

LYON COUNTY AUDITORS OFFICE
November 26, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the November 13, 2024 meeting and work session and the November 19, 2024 special meeting were reviewed. Motion by Altena, second by Vanden Bosch to approve and Chairman sign minutes. Motion carried.

Auditor Amy Sprock presented the Post Election Audit Report to the Board of Supervisors.

Chairman Birkey opened the public hearing at 8:45 a.m. to take public comment on the proposal to incur noncurrent debt in relation to the Lyon County Economic Development Urban Renewal projects. Present were: Isaac Yeager from New Century Press, Daryl Albertson the Lyon County Engineer, and Jen Smit the Lyon County Economic Development Director. There were no comments or questions. Chairman Birkey closed the hearing at 8:46 a.m.

Resolution 2024-35 approving an internal loan to fund urban renewal project costs was introduced. The amount will be \$470,000 to fund secondary roads projects. Motion by Herman, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors and then Resolutions.

Chairman Birkey opened the public hearing at 8:50 a.m. to take comment on the plan amendment for the Lyon County Economic Development Urban Renewal Area. Present were: Isaac Yeager from New Century Press, Daryl Albertson the Lyon County Engineer, and Jen Smit the Lyon County Economic Development Director. Since there were no comments or questions, the hearing was closed at 8:51 a.m. Resolution 2024-36 was introduced to approve the urban renewal plan amendment. The amendment would include graveling of secondary roads in various districts with an amount of \$470,000 being reimbursed by TIF. Motion by Herman, second by Altena to approve and sign resolution. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

The Board reviewed the 12-1-2024 county TIF debt certifications for FY25/26. Casino TIF \$470,000 for gravel resurfacing, box culverts, and bridge project, DTI TIF \$800,000 certified for 150,000 sq ft building, and DuraLift TIF no new debt certified.

Motion by Herman, second by Altena to approve DTI TIF certification. Motion carried.

Motion by Altena, second by Vanden Bosch to approve DuraLift TIF certification. Motion carried.

Motion by Vanden Bosch, second by Scholten to approve Casino TIF certification. Motion carried.

Chairman Birkey presented the Police contract with Alvord. Motion by Herman, second by Altena. Motion carried

Family Crisis Center was present to give an overview of what they provide to Lyon County residents. They gave their annual report as well as requesting \$12,000 for FY2026. The Board thanked him for coming and stated they will discuss contribution during budgeting.

Jen Smit gave an update on the Big Challenge competition from 11-21-2024. A local business CA Performance Horses and Marketing was the winner. They are a Marketing company and also breed horses. Smit stated that last year's winner also came from Lyon County.

Smit stated she is currently working on business retention surveys throughout cities in Lyon County. Smit gave an update on multiple projects that cities are working on in their communities.

CAPS program is currently focusing on social media for this next semester.

Smit presented multiple options for a location for her office. Motion by Altena, second by Vanden Bosch to move forward with the location at Frontier Bank. Birkey and Herman opposed. Motion carried.

Motion by Altena, second by Scholten, to appoint Bruce Fick to the Zoning Board. Motion carried.

Motion by Herman, second by Altena, to pay DGS/DAS, Inc rent from July, August, September, October, and November for the south side of the Dollar General building. Motion carried. The Board will continue to pay until all departments are moved out of the building.

Auditor Sprock gathered information for the Board to possibly use a company to handle the bids and leasing of county land. The Board would like keep the process the same as previous years.

Lyon County Engineer Daryl Albertson was present to give an update on current projects and answer any questions. The Board thanked him for coming.

Motion by Scholten, second by Vanden Bosch to approve claims. Motion carried.

Supervisor correspondence: Herman-YES Center, Conservation, Employee Meetings; Birkey-Zoning, Frontier Bank, Employee Meetings; Vanden Bosch-Riverboat Foundation, RIDES, MidSioux; Altena-NW IA Landfill, Landfill Assurance Meeting, Mental Health; Scholten-Board of Health.

Employment Changes: Deputy Chad Klosterbuer submitted his resignation. His last day will be 1-1-2024

Jorge Guzman was hired as a FT Jailer with the Sheriff's office on 11-18-2024 at an hourly rate of \$22.26.

Payroll dated 11-15-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$115,155.52 is listed by fund.

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| General Basic Fund | 16,623.84 |
| Rural Service Basic Fund | 26,416.35 |
| Secondary Road Fund | 72,115.33 |

Payroll Disbursement Register in the amount of \$45,928.43 is listed by Fund.

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| General Basic Fund | 6,119.36 |
| Rural Services Basic Fund | 11,921.29 |
| Secondary Road Fund | 27,887.78 |

Conservation claims dated 11-18-2024 in the amount of \$29,782.98 were reviewed and approved. Check sequence #172936-#172960.

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| Alliance Communications | LPRA, Phone, LD | 363.00 |
| Concrete Surfacing Inc | Prep & coating 6 restroom | 5610.00 |
| Cooperative Farmers Elevator | Rebar & delivery | 1475.00 |
| Denny's Sanitation Inc. | October service | 480.00 |
| DRG Mechanical, Inc | Clean nest out of chimney | 939.00 |
| Formatop | New countertop/backsplash | 972.10 |
| Gordon Flesch Company, Inc. | Copies 7/24-10/24 | 348.17 |
| IAN Treasurer Victoria DeVos | IAN membership | 92.00 |
| Iowa Department of Revenue | Hotel/Motel tax | 24.10 |
| Lyon & Sioux Rural Water | 2,000 G H2O | 329.06 |
| Lyon County Extension Office | Ed & training - JS | 225.00 |
| Lyon Rural Electric Coop | LPRA Electric | 2800.79 |
| Menards - Sioux Falls East | Building main. & repair | 148.46 |
| ProAg Engineering, Inc. | Engineering review | 2135.00 |
| Rent-All Inc | Screed multivibe & 20' mu | 101.00 |
| Rock Rapids Machine & Welding | Assemble ends | 615.25 |
| Shari's Kitchen | Cookies & rolls | 195.50 |
| Justin Smith | Reimb. meals - ed & train | 45.81 |
| Stan Houston Equip Co Inc | Screed | 2584.69 |
| Sunshine Foods | EE supplies | 84.71 |
| Elizabeth Teunissen | 10/15-11/12 Cleaning fees | 725.00 |
| Town & Country Implement | Lawn mower regen. | 1325.19 |
| Tri-State Ready Mix Inc. | Pahoja/camping pads | 6908.63 |
| US Bank | Education & Training meal | 1203.93 |
| Verizon | Monthly service | 51.59 |
| Grand Total | | 29782.98 |
| General Basic Fund | 21,065.88 | |
| CS Projects & Acquisitions Fund | 8,717.10 | |

Handwritten claim dated 11-19-2024 in the amount of \$255.70 were reviewed and approved. Check sequence #172961.

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| IBC | 11/14-1/17/2023 Flex Plan | 255.70 |
| Grand Total | | 255.70 |
| Flex Benefits Account | 255.70 | |

Claims dated 11-26-2024 in the amount of \$962,087.05 were reviewed and approved. Check sequence #172962-#173067.

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| A&R Industries | cutting edge & liner | 4368.72 |
| Alliant Energy | acct 6097001000-NITE LITE | 222.39 |
| Alpha Wireless Communications | Pagers-Larchwood fire (5) | 2450.00 |
| American Auto Awards of Iowa | Plaque - Hero - | 26.75 |
| American State Bank | Motor Grader Loan-Princip | 219052.55 |
| Auto Value Parts Stores | Windshield wipers | 110.77 |
| Automated Waste Systems | glass-rental skid loader | 182.38 |
| Avera McKennan Hospital | Nurse Ride Alongs-1 May, | 243.30 |
| Jerry M. Baatz | Mileage(30)-November Meet | 15.00 |
| Blackstrap, Inc. | 24.93 tns salt @81.411/ton | 6204.66 |
| Jason Bliet | safety clothing | 90.94 |

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| Boiler & Pressure Vessel Insp | 11/15/2024 Inspection | 200.00 |
| Bomgaars | impact wrench,battery-Lar | 867.74 |
| Amy Borman | Mileage to casino | 22.00 |
| Bound Tree Medical, LLC | Various medical supplies | 406.72 |
| Century Link | Recurring phone charges | 24.72 |
| City of George | utilities | 45.50 |
| Vicki Clasen | School of Instruction | 506.50 |
| Clay County Treasurer | Radon test kits (20) | 169.35 |
| Cooperative Energy Company | Fuel - Oct - 325.816 gal. | 1459.35 |
| Cooperative Farmers Elevator | ratchetbase, tiedowns-George | 160.79 |
| Crossroads Trailer | dryer #22 | 267.60 |
| Dakota Alignment & Frame | front alignment #7 | 2327.16 |
| Denekas Electric Inc. | Outside floodlights | 628.14 |
| DeNoble, Austin & Company PC | US Bank Conf Fee - Dept 0 | 75.60 |
| DGR Engineering | prelim design-Larchwood p | 5332.00 |
| DGS/DAS, Inc. | July-November bld rent | 8333.35 |
| Doon Press | Official notice of election | 332.00 |
| DRG Mechanical, Inc | plumbing svc-RR shop | 239.00 |
| Eddie Duin | Reimb. insurance payment | 134.37 |
| Duke Rentals Duke Aerial Inc | Skid steer rental-FEMA | 3829.76 |
| FleetPride | ABS valve #5 | 181.79 |
| Janelle Folkens | Post Election Audit (11/7 | 129.50 |
| Barb Foltz | 11/5/2024 Absentee Board | 341.50 |
| Frontier | 911 Recurring Monthly Pho | 129.95 |
| Gordon Flesch Company, Inc. | 11/7-2/6/25copier cont. A | 340.74 |
| HardRock Aggregate | 44.51 tn riprap-38Y FEMA | 10140.98 |
| Health Services of Lyon Co | drug screen collections | 75.00 |
| Henning Construction Inc | 894.74 tn washed (winter) | 406492.98 |
| I-State Truck Center | switch, valve #5 | 260.45 |
| IBC | Oct. Emp. Benefit Service | 1935.75 |
| Iowa Communications Network | Recurring phone charges | 452.00 |
| Iowa Dept of Transportation | Teeslink-Agg Tech Recert- | 120.00 |
| Patricia Janssen | Poll Worker and Mileage | 452.50 |
| KCL Group Benefits | December County premium | 526.15 |
| Twyla Korthals | Absentee Board | 151.50 |
| Mason Langenhorst | Reimb. meal academy | 12.08 |
| Lewis Family Drug, LLC | VA Case #12 | 219.59 |
| Little Rock Free Lance | Advertising-VA | 30.00 |
| Lyon County Extension Office | Comm.Ag train.-VV&Smidstr | 180.00 |
| Lyon County News | Advertising-VA | 30.00 |
| Lyon County Sheriff Dept. | Sheriff Fees | 628.94 |
| Lyon Rural Electric Coop | electric - Lester shop | 295.52 |
| MidAmerican Energy | acct 11930-66002 Doon | 176.41 |
| Midwest Livestock Serv. LTD | hand sprayer, Tempo spray | 79.30 |
| Mouw Motor Company | 2024 Ford F250 pickup #35 | 59865.00 |
| Colette Nath | Reimb. fuel E10 17.845 | 65.52 |
| Oak Street Station | tire labor-grader tire | 100.50 |
| P & K Pest Control Inc | Monthly pest control | 80.00 |
| Pesticide Bureau-IDALS | Pesticide app. license JS | 15.00 |
| Premier Communications | Office phone/Internet | 38.86 |
| Premier Network Solutions | December IT Consulting- | 4927.25 |
| Randy Hage | meals-Hage Transit Works | 30.69 |
| Rock Rapids Ace Hardware | Furnace filters | 41.94 |
| Rock Rapids Machine & Welding | angle iron, sq tubing | 33.40 |

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| Runnings Supply Inc. | Maintenance supplies | 152.83 |
| Sanford Health Business Account | Inmate Dr. visits | 50.00 |
| Sanford Health Occupational | Employment physical (BK) | 500.50 |
| Sanford Health Plan | December Insurance Premium | 132530.23 |
| John Smidstra | 2024 Weed Comm. mileage | 283.00 |
| Spencer Office/JCL Solutions | Tape | 145.68 |
| Stone Group Architects, Inc | Secondary Roads Project | 2229.00 |
| Stryker Sales Corporation | Attempt to repair A3 pwr | 43264.14 |
| Tails Awagging Grooming | Bathe Versa | 70.00 |
| Technimount System | Parts for Lifepak arm | 1145.00 |
| Mandy Telford | Refund insurance paid | 40.65 |
| The Masters Touch, LLC | FY 25 Property tax statement | 1747.80 |
| Sheila Thomas | Mileage to Med Exam Class | 257.00 |
| Thomson Reuters - West Payment | Clear Proflex-Collections | 377.17 |
| Thrifty White Pharmacy | Inmate meds | 42.81 |
| Town & Country Disposal | October Comm. Service | 45.14 |
| US Bank | Postage, IT Conf., Zoom, Passports, | |
| | Office Sup, Fuel, Microsoft | 13261.13 |
| Van't Hul Repair | hydraulic hose #17 | 43.10 |
| Verizon | 10/7-11/6 Cell Phone-Main | 2468.95 |
| Ziegler Inc. | rental-side dump #140 FEMA | 5036.95 |
| 3D Security Inc. | First billing for 2nd rds | 11486.07 |
| Grand Total | | 962087.05 |
| General Basic Fund | 76,819.26 | |
| Rural Services Basic Fund | 388.00 | |
| Economic Development Fund | 209.47 | |
| Secondary Road Fund | 509,855.18 | |
| Debt Service-Sinking Fun | 219,052.55 | |
| American Rescue plan Fund | 13,715.07 | |
| Surcharge on E911 | 3,056.67 | |
| Emergency Management Services | 486.67 | |
| Co. Assessor Agency Fund | 3,512.05 | |
| Health Insurance Fund | 134,696.38 | |
| Flex Benefits Account | 295.75 | |

There being no further business, there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST

APPROVED

County Auditor

Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.