

LYON COUNTY AUDITORS OFFICE
April 23, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Pledge of Allegiance was said.

Dustin Rodgers has requested route approval for a 5k run put on by Atlas of Lyon County on Saturday May 25th at 8am. Rodgers has already sent the route to the sheriff's office and has gotten approval from Sheriff Vander Stoep. The race will start and end at the Rock River Golf and Country Club. Motion by Altena, second by Scholten to approve the request. Motion carried.

Minutes from the April 15, 2024 board meeting were reviewed. Motion by Scholten, second by Altena to approve and Chairman sign minutes. Motion carried.

The Cost Allocation Plan has been returned to the Board for FY23 from CAS. The estimated amount that will be reimbursed is \$14,004.00. The invoice for the audit of the allocation plan is \$4,450. Motion by Herman, second by Vanden Bosch to approve the plan and invoice. Motion carried.

Riverview Barn has submitted a liquor license renewal. Motion by Altena, second by Scholten to approve renewal. Motion carried.

Treasurer Michele Stewart was present to discuss the use of a rental vehicle for county use. She presented the cost of renting a vehicle vs reimbursing mileage. There was not a county vehicle available for the Treasurer's office to use that would accommodate her entire staff. Motion by Vanden Bosch, second by Altena to approve that the County would pay rental (\$70), gas, and insurance on rental (add. \$10.) Motion carries.

Chairman Birkey opened the public hearing at 8:36 a.m. to take comment on the proposed FY2025 budget. With no public comments, Birkey closed the hearing at 8:39 a.m.

Resolution 2024-11 approving the FY2025 Budget and County Levies. General supplemental levy has been increased to \$0.56380/\$1,000 of taxable value generating \$700,000 which is \$100,000 greater than FY2024; Rural Service levy has been lowered to \$2.07846/\$1,000 of taxable value and will generate \$1,952,106 which is \$548,768 less than FY2024. The General Basic levy was lowered due to HF718 to \$3.39806/\$1,000 of taxable value generating \$4,218,914. The total tax asking is \$146,590 less for FY2025 than FY2024. Motion by Vanden Bosch, second by Herman to approve and Chairman sign Resolution 2024-11. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Resolution 2024-10 approving the FY2025 elected official salaries was presented. Salaries will be set as: Auditor \$76,488; Attorney \$121,559; Recorder and Treasurer \$75,401; Sheriff \$110,384; Supervisors \$30,938 with Chair receiving \$1,000 stipend. Motion by Herman, second by Altena to approve and sign Resolution 2024-10. Rollcall vote: District 1 Vanden Bosch Support; District 2 Scholten Support; District 3 Altena Support; District 4 Birkey Support; and District 5 Herman Support. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's

Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Assessor Ashley Lewis joined the meeting.

The Board received an application for Joel Bleeker in Section 32 Doon Township. The expansion required a master matrix. The Board has scored the matrix the same as the applicant. Motion by Vanden Bosch, second by Scholten to approve and sign letter approving application. Motion carried.

The Board needs to set a public hearing date for budget amendment #4 to the FY2024 budget. Motion by Herman, second by Altena to set May 14 at 8:45 a.m. for the public hearing. Motion carried.

Lyon County Engineer Daryl Albertson joined the meeting.

Conservation Director Justin Smith joined the meeting. Smith asked the board if Conservation could order new radios so that they are able to have better communication with the Lyon County Deputies. Smith provided a quote from Alpha Wireless. The Board asked Smith to wait on ordering until after they spoke with Emergency Management/E911 Director Arden Kopischke

Smith also asked if the final Nature Center Payment of \$100,000 be forgiven. He stated a few projects that the \$100,000 could be used for to improve facilities at Lake Pahoja. A few possible projects mentioned: new dump station; west shelter remodel/renovation; cement pads. Motion by Vanden Bosch, second by Scholten to forgive final nature center loan payment and use money towards improvements. Motion carried.

Smith also mentioned to the Board that Conservation would be accepting sealed bids for a variety of equipment that they are replacing at the park.

Emergency Management/E911 Director Arden Kopischke joined the meeting. The Board asked Kopischke if E911 funds could be used to purchase the new radios for Conservation. Kopischke stated he would have to speak to the E911 board. Currently, the E911 boards doesn't approve E911 funds to be spent on State Radios.

Kopischke presented the FEMA Grant Application for the All Hazards Mitigation Plan. Resolution 2024-14 for All Hazards Mitigation Plan was introduced. Motion by Altena, second by Vanden Bosch to approve resolution 2024-14. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

Lyon County Engineer Daryl Albertson updated the Board on current projects.

The Board needs to set a public hearing date for bid consideration and possible approval for the East side ramp. Motion by Herman, second by Scholten to set May 14 at 10:15 a.m. for the public hearing. Motion carried.

Chairman Birkey introduced Resolution 2024-12 authorizing a transfer to secondary roads from the TIF fund. This would be the 2nd half transfer in the amount of \$255,500 to make \$511,000 in total. Motion by Altena, second by Vanden Bosch to approve resolution 2024-12. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

Resolution 2024-13 authorizing a transfer from rural services fund to secondary road fund was introduced. This would transfer \$1,270,820 to the secondary road fund and is the 2nd half of the budgeted amount. Motion by Scholten, second by Herman to approve and sign resolution 2024-13. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

Auditor Sprock verified with the Board that the maximum vacation payout when an employee retires/resigns is no more than double what they earn on their anniversary. Example given by Sprock: Earn 21 days of vacation on anniversary date so payout will only equal 42 days or less.

Motion by Herman, second by Scholten to approve claims. Motion carried.

Employment Changes: Jennifer Miller, EMT, resigned in 2022.

Correspondence: Vanden Bosch - Riverboat, RIDES; Altena - NW IA Landfill, League of Cities, Pipeline Dispersion; Birkey - Decaterization, Pipeline Dispersion, League of Cities, Bid Mtg.

Payroll dated 4-15-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$99,095.64 is listed by fund.

General Basic Fund	12,929.80
Rural Service Basic Fund	22,797.49
Secondary Road Fund	63,368.35

Payroll Disbursement Register in the amount of \$42,596.70 is listed by Fund.

General Basic Fund	4,833.96
Rural Services Basic Fund	14,318.59
Secondary Road Fund	23,444.15

Conservation claims dated 4-12-2024 in the amount of \$26,862.89 were reviewed and approved. Check sequence #169360-#169379

Alliance Communications	LPRA phone, LD & Internet	414.00
Battle Mechanical Inc.	Rough in bungalow	3281.32
Kyle Ciesielski	Cell phone stipend Jan-Ma	75.00
Dan's Automotive Service, LLC	2016 Explorer, broken axl	843.71
Dave's Bulk Service	531 gallons gasohol	1539.90
Iowa Department of Revenue	Hotel/motel tax	1224.65
Brandon Koel	Cell phone stipend Jan-Mar	75.00
Lyon & Sioux Rural Water	26,000G H2O	212.67
Lyon Rural Electric Coop	Monthly service	1497.15
Menards - Sioux Falls East	Bungalow Supplies	316.99
Neapolitan Labs LLC	Annual Web Support	500.00
Emily Ostrander	Cell phone stipend Jan-Mar	75.00
RB Electric Inc.	Rewired bungalow	6794.26
Jen Schemmel	Reimb. stove	225.00
Tessman Company	Premium Sunny 50lb x 3	417.00
Todd's True Value	Bungalow	54.62
Trackside Service & Repair	Tow - 2016 Explorer	200.00
US Bank	License, Training, EE Supplies	8365.08
Alyssa Van't Hul	Building maintenance	700.00
Verizon	Monthly service	51.54

Grand Total 26862.89

General Basic Fund 8,843.42
General Basic Subfund 10,257.51
CS Projects & Acquisition Fund 7,761.96

Handwritten claims dated 4-16-2024 in the amount of \$816.48 were reviewed and approved. Check sequence #169458.

IBC 4/10-4/14/24 Flex Plan 816.48
Grand Total 816.48
Flex Plan Fund 816.48

Claims dated 4-23-2024 in the amount of \$782,213.17 were reviewed and approved. Check sequence #169459-#169535

Alpha Wireless Communications	Warranty battery repl S&H	15.00
Automatic Building Controls	annual fire alarm check	363.00
Avera McKennan Hospital	Nurse Ride Alongs-Dec & Feb	354.42
Bound Tree Medical, LLC	Medical supplies	301.79
City of George	utilities	154.50
City of Larchwood	utilities	60.07
City of Sioux City, Iowa Fire	2nd Half Hazmat Contract	5967.00
CJ Cooper & Associates, Inc.	6) clearinghouse pre-emp	60.00
Cooperative Energy Company	March fuel, 30.026 gal ga	91.55
Cooperative Farmers Elevator	2nd Half Alvard City 450-	38759.49
Cash-Wa Distributing	Food for Inmates	1544.12
Cypress Solutions Inc.	tracking - subscription	43.50
Daryl Albertson	meals-Conference	13.10
Doon Press	Deputy ads	78.00
DRG Mechanical, Inc	Replace ignitor & flame	791.00
Stephanie J. Early, CSR, RDR	Hearing Transcripts	86.50
Equipment Blades Inc.	cutting edge #86	1212.70
Fabers Farm Equipment, Inc.	hydraulic hose #21	35.07
Frontier	911 Recurring Monthly Phone	129.65
G & R Controls, Inc	Repair boiler - Courthouse	442.75
Mark Hand	Mileage	383.06
Health Services of Lyon Co	3-drug tests	75.00
HyVee Catering	Meal plan-Academy-Miller	2596.84
IBC Innovative Business Consult	Jan-March 2024 Admin fees	1912.87
IA Dept. of Public Safety	Jan-March Terminal Billing	1890.00
Jerrold Folkens	reimb for crop damage	3793.89
K & T Farms, Inc	Snow removal	225.00
KCL Group Benefits	March County Premium	534.23
Kruger Painting	Sealing & painting - Jail	1508.00
Hedy Kruger	Reimb. mileage-Larchwood	15.00
Larchwood Local	Fuel 60-2 (87.048G)	270.00
Lewis Family Drug, LLC	Blood sugar strips & batt	17.08
Ashley Lewis	Mileage	253.00
Lyon County Fair	FY2024 Allocation	20000.00
Lyon County Historical Society	FY2024 Allocation	7000.00
Lyon County News	Tax due notice, deputy ad	294.50
Lyon County Sheriff Dept.	Sheriff fees	497.90
Lyon Rural Electric Coop	electric - Lester shop	1592.62
MidAmerican Energy	acct 08790-10018 Inwood	476.78
Mouw Motor Company	New 2024 F-150 60-12	16730.00

Nick Doelman	Reimb. to close cistern	300.00
NW Iowa Feeders	Reimb. closing 2 wells	630.20
Amy Oetken	Mileage-WL Truancy mtg	32.20
P & K Pest Control Inc	Monthly Maint-Annex	85.00
Pitney Bowes Inc.	Postage Meter Ink	132.79
Popkes, Inc.	350.2 gal propane	594.99
Premier Network Solutions	Fortigate firmware	6310.51
Regional Transit Authority	FY2024 Allocation	2400.00
Rock Rapids Machine & Welding	saw blade	273.62
Sanford Health Business Accoun	Inmate doctor visits	125.00
Jennifer Smit	March mileage	138.00
Spencer Office/JCL Solutions	Staples, Copy Paper, Supplies	408.09
State Hygienic Laboratory	Water tests	548.50
Stone Group Architects, Inc	Consult mileage - Annex p	660.01
Storey Kenworthy / Matt Parrot	Record absentee Voter Book	351.49
Sudenga Industries	2nd Half Grant 185-002	10859.90
Tessman Company	160 bags mulch-hydroseede	3680.00
Thomson Reuters - West Payment	Online investigations	148.53
Thrifty White Pharmacy	Meds for Inmates	78.66
Trackside Service & Repair	Tow patrol vehicle - 2024	850.00
UMB Bank, N.A. Attn: Diana Van	GO Bond Principle/Interest	620375.00
US Bank	ISAC Conf, Office Supplies, passports	
	AED Batteries, Counter	19238.90
Van't Hul Repair	hydraulic hose #157	251.49
Verizon	3/7-4/6 Cell Phone	306.66
Nick Weber	Patient scenarios book	640.00
Ziegler Inc.	cutting edge, bits #87	1104.65
3D Security Inc.	Fire monitoring-3/2025 Cr	1120.00
Grand Total		782213.17

General Basic Fund	66,939.27
General Basic Subfund	620,375.00
Rural Services Basic Fund	18,397.08
Economic Development Fund	192.34
Secondary Road Fund	16,381.66
American Rescue Plan Fund	660.01
Surcharge On E911	129.65
County Tifs-Nocartis & Sudenga	10,859.90
Casino-TIF	38,759.49
Emergency Management Services	6284.42
Co. Assessor Agency Fund	887.25
Health Insurance Fund	1,143.23
Flex Benefits Fund	1,303.87

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.