

LYON COUNTY AUDITORS OFFICE
November 14, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Scholten was absent.

The Board started with the Pledge of Allegiance.

Samuel DenBoer with Family Crisis Center presented the 2023 Annual report and the FY25 budgeting request. DenBoer gave an update on the services Family Crisis supplies. The Board thanked DenBoer for coming.

Minutes from the October 24, 2023 meeting were reviewed. Motion by Altena to approve minutes with the addition of Altena vote in support to move forward with the contract with Stone Group Architects, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Board reviewed the weed commissioner report from the West Side. Motion by Vanden Bosch, second by Altena to approve and sign the report. Motion carried.

Chairman Birkey opened the public hearing at 8:45 a.m. to take public comment on the proposal to incur noncurrent debt in relation to the Lyon County Economic Development Urban Renewal projects. Present were: Elijah Helton NW IA Review, Daryl Albertson Lyon County Engineer. There were no comments or questions. Chairman Birkey closed the hearing at 8:46 a.m.

Resolution 2023-44 approving an internal loan to fund urban renewal project costs was introduced. The amount will be \$464,000 to fund gravel hauling projects. Motion by Herman, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and then Resolutions.

The Board needed to determine a tie vote for the City Council of Little Rock. There is a tie between Rod Borer and Austin Kannegieter. The Board put both names in to draw lots per IA Code 50.44. Chairman Birkey asked Supervisor Herman to draw a name. Austin Kannegieter was drawn and will be duly elected per the drawing of lots. The Board will complete the canvass later in the meeting.

Discussion was had regarding office space for the mental health service coordinator as of 1-1-2024 as Lisa Rockhill is retiring. Per Supervisor Altena, the new coordinator will be an employee of record of Sioux County and work in Lyon County at least two days a week. As the Board is considering replacing the Annex, the Board discussed where there would be open office space for this person. Supervisor Altena asked if the current renters in the annex are planning to still need space and if they would be open to sharing an office. This will need to be addressed in the upcoming plans for a new building. However as of January 1, the current office is still available.

Lyon County Economic Development Director Steve Simons informed the Board that two small businesses from Lyon County will be presenting in the BIG Challenge on Thursday night. The search for the new Lyon County Economic Development Director is moving along. Simons asked for two supervisors to sit in on the employment offer to the candidate. The Board would like to know who the chosen candidate is before an offer is made. This will be on the next

meeting agenda, November 21. Supervisors Vanden Bosch and Herman agreed to continue to sit on the employment contract part of the position offer.

County Engineer Daryl Albertson joined the meeting. Albertson noted that they will be holding interviews for open positions on Thursday and Friday now that internal lateral moves are finished up.

Chairman Birkey recessed the Board at 10:00 a.m. to canvass the 2023 City School Election. Per IA Code 50.22 there were 4 provisional ballots that were brought before the Special Precinct Board, all of which were rejected. All official results can be obtained by contacting the Auditor's Office. There will be a second canvass for George Little Rock and West Lyon school districts on November 21 to include out of county votes.

The Board reconvened at 10:25 a.m.

Motion by Herman, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-Lyon County Riverboat Foundation, MidSioux; Altena - Sioux Rivers Mental Health, NW IA Landfill; Herman - Conservation. Auditor Smit shared the post-election audit report from the City School Election with the Board.

Employment changes: Jared VanEngen has been promoted to motorgrader operator at \$30.16/hour as of 11-13-2023.

Mike Rozeboom has been promoted to motorgrader operator at \$30.16/hour as of 10-30-2023.

Melinda Moser has been promoted to Assistant to the Engineer II at a salary of \$66,805 as of 11-16-2023.

Payroll dated 10-30-2023 was reviewed and approved.

Payroll Warrant Register in the amount of \$273,826.01 is listed by fund.

General Basic Fund	160,430.44
MHDS Reimbursable Fund	4,268.14
Rural Service Basic Fund	24,242.25
Economic Development Fund	4,553.63
Secondary Road Fund	63,700.11
Emergency Management Service	3,243.29
Co. Assessor Agency Fund	13,388.15

Payroll Disbursement Register in the amount of \$329,954.92 is listed by Fund.

General Basic Fund	123,208.27
MHDS Reimbursable Fund	3,838.64
General Supplemental Fund	62,077.44
Rural Services Basic Fund	37,500.24
Economic Development Fund	3,768.53
Secondary Road Fund	82,709.50
Emergency Management Service	3,737.28
Co. Assessor Agency Fund	13,114.92

Handwritten claim dated 10-30-2023 in the amount of \$125,736.45 were reviewed and approved. Check sequence 166797.

Sanford Health Plan	Nov Insurance Premiums	125736.45
Grand Total		125736.45
Health Insurance Fund		125,736.45

Handwritten claim dated 11-1-2023 in the amount of \$229.16 was reviewed and approved. Check sequence #166798.

IBC Innovative Business Consul	10/24-10/29/2023	229.16
Grand Total		229.16
Flex Benefits Account	229.16	

Handwritten claim dated 11-8-2023 in the amount of \$483.45 was reviewed and approved. Check sequence #166799.

IBC Innovative Business Consul	11/1-11/5/2023 Flex Plan	483.45
Grand Total		483.45
Flex Benefits Account	483.45	

Claims dated 11-14-2023 in the amount of \$402,407.59 were reviewed and approved. Check sequence #166875-167101.

Access Systems	ink cartridges-Ricoh prin	325.99
Access Systems Leasing	Printer/Copier Lease Cont	1273.60
Abbie Ackerman	Reimb: ME Conf Lodging	318.65
Henry M. Adkins & Son Inc. Ele	11/7/2023 Ballots/coding	9117.21
Ahlers & Cooney, P.C. Attn: Ac	Oct HR Service-Labor	259.50
Alliance Communications Attn:	LPRA phone,internet,Nov 911 Recur	476.00
Alliant Energy	acct 3128711000-GEORGE SH	212.61
Auto Value Parts Stores	Brakes, Rotors, etc Ford	1129.67
Avera McKennan Hospital Attn C	Nurse Ride Alongs-Aug/Sep	75.65
Baker Psychology, PLC	Psych Eval JVJV500473	1200.00
Barco Municipal Products Inc	40-66" yellow delineators	1117.88
Battle Mechanical Inc.	Fishclean station,Softener Inst	6047.41
Mary Behrens	11-7-23 CitySchool election	312.50
Blackstrap, Inc.	26.98 tons salt @ \$80.08/	2160.56
Amy Borman	Oct 2023 Para Class Mile	224.00
Bound Tree Medical, LLC	Medical Supplies	730.93
Pat Bruinsma	11-7-23 CitySchool election	286.00
Butler Machinery Company	filters #86	106.90
Calhoun-Burns & Associate Inc.	bridge design65/07R,rating/insp	4281.00
Care Initiative - Lyon Manor	Oct Jail Meals (210)	1470.00
Amy Caswell	Oct 2023 Mileage (44)	22.00
City of Doon	1 st ½ Library, Utilities Assist	4344.36
City of George	FY24 1 st ½ Library,utilites	6828.98
City of Inwood	FY24 1st Allocation-Library	8967.16
City of Larchwood	Utilities/FY24 1st ½ Library	5592.81
City of Little Rock	FY24 1st Allocation-Libra	4289.87
City of Rock Rapids	TIF URA Mtg Miles/Utilities/1 st	
	½ Library allocation	16242.89
Vicki Clasen	11-7-2023 CitySchool Election	272.00
Cooperative Energy Company	Bulk diesel,tires,fuel,service	56075.86
Cooperative Farmers Elevator	16,490 gal water-hydrosee	5998.72
Corner Service Merlin VerSteeg	Tire Repair 60-4	91.50
Crossroads Trailer	wheel hub #129	288.62
Culligan Soft Water Serv.	Auto Rental/salt	253.75
Cash-Wa Distributing	Food for Inmates	1235.37
Cypress Solutions Inc.	tracking devices	2796.95
Dakota Data Shred DDS	10/17/2023-60.65lbs Shred	71.31
Dave's Bulk Service	507G Gasohol	1769.43
Nancy DeJongh	11-7-2023 CitySchool election	272.00
Denny's Sanitation Inc.	October Garbage/Recycling	580.50
DGR Engineering	prelim design-L14 improve	4895.00
Connie Douglass	Oct 2023 Mileage (564)	282.00

Jennifer Elbert	11-7-23 cityschool election	302.50
Equipment Blades Inc.	One-way blades,carbide inserts	65782.54
Feikema Builders LLC	Concrete (11yrs)/Labor	8001.30
Janice Freerks	11-7-23 CitySchool Election	287.00
GFC Leasing - WI	11/15-12/14/23 Copier Lea	206.52
GlaxoSmithKline	Rotarix (10) Infanrix (10)	1268.52
Gordon Flesch Company, Inc.	Copier Contract	74.68
Graham Tire S.F. North	Tires 60-2	639.12
Melissa Grave	11-7-23 CitySchool Election	286.00
Amie Griesse	Reimb: UPS-Mail Flash Dri	11.64
Lorie Groen	Oct 2023 Mileage (176)	88.00
Geneva Grooters	11-7-2023 CitySchool Election	302.00
Darcy Grotewold	11-7-2023 CitySchool Election	285.50
Mark Hand	10/21 Clinicals Mileage (240.98
Caleb Hansel	Reimb: NDEHA Conf Meals	91.19
HardRock Aggregate BreMik Mate	10 tn riprap-culvert-Fig/	502.58
Jesse Harpenau	safety clothing, shoes	171.13
Health Services of Lyon Co	4-drug tests	100.00
Heartland Hardware LLC	wasp/hornet spray,supplies	187.93
Hiller Lumber	bolts, nuts, washers,lumber	352.33
I-State Truck Center	a/c coolant line, harness	610.76
IBC Innovative Business Consul	July-Sept Admin Fees	392.64
Iowa County Attorney Ass'n.	VWC Workshop-CVH	80.00
Iowa Department of Revenue -	Oct Hotel/Motel Tax	474.10
Iowa Prison Industries	Stripes on Patrol Vehicle	1003.16
Patricia Janssen	11/7/2023 CitySchool Election	111.00
Donna Joachim	11-7-2023 CitySchool Election	294.00
Johnson Controls Fire Protect	Sprinkler Test/Inspection	306.59
Julie Johnson	11-7-2023 CitySchool Election	284.00
Angie Keizer	11-7-2023 CitySchool Election	313.00
KELTEK	Install Flashlign/Charger	130.62
Kandace Koll	11-7-2023 CitySchool Election	61.50
Deborah Kruse	11-7-2023 CitySchool Election	272.00
Larchwood Local	Oct Fuel- Gasohol	716.57
LeLoux Diversified, LLC Evan J	Drain Cleaning	270.00
Leuthold Plumbing/Heating Inc	tile line-Buchanan/240-25	144.77
Jean Leuthold	11-7-2023 CitySchool Election	305.00
Lewis Family Drug, LLC	Meds for Inmates	46.38
Ashley Lewis	Reimb Fuel/mileage	190.88
Little Rock Free Lance	job-LR motorgrade/11-7-23ballot	403.70
Lyon & Sioux Rural Water	Shops water/54,000G H2O Lake Pah	401.10
Lyon County News	10/19/2023 Ballot	365.50
Lyon County Reporter	subscription	50.00
Lyon County Sheriff Dept.	Sheriff Fees	465.04
Lyon Rural Electric Coop	electric Lt/LR shop/LPRA	3323.21
Craig Madsen	11/7/2023 Runner	15.00
Tara Madsen	11/7/2023 Runner	34.00
Mail Services. LLC	Nov Renewals-Postage	499.15
Menards - Sioux Falls East	EE Planters/hand tools	333.21
Kristy Metzger	11-7-2023 CitySchool Election	279.50
Mary L. Metzger	11-7-2023 CitySchool Election	303.50
MidAmerican Energy	acct 08790-10018 Inwood	320.98
MOC 15, LLC Attn: Kurt OConnor	NEK INC Farmland Lease Reimb	5346.50
Daniel P. Moen	11/7/2023 CitySchool Abs Board	89.00
Pam Moen	11/7/2023 CitySchool Abs Board	45.00
Cheryl Monen	11-7-2023 CitySchool Election	281.00
Mouw Motor Company	2023 Ford F-250 pickup #4	65199.00

Laura Mulder	11-7-2023 CitySchool Election	120.00
Diane Naatjes	School of Instruction	297.00
Colette Nath	Training Osceola Mileage	323.00
New Century Press	Brd mins/Elect notice/Job ads	1215.63
Oak Street Station	CV axels,labor,Oct Fuel	842.10
Amy Oetken	Reimb: Reg. Fee CLE,mileage	712.58
Orange City Area Health System	Dog Bite-JM	86.50
Osceola County Auditor Courtho	Postcards HF718 (2)	40.02
Osceola Rural Water	water - Little Rock Shop	46.85
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Papik Motors	AC Condensor 60-12,service	1286.86
Diane Peters	11-7-2023 CitySchool Election	286.00
Popkes, Inc.	325.7 gal propane-Larchwo	488.22
Joan Post	11/7/2023 CitySchool Election	270.00
Premier Communications	Phone,internet,fiber,cable,LD	4610.09
Premier Network Solutions	Nov IT Consulting,DR Cloudbackup	4969.50
Randy Hage	heatgun batteries, tape	24.17
Rent-All Inc	rental-aerial boomlift	492.00
Reserve Account/Pitney Bowes	Postage for Meter-Electio	1200.00
Richarz Repair LLC.	hyd hose, fittings #84	341.85
Rock Rapids Ace Hardware	Supplies	244.74
Runnings Supply Inc.	Supplies,antifreeze,parts	922.08
Sanford Health Business Accoun	Inmate Medical Care,dog bite	1134.00
Sanford Health Occupational At	pre-employ physical/drugs	308.00
Sanofi Pasteur, Inc.	ActHip (5)	35.07
SEAM Secure Enterprise Asset M	10/20/23 Computer Disposa	345.51
Heather L. Serck	11-7-2023 CitySchool Electon	296.00
Steve Simons	Oct 23 Mileage/cityschool runner	187.00
Sioux Commercial Sweeping Inc.	Concrete Raising	500.00
Sioux County Attorney's Office	1/8 Share NW IA LE Traini	622.37
John Smidstra	2023 Weed Comm Mileage (9	451.00
Jerry Smit	11/7/2023 Runner	32.50
Solutions, Inc.	Training-Vision/Solutions	87.50
Spencer Office/JCL Solutions	Office supplies,toners	1231.82
Brenda Sprock	11-7-2023 CitySchool Election	286.00
Jeremy Sprock	Reimb: Fuel/carwash,mileage	64.45
Billy Sprock	safety clothing	16.04
Stericycle, Inc.	Monthly Charge-Sharps Dis	67.00
Melissa Stillson	Oct 2023 Mileage (74)	37.00
Sunshine Foods	Food For Inmates,EE supplies	965.35
Mark Swartz	11-7-2023 CitySchool Election	299.00
Terry Tausz	11-7-2023 CitySchool Election	272.00
Susan TeGrootenhuis	11-7-2023 CitySchool Election	304.00
Mary TerWee	11-7-2023 CitySchool Election	314.00
Sheila Thomas	Reimb: ME Conf. Lodging	339.99
Thomson Reuters - West Payment	Clear Proflex-Collections	503.28
Thrifty White Pharmacy	Inmate Meds	154.22
Megan Timmer-Stubbe	Oct 2023 Mileage (334)	167.00
Todd's True Value	Shop supplies	458.08
Town & Country Disposal	garbage service-Little Ro	37.64
Town & Country Implement	468 gal DEF Lester/Inwood shops	898.56
Transource Truck & Equipment	mirror #3	760.39
Tri-State Garage Door, Inc.	garage doors/install-Geor	30520.00
Two Way Solutions, Inc.	Repeater Service/Prog Rad	2759.99
US Bank - Purchase Card Purcha	Lodging,meals,headsets,EE supplies,	
	Regs,laptop,bench planer	4786.36
Alyssa Van't Hul	Oct Service-Nature Center	700.00

Bonnie VandenBosch	11-7-2023 CitySchool Election	322.00
Vander Haag's Inc.	Use KW hood/freight #9	4107.54
Stewart VanderStoep	11/7/2023 Runner	28.00
Cindy VanderStoep	11/7/2023 Runner	15.00
Jody VandeWeerd	11-7-2023 CitySchool Election	317.00
Carmen VanDyke	11/7/2023 Runner	40.00
Vernon VanDyke	11/7/2023 Runner	15.00
Brenda VanHofwegen	Oct 2023 Mileage (64)	32.00
VanHolland Lawn Service LTD Da	Winterize Sprinklers	665.00
John C. VanVeldhuizen	2023 Weed Comm Mileage(48	240.00
Verathon, Inc	Glidescope Intubation Kit	6457.00
Verizon	9/19-10/18/23 Cell & Hot	1418.42
KathyAnn VerSteeeg	11-7-2023 CitySchool Election	271.00
Kris VerSteeeg	11-7-2023 CitySchool Election	271.00
Brenda Vis	11/7/2023 Absentee Board	31.00
Waagmeester Law Office Attorne	Legal Services-BB	199.07
Nick Weber	Sept/Oct23 ParMed Class Miles	137.50
Bernette Weier	11-7-2023 CitySchool Election	301.00
Steven T. Weier	11-7-2023 CitySchool Election	317.00
Joan Wenzel	11-7-2023 CitySchool Election	279.50
West Lyon Herald	Annual Subscription-Asses	50.00
Wheelco Brake & Supply	exhaust clamps #9	51.08
Linda Wulf	11-7-2023 CitySchool Election	288.00
Ziegler Inc.	gasket, sensor #9, filters	1103.60
3D Security Inc.	Install StarLink, annual monitor	1405.61
Grand Total		402,407.59
General Basic Fund	92,617.24	
General Basic SubFund	12,456.21	
Rural Services Basic Fund	41,041.30	
Economic Development Fund	157.00	
Secondary Road Fund	248,876.43	
Surcharge on E911	4,718.75	
County Attorney Incentive Fund	1,200.00	
Emergency Management Services	104.88	
Co. Assessor Agency Fund	842.64	
Health Insurance Fund	288.00	
Flex Benefits Account	104.64	

There being no further business there was a motion by Vanden Bosch seconded by Altena to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.