

LYON COUNTY AUDITORS OFFICE
September 12, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Chairman Birkey opened the public hearing at 8:31 for comment on budget amendment #2 for FY2024. Present were: James and Cecelia Zangger, Assessor Ashley Lewis, County Engineer Daryl Albertson, Attorney Jennifer Wippert, Economic Developer Steve Simons, County Auditor Real Estate administrative assistant Falon Huisman, NW IA Review Elijah Helton. As there were no comments received, hearing was closed at 8:32 a.m. Resolution 2023-30 authorizing the budget amendment was introduced. Motion by Herman, second by Scholten to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Minutes from the August 22, 2023 meeting were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Board discussed the final plat for Zangger Vintage Airpark 2nd Addition. The subdivision will be a subdivision of Parcel G in the SW1/4 of 28-100-47. The Board reviewed the final plat, City of Larchwood's approval of subdivision, and other pertinent reports supplied. Resolution 2023-32 approval of Zangger Vintage Airpark 2nd Addition was introduced. Motion by Vanden Bosch, second by Altena, to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions. Smit will get a copy of the Resolution to Attorney Wippert for inclusion in the filing of the plat of survey.

Paul Metzger was to discuss a weed issue along the regraded road west of Alvord. Metzger noted the road was regraded a few years back and there either wasn't reseeding done or it didn't take. Weeds are now on both sides of road from Teunissen corner North to K30, it's about 2 miles long. Metzger would appreciate it being disced up and reseeded.

Lyon County Economic Development Director Steve Simons gave an update on the DTI building project, informed the Board of Oct 19th Fall League of Cities meeting in Doon at 7:00 p.m., and Nov. 2 Bi-State Park Advisory meeting for Good Earth Park. Simons also discussed Smart Solution Group's proposal for the administration of the previewing/interviewing of candidates for the economic development director position. The proposal cost is \$2,500 and will handle all aspects of vetting candidates for the upcoming open position. Motion by Vanden Bosch, second by Altena to approve proposal. Motion carried. Simons also noted that an interviewing committee should be set up in the next weeks.

Auditor Smit noted that the Bible Reading Marathon has requested to again use the courthouse lawn. The event will be this week and held mostly on September 13 and 14. Motion by Altena, second by Scholten to allow the use of the courthouse lawn. Motion carried.

County Engineer Daryl Albertson joined the meeting. Albertson presented the railroad crossing agreement for A26. The County will be responsible for 10%

of the estimated \$286,000 cost. The crossing will be similar to the one by Alvord. The project is slated for this fall. Motion by Vanden Bosch, second by Herman to approve agreement. Motion carried.

Albertson noted that the A18 cold in place project should be starting next week. Traffic will be allowed during the project.

Jordan Metzger with Stone Group Architects and the board discussed the proposal for the annex/secondary road ARPA project. As the square footage of the sec road office will need to be larger than what was used in the estimate option 2 could increase up to 1.5 million. Chairman Birkey asked the Board to focus on what to do with the secondary road proposal of \$1.2 million. Metzger noted again that the cost of construction is not what it was a couple of years ago. Albertson asked what secondary roads can do for the project regarding dirt work and such. The bidding process can include alternate projects so if the bids come in lower, alternates can be added or removed if needed. Supervisor Altena noted that originally ARPA funds were allocated in response to the COVID 19 pandemic to help counties mitigate/prevent/prepare for such event in the future. It was asked of Albertson if secondary roads could put money towards a new administrative secondary road building. Albertson noted that he could put some figures together if the Board so wished.

Motion by Altena, second Vandenbosch to table decision on Stone Group Architects' proposal. Motion carried. The Board plans to walk through other properties available in Rock Rapids to see if they would be possibilities for remodel/relocation of Public Health and other offices in the current annex building.

Chairman Birkey introduced Resolution 2023-31 in support of grant applications to the Lyon County Riverboat Foundation Fall 2023 grant cycle. Those applying are: Lyon County Ambulance - 15 new handheld radios and charge bases \$39,660.75; Conservation - New docks, kayak trailers, work boat \$62,900; Veteran Affairs - Internment Flag Cases \$10,000; and Conservation Foundation - Nature Playscape \$55,000. Motion by Vanden Bosch, second by Altena to approve resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

The Board reviewed the master matrix and expansion for Rock Bottom Dairy in Allison Township. Motion by Herman second by Scholten to approve a draft permit for the expansion as it meets the DNR requirements for master matrix. Motion carried. Formal approval is scheduled for September 26.

The Board reviewed the county contribution agreement with Mid-Sioux for FY2024. Motion by Vanden Bosch, second Scholten by to approve agreement. Motion carried.

Motion by Altena, second by Vanden Bosch to approve and sign Goldberg Group Architects agreement for the courthouse accessibility upgrade project. Motion carried.

The Board discussed snow removal options for FY2024. The Board would like a notice in the Lyon County Reporter. Bids will be due by October 6 and will be opened on October 10 at the regular board meeting.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-NW IA Review, RIDES, Mid-Sioux, and NW IA Developers meeting at Grand Falls Casino; Altena- Sioux Rivers Mental Health; Birkey and Herman - NW IA Developers Meeting at Grand Falls Casino.

Employment changes: County Attorney Oetken has requested Julie Joachim be moved to salary from hourly. Joachim will be at \$56,414 for FY2024 (based on \$28.93/hour at 1950 hours).

Deputy Sheriff Kyle Munneke resigned with a last work day of August 20, 2023.

Temporary/Seasonal secondary road employee Ethan Hoefert's last day of work was 8-16-2023.

Temporary/Seasonal secondary road employee Tanner Lincecum's internship ended 8-17-2023.

Temporary/Seasonal secondary road employee Ragen Hasche's internship ended 8-18-2023.

Secondary Road employee Robert Gruis will be retiring with his last day of work on October 6, 2023.

Payroll dated 8-30-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$297,644.63 is listed by fund.

General Basic Fund	173,246.46
MHDS Reimbursable Fund	4,268.14
Rural Service Basic Fund	34,811.82
Economic Development Fund	4,553.63
Secondary Road Fund	64,133.14
Emergency Management Service	3,243.29
Co. Assessor Agency Fund	13,388.15

Payroll Disbursement Register in the amount of \$336,849.18 is listed by Fund.

General Basic Fund	125,144.16
MHDS Reimbursable Fund	3,838.64
General Supplemental Fund	59,630.65
Rural Services Basic Fund	45,328.00
Economic Development Fund	3,768.63
Secondary Road Fund	82,286.90
Emergency Management Service	3,737.28
Co. Assessor Agency Fund	13,114.92

Handwritten claims dated 8-30-2023 in the amount of \$124,533.56 were reviewed and approved. Check sequence #165819-165820.

IBC Innovative Business Consul	8/23-8/27/2023 Flex Plan	1088.11
Sanford Health Plan	Sept Insurance Premiums	123445.45
Grand Total		124533.56
Health Insurance Fund		123,445.45
Flex Benefits Account		1,088.11

Handwritten claim dated 9-6-2023 in the amount of \$931.24 was reviewed and approved. Check sequence #165821.

IBC Innovative Business Consul	8/31-9/4/2023 Flex Plan	931.24
Grand Total		931.24
Flex Benefits Account		931.24

Claims dated 9-12-2023 in the amount of \$397,094.96 were reviewed and approved. Check sequence #165822-165970.

Access Systems Leasing	Printer/Copier Lease,Copier	1340.92
Henry M. Adkins & Son Inc. Ele	New equip-election scanners	59556.00
Ahlers & Cooney, P.C. Attn: Ac	August HR Service-Labor	53.00
Alliance Communications Attn:	Sept 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	236.98
Auto Value Parts Stores	filters-oil, air, fuel, c	717.13
Pat Beck Court Reporter	Depositions - FECR007587	310.80
Bound Tree Medical, LLC	Medical Supplies	531.29
Calhoun-Burns & Associate Inc.	bridge rating & inspectio	24767.10
Care Initiative - Lyon Manor	Aug Jail Meals (260)	1820.00
Carlson & Stewart Refrigeratio	8/8/23 Service Call	431.50
City of Alvord	water-Alvord shop-Jul/Aug	162.00
City of Doon	water - Doon shop	33.00
City of George	utilities	30.00
City of Larchwood	utilities	65.69
City of Rock Rapids	E116&AB rental/utilities	6959.11
Construction Products & Consul	wire ties	110.00
Cooperative Energy Company	Aug Fuel-Gasohol,diesel	750.68
Corner Service Merlin VerSteeg	Service 60-4	59.50
Crossroads Trailer	air dryer #11,cartridges	642.81
Culligan Soft Water Serv.	Automatic Rental	112.00
Denny's Sanitation Inc.	Monthly Service	268.00
DJ's Service	21.8 gal gasoline	76.14
Doon Press	Bus Safety Ad/Deputy Ad	102.00
Dorsey & Whitney LLP	2022-23 UR Plan/TIF Advan	3700.00
Connie Douglass	Aug 2023 Mileage (46)	23.00
EJ Designs	Printing on Uniform Shirt	304.00
Electronic Engineering	Support-Getetec System Is	67.50
Erwin's Towing & Recovery	Tow-Volkswagon,Scion	396.50
ESRI Environmental Systems Res	Arc GIS Nov 2023-2024	3190.00
Frank Dunn Company Frank Dunn	1 plt-high performance pa	949.00
Frontier	911 Recurring Monthly Pho	129.95
Fuller Paving	mill/overlay K60-each sid	14500.00
G & R Controls, Inc	Service to AC Unit/Condes	1181.75
GFC Leasing - WI	9/15-10/14/23 Copier Leas	206.52
Gordon Flesch Company, Inc.	8/15-11/14/23 Copier Cont	588.83
Graham Tire S.F. North	New Tires 60-3	564.00
Caleb Hansel	Aug 2023 Miles(103),meal reimb	130.54
Health Services of Lyon Co	5-drug tests	125.00
Henning Construction Inc	958.39 tn washed sand hau	15535.50
Jeremy Hilt	mailbox	59.91
I-State Truck Center	pressure switch #7	198.12
IBC Innovative Business Consul	Aug 2023 Employee Benefit	1567.48
Image Trend, Inc	Annual License Fee #0863	400.00
Inovalon Provider, Inc	Aug Access to All Payer C	161.64
Institute of Iowa Certified As	IAAO Class 101 Registrati	630.00
Iowa Information Inc.	Deputy Sheriff Ad (2 Wks)	260.56
Iowa Prison Industries	12 adv. speed sign,10 speed zone	1156.40
Iowa Secretary of State	I-Voters Annual Maintenan	1518.83
Iowa State Association of Coun	HF718 Educ Registration-S	60.00
ISAA	ISAA Fall Conf Registrati	650.00
JCL Solutions-Janitors Closet	Envelopes,USB,custodial supplies	371.56
Jerry's Storage & Repair	windshield #5/#7	851.28
Johnson Feed, Inc.	22 tons calcium chloride	12149.50
KELTEK	Service 60-8 Computer	77.63

Colleen King	Menu Review-Jail Meals	82.50
Shannon Klarenbeek	Aug 2023 Mileage (140)	70.00
Little Rock Free Lance	School Opening Ad	24.00
Lyon & Sioux Rural Water	water - Lester/Larchwood shop	85.40
Lyon County Sheriff Dept.	Sheriff Fees	974.04
Lyon County Treasurer	RE Taxes-Gravel Pit,trip permit	1755.41
Lyon Rural Electric Coop	UPS-Rtn Expired Vaccine	31.49
Mac's Hardware Capital One Tra	nuts, washers, bolts for	95.52
Mail Services. LLC	Sept Renewals-Postage/forms	505.09
Matheson Tri-Gas Inc	8/10/2023 Oxygen Acct 873	94.86
Microfilm Imaging Systems, Inc	Scanning Deed Records	4434.00
MidAmerican Energy	acct 11930-66002 Doon	71.47
Morgan Law, P.L.C.	GuardianshipGCPR011828	1812.50
National Sheriffs' Association	Membership Dues Through 1	250.00
New Century Press	Brd Mins,budget amend,Dep.Sheriff	
	Ad,BTS Fair ads	1204.96
Nutrien Ag Solutions	80 gal VM Premix Blend	3824.80
Nyhart Ascensus	FY2023 GASB 75 Inerim	2450.00
Oak Street Station	Aug Fuel-42.931G Gasohol	153.74
Osceola Rural Water	water - Little Rock Shop	46.88
Papik Motors	Service-Explorer AC/60-6 AC	176.57
Samuel Park, M.D.	DOD 9/1/2023 Med Exam Fee	250.00
Matt Pearson	Rental Assistance #39-631	200.00
Pitney Bowes Global Financial	6/13-9/12/23 Meter Lease	462.33
Popkes, Inc.	regulator-propane tank-La	104.08
Premier Communications	Internet,phone,fax,fiber,cable	4362.80
Premier Election Solutions,Inc	office telephone service	229.08
Premier Network Solutions	SeptIT Consulting/Backup Service	4969.50
Rapid Auto Repair Michael D. K	Service 1999 Chevy Tahoe	26.45
RB Electric Inc.	Circuit Install for Secur	105.08
Reserve Account/Pitney Bowes	Postage for Meter-Tax / MV	3000.00
Richarz Repair LLC.	hyd hose & fittings #65	272.45
Robertson, Anschutz, Schneid &	Subpoena Charges ROS	9.25
Rock Rapids Ace Hardware	Supplies,tools,Quick Connect	226.84
Rock Rapids Fire Department	Reimb: I am Responding Su	305.00
Runnings Supply Inc.	Shop supplies	159.01
Safety-Kleen Systems Inc.	parts washer solvent	295.79
Sanford Health	Inmate Medical Care SJ	550.40
Secretary of State Notary Divi	Public Notary- F Huisman	30.00
Steve Simons	Feb 2022 Mileage (314)	157.00
Sioux County Sheriff	ROS JVJV500484	313.45
Jennifer Smit	ISAC Mileage (240)	120.00
Spencer Office/JCL Solutions	Printer,toner,keyboard tray	369.88
Sara Sprock	Mileage (66)	33.00
Stericycle, Inc.	Monthly Charge-Sharps Dis	134.00
Melissa Stillson	Aug 2023 Mileage (92)	46.00
Sunshine Foods	2 Cases of Water, Inmate food	881.66
The Masters Touch, LLC	Tax Statements/Processing	1252.17
The Shop Larchwood LLC	Service 60-3	243.81
Thomson Reuters - West Payment	Clear Proflex-Collections	494.41
Megan Timmer-Stubbe	Aug 2023 Mileage (249)	124.50
Town & Country Disposal	garbage service-Little Ro	33.02
Trane	AC Work/service valves	4619.32
Transource Truck & Equipment	mirror#3,cab filters	1843.57
Transource Truck & Equipment	2024 Mack Truck chassis	164548.60
US Bank - Purchase Card Purcha	Printer,lodging,supplies	5652.03
Verizon	7/19-8/18/2023 Cell/Hot Serv	1568.32

Wall Street Printers	Return to Search Warrants	65.00
Wheelco Brake & Supply	air dryer governor #7	98.70
Willo Products Company	Roller Switch for Jail Do	42.00
Ziegler Inc.	latch #92,receiver,batteries	1406.09
3D Security Inc.	Rpl FireAlarm panel,Video Surv.	18356.49
Grand Total		397094.96
General Basic Fund		70,809.13
General Basic Sub Fund		59,556.00
Rural Services Basic Fund		2,002.50
Economic Development Fund		157.00
Secondary Road Fund		250,957.08
American Rescue Plan Fund		4,434.00
Surcharge on E911		2,203.71
Emergency Management Services		442.65
Co. Assessor Agency Fund		2,515.41
Health Insurance Fund		3,910.00

There being no further business there was a motion by Altena, second by Scholten to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.