

LYON COUNTY AUDITORS OFFICE
January 9, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Holly Behrens, Sanford Health Attorney discussed the MOU between Lyon County, IA and Sanford Medical Center. Behrens noted the MOU represents a commitment by Sanford to provide financial assistance to those in need to ensure there are no significant financial barriers to obtaining medical care in rural communities. County Attorney Amy Oetken noted the MOU was appropriate to sign. Motion by Herman, second by Altena to approve Sanford MOU. Motion carried.

Minutes from the January 2, 2024 meeting were reviewed. Motion by VandenBosch, second by Altena to approve and Chairman sign minutes. Motion carried.

Chairman Birkey opened the public hearing at 8:35 a.m. for public comment on authorization for Non-Current Debt transfer of \$5,000 from the health insurance fund to the Flex Account for 2024. No comments were made. Chairman Birkey closed the public hearing at 8:35 a.m.

Chairman Birkey introduced Resolution 2024-03 authorizing the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-12-2024, but employees may claim funds as of 1-1-2024, the account needs to be funded by an internal loan. The amount is \$5,000 and will be repaid by 12-31-2024. Motion by Altena seconded by VandenBosch to approve and Chairman sign Resolution 2024-03. Motion carried. This is a summary of the resolution, and the complete wording can be found at www.lyoncounty.iowa.gov under the Supervisors and Resolutions or can be obtained at the Auditor's Office.

Supervisor Altena updated the Board of Supervisors on the Auditor interviews from 1-2-2024. The recommendation was made to appoint Deputy Auditor Amy Sprock. Motion by Altena, second by Herman to appoint Sprock to county Auditor. Motion carried.

Assessor Ashley Lewis presented her Data Software Budgeting proposal. She will present this proposal to the Conference Board on 1-23-2024.

Supervisor Scholten arrived at 8:45 a.m.

James Zangger joined the meeting to discuss a zoning complaint. Zangger wanted to bring awareness to an oversight made by the Zoning board. Assessor Ashley Lewis was present for any questions. The board thanked Zangger for coming.

Lyon County Economic Development director Steve Simons and Jen Smit joined the meeting to discuss the 3 yr Strategic Economic Development Action Plan. Smit noted this plan is a way to give Economic Development a roadmap to identify current issues and develop strategies to overcome those gaps or weaknesses. Motion by Altena, second by Scholten to approve quote from Smart Solutions for Economic Development Strategic Plan. Motion Carried.

Treasurer Michele Stewart presented the Semi Annual report for July 1, 2023 to December 31, 2023. Stewart stated the only changes made to the cash accounting is adding 2 CD's to American State Bank. Motion by Herman, second by Altena to approve the Semi Annual report. Motion carried.

Chairman Birkey presented a liquor license renewal application for Dollar General in Larchwood. Motion by Scholten, second by VandenBosch to approve and chairman sign renewal application. Motion carried.

County Engineer Daryl Albertson joined the meeting. Albertson stated Lyon County Conservation and the Engineers office will work together to come up with a plan to help with weed control along guard rails.

Albertson presented a 5yr salary step plan for Randy Hage. Two scenarios were presented to the board. Motion by VandenBosch, second by Altena to approve scenario #1, increasing Hage's hourly rate to \$41.10 as of 1/10/2024

Employee Changes- Jay Vogel, Gene Kruger, & John McCarty retired from secondary roads as of January 5, 2024.

Motion by VandenBosch, second by Scholten to approve claims. Motion carried.

Handwritten claim dated 1-4-2024 in the amount of \$466.76 was reviewed and approved. Check sequence #167848.

IBC	12/29/23-1/1/24 Flex Plan	466.76
Grand Total		466.76
Flex Benefits Account	466.76	

Claims dated 1-9-2024 in the amount of \$63,328.50 were reviewed and approved. Check sequence #167849-167911.

Access Systems Leasing	Printer/Copier Lease Cont	833.10
Abbie Ackerman	Med Exam Fee & Mileage	275.00
Ahlers & Cooney, P.C.	Dec HR Service-General	50.00
Alliance Communications Attn: Cory Altena	Jan 911 Recurring Phone	150.00
Auto Value Parts Stores	Mileage (476)	238.00
Care Initiative - Lyon Manor	Oil, Fuel, Cabin Filter	2452.62
City of Doon	Dec Jail Meals (370)	2590.00
City of Rock Rapids Municipal	water - Doon shop	33.00
Cooperative Energy Company	Nov Utilities	6169.42
CoZO	Dec Fuel	1481.17
Culligan Soft Water Serv.	2024 Membership-AL/RH	150.00
Cash-Wa Distributing	Auto Rental	26.00
Dakota Data Shred DDS	Food for Inmates	1771.25
DJ's Service	12/19/2023-1002 lbs Shred	293.09
Doon Press	77.69 gal gasohol	234.11
Darren Dubbelde	Public Notice/Deputy Ad	290.09
East Central Dist. of Assessor	BOA Mileage(120)	60.00
John Fluit Jr	Legal Description Class	300.00
Kevin Fluit	8/15/2023 Zoning Mileage	21.00
Kent Harms	BOA Mileage (24)	12.00
LeRoy Hassebroek	8/15/2023 Zoning Mileage	13.00
Health Services of Lyon Co	8/15/2023 Zoning Mileage	15.00
HTC Enterprises, LC	Hep B-3rd Dose	103.00
I-State Truck Center	shouldering machine	7640.54
	water pump #14	199.09

IBC Innovative Business Consult	Dec Employee Benefit Serv	4057.89
IOVA - CP	IOVA-CP 2yr Membership	20.00
Iowa County Recorders Assoc. A	2024 Assoc. Dues	250.00
Iowa Emergency Management Assn	2024 Membership to Iowa E	225.00
Iowa Information Inc.	Deputy Sheriff Position A	286.88
ISAC	2024 Spring Conf Reg-AG	210.00
ISAC Group Unemployment Fund I	Q4 Unemployment	515.81
Jaymar Business Forms Inc	W-2 & 1099 Forms/Envelope	280.39
Brad Julius	Reimb: Well Closing	500.00
Dale Kollis	BOA Mileage (80)	40.00
David Korthals	BOA Mileage (80)	40.00
Bradley Leuthold	8/15/2023 Zoning Mileage	3.00
Lyon & Sioux Rural Water	water - Lester shop	94.80
Lyon County News	Public Hrg/Vacancy Notice	118.75
Michael Rozeboom	4.08 gal gasohol-reimb	12.84
New Century Press	Board Min, Publ. Hrg, Deputy Ad	1994.70
Northwest Iowa Regional Housin	FY24 Local Match	968.00
Osceola Rural Water	water - Little Rock Shop	50.48
Premier Communications	Month Phone, LD, Cable	4581.09
Premier Network Solutions	Jan IT Consulting/DR Cloud	2447.25
Reserve Account/Pitney Bowes	Postage for Meter-Zoning	399.00
Steve Simons	Dec 2023 Mileage (296)	148.00
Spencer Office/JCL Solutions	Lam. Sheets, Label Maker, Table	343.03
Stericycle, Inc.	Monthly Charge-Sharps Disp	67.00
Stone Group Architects, Inc	Sec Rds Project	18264.75
Sunshine Foods	Distilled Water	50.77
Thomson Reuters - West Payment	Clear Proflex-Collections	354.75
Todd's True Value	nuts, bolts, screws	12.14
Kay Twedt	8/15/2023 Zoning Mileage	21.00
Douglas VandenBosch	Mileage (839)	419.50
Verizon	Cell & Air Cards	1103.20
Dennis Winkowitsch	BOA Mileage (96)	48.00
Grand Total		63328.50

01000 General Basic Fund	25,342.54
11000 Rural Services Basic Fund	1,386.87
15000 Economic Development Fund	1,116.00
20000 Secondary Road Fund	11,122.45
24000 American Rescue Plan Fund	18,264.75
29000 Surcharge on E911	1,768.76
41000 Emergency Management Services	239.04
69000 Co Assessor Agency Fund	30.20
89000 Health Insurance Fund	1,460.00
91000 Flex Benefits Account	2,597.89

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

Auditor

APPROVED

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.