

LYON COUNTY AUDITORS OFFICE
June 25, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Pledge of Allegiance was said.

Auditor Sprock asked Chairman Birkey to add 2 additional items to the agenda. Sprock would like to add a Flood update and Rock River Gun Club Liquor License renewal application. The new agenda items were approved. Motion by Herman, second by Scholten to approve new agenda. Motion carried

EMA director Arden Kopischke was present to give the Board an update on the current flood situation. Kopischke went through the timeline of events that happened starting with the flash flood and train. Kopischke worked with city officials to get items that were needed as they were requested. Once EMA receives the request from the city, then he can request it from the State.

Public Health Director Melissa Stillson worked with Arden to set up an emergency shelter at the Central Lyon Elementary School in Rock Rapids for those displaced during the flood. Many residents from the nursing home were also moved to the emergency shelter as well as the local hospital.

Stillson has also been in contact with Sioux Rivers to provide mental health support to the area. Sioux Rivers will be in the area on Wednesday and Thursday of this week.

Due to flooding in the Annex building, the Board decided to move Public Health to the meeting room of the Ambulance garage and the engineer office will move over to the building west of the courthouse. Dave and Scott Sieperda have offered to allow Lyon County to use this building until the annex is available or the new shop is ready. IT Director Sara Sprock has been working with both departments to get internet and phone access.

Lyon County Engineer Daryl Albertson and Road Superintendent Dave Jackson were present to update the Board on the condition of County roads and bridges. Currently the crew is working overtime to do shouldering and graveling and smoothing of the roads. Albertson stated they will need to get gravel hauled in for many of the roads that have washed out. He stated the roads that are scatter critical will not be able to be opened until a road inspector can check them out.

County Engineer Albertson's employment contract was discussed. Motion by Herman, second by Vanden Bosch to give Albertson a 3.2% increase for FY2025 and an equal increase for Albertson to those of the other county employees for FY2026 and FY2027. Motion carried.

Chairman Birkey opened the public hearings scheduled for 8:45 and 8:50 a.m. at 10:11 a.m. to take comment on the rezone request for Boundary 1: A-1 to C-2 on Parcel E in the SE 1/4 of Section 19, Rock Township, Lyon County, Iowa and to take comments on Ordinance 2024-03 zoning map amendment. Present were Lyon County Reporter Isaac Yeager and NW IA Review Georgia Lodewyk. No comments were received. Hearing closed at 10:12 a.m.

6-25-2024

Chairman Birkey held the 2nd Reading of Ordinance 2024-03 Zoning Map Amendment. Motion by Vanden Bosch to approve 2nd reading, waive 3rd reading and approve Ordinance 2024-03, second by Scholten. Motion carried.

Rollcall vote: District 1 Vanden Bosch Support, District 2 Scholten Support, District 3 Altena Support, District 4 Birkey Support, and District 5 Herman Support. Motion carried, ordinance 2024-03 approved.

Auditor Amy Sprock presented the Post Election Audit Report to the Board of Supervisors.

Recorder Amie Griesse was present to discuss SF2442, which dissolves the Compensation Board as of July 1, 2024. Motion by Herman, second by Scholten that the Board of Supervisors will take on authority and obligations of the compensation board. Motion carried.

Chairman Birkey introduced Resolution 2024-19 to authorize the Auditor's Office to pay claims in FY25 before the first Board meeting. Motion by Altena, second by Vanden Bosch. Herman abstained. Motion Carried. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Minutes from the June 11, 2024 meeting were reviewed. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

Chairman Birkey introduced Resolution 2024-20 to approve FY2024/2025 department appropriations. This resolution gives 100% appropriation to each department for FY2024/2025. Total appropriations equal \$29,249,305. Motion by Scholten, second by Vanden Bosch. Motion carried. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Chairman Birkey introduced Resolution 2024-21 Voluntary annexation to the city of Rock Rapids. Motion by Herman, second by Altena. Motion Carried. This is a summary of the resolution. The complete text of the resolution can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors, then Resolutions.

Motion by Scholten, second by Vanden Bosch to approve claims. Motion carried.

Auditor Sprock spoke about the County Attorney vacancy. Sprock stated there are currently two applicants and the deadline to apply expired 6-25-2024 at 4:30pm. An interview committee was created and interviews will be scheduled by Auditor Sprock. The Board would like to have a recommendation from the interview committee and appoint at the next board meeting on 7-9-2024. .

Sprock also spoke to the Board about the Civil Service Commission vacancies. The Board would like Sprock to contact the current appointed officials to see if they will continue for the next term of 6 years.

The Board needs to set a public hearing to consider bids and possible approval for HVAC at the annex building. Motion by Herman, second by Altena to table setting the public hearing until we know the status of the annex from the flood damage. Motion carried.

Rock River Gun Club applied for a liquor license renewal. Motion by Herman, second by Scholten to approve renewal as of 6-25-2024. Motion carried.

Employment Changes: AJ Bontje changed from a Maintenance II Truck Driver to a Motorgrader II operator with an hourly pay rate of \$30.16 effective 6-10-2024; Jared Kannegieter a FT Jailer in the Sheriff's office had a pay rate increase from \$24.78/hour to \$25.70/hour effective 6-23-2024; Sheriff Deputy Tyler Bos was moved to 78% (81,844) of the Sheriff salary as of 6-1-2024

Correspondence: Vanden Bosch - Riverboat Foundation; Scholten - Economic Development; Altena - NW Iowa Landfill, FEMA & Road Crew Mtg; Birkey - Conservation, FEMA & Road Crew Mtg; Herman - Conservation, FEMA & Road Crew Mtg.

Payroll dated 6-14-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$109,596.45 is listed by fund.

General Basic Fund	13,868.47
Rural Service Basic Fund	22,276.29
Secondary Road Fund	73,451.69

Payroll Disbursement Register in the amount of \$43,100.91 is listed by Fund.

General Basic Fund	5,227.11
Rural Services Basic Fund	10,164.12
Secondary Road Fund	27,709.68

Conservation claims dated 6-17-2024 in the amount of \$34,156.34 were reviewed and approved. Check sequence #170428-#170468.

Alliance Communications	LPRA Phone, LD, & Interne	357.00
American Hero Clothing	Staff t-shirts	374.10
Artic Glacier U.S.A, Inc.	Ice 16lb(95) & 7lb(38)	634.33
Auto Value Parts Stores	Oil filters (6)	52.86
Battle Mechanical Inc.	Final plumbing for bungalow	2055.57
Kyle Ciesielski	Cell Stipend (Apr-June)	75.00
Cooperative Farmers Elevator	Lumber	1074.16
Dave's Bulk Service	Off road diesel/gasohol	2781.18
Denny's Sanitation Inc.	May garbage service	320.00
Matthew Grave	FY2024 Board Mileage	361.80
Sean Grotewold	FY2024 Board Mileage	52.26
Hiller Lumber	Finishing nails, #3 pine	114.09
ICCS	FY2025 ICCS Annual Member	2000.00
Inwood Fire Department	Fireworks for 50th	10000.00
Iowa Department of Revenue	Hotel/Motel taxes	964.29
IA Natural Heritage Foundation	Annual dues	100.00
Brandon Koel	Cell Stipend (Apr-June)	75.00
Leuthold Plumbing/Heating Inc	HP3 wire on transformer @	110.00
Lyon & Sioux Rural Water	79,000 G H2O	370.90
Lyon Rural Electric Coop	LPRA Electric Acct 1608	3259.84
Menards	Supplies	257.79
Menards - Sioux Falls East	Supplies	204.50
Emily Ostrander	Monthly Cell Phone Stipend	75.00
RB Electric Inc.	Trim out bungalow	1639.43
Todd Reinke	FY2024 Board Mileage	107.20
Runnings Supply Inc.	Candy - batteries	51.95
Sam's Club/Synchrony Bank	Concessions	632.86

Jen Schemmel	Cell phone stipend	75.00
Jeff Schram	FY2024 Board Mileage	241.20
Tonya Smith	Cleaning Lodges/Cabins	1070.00
Stensland Gravel Co.	3/4" rock-qty 16.4/rate 1	237.80
Sunshine Foods	EE Supplies-Acct #160	59.09
Tessman Company	Seed & fertilizer	278.00
Todd's True Value	Lighter fluid - concession	94.80
Town & Country Implement	Vehicle maint.	29.87
US Bank - Purchase Card Purcha	EE supplies	1730.70
Alyssa Van't Hul	May cleaning service	560.00
Shane Van Bommel	6 Cs of nightcrawlers(50dz)	1110.00
Jared VanEngen	FY2024 Board Mileage	456.94
Verizon	Monthly service	51.53
Wibeto, Traci	FY2024 meeting mileage	60.30
Grand Total		34156.34
General Basic Fund	20,347.25	
General Basic Sub Fund	3,809.09	
CS Projects & Acquisition Fund	10,000.00	

Handwritten claims dated 6-19-2024 in the amount of \$1,027.82 were reviewed and approved. Check sequence #170469.

IBC	6/10-6/16/2024 Flex Plan	1027.82
Grand Total		1027.82
Flex Spending Fund	1,027.82	

Claims dated 6-25-2024 in the amount of \$441,172.46 were reviewed and approved. Check sequence #170470-#170618

Access Systems	Copier Contract	223.34
Alliance Communications	June 911 Recurring Phone	150.00
Alliant Energy	acct 6097001000-NITE LITE	50.06
Cory Altena	Jan-June 2024 Mileage	128.00
American Hero Clothing	Uniform	1651.38
Auto Value Parts Stores	New battery for Explorer	147.99
Automatic Building Controls	Nature Center bldg main.	403.00
Jerry M. Baatz	Mileage(30)-June Meeting	15.00
Bomgaars	garden hose, brush-Inwood	74.98
City of Doon	Utility assistance	90.72
City of George	utilities	37.50
CJ Cooper & Associates, Inc.	clearing house annual	230.00
Cooperative Energy Company	Fuel	41253.54
Cooperative Farmers Elevator	weed spray/water	1839.21
CopsPlus	Weapon light	696.20
Dr. Anthony Tatman Critical	Profile reports	75.00
Crossroads Trailer	air cylinder	506.81
Culligan Soft Water Serv.	Water & salt	273.00
Cash-Wa Distributing	Food for Inmates	1661.20
Cypress Solutions Inc.	tracking - subscription	43.50
Dakota Riggers & Tool	4-3/4" grab hooks	437.24
DataVizion	Aruba Instant On access p	3288.96
Tim DeBruin	BOR mileage 5/15 (30)	15.00
Cliff DeKam	5/1/2024 BOR Mtg Mileage	13.00
Vaughn Donahue	Advertisement	500.00
Doon Press	Primary Election Notice	333.88

DRG Mechanical, Inc	heater burner replcmnt	3800.00
Darren Dubbelde	3/5/2024 BOA Mileage (40)	20.00
DWK Products, Inc.	Tumblers for veterans	850.00
Fabers Farm Equipment, Inc.	hydraulic hose #66	46.87
Feucht's Custom Cabinets	Final payment-flag cases	5510.00
Kevin Fluit	BOA mileage 4/23/2024 (8)	4.00
Frontier	911 Recurring Monthly Pho	129.95
GALLS LLC	Jail pants & handcuff key	209.92
GFC Leasing	4/15-5/14/24 copier EconDev	67.71
Amie Griesse	Reimb. Mtg Expenses	433.32
Brian Hamilton	June Meeting Mileage (30)	15.00
Heartland Hardware LLC	ratchet tie-down, knife	33.48
Ned Hodgson	Reimb meal - Denver conf	18.32
Holly M Horstman	Mileage 5/1 & 5/15 (60)	30.00
HTC Enterprises, LC	push roller bearing #91	201.39
I-State Truck Center	AC hose #11	1553.24
IBC	Flex plan 06/19-06/23/2024	1058.53
Iowa County Attorney Case Mngt	Karpel Ann subs & Lic FY25	10060.00
Iowa Department of NR	Well Permit #62833	100.00
Iowa Law Enforcement Academy	Firearms instructor renew	975.00
Iowa Secretary of State	NCOA cards (128)	35.82
Iowa State Medical Examiner	Autopsy	5518.11
ISAC	ISAC gathering	260.00
Jack's Uniforms & Equipment	Uniforms - Miller	942.32
Jason Beek	Reimb. for closing 1 well	394.14
Jebro Inc.	240 gal CRS-2	2719.75
KCL Group Benefits	July County premium	510.89
KELTEK, Inc	New equip & install 24' Ford	51425.93
Kiesler Police Supply	Law enforcement, Glock 47	3050.68
Colby Klaassen	safety toed shoes	117.65
Dale Kollis	3/5/2024 BOA Mileage (40)	40.00
Brentt Korthals	safety clothing	232.77
Jeffrey S Kruse	safety clothing	74.87
Larchwood Local	May fuel	236.87
LeadsOnline LLC	FY2025 tracking renewal	1865.00
Lewis Family Drug, LLC	VA Case #12	32.53
Little Rock Free Lance	Dispatch ads	134.00
Lyon County News	Election ballot	252.37
Lyon County Sheriff Dept.	Sheriff Fees	823.57
Lyon Rural Electric Coop	electric - Lester shop	357.20
Mail Services. LLC	June Renewals-Postage	619.02
Melinda Moser	meals-Moser/Solutions Trn	313.04
Paul F. Metzger	5/1/2024 BOR Mtg Mileage	18.00
Meyer Electric Inc.	air exchanger/wash bay-RR	263.84
MidAmerican Energy	acct 08790-10018 Inwood	165.18
Midwest Alarm Company, Inc.	Repair camera feed	115.00
Midwest Card and ID Solutions	Rapid tag renewal	1250.00
Midwest Livestock Serv. LTD	600# rye grass seed	12183.00
Moon River Auto, Inc	New taillight assembly	350.00
New Century Press	Tax sale notice,Help Wanted	461.89
North West Iowa Firearms	New hand held firearms	8452.52
Amy Oetken	Reimb.Mtg Expenses-ICAA	820.89
P & K Pest Control Inc	Monthly Maint-Annex	45.00
Papik Motors	Oil change/repair EMA pick-up	337.52

Pictometry International Corp	Eagleview Flyover Yr3	33580.67
Police Legal Sciences	Dispatch training - 1 year	480.00
Premier Communications	911 Recurring phone bill	2597.12
Qualification Targets Inc.	FBI silhouette training	94.12
Rapid Graphics	Business cards	55.00
Reserve Account/Pitney Bowes	Postage for meter	6900.00
Reynolds Construction Mgtment	Pay request 1-2nd rds pro	119845.00
Sanford Health Business Account	Inmate dr. visit	637.60
Sanford Health Occupational	Pre-employ. Phys	302.50
Schaeffer Mfg Co.	SAE 80W-90 gear lube	1241.40
Jen Schemmel	Uniform allowance,Speaker	716.82
Cornelius Scholten	Reimb. Runnings purchase	52.22
Shari's Kitchen	LCEC Adv Brd mtg 5/8/2024	105.00
Jennifer Smit	Meal from Blood Run mtg	139.91
Solutions, Inc.	Preparing images for TRN	8998.00
Spencer Office/JCL Solutions	toners, paper, office sup.	1433.45
Sara Sprock	Mileage - Election (56)	46.00
State Hygienic Laboratory	Water Test	129.50
Stone Group Architects, Inc	Secenary rds office project	1488.90
Storey Kenworthy / Matt Parrot	Affidavit envelopes	259.62
Stryker Sales Corporation	Procure service	1156.85
Sunshine Foods	Bike safety & Office supp	100.55
Dan Teeselink	safety clothing	300.00
Sheila Thomas	DOD 06/14/2024 Med Exam	253.00
Thomson Reuters - West Payment	Online investigations sub	148.53
Thrifty White Pharmacy	Inmate meds	30.45
Town & Country Disposal	garbage service	37.64
Town & Country Implement	New equipment	9325.00
Trane	Yearly contract	8163.00
Uline Attn: Accounts Receivable	Laminating machine	1162.94
UMB Bank, N.A. Attn: Trust Fee	Bond Fees 6/1-11/30/2024	250.00
US Bank	Fuel, Off. Supplies, Microsoft	
	Online Ed.,Dist. Mtg, Uniforms	26440.97
Van't Hul Repair	hydraulic hose #83	1422.88
Shane Van Bemmell	Nightcrawlers (2 cs)	370.00
Douglas VandenBosch	Jan-June 2024 Mileage	353.00
Nick VandeWaert	Reimb. closing 1 cistern	300.00
VanHolland Lawn Service LTD	System start-up	1502.60
Albert VanHolland	Mtg 7.8 miles (Jan-Jun)	23.40
VerHoef Automotive	New Vehicle - 24 Traverse	32445.00
Verizon	M2M for 2 river gauges	3799.71
Wall Street Printers	Business cards - IT	177.50
Dennis Winkowitsch	3/5/2024 BOA Mileage (32)	32.00
Kallie Zylstra	Reimb. owner	600.00
Grand Total		441172.46

General Basic Fund	180,066.13
General Basic Sub Fund	250.00
Rural Services Basic Fund	46,543.62
Economic Development Fund	386.51
Secondary Road Fund	74,729.54
American Rescue plan Fund	121,333.90
Recorders Management Fund	700.00
Surcharge On E911	3,148.71

Emergency Management Services	963.81
Co. Assessor Agency Fund	11,480.82
Health Insurance Fund	510.89
Flex Benefits Fund	1,0258.53

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
Deputy County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.