

LYON COUNTY AUDITORS OFFICE
May 14, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the April 23, 2024 meeting were reviewed. Motion by Vanden Bosch, second by Scholten to approve and Chairman sign minutes. Motion carried.

Motion by Scholten, second by Altena to approve and sign liquor license amendment from Blind Butcher Brewery. Motion carried.

Motion by Vanden Bosch, second by Herman to approve and sign Tobacco License application from Grand Falls Casino. Motion carried.

Motion by Herman, second by Altena to approve claims. Motion carried.

Employment changes: Caleb Hansel has moved from full-time to part-time Environmentalist/Sanitarian in Public Health effective 5-1-2024.

Jason Blied was hired as a Maintenance II Utility operator with Secondary Roads at a pay rate of \$30.04/hour. He started on 5-1-2024.

Alvin Huyser retired from Secondary Roads at a Motorgrader II operator at of 5-3-2024.

Tanner Lindecum, Ragen Hasche, and Weston Freking were hired as Summer Seasonal help with Secondary Roads at a pay rate of \$17/hour. Their first day will be 5-28-2024.

Andrew Austin was hired as Summer Seasonal help with Secondary Roads at a pay rate of \$17/hour. His first day was 5-13-2024.

Will Hellinga was hired as an Intern with the County Attorney's office at a pay rate of \$12/hour. His tentative first day will be 5-20-2024.

Kelli Greenfield was hired as an Intern with the County Attorney's office at a pay rate of \$12/hour. Her tentative first day will be 7-15-2024.

Luann Serck announced her retirement as the Head Dispatcher as of 7-5-2024.

Debra Van Otterloo was hired as the Head Dispatcher and will have a pay increase to an hourly rate of \$30.84/hour as of 4-15-2024. She was previously a part-time dispatcher. She will train with Serck until her retirement.

Auditor Sprock presented the Premier Bank ACH agreement. Motion by Altena, second by Vanden Bosch to grant Laurie Herman and Falon Huisman access to online Business Banking. Motion carried.

Chairman Birkey opened the public hearing at 8:45 a.m. to take public comment on FY2024 Budget Amendment #4. Present were: Public Health Director Melissa Stillson, Economic Development Director Jen Smit, Lyon County Reporter Isaac Yeager and NW IA Review Georgia Lodewyk. Lyon County Economic Development director Smit commented a majority of the amendment for her department is to

5-14-2024

cover the cost of the previous director's retirement payout. Auditor Sprock commented that the Courthouse security amendment is due to an increase in the amount of hours security is needed for court. With no further comments or concerns, Chairman Birkey closed the public hearing at 8:46 a.m. Motion by Herman, second by Scholten to approve and sign Resolution 2024-15 to authorize budget amendment #4. Motion carried. This is a summary of the resolution. The complete text can be obtained from the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and Resolutions.

The Board needs to set a public hearing for FY2024 Budget Amendment #5. Motion by Altena, second by Scholten to set a public hearing for May 28, 2024 at 8:45 a.m.

Everett and Grace Kracht joined the meeting to discuss the SD DOT Highway 42 Project. Kelsey McGregor, with HDR joined by phone and County Attorney Amy Oetken joined the meeting. Kracht is currently discussing details of the project with SD DOT because Lyon County has authorized SD DOT to purchase land on their behalf for this project due to the location being on the state line of SD and IA. Kracht would like to be able to purchase the land back from Lyon County after the project is over, which is estimated to be around 2028. County Attorney Oetken stated Kracht's attorney and Lyon County's attorney can discuss that after the project is complete, but Lyon County cannot make any decisions regarding that at this time.

Lyon County Economic Development Director Jen Smit gave a brief update to the Board regarding the Heartland Conference that she attended in Missouri at the end of April. Smit also stated the Advisory Board held their second meeting to speak about the Strategic Plan and they plan to present to the Board on May 28, 2024.

Zoning Director Ashley Lewis presented a Zoning Jurisdiction Agreement between Lyon County and the City of Rock Rapids as well as Resolution 2024-14 regarding the construction of the bus barn. Motion by Herman, second by Altena to approve and sign the 28E Agreement and resolution. Motion carried.

IT Director Sara Sprock presented the Premier Communications contracts for FY2024/2025. Motion by Altena, second by Vanden Bosch to approve contracts for FY2024/2025. Motion carried.

The Board continued discussions about the current annex building.

Chairman Birkey opened the public hearing at 10:39 a.m. to take public comment on Bid Consideration and Possible approval of bids for the ADA ramp. Present were: Public Health Director Melissa Stillson, Economic Development Director Jen Smit, Lyon County Reporter Isaac Yeager and NW IA Review Georgia Lodewyk. With no additional comments or concerns, Chairman Birkey closed the public hearing at 10:40 a.m. The Board noted that the bid deadline has been moved to May 28, 2024 at 10:00 a.m. due to no bids being received.

Maggie Burgers with Speer Financial joined the meeting to present GO Bonds and answer any questions the Board had regarding GO Bonds. The Board thanked her for coming.

Supervisor correspondence: Vanden Bosch-MidSioux, Riverboat, Pre-Bid Meeting; Altena-Mental Health, Economic Development.

Claims dated 4-26-2024 in the amount of \$350.99 were reviewed and approved.
Check sequence #169537-169542.

Jerry M. Baatz	Mileage (30)-April Meeting	15.00
Doon Press	Advertising-VA	32.00
Brian Hamilton	April Meeting Mileage (30)	15.00
Ned Hodgson	Spring school mileage	250.00
Lyon County News	Advertising-VA	30.00
Premier Communications	Phone bill	8.99
Grand Total		350.99
General Basic Fund		350.99

Handwritten claim dated 4-30-2024 in the amount of \$135,318.39 were reviewed and approved. Check sequence #169691-#169692.

IBC Innovative Business Consult	04/22-4/28/2024 Flex plan	534.83
Sanford Health Plan	May - Insurance Premiums	134783.56
Grand Total		135318.39
Health Insurance Fund		134,783.56
Flex Benefits Account		534.83

Payroll dated 4-30-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$260,306.73 is listed by fund.

General Basic Fund	159,298.27
Rural Service Basic Fund	22,409.46
Economic Development Fund	3,961.73
Secondary Road Fund	58,063.80
Emergency Management Service	3,229.58
Co. Assessor Agency Fund	13,343.89

Payroll Disbursement Register in the amount of \$334,082.48 is listed by Fund.

General Basic Fund	122,787.94
General Supplemental Fund	61,116.28
Rural Services Basic Fund	35,150.57
Economic Development Fund	5,575.66
Secondary Road Fund	91,994.09
Emergency Management Service	3,881.23
Co. Assessor Agency Fund	13,576.71

Handwritten claim dated 5-7-2024 in the amount of \$632.92 were reviewed and approved. Check sequence #169693.

IBC Innovative Business Consult	4/30-5/5/2024 Flex plan	2739.02
Grand Total		2739.02
Flex Benefits Fund		2739.02

Claims dated 5-14-2024 in the amount of \$228,185.14 were reviewed and approved. Check sequence #169771-#169909.

A&R Industries	fender bracket #159	195.00
Access Systems Leasing	Printer/Copier Lease	1308.69
Ahlers & Cooney, P.C. Attn: Ac	April HR Service-Labor	747.50
Alliance Communications Attn:	May 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	566.64
ARS, A Tecta America Company	Roof repairs 7hrs 4/15/24	1755.00
Auto Value Parts Stores	filters-air,oil,fuel,cabi	2549.76
Ben's Plumbing & Repair, Inc.	toilet repair-Little Rock	66.75
Bierschbach Equipment & Supply	gasket - trash pump	8.64

5-14-2024

Binder Lift, Inc PHASE	Binder lifts (3) mini-grant	2357.00
Bomgaars	broom,cleaner,cloths,ties	185.27
Amy Borman	CPR Training (7)	473.87
Calhoun-Burns & Associate Inc.	submittal/coord/analysis	1821.25
Care Initiative - Lyon Manor	April Jail Meals (390)	3120.00
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	61.80
City of Rock Rapids	Rental/Utilities	8919.14
CJ Cooper & Associates, Inc.	drug testing	50.00
Continental Research Corp	dry graphite lubricant	585.76
Cooperative Energy Company	Fuel	55425.77
Cooperative Farmers Elevator	lumber, tie down, eyebolt	481.77
Corner Service Merlin VerSteeg	Service 60-3 F-150	56.75
Cost Advisory Services, Inc.	FY2023 Plan/FY2024 Recovery	4450.00
Ctrl Marketing	Uniform jackets	1214.25
Culligan Soft Water Serv.	Salt & Water	976.05
Cypress Solutions Inc.	tracking - subscription	43.50
Dakota Data Shred DDS	4/16/24-517lbs Shred	163.32
Denny's Sanitation Inc.	Monthly garbage & recycling	290.50
DGR Engineering	prelim design-L14 improve	6935.50
DJ's Service	Fuel	92.28
FleetPride	LED beacon #159	271.59
GeoComm, Inc.	GIS mapping, MSAG maint/s	6318.90
GFC Leasing - WI	5/15-6/14/24 Copier Lease	274.23
Lorie Groen	April mileage (28)	14.00
H & H Repair	AC compressor	402.22
Mark Hand	Reimb. mileage - clinical	728.63
Caleb Hansel	April mileage (26)	13.00
HardRock Aggregate BreMik Mate	22.06 tn riprapp-Beech/260	554.81
Heartland Hardware LLC	trailer ball	105.64
IBC Innovative Business Consul	April Employ Bene Serv	1925.64
Inovalon Provider, Inc	Apr Access to All Payer	175.36
Interstate Power Systems, Inc.	speed sensor assembly #5	177.61
Inwood Hatchery & Feed Store	tarp strap	1.80
Iowa County Attorney Ass'n.	Spring Conference Registr	370.00
IA Dept. of Public Safety Attn	April-June 23'Terminal Billing	1890.00
Jebro Inc.	228 gal CRS-2	2512.75
Julie Joachim	Mileage-Leag. of Cities-G	34.00
KELTEK, Inc	Balance due on new equip	3387.61
Larchwood Local	April fuel - Plus -73.76	454.71
Lewis Family Drug, LLC	Pediatric epi pens (2bxs)	600.00
Little Rock Free Lance	Office closed notice	12.00
Lyon & Sioux Rural Water	water - Lester shop	80.70
Lyon County News	Dispatcher ads	175.75
Lyon County Sheriff Dept.	Sheriff Fees	423.90
Lyon Rural Electric Coop	UPS charge return vaccine	16.44
Mail Services. LLC	May - Renewals-Postage	574.60
Martin Marietta Materials	157.59 tn chips/durapatch	3340.91
MidAmerican Energy	acct 11930-66002 Doon	297.82
Midwest Boring LLC	Arends/Klaassen 8" bore t	3080.00
New Century Press	Office closed notice/Minutes	1331.07
Oak Street Station	April fuel - Super -96.58	747.22
Amy Oetken	Reimb. mileage-Truancy-GL	55.00
Osceola Rural Water	water - Little Rock Shop	52.36

Papik Motors	Service Dodge Duraango 60	720.81
PCC, Inc. Physician's Claim Co	Monthly Billing Service	1208.44
Petersen Court Reporters, Inc	Hearing trans. PCCV503022	113.00
Pitney Bowes Global Financial	3/13-6/12/24 Meter Lease	462.33
Porter Funeral Home	Funeral assistance	1800.00
Premier Communications	Phone bill	3801.22
Premier Network Solutions	Fortigate	672.00
Rapid Graphics	Decals for school tour	40.13
Rock Apartments	Rent Assistance	200.00
Rock Rapids Ace Hardware	Power strip	1070.39
Rock Rapids Machine & Welding	angle iron-Larchwood	47.79
Runnings Supply Inc.	rocker switch #14	268.13
Sanford Health Business Accoun	Pediatric EKG stickers	84.71
Sanford Health Occupational At	pre-emp phys/drug screen	359.00
SEAT Treasurer	5/8/24 Seat 1 Train BW	25.00
Shari's Kitchen	Meals - LCED Advisory Bd	135.00
Jennifer Smit	April mileage	517.00
Snyder & Associates	design svcs-K12 resurfaci	62070.90
Spencer Office/JCL Solutions	Calculator	650.62
State Hygienic Laboratory	Water Test	308.50
Stericycle, Inc.	Monthly Charge-Sharps Dis	71.69
Michele Stewart	Mileage to Sioux Falls	257.32
Norma Stuerman	Reimb. closing 1 well	500.00
Sunshine Foods	Food for inmates	1427.43
Thomson Reuters - West Payment	Clear Proflex-Collections	513.22
Todd's True Value	threadlocker	8.99
Crystal Top	April 2024 mileage	45.00
Town & Country Disposal	garbage service-Little Ro	37.64
Trane	Apr-June 2024 HVAC Mainte	1381.25
Transource Truck & Equipment	brakes #3, #6	5634.52
Two Way Solutions, Inc.	Move George repeat. to Fi	480.92
US Bank - Purchase Card Purcha	Office Supp,Fuel,Training	11049.43
Stewart VanderStoep	Reimb. postage	21.20
Brenda VanHofwegen	Reimb. meal Ida Grove mtg	83.01
Verizon	cell phone	3711.72
Nick Weber	Reimb. for mileage	273.00
Ziegler Inc.	hose #84	2648.80
Grand Total		228185.14

General Basic Fund	58,074.40
Rural Services Basic Fund	1,383.83
Economic Development Fund	1,433.52
Secondary Road Fund	156,343.83
Surcharge on E911	8,568.58
County Attorney Incentive Fund	40.13
Emergency Management Services	104.87
Co. Assessor Agency Fund	310.34
Health Insurance Fund	1,640.00
Flex Benefits Account	285.64

Payroll dated 5-15-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$101,791.45 is listed by fund.

General Basic Fund	13,050.29
Rural Service Basic Fund	21,347.99

5-14-2024

Secondary Road Fund 67,393.17

Payroll Disbursement Register in the amount of \$40,621.43 is listed by Fund.

General Basic Fund 4,966.83

Rural Services Basic Fund 9,830.29

Secondary Road Fund 25,824.31

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.