ROCK RAPIDS, IOWA

LYON COUNTY AUDITORS OFFICE October 24, 2023

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Jordan Metzger with Stone Group Architects joined the meeting to discuss the AIA contract for the secondary road building project. Metzger talked about the fee schedule totaling \$83,757.50. This fee includes preliminary services, design schematics, construction development, bidding and contract services. Metzger notes this would include a site visit every couple weeks at the beginning of project and move to about once a month during the middle of the project. The fee schedule does not include civil engineering as that will be done in-house by the county. Metzger noted that this plan is still on schedule to be let in mid-January. Motion by Vanden Bosch, second by Altena, to sign contract. Rollcall vote: District 1 Vanden Bosch Yes, District 2 Scholten Yes, District 3 Altena, District 4 Birkey Yes, District 5 Herman Yes. Motion carried.

Minutes from the October 10, 2023 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

Chairman Birkey opened the public hearing at 9:17 a.m. to take comment on the plan amendment for the Lyon County Economic Development Urban Renewal Area. Being there were no comments/questions the hearing was closed at 9:18 a.m.

Resolution 2023-41 was introduced to approve the urban renewal plan amendment. The amendment would include graveling of secondary roads in various districts with an amount of \$464,000 being reimbursed by TIF. Motion by Herman, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-42 was introduced. The resolution would set a public hearing date to take comment on the proposal to incur noncurrent debt in connection with the plan amendment for the Lyon County Economic Development Urban Renewal Area. Motion by Altena, second by Scholten to approve and sign resolution setting public hearing for November 14th at 8:45 a.m. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Amy Jurich with IBC joined the meeting via phone to discuss life insurance quotes. Jurich noted that Kansas City Life gave the best rates and will match those of New York Life rates where they differed. Jurich gave quotes of \$4,000 for \$15,000 coverage, \$5356 for \$20,000 coverage, and \$6669 for \$25,000 coverage of life insurance and AD&D. Employees would be eligible to increase coverage voluntarily on themselves, spouses, and children if they so choose. Motion by Herman, second by Scholten to approve life insurance to all eligible employees starting 1-1-2024, at \$25,000 standard issue with the option for employees to voluntarily increase their coverage. Motion carried.

The Board reviewed the East side weed commissioner report for 2023. Motion by Vanden Bosch, second by Altena to approve report. Motion carried.

Lyon County Economic Development Director Steve Simons joined the meeting. Simons updated the Board on the League of Cities meeting from 10-19-2023, Blood Run State Advisory Council will meet next week, and that the Lyon County Riverboat Foundation approved 28 grants. Simons also gave an update on the DTI building project.

Resolution 2023-38 approving the first transfer to secondary roads for FY2024 was introduced. The transfers are from general basic and rural services. Motion by Vanden Bosch, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at <u>www.lyoncounty.iowa.gov</u> under Supervisors then Resolutions.

Resolution 2023-39 authorizing the transfer of \$65,000 from general basic to economic development for FY2024 was introduced. Motion by Herman, second by Scholten to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2023-40 authorizing the transfer of funds from the road use tax fund to secondary roads was introduced. This will be a transfer of \$1,000,000 dollars. Motion by Altena, second by Vanden Bosch to approve and sign resolution. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at <u>www.lyoncounty.iowa.gov</u> under Supervisors then Resolutions.

County Engineer Daryl Albertson joined the meeting. Albertson introduced the stop sign resolution 2023-43. The resolution would move the stop sign to Fir Avenue on the State Line. Motion by Vanden Bosch, second by Altena to approve and sign Resolution 2023-43. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Albertson also introduced the gravel production quotes from Henning for the Oconnor and Sandbulte pits.

Albertson discussed employee status changes. Jeff Kruse has been moved to Motor grader II at 36.87/hr as of 10-19-2023.

Robert Gruis will be retired as of 10-6-2023 as motor grader II. This position has been posted internally.

Melinda Moser is slated for a promotion due to added duties. The pay increase from \$60,804.44 to \$66,805. Albertson will check with the HR attorney to determine if the position with the new duties needs to be advertised.

Albertson also has been working on quotes for a new pickup. Board agreed for Albertson to go ahead and purchase.

Motion by Vanden Bosch, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-Lyon County Riverboat Foundation, RIDES; Scholten-Board of Health; Altena-League of Cities, NW IA Landfill; Birkey-League of Cities, DCat Brd.

Employment changes: Jared Kannegieter wage increase to \$24.78/hr as of 7-1-2023.

Payroll dated 10-13-2023 was reviewed and approved. Payroll Warrant Register in the amount of \$97,518.24 is listed by fund. General Basic Fund13,979.64Rural Services Basic Fund21,626.57 Secondary Road Fund 61,912.03 Payroll Disbursement Register in the amount of \$38,997.56 is listed by fund. General Basic Fund 5,281.51 General Basic Fund Rural Services Basic Fund 10,075.13 23,640.92 Handwritten claim dated 10-13-2023 in the amount of \$1,099.11 were reviewed and approved. Check sequence #166515. IBC Innovative Business Consul 10/4-10/9/2023 Flex Plan 1099.11 Grand Total 1099.11 Flex Benefits Account 1,099.11 Handwritten claim dated 10-17-2023 in the amount of \$511.07 was reviewed and approved. Check sequence #166516. IBC Innovative Business Consul 10/11-10/15/2023 Flex Pla 511.07 Grand Total 511.07 Flex Benefits Account 511.07 Conservation claims dated 10-19-2023 in the amount of \$44,900.55 were reviewed and approved. Check sequence #166517-166536. Alliance CommunicationsLPRA Phone, LD, & Interne431.00BomgaarsSeed Log18.99Denny's Sanitation Inc.Monthly Garbage Service145.00Dynamic Business SolutionsRouter75.00Nate GroenewegWorms-1 Flad120.00 Nate GroenewegWorms-1 Flad120.00Iowa Department of Revenue -Sept Hotel/Motel Tax980.35John Deere FinancialLawnmower Parts608.76Lyon & Sioux Rural Water67,000 G H20329.90Lyon County TreasurerNSF Handling Fee8.00Lyon Rural Electric CoopLPRA Electric Acct 16084009.84Rent-All IncRentals for Concrete Work761.72Runnings Supply Inc.Custodial Supplies11.48Stensland Gravel Co.1-3" Unwashed Rock892.98Sunshine FoodsEE Supplies-Acct #16043.59Tri-State Ready Mix Inc.Concrete for Trails23428.50US Bank - Purchase Card PurchaBldg Maint supplies, EE supplies 1544.95 US Bank - Purchase Card Purcha Bldg Maint supplies, EE supplies 1544.95 Van's Power Center2023 Polaris 4 Wheeler8129.00Alyssa Van't HulSept Cleaning-Nature Cent560.00Verizon8/17-9/16/2023 Montly Cel51.49605 Window TintWindow Tint/Lift Use2750.00Cmand TatalSept Cleaning-Nature Cent560.00 44900.55 Grand Total General Basic Fund 44,900.55 Claims dated 10-24-2023 in the amount of \$538,489.31 were reviewed and approved. Check sequence #166537-166629. Ace K9Ace Watch Dog System929.45Abbie AckermanDOD 10/1/2023 Med Exam Fe265.00American Hero ClothingEmbroidered Coats424.00Jerry M. BaatzMileage(30)-Oct Meeting15.00Blackstrap, Inc.125.33 tons salt @ \$80.08/ton10036.42Bomgaars2-tow chains109.98

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There being no further business there was a motion by Vanden Bosch, seconded by Scholten to adjourn. Motion carried.

ATTEST

County Auditor

___APPROVED____Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.