

LYON COUNTY AUDITORS OFFICE  
July 25, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Chairman Birkey opened the public hearing at 8:31 to take public comment on FY2024 Budget Amendment #1. This amendment adds \$30,000 to the ambulance budget for paramedic schooling costs, and \$1,112,273 to the subfund expenses for purchase of Parcel I in the NW1/4 of Centennial Township adjoining the county gravel pit. No public comments received. Public hearing closed at 8:33 a.m. Motion by Herman, second by Altena to approve and sign Resolution 2023-29 to authorize budget amendment #1. Motion carried. This is a summary of the resolution. The complete text can be obtained from the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

Jordan Metzger with Stone Group Architects met with the Board to discuss ideas regarding the ARPA funded annex and secondary road building projects if their firm is chosen. Metzger noted that it would be an hourly fee up to a set amount (\$10,000) to determine a scope of work. The report would give options such as demolition and build new or remodel current building with estimated costs of options. Motion by Vanden Bosch, second by Scholten to move forward with Stone Group Architects to put a report together of options on an hourly fee base up to a \$10,000 fee cap. Motion carried 3-2. Oppose Herman, Altena. Metzger will submit an AIA contract to the Auditor Office before starting the report.

Minutes from the July 11, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Herman to approve and Chairman sign minutes. Motion carried.

County Treasurer Michele Stewart joined the meeting to present the Semi Annual report covering Jan 1, 2023 to 6-30-2023. Stewart discussed the different funds, SII investments, balances and answered any questions the Board had. The Board thanked Stewart for coming.

Quarterly report by the Recorder was reviewed.

Blind Butcher Brewery has submitted a liquor license renewal. Motion by Scholten, second by Altena to approve renewal. Motion carried.

FY2024 county contribution agreements with NW IA Regional Housing, CAASA and RIDES were reviewed. Motion by Vanden Bosch, second by Altena to approve and sign agreements. Motion carried.

Lyon County Economic Development Director Steve Simons gave a brochure explaining the NW IA Regional Housing program. Lyon County dollars are a match to the State dollars given to the program. Senator Grassley will be at Dutch Land Frozen Foods in Lester on Thursday at 2:00 p.m. Tours will be given after Senator Grassley is finished.

Maintenance Director Lance Iwen joined the Board to discuss the elevator project budgeted for FY2024. Iwen reports that the State has determined that the beveled ledge in the elevator shaft will not need to be ground down and the pit ladder will not need to be extended. Motion by Herman, second by

Vanden Bosch to approve moving forward with Schumacher Elevator Company \$99,862 and Denekas Electric \$4,571.61 to replace the courthouse elevator. Motion carried. Iwen will notify Schumacher and Denekas of the approval. It is estimated to take 7 months to complete the project with the elevator being out of service for 4-6 weeks.

The Board and Iwen reviewed the draft ideas from Goldberg Group Architects regarding the handicapped accessible entrance options. Goldberg recommends the best approach would be to continue to use the East side. Iwen and Smit will reach out to Goldberg to determine costs of project, including architect fees, before Board moves forward.

County Attorney Amy Oetken discussed the SD DoT right of way purchase documents with the Board. In 2021 the Board determined that SD DoT would handle the acquiring of right of way agreements for the SD highway project for Lyon County land needed in the project. Oetken has reviewed the documents and notes they are in usual format for right of way agreements.

The Board reviewed a master matrix and site expansion for Hoogendoorn Bros. in Wheeler Township Section 27. The matrix was scored the same as submitted. Motion by Altena, second by Scholten to approve the application and sign approval letter to DNR. Motion carried.

The Board reviewed the landfill guarantee. Motion by Vanden Bosch, second by Altena to approve closure agreement. Motion carried.

Supervisor Altena explained the 28E Agreement with Sioux Rivers Mental Health Region. Motion by Altena, second by Vanden Bosch to approve and sign 28E Agreement. Motion carried.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Altena - Fair; Scholten-Board of Health, Fair; Vanden Bosch - MidSioux, Fair; Herman-Landfill, Fair; Birkey-Fair. The Board again discussed weed control for the county.

Employment changes: Lisa Rockill, Mental Health Disability Service Coordinator with Sioux Rivers Mental Health, has submitted her retirement letter to the Governance Board. Rockill will be retiring December 22, 2023.

Payroll dated 7-15-2023 was reviewed and approved. Payroll Warrant Register in the amount of \$99,307.65 is listed by fund.

General Basic Fund	13,820.02
Rural Service Basic Fund	25,173.00
Secondary Road Fund	60,114.43

Payroll Disbursement Register in the amount of \$38,919.72 is listed by Fund.

General Basic Fund	4,934.37
Rural Services Basic Fund	11,925.61
Secondary Road Fund	22,059.74

Conservation claims dated 7-14-2023 in the amount of \$32,373.32 were reviewed and approved. Check sequence #165076-165096.

Alliance Communications	LPRA Phone, LD, & Interne	402.00
Arctic Glacier Ice Payment Pro	6/27/2023 Ice Delivery	703.72
Chesterman Company	Pop	618.00
Cole Papers, Inc	Toilet Tissue/Paper Towel	483.20

Cooperative Farmers Elevator	Sulfate & Roundup	859.05
Denny's Sanitation Inc.	June Service	580.00
Harvs 2.0 Bait Shop	Worms-1 case	300.00
Iowa Department of Revenue -	June Hotel/Motel Tax	916.08
Lyon & Sioux Rural Water	90,000 G H2O	449.81
Lyon County Fair	Booth Rental for Lyon Co	175.00
Lyon Rural Electric Coop	LPRA Electric Acct 1608	5323.00
Menards - Sioux Falls East	Shop Supplies	144.49
Runnings Supply Inc.	Suet-10pk	11.99
Jeff Schram	Cabinets & Appliances	500.00
Tonya Smith	Lodge/Cabin Cleaning	1420.00
Stensland Gravel Co.	NP Oversize 4" Up	274.50
Sunshine Foods	EE Supplies-Acct #160	400.64
Todd's True Value	Shop Supplies	53.98
Town & Country Implement	Skidloader Final Payment	17150.00
US Bank - Purchase Card Purcha	Air Filters,bait,EE supplies	996.45
Alyssa Van't Hul	June Service-Nature Cente	560.00
Verizon	5/17-6/16/2023 Cell Phone	51.41
Grand Total		32373.32
General Basic Fund	32,373.32	

Handwritten claim dated 7-19-2023 in the amount of \$739.93 was reviewed and approved. Check sequence #165097.

IBC Innovative Business Consul	7/12-7/16/2023 Flex Plan	739.93
Grand Total		739.93
Flex Benefits Account	739.93	

Claims dated 7-25-2023 in the amount of \$374,735.40 were reviewed and approved. Check sequence #

Steven Ageson	gloves	274.96
Alliance Communications Attn:	July 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	49.67
Kathy Altena	FY2023 BOH Mileage (192)	96.00
Ameritas Life Insurance Corp A	Document Fee #242382	1520.00
Auto Value Parts Stores	Front Brake Pads 60-9	73.60
Jerry M. Baatz	Mileage(30)-July Meeting	15.00
Mark A. Behrens	Reimb: Well Closing	500.00
Cooperative Energy Company	Bulk fuel,service	52469.53
Corner Service Merlin VerSteeg	Service 60-4	81.06
Dakota Fluid Power Inc.	seal kit	167.41
Denny's Sanitation Inc.	garbage service - Rock Ra	150.00
Nick Doelman	Reimb: Cistern Closing	300.00
Doon Press	Advertising-VA	32.00
DRG Mechanical, Inc	New Faucet on Outside Bld	347.00
Driveline Service, Inc.	u-joints #5	134.90
Dusty's Auto Body David Dreesm	Deductible-Repair 60-7	200.00
Electronic Engineering	Maint Contract-Doors/Came	1980.00
Fabers Farm Equipment, Inc.	hyd hose, hose ends #10	42.89
Frontier	911 Recurring Monthly Pho	129.95
Gordon Flesch Company, Inc.	6/19-9/18/2023 Copier Con	133.09
H & H Repair	PQ Yoke #81	384.83
Brian Hamilton	July Meeting Mileage (30)	15.00
Hancock Concrete Products Co	1-box culverts, 8x6, 6' /	6236.42
LeRoy Hassebroek	BOH Mtg Mileage (180)	90.00
Heartland Hardware LLC	bolts #97	74.54
IBC Innovative Business Consul	April-June 2023 Admin Fee	771.17
Iowa Communities Assur Pool I	FY 2024 Insurance Renewal	5642.00

Iowa Department of Natural Re	Well Permit #61074	75.00
Iowa Dept of Veteran's Affairs	Unspent FY23 Allocation F	29.86
Iowa Law Enforcement Academy S	Online Jail School (6)	750.00
Iowa State Association of Coun	HF178 Educ Registration-A	60.00
ISAC	FY2024 Affiliate Dues	10900.00
Larchwood Local	June Fuel	250.00
Lewis Family Drug, LLC	VA Case	68.48
Lincoln County Highway Dept	emergency bridge repair 5	29132.00
Little Rock Free Lance	Advertising-VA	24.00
Lyon County News	Advertising-VA	30.00
Lyon County Sheriff Dept.	Sheriff Fees - Fitzgerald	105.00
Lyon Rural Electric Coop	UPS-Water Sample	370.19
Mail Services. LLC	July Renewals-Postage	561.11
MidAmerican Energy	acct 08790-10018 Inwood	136.71
Mouw Motor Company	2023 Ford F-150 pickup #3	52950.00
Colette Nath	Dist Mtg Mileage (123)	102.33
New Century Press	Brd Min, Pub Notices, pub hrngs	703.51
Oak Street Station	74.94 gal gasohol	238.14
OakLeaf Property Management	Rent Assistance #90-1987	200.00
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Barb Pedersen	FY2023 BOH Mileage (176)	88.00
Premier Communications	Monthly Internet	3424.58
Premier Network Solutions	July IT Consulting	7969.50
Reserve Account/Pitney Bowes	Postage for Meter-Auditor	540.00
Sanford Health Plan	Aug Insurance Premiums	126359.80
Sanford USD Medical Center	Immunization Supplies	300.37
Schaeffer Mfg Co.	4 cs-30 tube grease	804.00
SEAT Treasurer	SEAT II Certification	280.00
Jennifer Smit	Dist Mtg Mileage (128)	74.70
Solutions, Inc.	FY2024 program fees/licenses	48718.81
Spencer Office/JCL Solutions	Office Supplies	789.28
Sara Sprock	Cyber Sec. Mtg Mileage (136)	68.00
State Hygienic Laboratory	Water Test	20.50
Town & Country Disposal	garbage service-Little Ro	33.02
Trane	Air Conditioning Repair	2049.50
Two Way Solutions, Inc.	Pager for Larchwood Fire	1864.00
US Bank - Purchase Card Purcha	Monitors, Office Supplies, fuel,	
	ITAG conf, email encryption	9506.56
Van't Hul Repair	hyd hose	96.04
Verizon	5/19-6/18/2023 Cell/Hot S	2558.01
Ziegler Inc.	filter #92, parts	398.38
Grand Total		374735.40
General Basic Fund	83,862.48	
County MHD Services Fund	60.90	
Rural Services Basic Fund	1,408.12	
Secondary Road Fund	145,883.99	
Surcharge on E911	6,617.69	
Emergency Management Services	3,633.88	
Co. Assessor Agency Fund	6,137.37	
Health Insurance Fund	126,647.80	
Flex Benefits Account	483.17	

There being no further business there was a motion by Altena, seconded by Scholten to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.