

LYON COUNTY AUDITORS OFFICE
September 26, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Jordan Metzger with Stone Group Architects was again present to discuss the proposal for the ARPA annex/sec road projects. County Engineer Albertson also joined the meeting to discuss a drawing made for his secondary road shop. The Board, Metzger, and Albertson discussed changes to the plan, materials to use, office space and other items. Metzger will use the plan to come back with a proposal. Metzger will confirm the fees for Stone Group and get a contract put together. Metzger would like to the project final review before Christmas and then after New Year to let project out for bids. This would allow the project to start as soon as possible in the spring.

Minutes from the September 12, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve and Chairman sign minutes. Motion carried.

The Board needs to set a public hearing date to take public comment on an amendment to the Lyon County Economic Development Urban Renewal Area. Motion by Altena, second by Vanden Bosch to approve Resolution 2023-33 setting the public hearing date as October 24, 2023 at 8:45 a.m. Motion carried. This is a summary of Resolution 2023-33. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions. Albertson noted that the project has already hauled 22 Ton of gravel on the East side of the county.

Motion by Vanden Bosch, second by Herman to approve formal letter to DNR regarding the Rock Bottom Dairy expansion in Section 20 of Allison Township. Motion carried.

The Calico Skies Winery liquor license was tabled as no documents have been received yet.

It was noted that agenda items Resolution 2023-24 and 2023-25 should have been noticed as 2023-34 and 2023-35.

Resolution 2023-34 authorizing a transfer of interest earned on the opioid fund was introduced. Motion by Altena, second by Scholten to sign and approve resolution. Motion carried. This is a summary of Resolution 2023-34. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-35 authorizing a transfer of interest earned on the ARPA fund was introduced. Motion by Herman, second by Vanden Bosch to sign and approve resolution. Motion carried. This is a summary of Resolution 2023-35. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Lyon County Economic Development Director Steve Simons joined the meeting to inform the Board that the consultation meeting with West Lyon Community School for the plan amendment to the Urban Renewal Plan for the Lyon County Economic Development Urban Renewal Area will be Oct. 4 at 2:00 pm.

Maureen Hansen with the 3rd Judicial District and Glen Kruger, Probation Officer, joined the meeting to talk with the supervisors. Hansen wanted to give an overview of the department and give the Board a chance to ask questions or talk about concerns. Hansen noted that as of 7-1-2023 the department is now under the Department of Corrections. The Board thanked Hansen and Kruger for coming.

County Engineer Daryl Albertson joined the meeting. Albertson talked about the obstacles of finding new hires whom already have a CDL. It was noted that other counties are starting to pay for the CDL training when needed. The CDL program at NCC in Sheldon was discussed as an option. Albertson compared the training after hiring to sending new deputies to the academy or paying for EMT/paramedic schooling. The Board told Albertson to go ahead and move forward with it.

Albertson noted that the cold in place project on A18 is not finished. There will be an asphalt layer put over the top yet once this phase is cured.

New York Life representatives Deric Langenhorst and Adam Buss joined the meeting to present options on life insurance benefits for employees. The Board thanked Langenhorst and Buss for presenting.

Motion by Altena, second by Scholten to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch- RIDES, NW IA Economic Development; Scholten- Board of Health today; Altena-NW IA Landfill; Birkey and Herman-HF718 joint meeting with Auditor affiliate in Des Moines.

Employment changes: Martin "Jake" Schoening will be credited with 4 years motor grader experience at the time of this change of status (4-28-2022). Schoening will be eligible for promotion to Motor grader Operator II on 4-28-2025.

Dustin Steen will be credited with motor grader experience from his original date of hire (8-5-2019). Steen operated motor grader in his Maintenance II Utility position and will be eligible for promotion to Motor grader Operator II on 8-5-2026.

Payroll dated 9-15-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$105,477.37 is listed by fund.

General Basic Fund	18,903.84
Rural Service Basic Fund	21,532.93
Secondary Road Fund	65,040.60

Payroll Disbursement Register in the amount of \$41,681.54 is listed by Fund.

General Basic Fund	6,839.42
Rural Services Basic Fund	9,774.86
Secondary Road Fund	25,067.26

Conservation claims dated 9-15-2023 in the amount of \$34,520.17 were reviewed and approved. Check sequence #166049-166077.

Alliance Communications	LPRA Phone, LD, & Interne	413.00
Arctic Glacier Ice Payment Pro	Ice Delivery	398.44
Kyle Ciesielski	Cell Stipend (July-Sept)	75.00
Creative Edge	Canvas Map	526.40

Dakota Supply Group	Symmons Parts	862.73
Dave's Bulk Service	515G Gasohol, 335G Offroad dies	3051.50
Deere Credit Inc.	John Deere Lease Payment	5511.93
Denny's Sanitation Inc.	August Service	725.00
Nate Groeneweg	Worms-1 case	150.00
H & S Homebuilding Center	Lumber	16.43
Hiller Lumber	Stud Sensor	27.99
Iowa Department of Revenue -	August Hotel/Motel Tax	891.96
John Deere Financial	Vehicle Repair	111.31
Brandon Koel	Cell Stipend (July-Sept)	75.00
Larchwood Betterment Club	Candy Supplies	25.00
LeLoux Diversified, LLC Evan J	Septic Pumping/Disposal	1109.25
Lyon & Sioux Rural Water	114,000 G H2O	489.20
Lyon County Treasurer	RE Taxes	11570.00
Lyon Rural Electric Coop	LPRA Electric Acct 1608	5025.84
Menards	Filter, Toilet Treatment	39.96
Emily Ostrander	Cellphn Stipend, EE supplies	144.27
Rent-All Inc	12 in Bit/Post Auger Hex	76.00
Runnings Supply Inc.	Battery Charger	60.99
Jen Schemmel	Cell Phone Stipend (July-	75.00
Tonya Smith	Clean 13 Lodges, 6 cabins	510.00
Two Way Solutions, Inc.	Metro Radio Installed 23	439.96
US Bank - Purchase Card Purcha	Furniture, EE Supplies	1366.59
Alyssa Van't Hul	Aug Service-Nature Center	700.00
Verizon	7/17-8/16/23 Monthly Cell	51.42
Grand Total		34520.17
General Basic Fund		34,520.17

Handwritten claim dated 9-19-2023 in the amount of \$566.51 was reviewed and approved. Check sequence #166078.

IBC Innovative Business Consul	9/11-9/17/2023 Flex Plan	566.51
Grand Total		566.51
Flex Benefits Account		566.51

Claims dated 9-26-2023 in the amount of \$117,065.88 were reviewed and approved. Check sequence #166079-166162.

Access Systems	Printer Contract	227.97
Abbie Ackerman	DOD 9/1/2023 Med Exam Fee	290.00
Henry M. Adkins & Son Inc. Ele	FVS/FVT Paper Rolls	594.95
Air Conditioning & Heating Inc	Repair-Toilet in Work Rel	161.55
Alliant Energy	acct 6097001000-NITE LITE	291.98
Auto Value Parts Stores	Remote Battery,wiper blades	29.96
Jerry M. Baatz	Mileage(30)-Sept Meeting	15.00
Beyenhof's Mobile Home Estates	Rental Assistance #70-398	200.00
City of George	utilities	36.50
Computer Clinic	External Hard drive	129.00
Cooperative Energy Company	Fuel,bulk diesel,lube oil	59344.06
Crossroads Trailer	pintle hook,air hose-shop stock	630.39
Cash-Wa Distributing	Food for Inmates	1285.77
Doon Press	Back to School Fair Ad	88.00
DRG Mechanical, Inc	AC Service	195.00
FleetPride	exhaust #10	215.74
GlaxoSmithKline	300 Doses of Fluarix	5434.21
Gordon Flesch Company, Inc.	9/12-12/11/23 Copier Cont	82.55
H & H Repair	AC compressor,battery post	923.91
H & S Homebuilding Center	1/2x4 anchor-boxculvert r	54.60
Brian Hamilton	Sept Meeting Mileage (30)	15.00

Health Services of Lyon Co	5-drug tests	125.00
Heartland Hardware LLC	batteries, cleaner	23.97
Hometown Handyman c/o Dustin B	8/11/2023 Mow Lawn	200.00
I-State Truck Center	belt tensioner #4	310.73
IBC Innovative Business Consul	9/18-9/24/2023 Flex Plan	557.46
Interstate Power Systems, Inc.	transmission control modu	4358.52
Iowa Association of County Me	IACME Fall Mtg Registrati	400.00
KONE Inc	9/1/23-8/31/24 Elev Maint	577.56
Larchwood Local	Aug Fuel, supplies	454.12
Ashley Lewis	Fieldwork Mileage, Training Miles	333.30
Little Rock Free Lance	Back to School Fair Ad	58.00
Lyon County News	Back to School Fair Ad	279.40
Lyon County Sheriff Dept.	Sheriff Fees	1510.24
Lyon County Treasurer	Sept Advisory Fee	41.67
Lyon Rural Electric Coop	electric	1001.17
Mainstay Systems of Iowa LLC	NCIC Monthly Maintenance	237.00
Microfilm Imaging Systems, Inc	Scanning Deed Records	3725.00
MidAmerican Energy	acct 08790-10018 Inwood	217.39
Colette Nath	Reimb: Fuel-11.152G Gasoh	42.37
New Century Press	Public Hrg Notice-BOA	81.48
North Dakota Environmental Hea	NEHA Reg Conf Registratio	150.00
Northwest Iowa Assessor's Assn	Vanguard Class Registrati	550.00
P & K Pest Control Inc	Monthly Maint-Annex	45.00
PCC, Inc. Physician's Claim Co	May-July Monthly Billing Servi	5134.92
Pitney Bowes Inc.	Postage Meter Ink	132.79
Prairie Reporting Stacy L. Wie	Depositions-FECR007376	134.00
Premier Communications	Office Phone	330.09
Rapid Graphics	printing on shirts	56.00
Richarz Repair LLC.	hydraulic hose #126	466.50
Rock Rapids Ace Hardware	Silicone Lube	20.96
Rock Rapids EMT Association	Lifevac (14)	840.00
Sanford Health Occupational At	pre-emp physical/drugscre	276.50
Smart Solutions Group	Executive Search Project	1500.00
Solutions, Inc.	IT Assist/FY24 Datto/Disaster	2856.25
South Central Dist ISAA Kelli	Sales Anaylysis regist.-A	500.00
Jeremy Sprock	Mileage reimbursement	124.00
Stan Houston Equip Co Inc	Repair hammer drill	170.42
State Hygienic Laboratory	Bacteria Test/Arsenic Tes	672.50
Sunshine Foods	Food Asistance #39-1428	100.00
Sunshine Towing PO Box 1060	11/2/2022 Vehicle Tow	313.20
The Shop Larchwood LLC	tire repair #9	202.04
Sheila Thomas	DOD 9/10/2023 Med Exam Fe	263.00
Turner Marketing Consulting	Big Challenge Ad/ED job ad	275.00
Two Way Solutions, Inc.	Repl Radios 911 Disbatch	5346.96
Uline Attn: Accounts Receivabl	Utility Cart/Janitor Card	393.44
US Bank - Purchase Card Purcha	ISAC lodging, Dell PC, Fuel,	
	Jail provisions	8479.13
Van't Hof Properties LLC	Rental Assistance #39-087	200.00
Van't Hul Repair	box repair #23, hydraulic hoses	184.13
Verizon	8/7-9/6/23 Cell Phone	2358.72
Ziegler Inc.	filters #150-159, glass	209.81
Grand Total		117065.88
General Basic Fund	29,364.34	
Rural Services Basic Fund	1,027.10	
Economic Development Fund	41.39	
Secondary Road Fund	71,570.77	
American Rescue Plan Fund	3,725.00	

Surcharge on E911	5,346.96
Development Project Fund	1,775.00
Emergency Management Services	5.49
Co. Assessor Agency Fund	3,652.37
Flex Benefits Account	557.46

There being no further business there was a motion by Herman, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.