

LYON COUNTY AUDITORS OFFICE
October 24, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Jordan Metzger with Stone Group Architects joined the meeting to discuss the AIA contract for the secondary road building project. Metzger talked about the fee schedule totaling \$83,757.50. This fee includes preliminary services, design schematics, construction development, bidding and contract services. Metzger notes this would include a site visit every couple weeks at the beginning of project and move to about once a month during the middle of the project. The fee schedule does not include civil engineering as that will be done in-house by the county. Metzger noted that this plan is still on schedule to be let in mid-January. Motion by Vanden Bosch, second by Altena, to sign contract. Rollcall vote: District 1 Vanden Bosch Yes, District 2 Scholten Yes, District 3 Altena, District 4 Birkey Yes, District 5 Herman Yes. Motion carried.

Minutes from the October 10, 2023 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

Chairman Birkey opened the public hearing at 9:17 a.m. to take comment on the plan amendment for the Lyon County Economic Development Urban Renewal Area. Being there were no comments/questions the hearing was closed at 9:18 a.m.

Resolution 2023-41 was introduced to approve the urban renewal plan amendment. The amendment would include graveling of secondary roads in various districts with an amount of \$464,000 being reimbursed by TIF. Motion by Herman, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-42 was introduced. The resolution would set a public hearing date to take comment on the proposal to incur noncurrent debt in connection with the plan amendment for the Lyon County Economic Development Urban Renewal Area. Motion by Altena, second by Scholten to approve and sign resolution setting public hearing for November 14th at 8:45 a.m. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Amy Jurich with IBC joined the meeting via phone to discuss life insurance quotes. Jurich noted that Kansas City Life gave the best rates and will match those of New York Life rates where they differed. Jurich gave quotes of \$4,000 for \$15,000 coverage, \$5356 for \$20,000 coverage, and \$6669 for \$25,000 coverage of life insurance and AD&D. Employees would be eligible to increase coverage voluntarily on themselves, spouses, and children if they so choose. Motion by Herman, second by Scholten to approve life insurance to all eligible employees starting 1-1-2024, at \$25,000 standard issue with the option for employees to voluntarily increase their coverage. Motion carried.

The Board reviewed the East side weed commissioner report for 2023. Motion by Vanden Bosch, second by Altena to approve report. Motion carried.

Lyon County Economic Development Director Steve Simons joined the meeting. Simons updated the Board on the League of Cities meeting from 10-19-2023, Blood Run State Advisory Council will meet next week, and that the Lyon County Riverboat Foundation approved 28 grants. Simons also gave an update on the DTI building project.

Resolution 2023-38 approving the first transfer to secondary roads for FY2024 was introduced. The transfers are from general basic and rural services. Motion by Vanden Bosch, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-39 authorizing the transfer of \$65,000 from general basic to economic development for FY2024 was introduced. Motion by Herman, second by Scholten to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-40 authorizing the transfer of funds from the road use tax fund to secondary roads was introduced. This will be a transfer of \$1,000,000 dollars. Motion by Altena, second by Vanden Bosch to approve and sign resolution. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

County Engineer Daryl Albertson joined the meeting. Albertson introduced the stop sign resolution 2023-43. The resolution would move the stop sign to Fir Avenue on the State Line. Motion by Vanden Bosch, second by Altena to approve and sign Resolution 2023-43. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Albertson also introduced the gravel production quotes from Henning for the Oconnor and Sandbulte pits.

Albertson discussed employee status changes. Jeff Kruse has been moved to Motor grader II at \$36.87/hr as of 10-19-2023.

Robert Gruis will be retired as of 10-6-2023 as motor grader II. This position has been posted internally.

Melinda Moser is slated for a promotion due to added duties. The pay increase from \$60,804.44 to \$66,805. Albertson will check with the HR attorney to determine if the position with the new duties needs to be advertised.

Albertson also has been working on quotes for a new pickup. Board agreed for Albertson to go ahead and purchase.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-Lyon County Riverboat Foundation, RIDES; Scholten-Board of Health; Altena-League of Cities, NW IA Landfill; Birkey-League of Cities, DCat Brd.

Employment changes: Jared Kannegieter wage increase to \$24.78/hr as of 7-1-2023.

Payroll dated 10-13-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$97,518.24 is listed by fund.

General Basic Fund	13,979.64
Rural Services Basic Fund	21,626.57
Secondary Road Fund	61,912.03

Payroll Disbursement Register in the amount of \$38,997.56 is listed by fund.

General Basic Fund	5,281.51
Rural Services Basic Fund	10,075.13
Secondary Road Fund	23,640.92

Handwritten claim dated 10-13-2023 in the amount of \$1,099.11 were reviewed and approved. Check sequence #166515.

IBC Innovative Business Consul	10/4-10/9/2023 Flex Plan	1099.11
Grand Total		1099.11
Flex Benefits Account		1,099.11

Handwritten claim dated 10-17-2023 in the amount of \$511.07 was reviewed and approved. Check sequence #166516.

IBC Innovative Business Consul	10/11-10/15/2023 Flex Pla	511.07
Grand Total		511.07
Flex Benefits Account		511.07

Conservation claims dated 10-19-2023 in the amount of \$44,900.55 were reviewed and approved. Check sequence #166517-166536.

Alliance Communications	LPRa Phone, LD, & Interne	431.00
Bomgaars	Seed Log	18.99
Denny's Sanitation Inc.	Monthly Garbage Service	145.00
Dynamic Business Solutions	Router	75.00
Nate Groeneweg	Worms-1 Flad	120.00
Iowa Department of Revenue	- Sept Hotel/Motel Tax	980.35
John Deere Financial	Lawnmower Parts	608.76
Lyon & Sioux Rural Water	67,000 G H2O	329.90
Lyon County Treasurer	NSF Handling Fee	8.00
Lyon Rural Electric Coop	LPRa Electric Acct 1608	4009.84
Rent-All Inc	Rentals for Concrete Work	761.72
Runnings Supply Inc.	Custodial Supplies	11.48
Stensland Gravel Co.	1-3" Unwashed Rock	892.98
Sunshine Foods	EE Supplies-Acct #160	43.59
Tri-State Ready Mix Inc.	Concrete for Trails	23428.50
US Bank - Purchase Card Purcha	Bldg Maint supplies,EE supplies	1544.95
Van's Power Center	2023 Polaris 4 Wheeler	8129.00
Alyssa Van't Hul	Sept Cleaning-Nature Cent	560.00
Verizon	8/17-9/16/2023 Montly Cel	51.49
605 Window Tint	Window Tint/Lift Use	2750.00
Grand Total		44900.55
General Basic Fund		44,900.55

Claims dated 10-24-2023 in the amount of \$538,489.31 were reviewed and approved. Check sequence #166537-166629.

Ace K9	Ace Watch Dog System	929.45
Abbie Ackerman	DOD 10/1/2023 Med Exam Fe	265.00
American Hero Clothing	Embroidered Coats	424.00
Jerry M. Baatz	Mileage(30)-Oct Meeting	15.00
Blackstrap, Inc.	125.33 tons salt @ \$80.08/ton	10036.42
Bomgaars	2-tow chains	109.98

Amy Borman	Aug PMedicClass Mileage (422.50
CAASA	FY2024 Allocation	2500.00
City of Sioux City, Iowa Sioux	1st Half Hazmat Contract	5967.00
CJ Cooper & Associates, Inc.	annual admin fee D&A	400.00
Cooperative Energy Company	Bulk diesel,41 tires,55G lube oil	
	Gasohol,Gas Assistance	67287.27
Cooperative Farmers Elevator	versa grass mix	4320.00
Culligan Soft Water Serv.	Salt (43)	646.75
Cash-Wa Distributing	Food for Inmates	714.80
Doon Press	Sept FT Deputy Ads	90.50
Fabers Farm Equipment, Inc.	blade assy #95	182.40
Family Crisis Center of NW IA	FY2024 Allocation	10000.00
Graham Tire S.F. North	Tires for 60-4	632.00
Amie Griesse	Reimb: Fuel for Dist. Mtg	25.02
Brian Hamilton	Oct Meeting Mileage (30)	15.00
Mark Hand	9/28/23 PMedic Class Mile	65.00
Heiman Inc.	Annual Fire Ext Check/Rec	301.00
Henning Construction Inc	31,062 tn gravel sprd/load	307047.75
Ned Hodgson	Fall School Mileage (522)	261.00
IBC Innovative Business Consul	10/18-10/22/23 Flex Plan	443.93
Inovalon Provider, Inc	Oct Access to All Payer C	175.36
Iowa Department of Natural Re	Well Permit #61167	75.00
Iowa Law Enforcement Academy S	Jail School-LK/GG	250.00
Iowa Prison Industries	30-object mrk type 3 Left	4352.80
Jebro Inc.	451 gal CRS-2	2480.50
Jeffrey S Kruse	safety clothing	141.21
Larchwood Local	34.81 gal gasohol	142.00
Lewis Family Drug, LLC	Glucagen Kit	393.50
Ashley Lewis	Fall School Conf Mileage	281.00
Little Rock Free Lance	Advertising-VA	24.00
Lyon County News	Tax Due Notice	184.80
Lyon County Sheriff Dept.	Sheriff Fees	1289.80
Lyon County Treasurer - ACH In	FY2024 EMA Allocation	86746.16
Lyon Rural Electric Coop	Utilities Assistance #39-	384.23
Matheson Tri-Gas Inc	9/29/2023 Oxygen Acct 873	133.97
Melinda Moser	Mileage-Moser/ICEOO conf	252.00
MidAmerican Energy	acct 08790-10018 Inwood	120.28
Mitchell & Huss Excavation Inc	6-18" CMP bands	371.27
New Century Press	Public Notice-Bakker	1335.14
Northside Glass	tinted safety glass #154	465.00
Oak Street Station	17.03 gal gasohol	179.51
Constable Michael Orozco Dalla	JUV CINA	80.00
P & K Pest Control Inc	Monthly Maint-Annex	45.00
PCC, Inc. Physician's Claim Co	August-Monthly Billing Se	2926.00
Precision Auto, Inc.	2020 Durango Deductable	200.00
Premier Communications	Office Phone/Internet	205.82
Rock Rapids Municipal Housing	Rental Assistance #39-083	200.00
Runnings Supply Inc.	Car Cleaning Supplies	38.23
Sanford Health Business Accoun	IV Start Kits	189.76
Jennifer Smit	Reimb:HF718 Mtg Meal-AS/J	30.87
Spencer Office/JCL Solutions	Toner,paper,office supplies	782.17
Amy Sprock	Reimb:Solutions Mtg Meal	18.35
Billy Sprock	safety clothing	69.54
State Hygienic Laboratory	Water Test	21.50
Stone Group Architects, Inc	Consult/Mileage-Annex Pro	590.50
Sheila Thomas	DOD 9/30/23 Med Exam Fee	263.00
Thrifty White Pharmacy	Meds for Inmates	17.36

Town & Country Disposal	garbage service-Little Ro	33.02
Town & Country Implement	PTO shaft,pivot, pin,key	1451.50
Transource Truck & Equipment	gas spring assy #20	239.61
Turner Marketing Consulting	BIG Challenge Promotion	175.00
Two Way Solutions, Inc.	Portable Antenna for Radi	41.37
US Bank - Purchase Card Purcha	Fuel,office supplies,lodging, Laptop, standup desk converter	10630.04
Stewart VanderStoep	Reimb:Postage for Tests M	15.81
Carol VanHouten	VCW Annual Mtg Mileage (5	278.00
Verizon	9/7-10/6/23 Cell Phone(2)	2491.11
Wall Street Printers	Business Cards (CH)	100.00
Ziegler Inc.	Filters,DEF sensor, valve,tank	4476.45
Grand Total		538489.31
General Basic Fund	121,141.69	
Rural Services Basic Fund	579.51	
Economic Development Fund	41.42	
Secondary Road Fund	408,647.36	
American Rescue Plan Fund	590.50	
Development Project Fund	175.00	
Emergency Management Services	6,051.06	
Co. Assessor Agency Fund	818.84	
Flex Benefits Account	443.93	

There being no further business there was a motion by Vanden Bosch, seconded by Scholten to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.