

LYON COUNTY AUDITORS OFFICE  
August 22, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Jordan Metzger with Stone Group Architects and Dale Woudstra with Engineering Design Associates joined the meeting to present the options report on the ARPA Annex remodel/rebuild project. Option one to remodel is estimated to be \$2,313,630 and option 2 to build a new annex (which includes 2,000 sq ft second office at RR shop location) at \$2,284,332. The remodel option includes a wheelchair lift for the annex building. The Board will make a determination at their September 12 meeting. Metzger noted that these are estimated costs and once a decision is made, detailed project decisions will be reviewed and made. Woudstra noted that the HVAC system in the current annex really needs to be replaced as most of the system is original, with the exception of the chiller that was replaced in 1993. The Board thanked Metzger for the proposal.

Leroy Hassebroek, Chair of Planning and Zoning Commission was present to give the Commission's recommendation of the Zangger Vintage Airpark 2<sup>nd</sup> Addition. The Commission recommends unanimous approval of the addition. In attendance were Mr. and Mrs. James Zangger.

Minutes from the August 8, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve and Chairman sign minutes. Motion carried.

Supervisor Altena described the services contract for Sioux Rivers Mental Health Region's administrative staff and service coordinators. Motion by Altena, second by Scholten to approve and sign contracts. Motion carried.

Veteran Affairs Director Ed Hodgson visited with the Board. Hodgson noted that the Commission would like to purchase flag cases for those veterans' families who receive a flag at the passing of the veteran. Hodgson would apply to the Lyon County Riverboat Foundation for about 20 of the cases. He plans on using a local veteran owned company to build them. He is also working on the first veteran Hero Haven project. It will be held in Larchwood on September 23.

The Board discussed the report from Stone Group. Supervisor Herman will be checking with other possible Rock Rapids locations that could be purchased and remodeled for less dollars.

County Attorney Amy Oetken talked with the Board about the current lease on the new Parcel I gravel pit property. Oetken noted that the County would send a notification letter letting the current lessor know that the parcel is under new ownership. The Board needs to decide if they wish to honor the current lease or cancel the lease and go through the regulations of publishing a new lease opening. Motion by Scholten, second by Altena to honor lease and have Oetken send certified letter to current lessor notifying them that the County is the new owner. Motion carried. This lease and the lease in place on Parcel G of the previous gravel pit purchase will both be terming in 2024. The Board will at that time follow the legal requirements of publishing a public notice of the new lease terms.

County Engineer Daryl Albertson will not be at the meeting today. The railroad crossing is tabled.

Motion by Scholten, second by Herman to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-MidSioux, NW IA Development, and RIDES; Altena-NW IA Landfill; Birkey- Zoning public hearing on Zangger Vintage Airpark 2<sup>nd</sup> Addition; Herman-Conservation mtg.

Employment changes: Shannon Klarenbeek will be resigning from Public Health as an RN. Klarenbeek's last day will be 8-23-2023. Klarenbeek will remain as an RN in as needed status until 3-31-2024.

Conservation claims dated 8-11-2023 in the amount of \$17,632.47 were reviewed and approved. Check sequence #165461-165491.

Alliance Communications	LPRAs Phone, LD, & Interne	416.00
Arctic Glacier Ice Payment Pro	7/21/2023 Ice Delivery	537.08
Auto Value Parts Stores	Oil	141.55
Battle Mechanical Inc.	Repair Sill Faucet-NC	465.30
Bomgaars	Sprayer	445.97
Central Iowa Distributing	Mops	42.00
Cooperative Farmers Elevator	RoundUp	342.73
Creative Edge	Lilylog Signs	156.00
Evan DeGroot	Fossil/Rock ID Program	100.00
Denny's Sanitation Inc.	July Service	580.00
Gordon Flesch Company, Inc.	Copier Contract	121.57
Nate Groeneweg	Worms-100 Doz/Flat Nitecrawlers	420.00
Heiman Inc.	Annual Fire Extinguisher	401.00
Iowa Department of Revenue -	July-Hotel/Motel Tax	538.39
Leuthold Plumbing/Heating Inc	Fixed Leak on Suction Lin	317.00
Lyon & Sioux Rural Water	6,000 G H2O	439.70
Lyon County Title Co. Inc	Abstract Fee	700.00
Lyon Rural Electric Coop	LPRAs Electric Acct 1608	5083.72
Menards - Sioux Falls East	Custodial Supplies	582.61
Oak Street Station	2 - 6 Ply BW Tires	187.00
Rock Rapids Ace Hardware	Window Squeegee and Clean	52.97
Runnings Supply Inc.	Candy	51.24
Sioux River Goblin Ghosts c/o	Sponsor 1/2 Table	275.00
Tonya Smith	Cleaning Lodges (18)	1300.00
Spencer Office/JCL Solutions	Desk Calendars 2024 (5)	27.25
Uline Attn: Accounts Receivabl	Poly Strapping	262.33
US Bank - Purchase Card Purcha	EE Supplies,Uniforms,Concessions2024	45
Van's Power Center	ATV Repair	810.19
Alyssa Van't Hul	July Cleaning-Nature Cent	560.00
Verizon	6/17-7/16/2023 Cell Phone	51.42
Xtreme Bodyworks	Deductible Dent Repair	200.00
Grand Total		17632.47
General Basic Fund	17,632.47	

Payroll dated 8-15-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$97,959.01 is listed by fund.

General Basic Fund	15,442.64
Rural Service Basic Fund	23,583.75
Secondary Road Fund	58,932.62

Payroll Disbursement Register in the amount of \$37,849.55 is listed by Fund.

General Basic Fund	5,379.66
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Rural Services Basic Fund	10,781.40
Secondary Road Fund	21,688.49

Handwritten claim dated 8-16-2023 in the amount of \$240.70 were reviewed and approved. Check sequence #165575.

IBC Innovative Business Consul	8/7-8/13/2023 Flex Plan	240.70
Grand Total		240.70
Flex Benefits Account		240.70

Claims dated 8-22-2023 in the amount of \$71,023.82 were reviewed and approved. Check sequence #165576-165644.

Avera McKennan Hospital Attn C	Nurse Ride Alongs-June	112.68
Jerry M. Baatz	Mileage(30)-Aug Meeting	15.00
Bound Tree Medical, LLC	Medical Supplies	368.58
Cooperative Energy Company	July Fuel,vehicle service	1580.14
Crossroads Trailer	gladhand seals-shop stock	8.00
Cash-Wa Distributing	Food for Inmates	1068.15
Denny's Sanitation Inc.	Monthly Service	100.00
Doon Press	Advertising-VA	32.00
DRG Mechanical, Inc	Install Shut Offs/Supply	1011.00
David Eben	Reimb: Well Closing	500.00
Frontier	911 Recurring Monthly Pho	129.95
Ground Effects LP	Tree Supports (3)	38.97
Brian Hamilton	Aug Meeting Mileage (30)	15.00
Heiman Inc.	fire extinguisher checks	2050.50
Ned Hodgson	Dist Mtg Mileage (88)	44.00
I-State Truck Center	oil/temp sensors #11	276.87
IACCVSO Dubuque County VA	Fall School Training Fee	60.00
IBC Innovative Business Consul	8/14-8/20/2023 Flex Plan	2729.94
ICEEO Nicole Williams, Treasur	reg fee ICEEO - Moser/Beyenhof	500.00
Jebro Inc.	207 gal CRS-2	1138.50
Gene Kruger	safety glasses	269.26
Larchwood Local	July Fuel	334.17
LDHS	adjust walk doors-Larchwo	130.00
Lewis Family Drug, LLC	VA Case #12	65.30
Ashley Lewis	5/25/23 Fieldwork Mileage	43.00
Little Rock Free Lance	Advertising-VA	24.00
Lyon County News	Public Notice	52.01
Lyon County Sheriff Dept.	Sheriff Fees	306.84
Lyon Rural Electric Coop	UPS-Water Samples	261.46
Matheson Tri-Gas Inc	6/30/2023 Oxygen Acct 873	19.62
MidAmerican Energy	acct 08790-10018 Inwood	139.53
Moon River Auto, Inc	Center Console Part 60-10	65.80
New Century Press	Public Hrgs,Brd Min,SemiAnnual	708.57
Northern Lights Diesel Repair	starter/parts #7	4487.30
Oak Street Station	July Fuel-16.578G Gasohol	54.21
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Pipestone County Sheriff	Copy/Service Fee JVJV5004	78.50
Premier Communications	Telephone Service	102.38
Premier Network Solutions	Monitors(2),IT Consult,Backup	3054.59
Rock Rapids Ace Hardware	Light Bulbs,filters,crevice tool	49.94
Runnings Supply Inc.	Custodial Supplies/Tools	28.83
Schumacher Elevator Company	Down Payment-Elevator Mod	24967.75
Secretary of State Notary Divi	Notary Public-F Huisman	30.00
Spencer Office/JCL Solutions	Imaging Unit for Printer-	424.71
State Hygienic Laboratory	Water Test	33.00
Sunshine Foods	Food for Inmates	1177.22

Thomson Reuters - West Payment	Clear Proflex-Collections	494.41
Thrifty White Pharmacy	Meds for Inmates	99.66
Town & Country Disposal	garbage service-Little Ro	33.02
US Bank - Purchase Card Purcha	Fuel, Zoom, PC, Laptops, Monitors	17249.13
Verizon	Cellphone service	2486.02
Wall Street Printers	Postcards-Septic/Water Te	145.00
Woodbury County Sheriff	Rtn of Service JVJV500484	10.00
Ziegler Inc.	Glass, hose assembly, cab filter	1774.31
Grand Total		71023.82
General Basic Fund	49,780.42	
Rural Services Basic Fund	1,664.47	
Economic Development Fund	41.31	
Secondary Road Fund	15,710.24	
Surcharge on E911	617.83	
Emergency Management Services	251.52	
Co. Assessor Agency Fund	228.09	
Flex Benefits Account	2,729.94	

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

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County Auditor

APPROVED

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Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.