

LYON COUNTY AUDITORS OFFICE
May 9, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Zoning Administrator Ashley Lewis gave an update on the planning and zoning commission's meeting regarding the DTI Urban Renewal Area. They met on May 2nd and determined that the plan does meet the comprehensive plan, the future land use map and the current ordinance. Lewis also noted that they currently have a vacancy on the planning and zoning commission which the Board of Supervisors will need to fill. Lewis also gave an update on a variance application received by the Board of Adjustment from DKOI, Inc. They have requested a variance for an electronic billboard which will be situated on the West side of the road down from the Grand Falls Casino. The variance request was to allow the sign size to be larger than what is stated in the ordinance. Before approving the variance, the Board of Adjustment wanted to know what the Board of Supervisors thought of allowing this. The Board told Lewis they didn't see any problems with allowing it.

Minutes from the April 25, 2023 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

Chairman Birkey opened the public hearing at 8:48 a.m. to take comment on establishing the Lyon County DTI Urban Renewal Area. Present were: Elijah Helton, NW IA Review, Lyon County Economic Development Director Steve Simons. No comments or questions were made. Birkey closed the hearing at 8:50 a.m.

Chairman Birkey introduced Resolution 2023-20 to declare necessity and establish an urban renewal area, pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan for Lyon County DTI Urban Renewal Area. Motion by Herman, second by Vanden Bosch to approve and sign Resolution 2023-20. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Chairman Birkey introduced Ordinance 2023-02 for a first reading. This ordinance establishes a tax increment financing district for the Lyon County DTI Urban Renewal Area. Motion by Altena, second by Scholten to approve first reading. Rollcall vote: District 1 Vanden Bosch Support, District 2 Scholten Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried. The 2nd reading will be held on May 23. This is a summary of the ordinance. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Ordinances.

Chairman Birkey introduced Resolution 2023-21 setting a public hearing date for the DTI Development Agreement. Motion by Vanden Bosch, second by Altena to set public hearing date for May 23 at 8:45 a.m. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

It was requested by Smit to add Riverview Barn liquor license application to the agenda. This was incorrectly marked as being in town through the ABD.

This held up the application as it was being submitted to the City of George in error. The facility would like to open May 15th and needs a license to order alcohol. Motion by Altena, second by Scholten to add the agenda item and approve application. Motion carried.

Motion by Vanden Bosch, second by Herman to approve and sign liquor license application from Rock River Golf and Country Club. Motion carried.

Ambulance Director Amy Borman, EMT Mark Hand, EMT Dr. Nick Weber joined the meeting to request funding to cover the cost of moving the Lyon County Ambulance Service to a paramedic service. Hand talked about the differences between the skills allowed by EMTs and Paramedics, call volume of Lyon County, the possibility of increased revenue due to increased charges. It was asked if this would ensure a paramedic would be on every call. Weber noted that would be the plan but would be hard to implement. Schooling costs are \$8,000 per student and the squad has 3 or 4 that would like to go to paramedic school. They are also requesting \$3,000 for set up costs and \$1,000 for consumables. Motion by Herman, second by Vanden Bosch to approve a budget increase of \$30,000 for FY24 for paramedic schooling to include paying mileage. Motion carried.

County Engineer Daryl Albertson joined the meeting. The Board discussed the purchase agreement for the W1/2 NW1/4 of Section 16-99-48. Motion by Herman, second by Scholten to approve signing the purchase agreement. Motion carried. The down payment will be cut and available after the budget amendment on 5-23-2023.

The State of Iowa Section 130 Crossing Safety Improvements Agreement for 210th Street near Lester was introduced. This will put lights and a gate by the railroad tracks. Motion by Herman, second by Altena to approve agreement. Motion carried.

Resolution 2023-18 authorizes the 2nd half transfer of funds to secondary roads from the road use tax fund. Motion by Vanden Bosch, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-19 authorizes a transfer of funds from TIF Casino funds to secondary roads. This transfer repays the expenses secondary roads incurred due to projects done per the amended TIF plan. Motion by Altena, second by Scholten to approve and sign resolution. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Motion by Altena, second by Vanden Bosch to approve claims. Motion carried.

Supervisor correspondence: Herman-Conservation; Birkey-MH Handbook Committee; Altena-IT Director interviews.

Employment changes: Caleb Hansel was hired as the full-time Environmentalist/Sanitarian in Public Health. Hansel started 5-1-2023 at a salary of \$21.00/hour.

Eddie Duin will move to full-time jailer at \$21.77/hour as of 5-14-2023.

Mackenzie Zech submitted her resignation from the jailer position with a last day of work as 5-13-2023. Zech did note she would be available for part-time work. Zech's part time wage would be \$20.12/hour.

Kaycee Sina moved to full time jailer as of 4-21-2023 at an hourly rate of \$20.12/hour.

Connie Rachelle Byers has been hired as a certified part time dispatcher at a starting wage of \$21.14/hour as of 5-1-2023.

Handwritten claim dated 4-28-2023 in the amount of \$126,788.62 were reviewed and approved. Check sequence #163847.

Sanford Health Plan	May Insurance Premiums	126788.62
Grand Total		126788.62
Health Insurance Fund	126,788.62	

Payroll dated 4-28-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$256,047.36 is listed by fund.

General Basic Fund	151,083.69
MHDS Reimbursable Fund	4,529.28
Rural Service Basic Fund	22,856.92
Economic Development Fund	4,284.62
Secondary Road Fund	60,554.97
Emergency Management Service	3,031.67
Co. Assessor Agency Fund	9,706.21

Payroll Disbursement Register in the amount of \$324,230.81 is listed by Fund.

General Basic Fund	115,376.72
MHDS Reimbursable Fund	4,075.12
General Supplemental Fund	61,390.46
Rural Services Basic Fund	36,999.87
Economic Development Fund	3,522.36
Secondary Road Fund	89,172.40
Emergency Management Service	3,594.21
Co. Assessor Agency Fund	10,099.67

Handwritten claim dated 5-3-2023 in the amount of \$632.92 were reviewed and approved. Check sequence #163848.

IBC Innovative Business Consul	4/26-4/30/2023 Flex Plan	632.92
Grand Total		632.92
Flex Benefits Fund	632.92	

Claims dated 5-9-2023 in the amount of \$108,316.10 were reviewed and approved. Check sequence #163849-163945.

Ability Network, Inc.	Apr Access to All Payer C	161.64
Access Systems Leasing	Copier Lease Agreement	1019.86
Alliance Communications Attn:	May 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000-GEORGE SH	569.94
Auto Value Parts Stores	Battery packs,belts,filters	2699.96
Bosler Repair & Fabrication	air line connector/fittin	25.28
Amy Caswell	April 2023 Mileage (32)	16.00
City of Doon	water - Doon shop	33.00
City of George	utilities	36.50
City of Larchwood	utilities	65.26
City of Rock Rapids	4/29/2023 Rental,utilities	10124.72
CJ Cooper & Associates, Inc.	drug testing	135.00

Continental Research Corp	car wash foam	534.19
Cooperative Energy Company	April Fuel	848.80
Cash-Wa Distributing	Food for Inmates	773.15
Dakota Data Shred DDS	4/18/23 - 688lbs Shred	201.24
Dakota Riggers & Tool	tow cable	166.04
DJ's Service	29 gal gasohol #51	98.52
Connie Douglass	April 2023 Mileage (30)	15.00
DRG Mechanical, Inc	Replace Bad Boiler Drain	185.00
GFC Leasing - WI	5/15-6/14/23 Copier Lease	202.52
Graham Tire S.F. North	New Tires 60-5,60-10	1068.00
Lorie Groen	April 2023 Mileage (96)	53.00
Robert H. Gruis	safety glasses	300.00
H & S Homebuilding Center	Concrete mix,treated Board	42.40
Hillyard / Sioux Falls	Custodial Supplies-Crthou	538.35
Hoffman Filter Service, LLC Sc	used antifreeze pickup	80.00
IBC Innovative Business Consul	April Employee Benefits	2676.44
IA Dept. of Public Safety Attn	Jan-Mar 2023 Terminal Bil	1686.00
Iowa Secretary of State	No Activity Cards (2401)	463.19
Iowa State Association of Coun	2023 ISACA Summer Conf-AS/JS	450.00
ISCTA Attn: Ted Rasmussen	Treasurer May 2023 Confer	150.00
JCL Solutions-Janitors Closet	Toilet Tissue,gloves,bleach	358.07
Jebro Inc.	475 gal CRS-2	2612.50
Shannon Klarenbeek	April 2023 Mileage (16)	8.00
Ashley Lewis	Reimb: Batteries/mileage	107.86
Little Rock Free Lance	MV/DL Closed Ad	12.00
Lyon & Sioux Rural Water	water - Lester/LWood shop	66.00
Lyon County Sheriff Dept.	Sheriff Fees	303.96
Mail Services. LLC	May Renewals-Postage/Forms	537.35
Marx Dust Control	dust control-180/Ashley,K	6920.00
Matheson Tri-Gas Inc	Welding supplies, Oxygen	403.60
Melinda Moser	meals-Moser/Beyenhof-Solu	69.81
MidAmerican Energy	acct 11930-66002 Doon	411.66
Midwest Lumber & Design	Labor,lumber,door,door knob	800.09
Murphy Family Dentistry Dr. Jo	Tooth Extractions-Inmates	808.00
New Century Press	MV/DL Closed Ad,job posting,brd min	
	Budget amend,	2266.31
Northwest Iowa Comm. College N	EMT Classes-B Hotz	975.00
OakLeaf Property Management	Rental Assistance #39-086	200.00
Osceola Rural Water	water - Little Rock Shop	48.04
Premier Communications	Phone,Fiber,internet,cable	4534.10
Premier Network Solutions	May IT Consulting	5200.00
Rapid Graphics	Printing on Shirts	60.00
Reserve Account/Pitney Bowes	Postage for Meter	1280.00
Road Groom Manufacturing	2023 Road Groomer	25300.00
Rock Rapids Ace Hardware	Stihl blower,weednfeed,supplies	1212.47
Runnings Supply Inc.	Fuel meter,shop supplies	434.99
Safety-Kleen Systems Inc.	parts washer solvenet	297.44
Sanford Health	DOD 2/15/2023-Autopsy	2569.00
Sanford Health Occupational At	Fit Test/Drug Test-CH	112.00
Sanford USD Medical Center	Inmate Dr. Visits	225.00
Steve Simons	April 2023 Mileage/stamps	242.60
Solutions, Inc.	DL NAL Subscription	15.52
Spencer Office/JCL Solutions	Paper,envelopes,bookcase	642.11
Stericycle, Inc.	Monthly Charge-Sharp Dis	67.00
Melissa Stillson	April 2023 Mileage (32)	16.00
Sudenga Industries	2nd Half Grant 185-002	11248.53
Sunshine Foods	Inmate food,wellness fair	1454.99

Thomson Reuters - West Payment	Online Investigation	144.20
Megan Timmer-Stubbe	May 2023 Mileage (320)	160.00
Todd's True Value	screwdriver set,clamps	34.44
Transource Truck & Equipment	(16) oil filters	251.68
Two Way Solutions, Inc.	Repair to 911 Dispatch Eq	2039.98
United States Postal Service	Postage for BRP 781-526	1000.00
Van't Hul Repair	Service A1	494.13
Vericor LLC	Cool Cube Systems	2942.56
Verizon	3/26-4/25/2023 M2M for Ce	1329.63
Waagmeester Law Office Attorne	Substance Abuse Legal Srv	702.00
Ziegler Inc.	Seals,belts,solenoid,filter	1828.48
Grand Total		108316.10

General Basic Fund	44,654.93
Rural Services Basic Fund	71.18
Economic Development Fund	242.60
Secondary Road Fund	44,962.23
Surcharge on E911	3,808.74
County Tifs-Novartis & Sudenga	11,248.53
Emergency Management Services	104.76
Co. Assessor Agency Fund	546.69
Health Insurance Fund	1,460.00
Flex Benefits Account	1,216.44

There being no further business there was a motion by Scholten, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.