

LYON COUNTY AUDITORS OFFICE  
August 13, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Also present was Jen Smit, Daryl Albertson, Lyon County Reporter, and NW Iowa Review.

The Board started with the Pledge of Allegiance.

Minutes from the July 23, 2024 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Minutes from the August 2, 2024 meeting were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

The Avera Contract with Public Health was reviewed. Motion by Herman, second by Scholten to approve and Chairman sign the contract. Motion carried.

The HIPAA Renewal agreement was reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign the renewal. Motion carried.

Auditor Sprock presented the 2023 Assessment rates that were used for tax statements. Sprock noted these were approved 7-9-2024, however, during the tax process, the levy rate for NCC was incorrect and a new document needs to be signed. Motion by Vanden Bosch, second by Altena to approve the updated 2023 Assessment Rates. Motion carried.

Auditor Sprock presented the 2023 liquor license renewal for Rock Rapids Gun Club that had previously been denied by the Board. According to the ABD, the reason for the denial was not an actual denial and per ABD, Lyon County should approve the old renewal because their original application was submitted on time. Motion by Vanden Bosch, second by Herman to approve the 2023 liquor license renewal for Rock Rapids Gun Club. Motion carried.

The Board reviewed a site expansion for Zachary and Stacie Eckardt in Doon Township Section 16. Motion by Altena, second by Vanden Bosch to approve the application and sign approval letter to DNR. Motion carried.

ICAP insurance agent, Sam Chase presented the FY2025 liability and work comp insurance renewal. Motion by Vanden Bosch, second by Herman to approve and sign FY2025 insurance renewal. Motion carried.

Chairman Birkey introduced Resolution 2024-27 to approve the funding agreement with FEMA. Motion by Vanden Bosch, second by Altena to approve resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors then Resolutions.

Lyon County Engineer Daryl Albertson gave an update on the roads and bridges since the flood. Albertson stated he met with FEMA on 8-12-2024. 1300 different sites were identified, which includes debris spots, bridges, and culverts. His department will continue to work with FEMA and will meet with them on a weekly basis.

Albertson also stated that the work on K60 started today and K12 is very close to being complete. The Board thanked Albertson for the update and for coming.

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The Board discussed the Property acquisition program. Motion by Herman, second by Altena to apply for this program if or when it becomes available. Motion carried.

The County Attorney vacancy was discussed. The interview committee gave their recommendation to the Board. The Board stated we may need to extend the 28E agreements beyond 9-3-2024.

Motion by Herman, second by Altena to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch- Riverboat; Scholten- Board of Health; Altena- Sioux Rivers Mental Health; Birkey- FEMA; Herman- FEMA.

Employment changes: Randi Childress was hired as a seasonal Gate Attendant for Conservation as of 6-18-2024 with a pay rate of \$10.50 per hour.

Zachary Nath was hired as a PT Jailer for the Sheriff's office as of 8-6-2024 with a pay rate of 22.26 per hour.

Ashley Lewis submitted her resignation as the Zoning Administrator and the Floodplain Administrator as of 12-31-2024. The Board would like to meet with Lewis to discuss her resignation at a later date.

Veteran Affairs claims dated 7-26-2024 in the amount of \$1,562.59 was reviewed and approved. Check sequence #171092-#171100.

Jerry M. Baatz	Mileage (30)-July Meeting	15.00
Centec Cast Metal Products	Bronze Grave Markers/Flag	1307.54
Doon Press	Advertising-VA	32.00
Brian Hamilton	July Meeting Mileage (30)	15.00
Lewis Family Drug, LLC	VA Case #12	36.77
Little Rock Free Lance	Advertising-VA	24.00
Lyon County News	Advertising-VA	30.00
New Century Press	Advertising-VA	60.00
Premier Communications	Office phone/internet	42.28
Grand Total		1562.59
General Basic Fund	1,562.59	

Handwritten claim dated 7-30-2024 in the amount of \$136,949.17 was reviewed and approved. Check sequence #171272-#171273.

IBC	7/22-7/28/2024 Flex plan	1933.92
Sanford Health Plan	August Insurance Premiums	135015.25
Grand Total		136949.17
Health Insurance Fund	135,015.25	
Flex Benefits Account	1,933.92	

Payroll dated 7-30-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$305,235.41 is listed by fund.

General Basic Fund	187,001.48
Rural Service Basic Fund	27,807.78
Economic Development Fund	4,105.36
Secondary Road Fund	71,941.69
Emergency Management Service	3,388.45
Co. Assessor Agency Fund	10,990.65

Payroll Disbursement Register in the amount of \$371,566.89 is listed by Fund.

General Basic Fund	135,614.59
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General Supplemental Fund	62,966.44
Rural Services Basic Fund	38,695.83
Economic Development Fund	5,674.01
Secondary Road Fund	106,874.47
Emergency Management Service	3,989.83
Co. Assessor Agency Fund	11,251.72
Health Insurance Fund	6,500.00

Handwritten claim dated 8-6-2024 in the amount of \$74.67 were reviewed and approved. Check sequence #171274.

IBC	07/30-8/04/24 Flex spending	74.67
Grand Total		74.67
Flex Benefits Account	74.67	

Claims dated 8-13-2024 in the amount of \$2,119,184.78 were reviewed and approved. Check sequence #171275-#171399.

Access Systems Leasing	Monthly lease	1387.43
Abbie Ackerman	Registration IACME	200.00
Ahlers & Cooney, P.C.	June HR Service-Labor	268.00
Alliance Communications Attn:	911 Recurring monthly phone	150.00
Alliant Energy	acct 3128711000-GEORGE SH	201.51
Alpha Wireless Communications	FCC License	23354.20
Ameritas Life Insurance Corp A	Document Fee	1495.00
Auto Value Parts Stores	Van parts	343.02
Bosler Concrete LLC. Shawn Bos	concrete patch-Grant/250	8200.00
Bound Tree Medical, LLC	Medical Supplies	697.38
Calhoun-Burns & Associate Inc.	2024 bridge rating/inspection	36961.25
Care Initiative - Lyon Manor	Jail Meals - July	1960.00
Cheryl S. Lake, CDR-RMR	Sentencing Trans	6.00
City of Doon	water - Doon shop	33.00
City of Larchwood	utilities	67.16
City of Rock Rapids Municipal	June Utilities	6784.50
Cooperative Energy Company	Fuel	51040.19
Cooperative Farmers Elevator	chain G70	139.99
Corner Service Merlin VerSteeg	Service 60-4	192.31
Crossroads Trailer	diagnostic software update	1186.57
Culligan Soft Water Serv.	INW-1/9/24-6/25/24	112.00
Cash-Wa Distributing	Food for Inmates	1766.63
Dakota Data Shred DDS	7/16/2024 733lbs shred	231.55
Denekas Electric Inc.	Lighting repair	243.11
Denny's Sanitation Inc.	Extra pick-ups for flood	320.00
Devin Miller	Reimb. fuel 19.466G Gasohol	60.33
DRG Mechanical, Inc	Plumbing service	289.00
Elderbridge Agency on Aging	FY25 Allocation	9311.00
Family Crisis Center of NW IA	FY25 Allocation	10000.00
Fastert Trucking LLC	gravel hauling-FEMA	15949.57
FleetPride	fan clutch, LED light #12	570.43
GFC Leasing - WI	8/15-9/14/24 lease - HS	211.52
Jodi K. Gillespie	Copy of trans #OWCR007730	29.00
Graham Tire S.F. North	(2) tires LT275/70R18	383.80
H & S Homebuilding Center	lumber,bolts,screws-12W-F	38.99
Caleb Hansel	July 2024 Mileage (37)	51.50
HardRock Aggregate BreMik Mate	riprap-38.16 tn-12Y FEMA	7022.88
Health Services of Lyon Co	random drug tests-collect	200.00
Heiman Inc.	fire extinguisher checks	1875.00

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Henning Construction Inc	gravel procsng-154,032 tn	1096038.57
Hillyard / Sioux Falls	Trident Vacuum	782.36
Hinckley Medical	Cust. protocols & med app	2000.00
I-State Truck Center	AC compressor, recvr drie	827.96
IBC	July Employee Benefit Service	1866.11
Inovalon Provider, Inc	July Access-All Payer	175.36
Iowa Board of Pharmacy	License for controlled sub	90.00
Iowa Communities Assur Pool I	FY2025 Liability Insurance	381877.00
Iowa Dept of Transportation	Thermal paper rolls (36)	106.92
Iowa Plains Signing Inc.	barricades FEMA	10560.00
JCL Solutions-Janitors Closet	Gloves & toilet tissue	257.95
Jurrens Funeral Home	Funeral Assistance	1800.00
K&J Trucking	gravel hauling-FEMA	20193.67
Kracht Trucking	gravel hauling-FEMA	28945.10
Jeffrey S Kruse	meals-J Kruse-Road conf	69.94
Kendall Kruse	safety clothing, boots	300.00
Lyon & Sioux Rural Water	water - Lester shop	79.00
Lyon County Sheriff Dept.	Sheriff Fees	2371.54
Lyon County Treasurer	Incorrect fund	5732.84
Mail Services. LLC	August Renewals	530.31
Matheson Tri-Gas Inc	Oxygen cylinder refills	136.32
Mid-Sioux Opportunity Inc	FY 2025 Allocation	10500.00
MidAmerican Energy	acct 11930-66002 Doon	69.86
Mitchell & Huss Excavation Inc	gravel hauling-FEMA	40127.59
Moser Farms	gravel hauling-FEMA	31895.63
Colette Nath	Mileage-Dubuque-Summer Se	477.50
NEK, INC Nick Koch	gravel hauling-FEMA	32901.66
New Century Press	Semi-Annual, Brd Minutes	1578.80
Northwest Iowa Planning & Dev.	Ordinance update cont	2877.00
Oak Street Station	July fuel - 126.157 gal g	758.52
Osceola Rural Water	water - Little Rock Shop	49.30
P & K Pest Control Inc	Monthly Maint	80.00
PCC, Inc. Physician's Claim Co	April-Monthly Billing Service	5014.83
Pitney Bowes Global Financial	06/13-9/12/2024 Meter Lease	462.33
Premier Communications	Phone Bill	4508.31
Premier Network Solutions	August IT Consulting	4819.25
Randy Hage	26.78 gal unleaded	81.37
Rapid Graphics	Business cards - Maurer	55.00
Reynolds Construction Mgtment	Pay Request 3	217174.40
Riverside Trailers	axles, wheels	2428.72
Rock Rapids Ace Hardware	SmartFlo max hose	1518.82
Rock Rapids Machine & Welding	welding wire	98.00
Runnings Supply Inc.	Custodial supplies	681.96
Sioux County Attorney's Office	28E Agreement - July	1332.50
Smile Makers	Stickers for immunization	86.91
Spencer Office/JCL Solutions	Nameplate, toner, office supp	2155.55
State Hygienic Laboratory	Water Test	324.00
Stericycle, Inc.	Monthly Charge-Sharps Dis	71.69
Melissa Stillson	July 2024 Mileage (160)	80.00
Storey Kenworthy / Matt Parrot	Laser checks	823.36
Sunshine Foods	Food for inmates - July	858.04
The Shop Larchwood LLC	service call-tire change	90.00
Sheila Thomas	DOD 7/22/24 Med Exam Fee	250.00
Thomson Reuters - West Payment	Clear Proflex-Collections	364.69

Crystal Top	July 2024 mileage (230)	115.00
Town & Country Disposal	July commercial service	42.50
Town & Country Implement	cutting edge	473.35
Trane	Repair - trip switch	284.00
Tri-State Ready Mix Inc.	24yds redimix-flofill 60W	4920.00
Two Way Solutions, Inc.	2 pagers	1864.00
Van't Hul Repair	weld/repair tailgate #11	767.12
Brenda VanHofwegen	July 2024 Mileage (247)	123.50
Verizon	Cell Phone	1411.64
Ziegler Inc.	filters/rental	6513.31
Grand Total		2119184.78

General Basic Fund	300,007.26
General Supplemental Fund	1,734.98
Rural Services Basic Fund	2,948.89
Economic Development Fund	17.36
Secondary Road Fund	1,567,430.66
American Rescue Plan Fund	217,174.40
Surcharge on E911	26,986.96
Emergency Management Services	104.90
Co. Assessor Agency Fund	913.26
Health Insurance Fund	1,640.00
Flex Benefits Account	226.11

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

County Auditor

APPROVED

Chairman