

LYON COUNTY AUDITORS OFFICE
June 27, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Darrin Dubbelde was present for the public comment time. Dubbelde talked about the weed issues on the West side of the county, the lack of good mitigation options in the weed notice, and his thoughts that a chemical solution is needed to remedy the situation in some areas. He noted that there are also farms that are organic and do not use any sprays and need to have better weed control. It was noted that spraying in the spring is hard with all of the new crops. Dubbelde noted that maybe the weed notice should include a cutoff date as to when property owners are expected to have taken care of weeds, and after the cutoff the county would spray those that hadn't. Dubbelde plans to stay for this agenda item later in the meeting.

Jordan Metzger with Stone Group Architects presented to the Board to give them a feel for the projects they have done and talked about how Stone Group Architects would approach the annex/secondary roads ARPA project. Questions such as fees, thoughts on options for each project, and other items were discussed. The Board noted that they would like to decide on a firm at their July 11th meeting. The Board thanked Metzger for coming.

Minutes from the June 13, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve and Chairman sign minutes. Motion carried.

The City of Inwood has requested a road closure of West Jefferson Street from the intersection of Maple Street West to the intersection of Garfield Street on Tuesday, July 5 from noon to 11:00 p.m. Motion by Altena, second by Scholten to approve road closure request. Motion carried.

Lyon County Economic Development Director Steve Simons talked about a handout he received that shows the breakout of tax dollars in Iowa. Simons also promoted the Blood Run 5K trail run/walk on July 15th. Simons also noted the Lyon County Economic Development Consortium will be meeting next week.

The Board reviewed the 7-1-2023 IT contract with Premier. This is a server only option that will move the other supervision to the IT Director. Motion by Vanden Bosch, second by Scholten to approve and sign contracts. Motion carried.

The Board reviewed the law enforcement contract with the City of Rock Rapids for FY 24 and 25. The amount will be \$267,520, an increase of \$9,000 over FY23. This will be split 75% to Rural Service Fund and 25% General Basic Fund. Motion by Vanden Bosch, second by Scholten to approve and sign contract. Motion carried.

Chairman Birkey introduced Resolution 2023-25 to authorize the transfer of funds from the road use sales tax fund to the debt service fund. On April 14, 2022, the Board of Supervisors decided to keep a minimum balance of \$500,000 in the Debt Service Fund. To maintain the desired minimum balance of \$500,000, a transfer of \$37,000 is needed. Motion by Scholten, second by Altena to approve and sign resolution. Motion carried. This is a summary of

the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Chairman Birkey introduced Resolution 2023-26 to authorize the transfer of funds to the secondary roads fund. This resolution transfers \$1,107,629.00 from the Road Use Tax Fund to the Secondary Road Fund. Motion by Herman, second by Vanden Bosch to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Chairman Birkey introduced Resolution 2023-28 to authorize the Auditor to pay claims in FY24 before the first Board meeting. Motion by Altena, second by Vanden Bosch. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Chairman Birkey introduced Resolution 2023-27 to approve FY2023/2024 department appropriations. This resolution gives 100% appropriation to each department for FY2023/2024. Total appropriations equal \$27,993,601. Motion by Altena, second by Vanden Bosch. Motion carried. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

The Board discussed the topic of weeds in the county right of way. County Engineer Daryl Albertson, West side Weed Commissioner John Van Veldhuizen, Darren Dubbelde, and Bruce Bonander were also present. There was much discussion regarding spraying the county ditches, timeframes to spray, recognition of organic farmers, other solutions, and other possible issues. It was noted that the best time to spray would be fall. The Board thanked everyone for coming in and noted they will work on a solution.

County Engineer Albertson's employment contract was discussed. Motion by Herman, to give \$6,500 increase/\$141,700 salary for FY24, second by Vanden Bosch. Motion carried.

Albertson discussed the FY24 secondary road budget and a possible budget amendment. Albertson noted that the fund balance is higher than needed and is proposing the purchase and hauling of gravel. Albertson is contemplating doubling the gravel hauling/application for the FY24 year. This work would be above and beyond the department schedule.

Albertson noted that Dunnick will be starting cold in place in September on A18. There will also be a scrub seal on L22 from A46 South to the county line. Albertson will also meet with DGR to discuss hiring them to draw up plan sets for future construction/projects.

Greg Wilde and Cody Lawrence with Samuels Group joined the meeting to present their company in regards to the annex and secondary road ARPA project. Samuels Group designs, constructs and furnishes projects. Multiple questions were asked from both Samuels Group and the Board regarding the annex/secondary road project, similar to the ones asked of Stone Group. The Board would like to decide on a firm at the July 11th meeting. Wilde and Lawrence will be walking through the annex building and visiting the secondary road shop today. The Board thanked them for coming.

July 1 appointments are as follows: Commission of Veteran Affairs Dennis Altman term 7-1-23 to 6-30-26; County Compensation Board - Recorder Appointee Lisa Miller, Treasurer Appointee Eldon Kruse, and Sheriff Appointee Steve Sieperda, all with term of 7-1-2023 to 6-30-2027; County Medical Examiner-Dr. David Springer, MD 7-1-23 to 6-30-25; Zoning Administrator - Ashley Lewis 7-1-2023 to 6-30-2024; Zoning Administrative Staff - Robyn Huygens, Collette Nath, and Jeremy Sprock 7-1-2023 to 6-30-2024. Motion by Altena, second by Vanden Bosch to approve appointments. Motion carried.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: CAASA thank you for the contribution, Vanden Bosch - MidSioux; Altena - NW IA Landfill; Herman - Building and Grounds mtg on East entrance to courthouse.

Payroll dated 6-15-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$100,944.98 is listed by fund.

General Basic Fund	13,835.46
Rural Service Basic Fund	22,667.70
Secondary Road Fund	64,441.82

Payroll Disbursement Register in the amount of \$39,979.54 is listed by Fund.

General Basic Fund	5,052.45
Rural Services Basic Fund	10,198.40
Secondary Road Fund	24,728.69

Conservation claims dated 6-19-2023 in the amount of \$68,113.97 were reviewed and approved. Claim sequence 164548-164595.

Alliance Communications	LPRR Phone, LD, & Interne	441.00
American Hero Clothing	Staff Uniforms	291.65
Arctic Glacier Ice Payment Pro	Ice Delivery	539.95
Battle Mechanical Inc.	Repair-East Bathroom/#70	1663.85
Bella Verde Farm	Tree Spading	1400.00
Bomgaars	Creeper,tools,batteris	746.79
Chesterman Company	5/17 Delivery-Pop/Concess	418.20
Kyle Ciesielski	Cell Stipend (Apr-June)	75.00
Cooperative Farmers Elevator	Chemicals	1337.67
Creative Edge	Logo Design Work/signs	300.00
Dave's Bulk Service	Off Road Diesel-447G	2982.49
Denny's Sanitation Inc.	May Service	435.00
Matthew Grave	FY23 Board Mileage (432)	246.24
Sean Grotewold	FY23 Board Mileage (168)	95.76
Harvs 2.0 Bait Shop	Worms (200 Dozen)	600.00
Innovative Office Solutions	Camp Shirts	1831.80
Iowa Department of Revenue -	May Hotel/Motel Taxes	634.82
Iowa Prison Industries	Signs	376.20
Brandon Koel	Cell Stipend (Apr-June)	75.00
Leuthold Plumbing/Heating Inc	Sunset A/C Repair	303.15
Lyon & Sioux Rural Water	90,000G H2O	399.55
Lyon Rural Electric Coop	LPRR Electric Acct 1608	3689.27
Menards	Shop Supplies	95.86
Menards - Sioux Falls East	Maint. Supplies,bungalow supplies, Shop supplies	1809.73
Nutrien Ag Solutions	Chemicals	920.00
Oak Street Station	Tires for truck,mower tire rep.	967.00
Emily Ostrander	Cell Stipend(Apr-June),uniform	255.00

RB Electric Inc.	5/23 Service	107.81
Todd Reinke	FY23 Board Mileage (176)	100.32
Rock Rapids Ace Hardware	Engine Oil/CF3 Pro	89.92
Rock Rapids Machine & Welding	Weld-Golf Cart Clutch	50.00
Runnings Supply Inc.	Weedblock,gasket,nuts,washers	40.91
Sam's Club/Synchrony Bank	Memberships,concessions,supplies	519.03
Jen Schemmel	Cell Stipend (Apr-June)	75.00
Cornelius SCholten	Reimb: Coins for Vending	17.00
Jeff Schram	FY23 Board Mileage (360)	205.20
Tonya Smith	Clean Lodges(13),cabins(23)	850.00
Spark's Door Hardware	Keyfobs (10)	60.00
Spencer Office/JCL Solutions	Paper for Passes	105.64
Stensland Gravel Co.	3/4" Rock Picked Up	56.64
Sunshine Foods	EE Supplies	110.77
SuperHiTech	Tech Support-Security Cam	45.00
Todd's True Value	Shop Supplies,concessions	780.64
Town & Country Implement	Tank Reserve,lawn mower repair	556.68
US Bank - Purchase Card Purcha	Walmart-Concessions,EE supplies,	
	Bait,Schwans	926.94
Alyssa Van't Hul	May Service-Nature Center	560.00
Jared VanEngen	FY23 Board Mileage (744)	424.08
VerHoef Automotive	2023 Chevy Silverado	39450.00
Verizon	Monthly Service	51.41
Grand Total		68113.97
General Basic Fund	689,113.97	

Handwritten claim dated 6-21-2023 in the amount of \$1,188.47 was reviewed and approved. Check sequence #164596.

IBC Innovative Business Consul	6/12-19/2023 Flex Plan/dep care	1188.47
Grand Total		1188.47
Flex Benefits Account	1,188.47	

Claims dated 6-27-2023 in the amount of \$589,477.31 were reviewed and approved. Check sequence #164597-164722.

Access Systems	Printer Contract	278.31
Access Systems Leasing	Printer/Copier Lease Cont	177.34
Ahlers & Cooney, P.C. Attn: Ac	June HR Service-Labor	69.00
Alliant Energy	acct 6097001000-NITE LITE	226.52
Alpha Wireless Communications	Instal of New Radios/Equi	99088.93
AM Garage Doors, LLC	Replace Door Opener #1	1644.00
American Hero Clothing	Uniform Shirts,Veteran Tshirts	956.50
Avera McKennan Hospital Attn C	Nurse Ride Alongs-April	409.40
Jerry M. Baatz	Mileage(30)-June Meeting	15.00
Battle Mechanical Inc.	6" SDR tile line/coupling	173.32
Bomgaars	cable ties, coupler	47.37
Bound Tree Medical, LLC	Medical Supplies	611.70
City of George	utilities	30.00
City of Rock Rapids Municipal	Utilities Assistance #75-	200.00
CJ Cooper & Associates, Inc.	clearinghouse annual quer	270.00
Cash-Wa Distributing	Food for Inmates	1149.22
Dakota Fluid Power Inc.	hydraulic fitting #121	9.01
DeNoble, Austin & Company PC	FY2022 Audit	62425.00
Doon Press	Advertising-VA	32.00
Darren Dubbelde	2023 BOA Mileage (120)	60.00
Alan Fastert	29.5 hrs snow removal @\$1	3835.00
Kevin Fluit	2023 BOA Mileage (24)	12.00
Frontier	911 Recurring Monthly Pho	129.95

Fuller Paving	Resurfacing K60/120th	46000.00
Gordon Flesch Company, Inc.	3/8-6/7/2023 Copier Contr	69.68
Government Executive Media Grp	NACo Leading on Purpose F	500.00
Gerald Grave Jr.	safety clothing, shirt, c	248.20
Ground Effects LP	Landscaping for Courthous	859.87
H & H Repair	A/C kit #2	415.08
Hancock Concrete Products Co	(18)tie bolts	2961.90
Caleb Hansel	Reimb: Fuel for Training	25.13
Kent Harms	5/2/2023 Zoning Mileage (13.00
LeRoy Hassebroek	5/2/2023 Zoning Mileage (15.00
Health Services of Lyon Co	1st Dose Hep B	103.00
Chad Heyden	steel toed boots,gloves,eyewear	273.41
Micah Hoogendoorn	safety toed boots, shoes	300.00
I-State Truck Center	bellows,clamp,switch #12	867.35
IBC Innovative Business Consul	6/23-6/25/2023 Flex Plan	120.00
Iowa Plains Signing Inc.	roll up signs / sign stan	1650.00
ISAC	ISAC Annual Conference-MS	4450.00
David Jackson	steel-toed boots,clothing	300.00
Jurrens Funeral Home	Funeral Assistance	3600.00
Karl Chevrolet	2 2023 Tahoes 60-9/60-3	82814.00
KELTEK	FY2024 CarVideo Camera 4/Install	
	In Tahoes/Ford Explorer	48247.91
Dale Kollis	4/25/2023 BOA Mileage (40	20.00
David Korthals	2023 BOA Mileage (80)	40.00
Gene Kruger	safety clothing-gloves	21.39
Bradley Leuthold	5/2/2023 Zoning Mileage (3.00
Leuthold Plumbing/Heating Inc	Behrens tile 8" drill	3550.00
Lewis Family Drug, LLC	Epi Pens (2)/VA case #12	368.11
Ashley Lewis	Mileage(2553)/Meal reimburse	1334.28
Little Rock Free Lance	Advertising-VA	30.00
Lyon County News	Advertising-VA	30.00
Lyon County Reporter	Subscription Renewal	50.00
Lyon County Sheriff Dept.	Sheriff Fees	230.00
Lyon Rural Electric Coop	Electric-Lester/LR/gravel pit	935.09
Mainstay Systems of Iowa LLC	NCIC Monthly Maintenance	237.00
Steve Maurer	safety clothing, gloves,	300.00
MidAmerican Energy	acct 11930-66002 Doon	67.61
Midwest Livestock	Ameritex towels	751.14
New Century Press	Brd Mins,Ord23-02,Juv Notices	965.37
Northern Lights Diesel Repair	Onebox-exhaust #4,labor	6003.01
Amy Oetken	ICAA Conf Mileage(120)/meals	144.32
Office of Auditor of State Sta	FY2022 Audit Filing Fee	625.00
Pictometry International Corp	Eagleview Flyover Flight	11193.56
Police Legal Sciences	Dispatch Pro Training	480.00
Premier Communications	Office Phone	103.32
Premier Network Solutions	Wall Cord Cover	24.97
Reserve Account/Pitney Bowes	Postage for Meter-Electio	3400.00
Rock Rapids Ace Hardware	Washing machine,dryer,sanitarian	
	Supplies,microwave,coffeemaker	2927.14
Runnings Supply Inc.	UTV Sprayer	69.99
Sanford Health	Inmate Medical Care	262.40
Sanford Health Plan	July Insurance Premiums	127257.81
Schwig Outdoors LLC	New Dock	16693.85
Shield Technology Corporation	Service on New Interface	1350.00
Smart Solutions Group	EDC Forge Annual Subscrip	1000.00
Jennifer Smit	Reimb meal/mileage(428)Solutions	227.47
Spencer Office/JCL Solutions	Desks,chairs,mats,storage	

	cabinet,office supplies,	5695.39
State Hygienic Laboratory	Water Test	85.50
Dustin Steen	steel toed boots	175.43
Sunshine Foods	Health ed use,Coffee (8)	183.12
Dan Teeselink	steel toed boots,jacket,gloves	300.00
The Masters Touch, LLC	Blank In-house Tax Statem	39.40
Top Notch Tree Service	Tree Trimming-Crthouse	1500.00
Town & Country Implement	Skidloader	7600.00
Trackside Service & Repair Inc	Tow Service	850.00
Turner Marketing Consulting	FY2024 Domain/Website Ren	1350.00
Kay Twedt	5/2/2023 Zoning Mileage (21.00
Two Way Solutions, Inc.	Service-911 Equipment	1260.99
Tyler Technologies	VetraSpec Program Renewal	449.00
UMB Bank, N.A. Attn: Trust Fee	Bond Fees 12/1/22-5/31/23	250.00
US Bank - Purchase Card Purcha	Training,lodging,Monitors,laptop,	
	Printer,Image solutions	13498.37
US Records Midwest LLC Attn: R	Book Restoration	2665.21
Van't Hul Repair	brake hardware kit #15	18.95
VanderWerff & Associates	Appraisal Lilylog	2250.00
Jared VanEngen	steel toed boots,clothing hivis	299.49
Verizon	New Cellphns amb rigs,service	2392.20
Wall Street Printers	Window Envelopes (2000)	155.00
Dennis Winkowitsch	BOA Mileage (96)	48.00
Ziegler Inc.	alternator, core, vee bel	2011.33
Grand Total		589477.31
General Basic Fund	193,914.97	
General Basic SubFund	250.00	
Rural Services Basic Fund	56,550.48	
Economic Development Fund	41.30	
Secondary Road Fund	74,454.92	
American Rescue Plan Fund	99,088.93	
Recorders Management Fund	2,665.21	
Surcharge on E911	1,390.94	
Project Development Fund	2,350.00	
Co. Assessor Agency Fund	14,426.44	
Projects & Acquisition Fund	14,966.31	
Health Insurance Fund	127,257.81	
Flex Benefits Account	120.00	

There being no further business there was a motion by Herman, seconded by Scholten to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.