

LYON COUNTY AUDITORS OFFICE
December 24, 2024

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The Board started with the Pledge of Allegiance.

Minutes from the December 10, 2024 meeting were reviewed. Motion by Vanden Bosch, second by Altena to approve all meeting minutes from 12-10-2024 and Chairman sign minutes. Motion carried.

Auditor Amy Sprock asked the board to approve corrections to the minutes from the November 26, 2024 meeting. Motion by Altena, second by Herman to approve and Chairman sign minutes. Motion carried.

The Board appointed Stacy Knobloch as Lyon County Treasurer effective January 4, 2025. Knobloch took the Oath of Office for Lyon County Treasurer.

The Board announced the appointment of Nolan McGowan as the County Attorney for Lyon County effective January 14, 2025. McGowan will take the Oath of Office on 1-14-2025 for the County attorney position.

Stephanie Henrichs, CEO with CAASA joined the meeting to talk about how CAASA is working in Lyon County and what Henrichs is working on to increase the presence of CAASA in the county. Henrichs noted that there has been some changes with the person representing CAASA in our area and hopefully it will be a more consistent representative. They are working with our VWC and have scheduled monthly meeting times at the Courthouse. Henrichs noted there is a store in Cherokee called New Leaf. She encourages flood victims to reach out to them. Henrichs noted that the \$2,500 the county gives is graciously appreciated, but is not enough to make the improvements that are needed. FY26 request is for \$3,500. Chairman Birkey thanked Henrichs for coming and noted that requests will be determined at budget time.

The Board discussed salaries for FY2026. Engineer Daryl Albertson, Maintenance Director Lance Iwen, Recorder Amie Griesse, Treasurer Michele Stewart, and Assessor Ashly Lewis were all present. The board explained how they did their comparisons with other counties by taking the counties 5 below Lyon in population and 5 above in population. Motion by Vanden Bosch, second by Herman to approve 4% increase for all employees. Motion carried.

Sprock asked that the Board approve employee's donations of Vacation or Comp hours to Heather Sinnett. Motion by Herman, second by Altena to approve donations. Motion carried.

Auditor Sprock introduced the MOU regarding obligation of SLFRF Funds. Sprock stated ARPA Fund dollars may be obligated to certain departments to cover payroll. Sprock asked that the Board approve and sign the MOU. Motion by Vanden Bosch, second by Herman. Motion carried.

Auditor Sprock presented the list of Homestead and Military applications. Motion by Herman, second by Vanden Bosch to approve the applications. Motion carried.

Resolution 2024-40 1st Half TIF Transfer to Secondary Roads was introduced. Motion by Herman, second by Altena to approve resolution 2024-40. Motion

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carried. This is a summary of the resolution. The full text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Lyon County Engineer, Daryl Albertson, gave an update to the Board on moving over to the new building. All items have been moved in as of December 20, 2024 but there are a few items on the punch list that need to be finished. They will continue to share an address with the Rock Rapids shop.

Lyon County Sheriff, Stewart Vander Stoep, joined the meeting. Vander Stoep asked the board their opinion on unpaid leave or providing an employee the option to do other duties. The board stated they feel unpaid leave is reasonable due to the current situation. The Board stated that Vander Stoep is the Elected official over that department so it is up to him to make the final decision. Vander Stoep thanked the board for their time.

Motion by Scholten, second by Vanden Bosch to approve claims. Motion carried.

Employment changes: Laura Herman to Deputy Auditor as of 1-1-2025. Herman's salary will be 73% of the Auditor's salary.

Erika Perez was hired as a seasonal employee for Conservation as a Naturalist Intern as of 12-11-2024

The Board set a public hearing for Noncurrent Debt to be held January 2, 2025 at 8:45am. Motion by Herman, second by Altena to approve. Motion Carried.

Supervisor correspondence: Scholten-Dist. 3 mgt; Altena-NW IA Landfill, MH, Dist. 3 mtg; VandenBosch-Dist. 3 Mtg, Lyon County Riverboat Foundation; Birkey-Dist. 3 mtg; Herman-YES Center, Conservation, Dist. 3 mtg,

Auditor Sprock mentioned to the Board that the Lyon County Riverboat Foundation would like to have a representative from Lyon County attend one of the meetings to discuss the distributions that are received from the Riverboat Foundation. Sprock noted there is a short document that needs to be filled out and submitted by 1-15-2025. Vanden Bosh will be attending the meeting on 1-27-2025.

Payroll dated 12-13-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$ 109, 592.67 is listed by fund.

General Basic Fund	16,769.70
Rural Service Basic Fund	26,610.23
Secondary Road Fund	66,212.74

Payroll Disbursement Register in the amount of \$43,277.84 is listed by Fund.

General Basic Fund	6,249.81
Rural Services Basic Fund	11,950.97
Secondary Road Fund	25,077.06

Conservation Claims dated 12-16-2024 in the amount of \$190,456.36 were reviewed and approved. Check sequence #173381-#173407.

Alliance Communications	LPRA Phone, LD, & Interne	359.00
Alpha Wireless Communications	Radios & other new equipmnt	32054.38
Battle Mechanical Inc.	New dump station	4995.01
Kyle Ciesielski	Cell Stipend (Oct - Dec)	75.00
Dave's Bulk Service	238 gallons diesel	2070.48
Division of Inspections Elevat	Operating permit fee	175.00

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DRG Mechanical, Inc	Prairieview Bathrooms	774.00
Iowa Department of Revenue	Hotel/motel tax - November	176.78
Iowa Law Enforcement Academy	Firearms Instructor renew	175.00
Brandon Koel	Cell Stipend (Oct-Dec)	75.00
Lyon & Sioux Rural Water	23,000G H2O	180.00
Lyon Rural Electric Coop	LPRA Electric Acct 1608	1495.40
Menards	11" Square planters (9)	35.91
Menards - Sioux Falls East	11" Square planters (14)	55.86
Oak Street Station	10 ply trailer tires & re	461.00
Emily Ostrander	Monthly Cell Phone Stipend	50.00
RB Electric Inc.	Repair N light switch & r	415.12
Runnings Supply Inc.	Rain X & towels	27.68
Jen Schemmel	Cell phone stipend Oct-Dec	75.00
Schumacher Elevator Company	Annual contract beg 12/1	1047.60
Spencer Office/JCL Solutions	Office supplies	311.45
Stensland Gravel Co.	3/4" Rock with delivery	334.51
Sunshine Foods	EE Supplies	45.78
Elizabeth Teunissen	11/18/2024 Cleaning	580.00
Todd's True Value	Paint	55.46
US Bank	Bldg mntc & repair	597.20
Verizon	Monthly service	51.59
Grand Total		46749.21
General Basic Fund	10,838.56	
CS Projects & Acquisition Fund	35,910.65	

Claims dated 12-24-2024 in the amount of \$483,501.49 were reviewed and approved. Check sequence #173408-#173533.

Access Systems	Sharp/MXC407F lease - VA	87.24
Access Systems Leasing	Copy machine lease - Sheriff	872.66
Abbie Ackerman	DOD 12/11/2024 Med Exam Fee	260.00
Henry M. Adkins & Son Inc.	FVS/FVT Maintenance Fee	9890.00
Alliance Communications	Dec - 911 Recurring Phone	150.00
Alpha Wireless Communications	Mileage, Tower Rpr,	23981.08
American Auto Awards of Iowa	Plaques - Sipma & Harms	50.00
Axon Enterprise Inc.	New tasers(8) & cartridge	24499.84
Jerry M. Baatz	Mileage(30)-December Meet	15.00
Barco Municipal Products Inc	40-66" yellow delineators	997.46
Blackstrap, Inc.	24.55 tn salt @81.41/ton	1998.62
Bomgaars	stitcher, yellow marker c	689.89
Century Link	911 Monthly recurring	24.72
City of Rock Rapids Municipal	water meter	466.72
Cooperative Energy Company	Oct&Nov. fuel HS - 43.685	37644.30
Cooperative Farmers Elevator A	1st half Alvord City 450-	25014.92
Corner Service Merlin VerSteeg	Service 60-4 F-150	56.50
Crossroads Trailer	bumper #155	104.01
Culligan Soft Water Serv.	New water softener	4586.00
Cash-Wa Distributing	Food for Inmates	1209.02
Dakota Fluid Power Inc.	hydraulic motor assembly	431.29
Denny's Sanitation Inc.	Destroyed Bentonite removed	541.16
DGR Engineering	prelim design-L14 improve	3094.00
DGS/DAS, Inc.	December rent	1666.67
Doon Press	Advertising-VA	32.00
Darren Dubbelde	12/16/2024 BOA mileage (4	20.00
Fabers Farm Equipment, Inc.	pipe swivel #21	11.28

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Bruce Fick	1st 1/2 FY25 Zoning mileage	15.00
John Fluit Jr	1st 1/2 FY2 Zoning Mileage	21.00
Kevin Fluit	12/16/2024 BOA Mileage	4.00
Frontier	911 Recurring Monthly Pho	129.95
GFC Leasing - WI	8/15-9/14 Copier Lease -	228.33
GlaxoSmithKline	Private pay Shingrix vacc	1900.58
HardRock Aggregate	44.26 tn riprap 83Y/2572	7713.27
LeRoy Hassebroek	1st 1/2 FY25 Zoning Mile.	60.00
Heartland Appliance & Repair	chain - pup trlr #122	59.88
I-State Truck Center	coolant line #4	254.22
IBC Innovative Business Consul	12/17-12/22/24 Flex Plan	303.00
Inwood Body Shop	Repair chips in windshiel	45.00
Iowa Communications Network Fi	911 Recurring monthly pho	452.00
Iowa Department of Natural Re	Well Permit #64021	25.00
Iowa Individual Health Benefit	2019 IIHBRA Assessment	2573.00
ISAC	New County Official Schoo	225.00
I.S.C.I.A. Iowa Sex Crimes Inv	ISCIA Registration - Stoner	175.00
Jack's Uniforms & Equipment	Sheriff shoulder patch	178.99
KCL Group Benefits	January county premium	518.37
KELTEK, Inc	New I-Pro body Cameras	36465.20
Dale Kollis	12/16/2024 BOA Mileage	20.00
David Korthals	12/16/2024 BOA Mileage	20.00
Larchwood Local	Nov. fuel - 32.869 gall g	257.12
Bradley Leuthold	1st 1/2 FY25Zoning Mileage	9.00
Lewis Family Drug, LLC	VA Case #12	51.50
Little Rock Free Lance	Advertising-VA	39.00
Lyon County Sheriff Dept.	Sheriff Fees	497.90
Lyon Rural Electric Coop	electric - Lester shop	503.73
Marcia L. Mahon	Deposition trans #AGCR007	98.00
Mail Services. LLC	Dec Renewals-Postage	774.36
MidAmerican Energy	acct 08790-10018 Inwood	465.61
Midwest Alarm Company, Inc.	PC failure	120.00
Midwest Lumber & Design	(2)2x12-14' truck board #	123.61
Movin' On Out, Inc.	Move to new building	2562.00
New Century Press	Full-time jailer ad	306.75
Northwest Iowa Area Solid	12/5/24 Bulbs & batteries	356.40
Northwest Iowa Review	subscription	55.00
Papik Motors	Replace water pump 20' Du	565.52
Pitney Bowes Inc.	Postage Meter Ink	132.79
Premier Communications	Phone Bill-Ambulance	3644.61
Premier Network Solutions	January IT Consulting-	4927.25
Randy Hage	meals-Hage - ICEA conf.	10.26
Rapid Auto Repair	Service 99 jail Tahoe	874.00
Reserve Account/Pitney Bowes	Postage	250.00
Riverside Trailers	60-rubber pucks	149.40
Rock Rapids Ace Hardware	Small tools	1033.10
Runnings Supply Inc.	Power steering fluid	17.37
Sanford Health Business Accoun	Inmate visit - T.J.	50.00
Sanford Health Occupational At	3-random drug screens	105.00
Sanitation Products, Inc.	plow truck package #15	156290.00
Daniel J.Schreurs	safety clothing	52.79
SERVPRO of Sioux Falls	Document restoration	19228.49
Jennifer Smit	November mileage	263.00
Snyder & Associates	design svcs-K12 resurface	15150.91

Spencer Office/JCL Solutions	Cardstock (1000)	27548.84
State Hygienic Laboratory	EH Program water testing	381.50
Stone Group Architects, Inc	2nd Roads Project	1610.58
Sudenga Industries	1st Half grant 185-002	10283.52
Thomson Reuters - West Payment	Online investigations	166.35
Town & Country Disposal	Commercial service	86.12
Trane	New temperature controls	12080.00
Transource Truck & Equipment	fittings, valve cover #20	2941.63
Tri-State Ready Mix Inc.	14 yds redimix-WO2554-FEM	1680.00
Kay Twedt	1st 1/2 FY25 Zoning mile.	84.00
UMB Bank, N.A. Attn: Trust Fee	Bond Fees 6/1-11/30/2024	250.00
US Bank	Education, Office Supplies	
	Microsoft Online Ste	16594.19
Van't Hul Repair	brake hose #3	22.22
Verizon	11/7-12/6/24 Cell Phone-M	3799.06
Dennis Winkowitsch	12/16/2024 BOA Mileage (3	16.00
James Zangger	1st 1/2 FY25 Zoning milea	42.00
Ziegler Inc.	fitting #83	4529.84
3D Security Inc.	Final billing for Security	2640.00
Grand Total		483501.49

General Basic Fund	146,514.21
General Basic SubFund	250.00
Rural Services Basic Fund	618.64
Economic Development Fund	309.47
Secondary Road Fund	238,267.69
American Rescue Plan Fund	33,104.58
Surcharge on E911	24,737.75
County Tifs-Novartis & Sudenga	10,283.52
County Attorney Incentive Fund	175.00
Casino-TIF	25,014.92
Local Gov't Opioid Abatement	607.59
Emergency Management Services	60.00
Co. Assessor Agency Fund	163.75
Health Insurance Fund	3,091.37
Flex Benefits Account	303.00

There being no further business there was a motion by VandenBosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.