

LYON COUNTY AUDITORS OFFICE
November 28, 2023

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Stephanie Henrichs, CEO with CAASA joined the meeting to talk about how CAASA is working in Lyon County and what Henrichs is working on to increase the presence of CAASA in the county. Henrichs noted that the \$2,500 the county gives is graciously appreciated, but is not enough to make the improvements that are needed. FY25 request is for \$3,000. Chairman Birkey thanked Henrichs for coming and noted that requests will be determined at budget time.

Minutes from the November 21, 2023 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Public Health Administrator Melissa Stillson informed the Board that public health will take over general assistance as of 12-1-2023. Access to health care is a large topic currently and Stillson is working to have an office for residents to use to access DHS service applications. Stillson will have additional employees within the office be trained in general assistance to ensure service is always available during office hours. A resource directory will also be created. Hours of time spent doing general assistance will be tracked and billed to the general assistance budget.

Lyon County Economic Development Director Steve Simons joined the meeting and gave a summary report of the LCED Executive search project. Simons noted that the legislative season is near and it is important to look at what will be brought up. Simons also noted that presenters are being lined up for Career Exploration Day. It is expected to have around 320 kids participate in the event.

Chairman Birkey introduced Ordinance 2023-03 Code of Ordinances and held the first reading. The Board will need to set a public hearing for comment on the Ordinance. Motion by Vanden Bosch, second by Altena to set December 12, 2023 at 8:45 a.m. as the public hearing. Motion carried.

County Engineer Daryl Albertson joined the meeting. Albertson noted that an offer was made to Jesse Kramer for the assistant engineer position and received notice this morning that Kramer accepted the offer.

Sheriff quarterly report from 1st quarter FY24 was reviewed.

The annual online urban renewal report was reviewed by the Board. Motion by Herman, second by Scholten to approve report. Motion carried.

The Board reviewed the 12-1-2023 county TIF debt certifications for FY24/25. Casino TIF \$464,000 for gravel hauling projects, CFE TIF no new debt certified, and DuraLift TIF no new debt certified. Motion by Vanden Bosch, second by Altena to approve Casino TIF certification. Motion carried. Motion by Herman, second by Vanden Bosch to approve CFE TIF certification. Motion carried. Motion by Altena, second by Scholten to approve DuraLift TIF certification. Motion carried.

Motion by Vanden Bosch, second by Herman to approve FY25 Homestead and Military applications recommended by the Assessor. Motion carried.

The Board received a resignation letter from Auditor Jen Smit effective 1-1-2024 due to her accepting the Lyon County Economic Development Director position. The Board determined the position would be filled by appointment. Applications are due by December 29, 2023 with interviews to be set for the week of January 2, 2024. The appointment is planned to be made at the January 9, 2024 meeting.

The Board will be meeting on December 12 and 18 for their regular monthly meetings instead of the 26th of December.

Motion by Altena, second by Herman to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch - Lyon County Riverboat Foundation mtg; Scholten - Board of Health mtg.

Claims dated 11-28-2023 in the amount of \$600,526.60 were reviewed and approved. Check sequence #167116-167182.

Access Systems	ink sump-Ricoh printer	114.41
Access Systems Leasing	sharp copier	267.20
Abbie Ackerman	DOD 11/14/2023 MedExam F	280.00
Ahlers & Cooney, P.C. Attn: Ac	Nov HR Service-Labor	53.00
Alliant Energy	acct 6097001000-NITE LITE	358.61
American State Bank Attn: Josh	MotorGrader Loan-Prin/Int	215517.37
Barco Municipal Products Inc	60-66" yellow delineators	1703.97
Blackstrap, Inc.	238.63 tn salt @ \$80.08	19109.49
Boiler & Pressure Vessel Inspe	11/1/2023 Boiler Inspecti	120.00
Bound Tree Medical, LLC	IGel Airways/BVM	762.30
City of George	utilities	30.00
City of Rock Rapids Municipal	Oct Utilities	5593.35
CJ Cooper & Associates, Inc.	clearing house query	10.00
Crossroads Trailer	hitch loop #130,slack adjusters	631.51
Dakota Fluid Power Inc.	fittings-for tracking dev	119.69
Denekas Electric Inc.	4' LED Lights-Amb Garage	139.14
DeNoble, Austin & Company PC	US Bank Conf. Fee-Dept 03	151.20
Doon Press	Annual Subscription	26.00
East Central Dist. of Assessor	Legal Desc. Class Reg.-JS	300.00
Equipment Blades Inc.	(75) 6" shoes	13971.00
Frontier	911 Recurring Monthly Pho	129.95
Gordon Flesch Company, Inc.	11/15-2/14/24 Copier Cont	383.16
Amie Griesse	Riemb: Tree Decor Treats	39.58
Mark Hand	11/10/23 ParaMed Mileage	34.00
Henning Construction Inc	40116 tn gravel-haul/sprd	281613.33
Herm's Sanitation	garbage svc INW-Oct/Nov	52.00
Hillyard / Sioux Falls	Custodial Supplies	1885.36
I-State Truck Center	plug #5	11.44
IBC Innovative Business Consul	Oct Employee Benefits	1485.00
Inovalon Provider, Inc	Nov Access to All Payer C	175.36
Jack's Uniforms & Equipment	Uniforms 60-6	70.84
Johnson Feed, Inc.	10 tons calcium chloride	5522.50
Lewis Family Drug, LLC	Inmate Medication-FB	8.46
Ashley Lewis	Vanguard Mtg Mileage (726	420.00
Lyon County Extension Office	Pesticide App. Class	45.00
Lyon County Sheriff Dept.	Sheriff Fees	403.90
Lyon County Treasurer	Nov Advisory Fee	41.87

Lyon Rural Electric Coop	security lite rpr-240/Gar	150.00
Mail Services. LLC	Dec Renewals-Postage/forms	720.92
Merck Sharp & Dohme	Guardasil (10)	2817.99
Michael Rozeboom	steel toed boots	159.30
MidAmerican Energy	acct 11930-66002 Doon	249.60
Moderna US Inc	Moderna Spikevax (20)	2167.62
Mouw Motor Company	diagnose headlight out	193.20
Northwest Iowa Comm. College N	First Sem-ParaMed Class(3)	14470.71
OakLeaf Property Management	Rental Assistance #35-898	200.00
Pesticide Bureau-IDALS	Pesticide App. License-JV	15.00
Pitney Bowes Global Financial	9/13-12/12/23 Meter Lease	462.33
Rapid Auto Repair Michael D. K	Alignment on 60-4	85.00
Rock County Sheriff	ROS AGCR007480	60.00
Spencer Office/JCL Solutions	Packing Tape	41.21
Jeremy Sprock	Reimb: Fuel for Fieldwork	54.29
Sara Sprock	11/7/23 Mileage to Doon(3	16.00
Stensland Gravel Co.	2232.74 tn fill sand	15071.00
Stone Group Architects, Inc	Annex/Sec. Rds Shop Proje	6517.10
Sheila Thomas	Med Exam. Class Mileage (257.00
Treasurer State of Iowa ATTN:	FY2024 Juvenile Base	2355.00
Verizon	10/7-11/6/2023 Cell Phone	2469.81
Wall Street Printers	Patient Ledger Folders (3	115.00
Nick Weber	Clinical Mileage Oct/Nov23	222.00
Woodbury County Sheriff	ROS AGCR007480	43.00
Ziegler Inc.	wire #152-for tracking de	33.53
Grand Total		600526.60
General Basic Fund	33,689.78	
Rural Services Basic Fund	60.00	
Economic Development Fund	41.42	
Secondary Road Fund	342,285.69	
Debt Service - Sinking Fund	215,517.37	
American Rescue Plan Fund	6,517.10	
Surcharge on E911	129.95	
Co. Assessor Agency Fund	800.29	
Health Insurance Fund	1,460.00	
Flex Benefits Account	25.00	

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.