

LYON COUNTY AUDITORS OFFICE
October 10, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

It was noted that Ambulance Director Amy Borman will not be coming to the meeting.

Minutes from the September 26, 2023 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve and Chairman sign minutes. Motion carried. Minutes from the October 2, 2023 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Chairman Birkey opened the public hearing at 8:45 a.m. to discuss snow removal bids. Two bids were received: Smith Construction at \$120.00/hour per machine; KT Farms \$150/hour billed in 1/10th of an hour. Public hearing closed at 8:56 a.m.. Motion by Vanden Bosch, second by Herman to award snow removal to KT Farms. Motion carried.

Calico Skies Winery has submitted a liquor license renewal application. Motion by Scholten, second by Vanden Bosch to approve application. Motion carried.

Grand Falls Casino has submitted a premise update for their liquor license for an event they are holding on November 4. Motion by Vanden Bosch, second by Altena to approve premise update. Motion carried.

3D security has submitted quotes for the annual inspections of their fire alarm system. Motion by Vanden Bosch, second by Scholten to not approve quotes. Motion carried. It was noted that county insurance requires yearly inspection of fire extinguishers, but not systems.

The Board reviewed quarterly reports from the Recorder and Auditor.

Lyon County Economic Development Director Steve Simons joined the meeting and gave a reminder of the League of Cities mtg. Oct 19 in Doon at 7:00 pm. Simons noted that the Board should determine who should sit on the interview committee for the economic development director position. It was decided that Supervisors Herman and Vanden Bosch will sit on the interview committee.

County Engineer Daryl Albertson joined the meeting. Albertson introduced the railroad crossing safety improvements agreement for crossing on A26. A map was given to the Board of the crossings that the county has agreements for. The crossing for 180th Street is the one that Albertson is requesting approval of at an estimated county cost is \$26,000. The County portion is 10% of the cost of the total project for crossing improvements. Motion by Herman, second by Altena to approve and sign agreement. Motion carried.

Albertson brought up the residency requirements noted in the handbook(Section 9.5) Albertson would like to have the Board's approval to hire the best candidate for an open position whether or not the candidate lives within Lyon County. Motion by Altena, second by Scholten to allow Albertson to interview

candidates outside county for the open position. Motion carried 4-1. Oppose - Supervisor Herman.

Albertson noted there are new postings for bridges. Resolution 2023-37 was introduced for bridge embargos. This would post bridge 030W at 15, 25, 25 and all vehicles. Motion by Herman, second by Vanden Bosch to approve resolution. Motion carried. This is a summary of the resolution. The full text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Updates: spot spraying on weeds. Plan to mow Alvord road area, burn it and then hydroseed it. Still looking for land for a future Inwood shop. It is hoped to combine Alvord and Inwood shops somewhere near the outskirts of Inwood. Albertson also noted that some research is being done regarding gravel pit processing and possible land acquisition in the future. The gravel hauling in the East side of the county is going well. More hauling will be done in the spring for the next two regions in the plan, and will look at processing more gravel out of the Klondike pit.

Motion by Herman, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Scholten-Board of Health mtg; Altena-Mental Health; Birkey- IBC health insurance, opioid mtg; Herman- met with Public Health Director regarding office space needs.

Employment changes: Billy Sprock has been hired as a fulltime Maintenance II truck driver in Secondary Roads. Sprock's first day will be October 16, 2023 at a rate of \$28.44/hour.

Mason Langenhorst, dispatcher will receive an increase in pay to \$25.00/hour as of 9-1-2023.

Mitchell Warntjes, jailer will receive an increase in pay to \$24.78/hour as of 9-23-2023.

Amy Jurich and Stewart Lee with IBC joined the meeting to present the 1-1-2024 health insurance renewal information. Avera, IGHCP, ISAC, and Unity Healthcare all denied quoting due to not being able to be competitive with Sanford rates. Wellmark did give a fully insured quote at 35.20% over the Sanford quote and a self-insured quote at 30.03% over the Sanford quote which equates to roughly \$455,316 in additional premium cost to go with Wellmark. It was noted that the county is currently running a 126% loss ratio of premium payments to claims paid. The increase by Sanford is 8.42% on each plan. IBC also talked about life insurance policies. This would be a benefit offered to all eligible employees as a benefit with the option to purchase more coverage voluntarily. The Board will make a decision regarding life insurance policy offerings on 10-24-2023. Motion by Herman, second by Altena to approve the 1-1-2024 Sanford insurance renewal and keep the 85/15 split between county and employee costs. Motion carried. Open enrollment was also discussed to be held earlier this year. IBC can also administrate HSA paperwork for those opening HSAs. This would eliminate employees having to go and open an account at a bank as IBC would be able to have the paperwork completed at open enrollment to take care of that part for employees. This would help ensure those with an HSA open an account. The Board agreed to let IBC handle this if employees choose to not set up their own at a local bank.

Due to space limitations the Board will be moving their meetings to the Annex conference room for the October 24th meeting and any others when needed due to upcoming elections and the audit.

The Board also moved their December 26th meeting to January 2nd.

Payroll dated 9-29-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$280,939.74 is listed by fund.

General Basic Fund	166,204.96
MHDS Reimbursable Fund	4,268.14
Rural Service Basic Fund	24,466.11
Economic Development Fund	4,553.63
Secondary Road Fund	61,339.84
County Attorney Incentive	3,475.62
Emergency Management Service	3,243.29
Co. Assessor Agency Fund	12,388.15

Payroll Disbursement Register in the amount of \$333,786.14 is listed by Fund.

General Basic Fund	123,196.04
MHDS Reimbursable Fund	3,838.64
General Supplemental Fund	62,688.08
Rural Services Basic Fund	37,616.35
Economic Development Fund	3,768.63
Secondary Road Fund	83,008.14
County Attorney Incentive	2,818.06
Emergency Management Service	3,737.28
Co. Assessor Agency Fund	13,114.92

Handwritten claim dated 9-29-2023 in the amount of \$129,780.58 was reviewed and approved. Check sequence #166323.

Sanford Health Plan	Oct Insurance Premiums	129780.58
Grand Total		129780.58
Health Insurance Fund		129,780.58

Handwritten claim dated 10-3-2023 in the amount of \$1,485.25 was reviewed and approved. Check sequence #166324.

IBC Innovative Business Consul	9/25-10/1/2023 Flex Plan	1485.25
Grand Total		1485.25
Flex Benefits Account		1,485.25

Claims dated 10-10-2023 in the amount of \$104,285.37 were reviewed and approved. Check sequence #

Access Systems Leasing	Copy Machine Agreement	1261.54
Accurate Reporting, Inc	Deposition Transcript	160.00
Air Conditioning & Heating Inc	Drain Opener (2)	50.00
Alliance Communications Attn:	Oct 911 Recurring Phone	150.00
Auto Value Parts Stores	Battery for 2019 Explorer	643.77
Amy Borman	Reimb:Paramedic Class Mea	41.67
Bound Tree Medical, LLC	Medical Supplies	1028.55
Calhoun-Burns & Associate Inc.	bridge rating & inspectio	6226.00
Care Initiative - Lyon Manor	Sept Jail Meals (243)	1701.00
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	51.24
City of Little Rock	Utilities Assistance #08-	200.00
City of Rock Rapids Municipal	Aug Utilities	7079.23
Cooperative Energy Company	Aug Fuel,Service,Tires,Labor	3564.38

Crossroads Trailer	drawbar hitch-spare/pups	788.96
Culligan Soft Water Serv.	Salt/Water	955.00
Denny's Sanitation Inc.	Garbage/Recycle Service	603.00
DGR Engineering	prelim design-L14 improve	715.00
Dickinson County Recorder	Vitals Training Meals	20.00
Connie Douglass	Sept 2023 Mileage (190)	95.00
Frank Dunn Company Frank Dunn	2 plt-high performance pa	1798.00
Frontier	911 Recurring Monthly Pho	129.95
GFC Leasing - WI	2/15-3/14/23 Copier Lease	206.52
Gillund Enterprises	spray lubricant/shine	141.60
GlaxoSmithKline	Fluarix (300)	5434.21
Gordon Flesch Company, Inc.	9/19-12/18/23 Copier Cont	132.29
Lorie Groen	Sept 2023 Mileage (88)	44.00
Bobby Gruis	safety clothing	80.23
Caleb Hansel	Sept Mileage (11)	24.77
Herm's Sanitation	garbage svc INW-Jul/Aug/S	78.00
Hiller Lumber	tape	9.99
IBC Innovative Business Consul	Sept 2023 Employee Benefi	1460.00
Inovalon Provider, Inc	Sep Access to All Payer C	161.64
Iowa County Attorney Ass'n. c/	Fall Conf.Registration	370.00
Iowa Information Inc.	Deputy Sheriff Ads	310.56
Iowa State Sheriffs & Deputies	Winter School 60-1	150.00
ISAC Group Unemployment Fund I	3Q Unemployment Ins-Patro	1741.23
JCL Solutions-Janitors Closet	Custodial Supplies	728.93
Jebro Inc.	230 gal CRS-2	2480.50
Larchwood Local	Sept Fuel-52.903G Gasohol	196.01
Law Office of Tobias Cosgrove	Guardianship GCPR011875	441.10
Lyon & Sioux Rural Water	water - Lester shop	94.80
Lyon County Sheriff Dept.	Sheriff Fees	1059.88
Mail Services. LLC	Oct Renewals-Postage	477.04
McCarty Motors	belt, seal, bearings-mowe	193.55
Midwest Radar	Radar Recertification (11	440.00
Murphy Realty & Managment	Rental Assistance # 39-08	200.00
New Century Press	Bus Safety/Deputy Sheriff	874.84
North Iowa K-9	K9 Recert 60-2	150.00
Northwest Iowa Area Solid Wa	9/21/2023 Batteries & Bul	134.75
Northwest Iowa Comm. College N	EMS Jeopardy CEU	65.00
Oak Street Station	Battery 60-9	66.08
Osceola Rural Water	water - Little Rock Shop	45.63
Papik Motors	Service DARE Truck	140.23
Plains Area Mental Health PAMH	SUD Evaluation-Jail Inmat	150.00
Premier Communications	Monthly Internet	4594.11
Premier Network Solutions	Oct IT Consulting	4969.50
Rapid Auto Repair Michael D. K	U-Bolts Replace-Jail Tahoe	393.83
Reserve Account/Pitney Bowes	Postage for Meter-Auditor	800.00
Richarz Repair LLC.	hydraulic hose, fittings	229.32
Rock Apartments	Rental Assistance # 39-14	200.00
Rock Rapids Ace Hardware	Fasteners	219.51
Rock Rapids Municipal Housing	Rental Assistance #75-501	400.00
Runnings Supply Inc.	Fencing for Annex	348.08
Sanford Health Business Accoun	Saline Bottles, EZ-IO Kit	1614.34
Sanford Health Occupational At	(5) drug screens	175.00
Secretary of State Notary Divi	Notary Renewal-K Nagel	30.00
Steve Simons	Sept 2023 Mileage (433)	216.50
Gerri Spangler	Rental Assistance #09-155	200.00
Spencer Office/JCL Solutions	White Out/Receipt Book	1137.74
Stan Houston Equip Co Inc	drill bit, bit holder, ho	68.10

Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Melissa Stillson	Sept 2023 Mileage (672)	336.00
Stone Group Architects, Inc	Consult/Mileage-Annex Pro	8425.93
Storey Kenworthy / Matt Parrot	Resolution Book #5	301.12
Stryker Sales Corporation	Procure Service Contract	2027.26
Sunshine Foods	Food for Inmates	935.41
Technimount System	Cot/Counter Mount for Lif	4195.00
Sheila Thomas	Med Exam Fee	251.00
Thomson Reuters - West Payment	Clear Proflex-Collections	503.28
Megan Timmer-Stubbe	Sept 2023 Mileage (231)	115.50
Todd's True Value	3 grease guns,6Ah batteries	1188.11
Town & Country Implement	bolts/plates/nuts	416.55
Trane	Sept-Nov HVAC Maintenance	1589.00
Transource Truck & Equipment	exhaust pipe #20	549.23
UMB Bank, N.A. Attn: Diana Van	12/1/23 Interest 2017 GO	15375.00
Van't Hul Repair	Service/Oil Change A1	1043.84
Brenda VanHofwegen	Sept 2023 Mileage (30)	15.00
Verizon	8/19-9/18/2023 Cell/Hot S	1495.79
Ziegler Inc.	Generator Maint/LoadBank	4280.65
Grand Total		104285.37

General Basic Fund	57,615.40
General Basic SubFund	15,375.00
Rural Services Basic Fund	156.52
Economic Development Fund	367.39
Secondary Road Fund	17,713.14
American Rescue Plan Fund	8,425.93
Surcharge on E911	1,898.71
County Attorney Incentive Fund	150.00
Emergency Management Services	132.40
Co. Assessor Agency Fund	990.88
Health Insurance Fund	1,460.00

There being no further business there was a motion by Vanden Bosch, second by Herman to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.