

LYON COUNTY AUDITORS OFFICE  
June 13, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the May 23 and May 26, 2023, meetings were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Board reviewed a tobacco/nicotine application from the General Dollar Store #19990 in unincorporated area by Larchwood. Motion by Vanden Bosch, second by Scholten to approve application. Motion carried.

Larchwood Township Trustee Larry Warner has asked to retire from the position. Clerk Brenda Zylstra has stated that Robyn Metzger would take the appointment. Motion by Altena, second by Vanden Bosch to appoint Robyn Metzger as a Larchwood Township Trustee effective 7-1-2023. Motion carried.

Kaylee Langrell with Summit Carbon Solutions was present to talk about some common misconceptions regarding CO2 pipelines and projects. Langrell gave updates on the project - construction hoped to start in the summer of 2024, 70% of easement miles are acquired in Lyon County with \$2.7 million paid for easements thus far, and 69% of easement miles for the State have been acquired for a total of \$142 million in payments thus far.

Lyon County Economic Development Director Steve Simons joined the meeting. Simons noted Blood Run will be having a 5k run/walk on July 15 through the site. Simons also gave an update on what Lyon County graduate plans are for after graduation. Simons tracks this to see the trends. It was also noted that multiple lots have sold in the Meadowview 2<sup>nd</sup> Addition in Lester. Simons also talked about the progress on the building project at DTI and provided a picture of the building from the air. Simons discussed a few minor adjustments to the development agreement with DTI. The annual appropriation has been removed as well as the requirement to supply tax payment verification. Motion by Vanden Bosch, second by Altena to approve those adjustments. Motion carried.

Sam Chase, local insurance agent for the County for the liability (ICAP) and work comp (IMWCA) insurance policies would like to table his presentation until updated quotes are received from underwriting. Chase will come to the 6-27-23 meeting to present the final renewal for the policies.

County Engineer Daryl Albertson joined the meeting. The City of Lester would like to apply for the railroad crossing grant. The grant states the project will be covered 100% by federal funds. As the route is on a farm to market road, the county will need to also sign on the grant. The project is estimated to be \$400,000 and there isn't supposed to be any cost to the County. The Board agreed to have Albertson sign the application.

Albertson also noted that the traffic count lines are out throughout the county.

Motion by Herman, second by Scholten to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-MidSioux; Birkey-3<sup>rd</sup> Judicial Court.

Employment changes: Sara Srock has been hired as the IT Director as of 7-1-2023 at a salary of \$70,000.

Nick Brewer, Assistant Engineer has resigned. Brewer's last day of work was 5-18-2023.

Ethan Hoefert has been hired in secondary roads as temporary/seasonal at \$17.00/hr. Hoefert's first day was 5-24-2023.

Jeremy Srock will be transferring jobs within the county. Srock's last day with secondary roads is 6-9-2023. Srock has been hired as a field appraiser in the Assessor Office. Srock's first day was June 12 at a salary of \$47,775. Srock was allowed to carry over comp time, sick leave, personal time and vacation hours previously earned.

Debra Van Otterloo, part-time dispatcher, received a pay increase due to work anniversary. VanOtterloo will move to \$22.00/hr. as of 5-6-2023.

Conservation seasonal hires as are follows:

Cornielius Scholten	Grounds	\$15.50/hour
Ken J. Kramer	Mowing	\$12.00/hour
Dorene Horstman	Gate	\$15.00/hour
Sadie Feucht	Naturalist Intern	\$12.00/hour
Jordyn Kramer	Gate	\$12.50/hour
Jana TerWee	Gate	\$10.50/hour
Lane Schmidt	Park Attendant	\$14.00/hour

Payroll dated 5-30-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$256,386.45 is listed by fund.

General Basic Fund	156,691.44
MHDS Reimbursable Fund	4,529.28
Rural Service Basic Fund	24,769.76
Economic Development Fund	4,284.62
Secondary Road Fund	53,470.59
Emergency Management Service	3,031.67
Co. Assessor Agency Fund	9,609.09

Payroll Disbursement Register in the amount of \$317,485.58 is listed by Fund.

General Basic Fund	115,892.50
MHDS Reimbursable Fund	4,751.12
General Supplemental Fund	61,390.46
Rural Services Basic Fund	39,941.99
Economic Development Fund	3,522.36
Secondary Road Fund	79,031.98
Emergency Management Service	3,594.21
Co. Assessor Agency Fund	10,036.96

Handwritten claim dated 5-26-2023 in the amount of \$607,687.50 was reviewed and approved. Check sequence #164308.

UMB Bank, N.A. Attnn: Diana Va	6-1-2022 GOBond Principal	607687.50
Grand Total		607687.50
General Basic SubFund	607,687.50	

Handwritten claim dated 6-2-2023 in the amount of \$640.99 was reviewed and approved. Check sequence #164309.

IBC Innovative Business Consul	5/22-5/29/2023	Flex Plan	640.99
Grand Total			640.99
Flex Benefits Account		640.99	

Handwritten claim dated 6-7-2023 in the amount of \$1,019.48 was reviewed and approved. Check sequence #164310.

IBC Innovative Business Consul	5/30-6/4/2023	Flex Plan	1019.48
Grand Total			1019.48
Flex Benefits Account		1,019.48	

Claims dated 6-13-2023 in the amount of \$286,736.57 were reviewed and approved. Check sequence #164311-164462.

Ability Network, Inc.	May Access to All Payer C	161.64
Access Systems Leasing	Printer/Copier Lease Cont	1261.54
Abbie Ackerman	DOD 5/17/2023 Med Exam Fe	266.00
Ahlers & Cooney, P.C. Attn: Ac	May HR Service-General	628.50
Alliance Communications Attn:	June 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000-GEORGE SH	288.70
Auto Value Parts Stores	air/oil filters	569.23
Avera Merrill Pioneer Hospital	Communicable Disease Bloo	252.00
Clarence Boer	May 2023 BOR Mtg Mileage	3.00
Bomgaars	(4) sockets	78.45
Care Initiative - Lyon Manor	May Jail Meals (283)	1981.00
Amy Caswell	May 2023 Mileage (30)	15.00
City of Alvord	utilities - April, May, J	151.50
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	44.32
City of Rock Rapids Municipal	April Utilities	6332.82
Construction Products & Consul	limestone sealer-brdg trl	478.80
Cooperative Energy Company	May Fuel, service,DEF,bulk diesel,	
	24 tires,167G lube oil	54190.93
Cooperative Farmers Elevator	Weed spray,Grass mix,drill bits	5736.32
Corner Service Merlin VerSteeg	Service 60-4	67.75
Crossroads Trailer	wire #121	31.04
Culligan Soft Water Serv.	Salt & Water	829.25
D-P Tools Inc.	wire stripper-RR shop	59.95
Dakota Fluid Power Inc.	Gates hose assembly #87	326.34
Dakota Riggers & Tool	binders, hook, turnbuckle	416.97
Tim DeBruin	May 2023 BOR Mtg Mileage(	45.00
Cliff DeKam	May 2023 BOR Mtg Mileage	26.00
Denco Highway Construction Inc	bridge deck repair Y17	51850.14
Denekas Electric Inc.	Lighting in Crthouse	4519.68
Denny's Sanitation Inc.	garbage service	150.00
Dickinson County IT Dept	ICIT Tech Team	3000.00
DRG Mechanical, Inc	Repair Water Leak	1370.00
Ethan Hoefert	safety clothing,gloves,shoes	211.78
Farmers Market Concrete & Exca	Paul Anderson tile 8" dri	1850.00
G & R Controls, Inc	4/3 & 5/9 Service to HVAC	1483.83
GFC Leasing - WI	6/15-7/14/23 Copier Lease	202.52
GlaxoSmithKline	10 Doses Menveo/Shingrix	703.54
Gordon Flesch Company, Inc.	5/15-8/14/2023 Copier Con	238.31
Lorie Groen	May 2023 Mileage (41)	20.50
Heartland Hardware LLC	insect wasp/hornet spray	23.96
Henning Construction Inc	232.7 ton washed (winter)	2664.42
Hiller Lumber	washer, nuts, bolts #10	6.87
Hillyard / Sioux Falls	Custodial Supplies	892.37
Holly M Horstman	May 2023 BOR Mtg Mileage	30.00

Alvin C. Huyser	steel toed boots/overshoe	280.61
Hydraulic World Inc.	telescopic cylinder #121	3200.00
I-State Truck Center	terminal, seal, DEF lines	1055.96
IBC Innovative Business Consul	May 2023 Employee Benefit	4338.31
ICIT Treasurer c/o Alissa Holt	2023 ITAG Conference	325.00
Iowa County Attorney Case Mana	FY2024 Karpel Annual Lice	10900.00
IA Dept. of Public Safety Attn	Apr-June 2023 Terminal Bi	1686.00
Iowa Prison Industries	Posts/Signs for 911 Addre	9647.50
ISAC	2023 ISAC Conf. Registrat	265.00
ISCTA Attn: Ted Rasmussen	Annual Dues	250.00
Jack's Uniforms & Equipment	Undervest Shirt(2) 60-2	132.89
JCL Solutions-Janitors Closet	Toilet Tissue	203.10
Jebro Inc.	686 gal CRS-2	3773.00
Shannon Klarenbeek	May 2023 Mileage (32)	16.00
Jeffrey S Kruse	steel toe shoes	207.68
Larchwood Local	May Fuel-91.586G Gasohol	417.84
LeadsOnline LLC	FY2024 Renewal	1811.00
Leuthold Plumbing/Heating Inc	Behrens tile 6" drill	3550.00
Ashley Lewis	5/9/2023 Lems/Beloit (72m	580.67
Lyon & Sioux Rural Water	water - Lester/LWood shop	66.00
Lyon County Engineer	FY2023 911 Sign Maintenan	3000.00
Lyon County Sheriff Dept.	Sheriff Fees	570.90
Lyon Rural Electric Coop	UPS-Rtn Expired Vaccine	20.61
Mail Services. LLC	June Renewals-Postage	542.49
Paul F. Metzger	May 2023 BOR Mtg Mileage	27.00
Microfilm Imaging Systems, Inc	Misc Record/LandBooks -ca	2350.00
Mid Country Machinery Inc.	blower filter	277.40
MidAmerican Energy	acct 08790-10018 Inwood	322.46
Midwest Alarm Company, Inc.	Alarm System Service	220.00
Midwest Card and ID Solutions	FY24 Rapid Tag/Badging Sy	1250.00
Motorola Solutions, Inc.	911 Dispatch Equipment-Fi	18100.00
New Century Press	Ordinances, Brd Min, pub hrg,	
Northside Glass	Juvenile Not, budget amends	1493.35
NW IA YES Center	door glass #152	295.00
Oak Street Station	Juvenile Detainment (4)	700.00
Roger K. Oliver	May Fuel	119.86
Osceola Rural Water	US Flags (6)	201.81
P & K Pest Control Inc	water - Little Rock Shop	49.95
Papik Motors	Monthly Maint-Annex	45.00
Pictometry International Corp	Service-2006 Chevy Impala	61.03
Premier Communications	Eagleview Flyover-Flight	22387.11
Premier Network Solutions	Phone, cable, long dist, internet	5208.77
Reserve Account/Pitney Bowes	June IT Consulting	5200.00
Richarz Repair LLC	Postage for Meter	500.00
Rock County Sheriff	hose & fittings #65	212.70
Rock Rapids Ace Hardware	ROS AGCR007480	60.00
Kenneth D. Roemen	Tools-Sanitarian, supplies	603.23
Runnings Supply Inc.	safety toes shoes, gloves	300.00
Sanford Health	911 Sign Materials, supplies	293.03
Sanford Health Occupational At	Inmate Visits/Autopsy	2730.00
Sanford USD Medical Center	Pre-Employment Test	180.00
Shield Technology Corporation	Inmate Jail Visits	50.00
Siebring Electric & Lock Siebr	Shield Apps Server Setup	200.00
Steve Simons	Keys (6) Annex Building	18.00
Spencer Office/JCL Solutions	May 2023 Mileage(432), water	221.50
Stericycle, Inc.	Office Supplies, desks	3754.17
	Monthly Charge-Sharps Dis	67.00

Sunshine Foods	Food for Inmates	1258.23
Kristin Teel, CSR Reporting	Deposition Transcripts	350.00
The Masters Touch, LLC	Estimated Postage-Tax Stm	3978.00
The Shop Larchwood LLC	Service 60-3	75.00
Thomson Reuters - West Payment	Clear Proflex-Collections	494.41
Megan Timmer-Stubbe	May 2023 Mileage (348)	174.00
Todd's True Value	poly/hose mender	3.79
Town & Country Disposal	Commercial Service (2 mon	116.02
Town & Country Implement	skid/shoe,180G DEF, blade knife	380.75
Trane	June-Aug HVAC Maintenance	1273.00
Tri-State Garage Door, Inc.	repair shop door-Little R	491.00
Tri-State Ready Mix Inc.	16 yds redimix-Buchanan/1	2208.00
Two Way Solutions, Inc.	Pagers (3) Alvord F & R	1398.00
US Bank - Purchase Card Purcha	Office Supplies, Ring, fuel, uniforms	
	Samsung Tablet, encryption	8643.19
Verizon	4/26-5/25/2023 Cell M2M	1416.33
West Lyon Community School Dis	Reimb: Video Surveillance	2320.00
Wheelco Brake & Supply	clutch brakes, trailer ABS valve	365.02
Ziegler Inc.	labor-injectors, filters, sensor	3809.93
Grand Total		286736.57
General Basic Fund	86,989.61	
Rural Services Basic Fund	13,191.83	
Economic Development Fund	221.50	
Secondary Road Fund	147,470.95	
American Rescue Plan Fund	2,350.00	
Surcharge on E911	28,782.93	
Emergency Management Services	176.47	
Sheriff Asset Forfeiture	2,320.00	
Co. Assessor Agency Fund	894.97	
Health Insurance Fund	1,460.00	
Flex Benefits Account	2,878.13	

There being no further business there was a motion by Altena, seconded by Scholten to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
 County Auditor \_\_\_\_\_ Chairman \_\_\_\_\_

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.