

LYON COUNTY AUDITORS OFFICE  
May 28, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the May 14, 2024 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Motion by, second by to approve and sign tobacco license from Dollar General in Larchwood. Motion carried.

Chairman Birkey presented Resolution 2024-17 to Transfer RUTF to Secondary Roads. Motion by Vanden Bosch, second by Scholten to approve and sign Resolution 2024-17. Motion carried. This is a summary of the resolution. The complete text can be obtained from the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions

Kristi and Jon Robinson were present to discuss the Rural Residential Dwelling Agreement. They would like to ask the Board to allow the Robinson's to use one of the County's dwelling eligibilities in order to build a house on their property located in the SW  $\frac{1}{4}$  NW  $\frac{1}{4}$  of Section 16 in Centennial Township, Lyon County, IA. Motion by Vanden Bosch, second by Herman to sign the Rural Residential Dwelling Agreement and transfer the eligibility to Jonathan B. Robinson. Motion carried.

Chairman Birkey opened the public hearing at 8:46 a.m. to take public comment on FY2024 Budget Amendment #5. Present were: Economic Development Director Jen Smit, Lyon County Reporter Isaac Yeager and NW IA Review Georgia Lodewyk. With no further comments or concerns, Chairman Birkey closed the public hearing at 8:47 a.m. Motion by Altena, second by Scholten to approve and sign Resolution 2024-16 to authorize budget amendment #5. Motion carried. This is a summary of the resolution. The complete text can be obtained from the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors and Resolutions.

The Board needs to set a public hearing for a Rezone Application and for Ordinance 2024-03. Motion by Vanden Bosch, second by Altena to set public hearings for June 25, 2024 at 8:45 a.m. for Rezone application and 8:50 a.m. for Ordinance 2024-03. Motion Carried.

Lyon County Economic Development Director Jen Smit presented the Strategic Plan to the Board. Motion by Herman, second by Scholten to approve the Strategic Plan. Motion carried.

Smit informed the Borad that the Economic Development Advisory Board plans to meet quarterly going forward. The board consists of the following: Sharon Haselhoff, Shorty Blauwet, Josh Metzger, Ross Loomans, Dustin Timmermann, DeAnna Krull, Jessica Jensen, Dwight Mogler, and Chuck Shogren.

The Board of Supervisors discussed the County Attorney vacancy. The vacancy can only be filled by appointment and will also be on the General Election ballot per the Code of Iowa. Due to the timing of the vacancy, no petition to call for a special election can be filed. Motion by Herman, second by Altena to fill the vacancy by appointment. The Board gave Auditor Sprock the

5-28-2024

authority to publish the vacancy notice and want ad with an application deadline of 4:30 p.m. on June 25, 2024.

Lyon County Engineer, Daryl Albertson, joined the meeting. He informed the Board that he no longer needed the DOT Budget Amendment.

The Board of Supervisors received a letter from a resident regarding the condition of A-52 260<sup>th</sup> Street and K-42 on Garfield. Albertson stated he would have his office reach out to the resident to inform them on the timeline of fixing the roads.

Albertson informed the Board that Henning will be hauling out of the Klondike pit and starting the gravel program for the central part of the county in 2 weeks.

The Board discussed the Annex Building project. Supervisor Herman met with Wheelchair Dynamix to get an estimate for a lift with a seat. The lift would go up one side and down one side. The estimate is \$16,190. The Board also stated that the pipes between the concrete floors are being tested for asbestos before moving forward.

Employment changes: Jeremy Sprock resigned from the Assessor's Office. His last day was 5-28-2024.

Hayven Hollingshead has been hired as a seasonal Park Attendant with Conservation with a pay rate of \$14.00 per hour. His start date was 5-13-2024.

Jeremie Mullinix has been hired as a seasonal Gate Attendant with Conservation with a pay rate of \$10.50 per hour. His start date was 5-17-2024.

Kenneth Kramer has been hired as a seasonal Mower with Conservation with a pay rate of \$12.00 per hour. His start date was 4-24-2024.

Anderson Trejo has been hired as a seasonal Maintenance with Conservation with a pay rate of \$12.00 per hour. His start date was 5-13-2024.

Erika Perez has been hired as a seasonal Naturalist Intern with Conservation with a pay rate of \$12.00 per hour. Her start date was 5-14-2024.

Doreen Horstman has been hired as a seasonal Gate Attendant with Conservation with a pay rate of \$15.00 per hour. Her start date was 5-20-2024.

Heather Sinnett has a pay rate increase of \$0.77 per hour increasing her pay rate to \$26.47 per hour starting 5-1-2024.

Sam Gruis was hired as a Part-time jailer at a payrate of \$21.55 per hour. He started on 5-22-2024.

The Board of Supervisors received 1 bid in the amount of \$328,985 for the Courthouse ADA Ramp project. The bid was submitted by Schelling Construction out of Sioux Center. The Board will make a decision at the next board meeting.

Motion by Herman, second by Vanden Bosch to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-Zoning, RIDES, Riverboat; Altena-NW Iowa Landfill; Birkey-Zoning; Herman-YES Center, Wheelchair Dynamics Meeting.

5-28-2024

Claims dated 5-16-2024 in the amount of \$350.99 were reviewed and approved.  
Check sequence #169910-#169926.

Alliance Communications	LPRA Phone, LD, & Interne	371.00
Auto Value Parts Stores	Battery - Dump trailer	126.98
Creative Edge	No children sign- lilylog	126.00
Denny's Sanitation Inc.	Service	160.00
Gordon Flesch Company, Inc.	Copier Service 4/22-4/24/	763.35
Iowa Department of Revenue	March hotel/motel tax	827.68
Lyon & Sioux Rural Water	1,000 G H2O	214.70
Lyon Rural Electric Coop	Act#1608 monthly service	1625.30
Oak Street Station	Lawn mower tires	445.00
Runnings Supply Inc.	Diesel exh fluid 2.5 gsl	60.97
Sunshine Foods	Supplies	13.97
Todd's True Value	Paint	384.73
US Bank - Purchase Card	Minor equipment	2114.42
Valley Sand & Gravel	Concrete fines	447.41
Alyssa Van't Hul	April Nature Center clean	560.00
Shane Van Bommel	Flat of nightcrawlers	305.00
Verizon	Monthly service	51.53
Grand Total		8598.04
General Basic Fund	8,213.31	
General Basic Sub Fund	384.73	

Handwritten claim dated 5-22-2024 in the amount of \$899.12 were reviewed and approved. Check sequence #169927.

IBC Innovative Business Consult	5/13-5/19/2024 Flex Plan	899.12
Grand Total		899.12
Flex Benefits Fund	899.12	

Claims dated 5-28-2024 in the amount of \$355,423.47 were reviewed and approved. Check sequence #169928-#170015.

Henry M. Adkins & Son Inc.	6/4/2024 Ballots	8583.73
Steven Ageson	safety clothing - gloves	17.10
Alliant Energy	acct 6097001000-NITE LITE	246.83
American State Bank	Motor Grader Loan	216831.35
Jerry M. Baatz	Mileage(30)-May Meeting	15.00
Jason Blik	safety clothing-boots/pnt	300.00
Bomgaars	cleaning wand, armor all,	132.44
Bound Tree Medical, LLC	ALS supplies	379.21
Brenda Van Voorst	Reimb. Shock Chl. 1 well	300.00
Century Link	911 Recurring 712-233-001	296.64
Child's Voice Route #6361 Attn	Expert witness	269.89
City of Doon	Fin. support for CAT Gran	15000.00
Crossroads Trailer	drive axle gasket-shop st	474.48
Culligan Soft Water Serv.	Salt (16)	140.50
Cash-Wa Distributing	Food for inmates	2075.74
Dakota Riggers & Tool	tie downs	125.10
DGR Engineering	prelim design-L14 improve	1951.64
Doon Press	Office closed notice	72.00
DRG Mechanical, Inc	Yearly maintenance	602.00
Driveline Service, Inc.	PTO shaft #7	227.16
Frontier	911 Recurring Monthly Pho	130.25
Gordon Flesch Company, Inc.	Printer Qtrly Con.	761.06
Brian Hamilton	May Meeting Mileage (30)	15.00

Hartter Custom Carpentry	Install wall for new mtg	1380.00
Heiman Inc.	3-fire extinguishers	267.00
Hillyard / Sioux Falls	Custodial supplies	727.10
Ned Hodgson	Reimb. Uber & luggage	129.05
Hometown Handyman c/o Dustin B	Dethatch/clean-up lawn	370.00
Hydraulic World Inc.	parts/cylinders #87, #21	1077.67
I-State Truck Center	fuel lines #11	468.56
IACCVSO Dubuque County VA	Membership dues	50.00
Inovalon Provider, Inc	May Access to All Payer	175.36
Institute of Iowa Certified As	Registration for Summer School	675.00
Iowa Prison Industries	40-12'x2" square post	6806.00
Iowa State Medical Examiner	Autopsy	2062.00
Jebro Inc.	240 gal CRS-2	1380.00
Johnson Controls Fire Protect	Contract-May 2024-Apr. 30	1614.09
KCL Group Benefits	June County premium	551.21
Lewis Family Drug, LLC	Meds for inmates	403.83
Ashley Lewis	April mileage (208)	104.00
Little Rock Free Lance	Subscription starting May	30.00
Lyon County Reporter	Subscription renewal	50.00
Lyon County Sheriff Dept.	Sheriff Fees	333.80
Lyon Rural Electric Coop	electric	818.12
Matheson Tri-Gas Inc	Oxygen cylinder refills	148.21
McCarty Motors	Country Clipper lawn mower	7900.00
Michael Rozeboom	safety clothing - pants	37.95
Mid Country Machinery Inc.	heater blanket #90	2464.74
MidAmerican Energy	acct 08790-10018 Inwood	343.95
New Century Press	Public Hearing	163.60
Northwest Iowa Comm. College	Balance for Paramedic class	11841.00
P & K Pest Control Inc	Bi-monthly maintenance	85.00
Papik Motors	Service DARE truck	76.18
Premier Network Solutions	IT consulting June	2447.25
Randy Hage	safety clothing-comp toe	108.48
Rapid Auto Repair	Oil Change/Service - A-2/A-2	630.06
Reserve Account/Pitney Bowes	Postage	500.00
Riverside Trailers	Install equip. A1	135.00
Kenneth D. Roemen	safety clothing-gloves	296.37
Sanford Health Business Account	IV start kits (100)	139.38
Shield Technology Corporation	FY2025 Maintenance	11732.50
Smart Solutions Group	Strategic planning project	4099.03
Spencer Office/JCL Solutions	Office supplies	1115.50
Stanard & Associates, Inc.	Test booklets/deputies	136.00
Dustin Steen	safety boots, pants, glov	300.00
Stone Group Architects, Inc	Annex/2nd rds project	1215.70
Stryker Sales Corporation	LP15 Main. 5/1/23-4/30/25	4514.40
Tails Awagging Grooming	Bath for Versa	65.00
Thrifty White Pharmacy	Meds for inmates	81.77
Two Way Solutions, Inc.	Radio Lester Fire	865.99
United States Treasury	Fee	1762.99
US Bank - Purchase Card	Computer, VA Spr.School, Microsoft	
	Fuel, Dist. Mtg Meals	8716.66
Valley Machining Co.	6-solid shaft plow arms	8852.16
Verizon	Cell Phones	2723.46
Waagmeester Law Office Attorney	Substance abuse legal serv	640.41
Ziegler Inc.	track link, equalizer bar	12864.82

Grand Total

355423.47

General Basic Fund	63,305.12
General Basic Subfund	16,060.00
Rural Services Basic Fund	323.60
Economic Development Fund	130.87
Secondary Road Fund	50,224.03
Debt Service-Sinking Fund	216,831.35
American Rescue Plan Fund	1,215.70
Surcharge on E911	1,292.88
County Attorney Incentive Fund	1,380.00
Development Project Fund	3,039.03
Emergency Management Services	217.00
Co. Assessor Agency Fund	852.68
Health Insurance Fund	551.21

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.