

LYON COUNTY AUDITORS OFFICE
July 11, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Altena was absent.

The Board started with the Pledge of Allegiance.

David DeNoble with DeNoble, Austin & Company PC presented the FY2022 audit. DeNoble walked the Board through the audit and any comments made for FY22. DeNoble said there were no

ICAP insurance agent, Sam Chase presented the FY2024 liability and work comp insurance renewal. Chase notes that inflation is driving costs of insurance up and is greatly affecting renewal costs. Chase notes that maybe in the future the County could look at increasing deductible levels on vehicles. The driving force behind the increase for FY24 is the experience mod number. For FY23 it was at .87 and for FY24 it is .96. FY24 increase overall is just over 19% (\$68,442). The Board asked Chase to bring in information regarding higher deductibles. Motion by Vanden Bosch, second by Herman to approve and sign FY2024 insurance renewal. Motion carried.

Minutes from the June 27 and 30, 2023 meetings were reviewed. Motion by Herman, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

Lyon County Economic Development Director Steve Simons reminded the Board of the Blood Run 5K on July 15th. Simons also note that Senator Grassley will be at Dutchland Foods in Lester at 2:00 pm on Wednesday, August 2.

The Board reviewed quarterly reports from Auditor.

The Board reviewed and approved the assessment rates to be used for the FY24 taxes. Motion by Scholten, second by Vanden Bosch to approve and sign assessment rates. Motion carried. Rates are available in the Auditor Office.

FY2024 Homestead credits for approval were tabled until 7-25-2023.

Maintenance Director Lance Iwen joined the Board and discussed the elevator replacement project for the courthouse. Building and grounds met with a representative from Schumacher and noted that the replacement portion of the project takes 4-6 weeks, with the complete project taking roughly 7 months. There is a beveled ledge in the shaft that was noted by the Schumacher representative that might need to be ground down per State code. The Board tabled the decision until 7-25-2023 to wait to hear if the ledge needs to be ground and possible cost.

The Board discussed the ARPA annex and secondary road projects. The Samuels Group has respectfully declined to bid the project. The Board asked Smit to reach out to Stone Group to see if they have proposals on options for the projects. This decision is tabled until 7-25-2023.

Dale Township Clerk, Dave Huff has retired and recommends John Donaker for his replacement. Motion by Vanden Bosch, second by Scholten to appoint John Donaker as Dale Township Clerk as of 7-11-2023.

County Engineer Daryl Albertson joined the meeting and gave a short update. Albertson noted that the weeds were either cut or sprayed at the gravel pit.

Motion by Herman, second by Scholten to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-MidSioux, RIDES; Birkey - Mental Health; Scholten-Development Consortium;

Employment changes: Falon Huisman has been hired as a full-time real estate administrative assistant in the Auditor Office. Huisman will start July 24 at an hourly wage of \$21.00/hour.

Conservation seasonal hires are as follows:

Hayven Hollingshead	Maintenance	\$12.00/hour
Wesley Taylor	Park Attendant	\$14.50/hour
Melanie Harson	Naturalist Intern	\$12.50/hour
Lydia Zylstra	Gate/Nature Center	\$10.00/hour
Sydnee Kammrad	Gate/Nature Center	\$10.00/hour
Randi Childress	Gate/Nature Center	\$10.00/hour
Leighton Dorhout	Maintenance	\$12.50/hour
Jamie Mullinix	Conservation	\$10.00/hour

Jessie Harpenau has been hired as a full-time Maintenance II Truck Driver at \$26.55/hour. Harpenau's first day was 6-28-2023.

Jared Kannegieter, Jailer has received a pay increase as of 6-23-2023 to \$23.42/hour.

Tyler Bos, Deputy Sheriff received a salary increase as of 6-6-2023 to 75% of the Sheriff's Salary.

Payroll dated 6-30-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$275,224.94 is listed by fund.

General Basic Fund	165,331.32
MHDS Reimbursable Fund	4,529.28
Rural Service Basic Fund	25,090.25
Economic Development Fund	4,284.62
Secondary Road Fund	59,308.60
County Attorney Incentive	806.21
Emergency Management Service	3,031.67
Co. Assessor Agency Fund	12,842.69

Payroll Disbursement Register in the amount of \$326,846.13 is listed by Fund.

Handwritten claim dated 6-30-2023 in the amount of \$4,038.90 were reviewed and approved. Check sequence #164905.

ISAC Group Unemployment Fund I	2Q Unemployment Insurance	4038.90
Grand Total		4038.90
General Basic Fund	1,859.42	
County MHD Services	55.80	
Rural Services Basic Fund	527.67	
Economic Development Fund	52.51	
Secondary Road Fund	1,414.39	
Emergency Management Services	38.39	
Co. Assessor Agency Fund	90.72	

Handwritten claim dated 7-5-2023 in the amount of \$1,217.80 was reviewed and approved. Check sequence #164906.

IBC Innovative Business Consul	6/26-7/2/2023 Flex Plan	1217.80
Grand Total		1217.80
Flex Benefits Account	1,271.80	

Claims dated 7-11-2023 in the amount of \$1,416,676.35 were reviewed and approved. Check sequence #164907-164994.

Ability Network, Inc.	Jun Access to All Payer C	161.64
Access Systems Leasing	Copy Machine Agreement	1084.20
Henry M. Adkins & Son Inc. Ele	FVT Paper Rolls	308.73
Cory Altana	Jan-June 2023 Mileage (426)	213.00
Auto Value Parts Stores	oil, air, hydraulic filte	260.82
Jerry L. Birkey	Jan-June 2023 Mileage (846)	345.00
Amy Borman	CPR Training-Deputies (3)	24.00
C & R Supply, Inc.	pump for water tank #17	1760.00
Calhoun-Burns & Associate Inc.	bridge design 7R	2512.50
Care Initiative - Lyon Manor	June Jail Meals (323)	2261.00
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	53.32
City of Rock Rapids Municipal	May Utilities	5838.38
Cooperative Energy Company	June Fuel,tire repair,service	1091.03
Cooperative Farmers Elevator	2x8-14' lumber-#6	29.26
Crossroads Trailer	batteries	319.17
Culligan Soft Water Serv.	Auto Rental	204.42
Denco Highway Construction Inc	pressure grout/mudjack/slurry	395094.55
Denny's Sanitation Inc.	3 Month Service/Rent	262.50
Connie Douglass	June 2023 Mileage (130)	65.00
DRG Mechanical, Inc	Annual Maintenance	460.00
GCC Alliance Concrete Inc.	16 cy grout-mudjacking	4200.00
GFC Leasing - WI	7/15-8/14/23 Copier Lease	202.52
Lorie Groen	June 2023 Mileage (46)	23.00
Hargens Court Reporting Karen	Hearing Transcript-DACV50	80.50
Henning Construction Inc	100611.7 tn gravel crushing, 8542.54 Tn hard/washed rock	773436.59
Herm's Sanitation	garbage svc INW-Apr/May/J	78.00
I-State Truck Center	reseal oil pan,chassis module, Connector,repair air leak	4946.28
IBC Innovative Business Consul	June Employee Benefits	1929.89
ICIT Treasurer c/o Alissa Holt	ICIT Annual Membership	50.00
IMWCA	FY2024 WC Insurance	140168.00
Iowa Precinct Atlas Consortium	FY2024 Flat Fee/Per voter fee	3845.12
ISAC	Registration-AL/CN	500.00
ISAC	FY2024 HIPAA Dues	1750.00
JCL Solutions-Janitors Closet	Rubber Gloves	129.63
Shannon Klarenbeek	June 2023 Mileage (16)	8.00
LeLoux Diversified, LLC Evan J	septic pumping-Doon	255.00
Ashley Lewis	ICA Comp Exam Mileage (424)	212.00
Lyon & Sioux Rural Water	water - Lester/Lwood shop	66.00
Lyon County Sheriff Dept.	Sheriff Fees	647.58
Lyon Rural Electric Coop	UPS-Rtn Expired Vaccine	16.39
Matheson Tri-Gas Inc	6/2023 Oxygen Acct 873	151.80
McCarty Motors	Blades (3)	74.85
Microfilm Imaging Systems, Inc	Deed Index Books-Digitizi	1725.00
Mouw Motor Company	Extra Key-Ford Explorer	217.48
New Century Press	Juvenile Notices/job posting	733.06
Northwest District Assessors c	NW District Dues	600.00

Northwest Iowa Comm. College N	Driving & Comm. CEU	165.00
Northwest Iowa Planning & D	FY 2024 Dues	7757.10
Oak Street Station	June Fuel-16.333G Gasohol	51.78
Osceola Rural Water	water - Little Rock Shop	48.38
Papik Motors	DARE Truck Repair-Steerin	320.18
PCC, Inc. Physician's Claim Co	March/April Monthly Billing	3147.66
Premier Communications	Phones,internet,cable,long dis	998.78
PRIA	FY2024 Membership Dues	60.00
Rock Rapids Machine & Welding	Straighten Sprayer Hitch	10.00
Runnings Supply Inc.	12V fuel pump,parts,supplies	555.16
Sanford Health	DOD 5/17/2023 Autopsy-MK	2294.00
Schneider Geospatial, LLC	FY2024 WFS Host Pictometry	25094.00
Steve Simons	June 2023 Mile(225)/reimb food	137.70
Solutions, Inc.	Acct/Payroll programs- 20	6000.00
Spencer Office/JCL Solutions	Dual monitor stand,toner,supplies	592.51
Amy Sprock	Reimb: ISACA Lodging/miles	741.42
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Stryker Sales Corporation	LP15 Maint Agrmnt/Lucas Maint	5671.25
Sunshine Foods	Food for Inmates	887.96
The Shop Larchwood LLC	cat convertor #44	1143.09
Sheila Thomas	DOD 7/4/2023 Med Exam Fee	267.00
Thomson Reuters - West Payment	Clear Proflex-Collections	494.41
Todd's True Value	DeWalt 4 1/2" angle grind	257.45
Town & Country Implement	skid/shoes, (25)blade k	5014.69
Tri-State Garage Door, Inc.	shop door repair-George	264.00
Tri-State Ready Mix Inc.	27 yds redimix-Beech(Inwo	3726.00
Douglas VandenBosch	Jan 2023 Mileage (880)	440.00
Verizon	5/24-6/23/2023 Cell/Air C	1269.92
Ziegler Inc.	filters #92,filters stock	771.70
Grand Total		1416676.35
General Basic Fund	99,192.01	
MHDS Reimbursable Fund	101.00	
Rural Services Basic Fund	27,597.44	
Economic Development Fund	1,682.68	
Secondary Road Fund	1,271,495.12	
American Rescue Plan Fund	1,725.00	
Emergency Management Services	880.00	
Co. Assessor Agency Fund	12,073.21	
Health Insurance Fund	1,460.00	
Flex Benefits Account	469.89	

Handwritten claim dated 7-12-2023 in the amount of \$284,550.00 was reviewed and approved to be paid.

Iowa Communities Assur Pool I	FY2024 Liability/WC Ins	284550.00
Grand Total		284550.00
General Basic Fund	167,930.11	
Secondary Road Fund	116,619.89	

There being no further business there was a motion by Scholten, seconded by Vanden Bosch to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.