOW Environmental Equipment	Ultra Low Freezer	8635.00
Daniel Spaans	Reimb: Well Closing	500.00
Spencer Office/JCL Solutions	AC Adapter, paper tape, printer	512.60
Stan Houston Equip Co Inc	(2)drill bit adaptors-brd	159.25
Sunshine Foods	Food for Inmates	1147.66
The Masters Touch, LLC	Mailing 1/1/23 Assessment	632.66
Thomson Reuters - West Payment	Online Investigation	144.20
Thrifty White Pharmacy	Inmate Meds	18.95
Town & Country Disposal	Commercial Service	73.52
Trane	4/7/2023 Service to Rpl W	783.28
Tri-State Garage Door, Inc.	garage door repair-George	336.00
United States Postal Service	Postage for BR 781-526	900.00
US Bank - Purchase Card Purcha	Fuel, inmate meds, ISAC lodgind, meals,	
	Office supplies, equipment	9741.85
Van't Hul Repair	fittings, repairs#7, hyd hose	1259.60
Verizon	8/7-9/6 Cell Phones	2309.95
Wall Street Printers	Posters for Health Fair	55.00
Wheelco Brake & Supply	hub bearing kit, fan clutc	431.51
Xtreme Fire Protection LLC	annual fire sprinkler ins	125.00
Ziegler Inc.	temp sensor #9, radiator, filters	1931.14
Grand Total		297516.72
General Basic Fund	99,788.28	
Rural Services Basic Fund	43,289.09	
Economic Development Fund	41.30	

Secondary Road Fund	20,424.63
REAP	10,323.40
Surcharge on E911	15,905.64
Emergency Management Services	223.30
Co. Assessor Agency Fund	4,806.94
CS Projects & Acquisition Fund	132,800.00
Health Insurance Fund	388.00
Flex Benefits Account	2,526.14

There being no further business there was a motion by Scholten, seconded by Vanden Bosch to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.