

LYON COUNTY AUDITORS OFFICE
January 14, 2025

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Altena, Scholten and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Present were Melissa Stillson, Jen Smit, and Lyon County Reporter.

The Board started with the Pledge of Allegiance.

Minutes from the January 2, 2025 and January 3, 2025 meeting were reviewed. Motion by Herman, second by Scholten to approve and Chairman sign minutes. Motion carried.

Quarterly reports from the Recorder, Auditor, and Sheriff were reviewed. Recorder Amie Griesse was present for questions. Motion by Scholten, second by Vanden Bosch. Motion carried.

The FY2025/2026 Valuations were reviewed. Motion by Vanden Bosch, second by Altena to approve valuations. Motion carried.

Chairman Birkey opened the public hearing at 8:45 a.m. for public comment on authorization for Non-Current Debt transfer of \$5,000 from the health insurance fund to the Flex Account for 2024. Present for public hearing were Melissa Stillson, Jen Smit, and Isaac Yeager. No comments were made. Chairman Birkey closed the public hearing at 8:45 a.m.

Chairman Birkey introduced Resolution 2025-03 authorizing the prefunding of the County's medical flex spending fund (from 89000 Health Insurance Fund to 91000 Flex Spending Fund). Due to the first deposit into this account being 1-15-2025, but employees may claim funds as of 1-1-2025, the account needs to be funded by an internal loan. The amount is \$5,000 and will be repaid by 12-31-2025. Motion by Scholten seconded by Altena to approve and Chairman sign Resolution 2025-03. Motion carried. This is a summary of the resolution, and the complete wording can be found at www.lyoncounty.iowa.gov under the Supervisors and Resolutions or can be obtained at the Auditor's Office.

Laura Benson and Cindy Harpenau with MidSioux gave an annual report of last year and requested \$10,500 for FY2026. Harpenau reported MidSioux received a Riverboat Grant (funded over 3 years) and will make updates to the outreach center. The Board thanked Benson and Harpenau for coming and noted that budget funding would be considered during budget time.

Lyon County Economic Development director Jen Smit gave an update on surrounding communities. Discussed possible meetings with Skyler Wheeler and the Board.

The Board discussed the possible location for Public Health and Economic Development. A meeting with the building and grounds committee and Public Health Administrator and Economic Development Director will be scheduled in order to determine what is needed for a new location.

Treasurer Stacy Knobloch presented the Semi-Annual report for July 1, 2024 to December 31, 2024. Motion by Herman, second by Vanden Bosch to approve the Semi-Annual report. Motion carried.

The 28E Agreement with the Osceola County Attorney's office was discussed. Motion by Herman, second by Altena to sign the 28E Agreement. Motion carried.

Employee Changes- Alex Waagmeester a deputy in the Sheriff's office will be at 82% of the Sheriff's Salary as of 1-1-2025.

Mason Langenhorst a deputy in the Sheriff's office is at 73% of the Sheriff's Salary as of 12-13-2024 due to certification.

Devin Miller a deputy in the Sheriff's office is at 73% of the Sheriff's Salary as of 8-16-2024 due to certification.

Rob VerMeer is now a deputy in the Sheriff's office and is 83% of the Sheriff's salary as of 12-30-2024.

Steve Maurer a deputy in the Sheriff's office resigned as of 12-8-2024.

Motion by VandenBosch, second by Scholten to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-RIDES; Altena -NW IA Landfill, Sioux Rivers Mental Health; Scholten - Alvord Rec Center Open House; Herman - Conservation.

Payroll dated 12-30-2024 was reviewed and approved.

Payroll Warrant Register in the amount of \$272,247.87 is listed by fund.

General Basic Fund	161755.96
Rural Services Basic Fund	25693.89
Economic Development Fund	4081.85
Secondary Roads Fund	61336.45
Emergency Management Serv	3363.45
Co. Assessor Agency Fund	12844.30

Payroll Disbursement Register in the amount of \$339,876.79 is listed by Fund.

General Basic Fund	123217.68
General Supplemental Fund	62838.49
Rural Services Basic Fund	33638.95
Economic Development Fund	5874.97
Secondary Roads Fund	96106.77
Emergency Management Serv	4168.76
Co. Assessor Agency Fund	12593.60

Handwritten claim dated 1-7-2025 in the amount of \$134,317.46 was reviewed and approved. Check sequence #173697-#173698.

IBC	1/2/2025-1/5/2025 Flex Plan	255.00
Sanford Health Plan	January Insurance Premiums	134062.46
Grand Total		134317.46

Flex Benefits Account	466.76
Health Insurance Fund	134,061.46

Claims dated 1-14-2025 in the amount of \$173,778.97 were reviewed and approved. Check sequence #173699-#173846.

Access Systems Leasing	Copier lease	9177.24
Abbie Ackerman	DOD 12/28/2024 Med Exam	250.00
Ahlers & Cooney, P.C.	December HR Service-General	1248.00

Alliance Communications Attn:	January 911 Recurring Phone	270.00
Alliant Energy	acct 6097001000	713.15
Cory Altena	June-December mileage	217.00
Ashley Altena	Charcuterie Class 12/3/24	830.00
Auto Value Parts Stores	Oil, filters, cleaner	875.46
Avera McKennan Hospital	Medications	88.50
Bierschbach Equipment & Supply	15x300' 180N fabric	2385.00
Blackstrap, Inc.	salt @81.41/ton	10489.67
Amy Borman	Reimb. patient blanket	24.99
Bound Tree Medical, LLC	Medical supplies	416.89
Calhoun-Burns & Associates Inc	bridges-FEMA disaster	16184.75
Care Initiative - Lyon Manor	November Jail Meals (170)	3432.00
City of Doon	water - Doon shop	33.00
City of George	utilities	45.50
City of Larchwood	utilities	64.48
City of Rock Rapids Municipal	November Utilities	9126.31
CLIA Laboratory Program	Annual certificate fee	248.00
Cooperative Energy Company	December fuel	33954.91
Crossroads Trailer	electrical wire-shop	391.75
Culligan Soft Water Serv.	water softener rental-LR	96.35
Cash-Wa Distributing	Food for Inmates	1889.40
Dan's Automotive Service, LLC	repair misfire #41	1277.28
Denny's Sanitation Inc.	3 Month Service/Rent	334.00
DJ's Service	26.13 gal unleaded	74.44
DRG Mechanical, Inc	N. house adjust wiring	1365.00
Eric Harrold	Falconry Program	50.00
Erika Perez	Reimb. supplies purchased	40.61
Fabers Farm Equipment, Inc.	pipe swivels #5, #21	29.52
FleetPride	blowgun kit #20	134.78
GFC Leasing - WI	1/15-2/14 Copier Lease-HS	394.27
Gordon Flesch Company, Inc.	12/19-3/18 Copier Lease	157.06
Lorie Groen	December mileage (45)	22.50
Caleb Hansel	December mileage (112)	56.00
Health Services of Lyon Co	drug testing	25.00
Heartland Hardware LLC	cut off wheel	29.95
Herm's Sanitation	garbage service-INW/Oct-	81.00
Hillyard / Sioux Falls	Custodial supplies	1516.91
Robyn Huygens	Pro-rated car allowance	81.94
I-State Truck Center	cylinder #14	205.15
IBC	December-Employee Ben. Sr	2440.88
ICRA Cedar County Recorder	ICRA dues	250.00
Inovalon Provider, Inc	Dec Access to All Payer	175.36
Institute of Iowa Certified As	Annual dues	125.00
Iowa Communications Network Fi	911 recurring monthly pho	452.00
Iowa Department of Revenue -	Hotel/motel tax	887.96
Iowa Dept of Transportation	repairs concrete airmeter	261.00
Iowa Emergency Management Assn	2025 Membership to Iowa	225.00
Iowa Prison Industries	25-10'x2" 14 ga square po	4613.00
Iowa State Association of Coun	Membership dues	100.00
ISAA c/o Wayne Schwickerath	Annual dues	850.00
ISAC	Spring ISAC Reg - Lewis	714.25
ISAC Group Unemployment Fund	4Q Unemployment Ins	547.32
Jack's Uniforms & Equipment	Crthouse sec. new uniform	135.39
Jaymar Business Forms Inc	W-2 & 1099 Forms/Envelope	186.33

Kiesler Police Supply	Body armor (3)	4885.30
Mark Klarenbeek	safety clothing/boots	138.58
Larchwood Food Center	EE	26.77
Lawson Products Inc.	hose clamps-bulk/assorted	100.65
Ashley Lewis	Pro-rated car allowance	225.76
Little Falls Machine Inc.	parts/sanders #9, #10	1588.43
Lyon & Sioux Rural Water	32,000G H2O	303.40
Lyon County Sheriff Dept.	Sheriff Fees	565.85
Lyon Rural Electric Coop	LPRA Electric Acct 1608	1488.12
M & D Electric Duane Post	electrical repairs-George	100.00
Mainstay Systems of Iowa LLC	NCIC Monthly Maintenance	237.00
MidAmerican Energy	acct 11930-66002 Doon	497.08
Midwest Alarm Company, Inc.	Repair camera system	167.50
Midwest Livestock Serv. LTD	towels-Larchwood shop	80.55
Midwest Lumber & Design	truck boards #22	80.42
Miller Funeral Home	Burial assist. GA MT26-41	1800.00
Colette Nath	Fieldwork mileage (68)	401.98
New Century Press	Minutes/Public Hearing	749.07
Nolan McGowan	Mileage - December	177.00
Northern Tool & Equipment Capi	funnel/hitch	135.91
Northside Glass	glass #140	465.00
Northwest Appraisal Services	ARull Residential App	550.00
Northwest Iowa Comm. College	Monthly CEU training cert	85.00
NW IA YES Center	Juvenile Detainment	1924.95
Nyhart Ascensus	FY2024 GASB 75 100% Fee	4500.00
Oak Street Station	tire repair	25.00
OakLeaf Property Management	GA Client 98-9460 Rent as	400.00
Osceola County Auditor Courtho	28E Agreement	8580.00
Osceola Rural Water	water - Little Rock Shop	54.03
P & K Pest Control Inc	Monthly pest control	40.00
PCC, Inc. Physician's Claim Co	October billing service	1650.94
Popkes, Inc.	325.8 gal propane-Larchwood	537.24
Premier Communications	Monthly Phone	2592.91
Radio & TV Center	Service call for camera	50.00
Randy Hage	meals-Hage / ICEA conf	10.69
Rapid Auto Repair Michael D. K	Oil change & fi fuel door	200.10
Rock Rapids Ace Hardware	Supplies	498.02
Runnings Supply Inc.	Ice melt, Shop Supplies	547.06
Sanford Health Business Accoun	Inmate healthcare	1734.50
Sanitation Products, Inc.	motor	5689.69
Dean Schubert	Reimb. January insurance	353.10
Jennifer Smit	December mileage	126.00
Spencer Office/JCL Solutions	MV replacement ink pad	832.30
Stericycle, Inc.	Monthly Charge-Sharps Dis	45.76
Michele Stewart	Mileage-Sibley-plate stic	27.60
Sunshine Foods	Laundry supplies	55.14
Elizabeth Teunissen	Nature Ctr cleaning (4)	580.00
Sheila Thomas	DOD 12/28/24 Med Exam Fee	273.00
Thomson Reuters - West Payment	Clear Proflex-Collections	377.17
TK Lawn Service	Lawn fertilizer	385.20
Todd's True Value	drill bit	204.78
Town & Country Disposal	garbage service-Little Ro	39.98
Town & Country Implement	130 gal DEF-Little Rock	1548.22
Transource Truck & Equipment	level valve #13	56.12

Two Way Solutions, Inc.	Pagers for Lester Rescue	3009.99
UpKeep Technologies	annual subscription	2880.00
Douglas VandenBosch	Mileage	357.00
Verizon	EMA cell phone & hot spot	1032.74
Waagmeester Law Office	Sub abuse	129.12
Ziegler Inc.	rental-plate compactor	7290.00
Grand Total		173778.97

01000 General Basic Fund	61,118.65
11000 Rural Services Basic Fund	56.16
15000 Economic Development Fund	126.00
20000 Secondary Road Fund	97,613.13
29000 Surcharge on E911	5,230.75
41000 Emergency Management Services	325.52
69000 Co Assessor Agency Fund	2,367.88
89000 Health Insurance Fund	6,140.00
91000 Flex Benefits Account	800.88

Payroll dated 1-15-2025 was reviewed and approved.

Payroll Warrant Register in the amount of \$119,945.66 is listed by fund.

General Basic Fund	4,952.49
Rural Service Basic Fund	14,566.11
Secondary Road Fund	27,874.40

Payroll Disbursement Register in the amount of \$47,393.00 is listed by Fund.

General Basic Fund	122,790.54
General Supplemental Fund	62,465.27
Rural Services Basic Fund	36,976.75
Secondary Road Fund	96,176.65

There being no further business, there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____ APPROVED _____
Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.