

LYON COUNTY AUDITORS OFFICE  
March 11, 2025

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Daryle Albertson, Jen Smit, Brian Hilt, Randy Hage, Nolan McGowan were also present.

The Board started with the Pledge of Allegiance.

Minutes from February 25, 2025 were reviewed. Motion by Vanden Bosch, second by Scholten to approve and Chairman sign minutes. Motion carried.

The Board considered the Class C liquor license renewal application for Tri State Golf. Motion by Vanden Bosch, second by Scholten to approve liquor license. Motion carried.

The Board considered the Class E liquor license renewal application for Grand Falls Casino. Motion by Herman, second by Altena to approve liquor license. Motion carried.

There are three eligible departments wanting to apply for the Riverboat Foundation mini grants. Auditor Sprock stated there is no longer a requirement for a resolution. Sprock state, the Board would have to decide which department can apply for the grant. Sheriff Brian Hilt stated he could possibly find funding elsewhere for his Crisis Dog, and Economic director Jen Smit stated she had room in her budget for the Travel Co-Op Partnership project. Motion by Altena, second by Scholten to choose Public Health as the applicant from Lyon County. Motion carried. Public Health is applying for a table and chairs for the conference room.

The Board has spoken to a couple of people regarding the Board of Health vacancy. They are waiting to hear back from a potential member.

Lyon County Attorney Nolan McGowan was present to speak about changing the PT position in his office to a FT position. McGowan stated that having another FT person would give more flexibility in the office as well as allow the office to help collect jail fees, which he stated has fallen behind. Motion by Vanden Bosch, second by Scholten to approve the FT position as long as half of the increase to the budget (\$6210) is covered by the Incentive Fund. Birkey, Vanden Bosch, Scholten Support and Altena, Herman Oppose. Motion carried.

Randy Hage, Engineer Tech with Secondary Roads, asked the board to consider the approval of the final claims for reimbursement of project costs from projects BROS-C060(119)-8J-60 and BROS-C060(120)-8J-60. Chairman Birkey signed documents for approval.

Hage also presented options to the Board regarding the purchase of permanent ROW and temporary construction easements for a bridge replacement project. Motion by Herman, second by Altena to offer \$10,000 per acre for ROW, \$200 flat fee per person to rent the temporary easement area, \$200 per person for temporary fence expense, and to follow the DOT recommendation and pay the lowest bid for permanent fence replacement.

Auditor Sprock asked if the board would approve Vacation and Comp donations for Trevor Vant Hul due to medical leave. Motion by Altena, second by Scholten to approve donations. Motion carried.

2-25-2025

Auditor Sprock asked the Board if they would like to adjust the allocations to the libraries for the 2<sup>nd</sup> half of the year due to the number of rural circulations being incorrectly reported by one of the libraries. Motion by Herman, second by Scholten to keep the allocation the same and not make the adjustment for the 2<sup>nd</sup> half of the year.

Motion by Herman, second by Altena to approve the claims.

Supervisor correspondence: Altena - Little Rock County Club, Sioux River Mental Health, Economic Development mtg; Vanden Bosch - Riverboat Foundation, MidSioux; Scholten- Inwood City Council; Birkey- Opioid, Decatorization Meeting.

Employment changes: Richard Van Den Top was hired as a Deputy Sheriff at 78% of the Sheriff's salary. His start day was 3-1-2025. Motion by Herman, second by Altena to decline the 15days of vacation and the \$2500 contract buyout to Rock Valley. Motion carried.

Zachary Sauers from Secondary Roads moved from Maintenance II Truck Driver to Maintenance II Utility as of 3-6-2025. Sauers received a wage increase with the change of position. Sauers's new hourly rate is \$31.00.

Patrick Mans was hired as Courthouse security at a pay rate of \$26.83 per hour. His first date was 3-1-2025.

Payroll dated 2-28-2025 was reviewed and approved.

Payroll Warrant Register in the amount of \$278,875.16 is listed by fund.

General Basic Fund	172,850.24
Rural Service Basic Fund	18,591.92
Economic Development Fund	3,959.28
Secondary Road Fund	67,008.84
Emergency Management Fund	3,404.12
Co. Assessor Agency Fund	13,060.76

Payroll Disbursement Register in the amount of \$338,133.05 is listed by Fund.

General Basic Fund	126,709.93
General Supplemental Fund	62,134.33
Rural Service Basic Fund	25,714.62
Economic Development Fund	5,980.02
Secondary Road Fund	100,519.41
Emergency Management Fund	4,128.55
Co. Assessor Agency Fund	12,529.54
Health Insurance Fund	416.65

Handwritten claim dated 2-28-2025 in the amount of \$132,447.50 were reviewed and approved. Check sequence #174641.

Sanford Health Plan	March Insurance Premiums	132,447.50
Grand Total		132,447.50
Health Insurance Fund		132447.50

Handwritten claim dated 3-3-2025 in the amount of \$3,041.00 were reviewed and approved. Check sequence #174642.

IBC	2/25-3/2/25 Flex	3,041.00
Grand Total		3,041.00
Flex Benefits Fund		3041.00

Claims dated 3-11-2025 in the amount of \$115,347.51 were reviewed and approved. Check sequence #174643-#174731.

Access Systems Leasing	Printer/Copier Lease Sher	742.58
Abbie Ackerman	DOD 2/21/2025 Med Exam Fe	264.40
Ahlers & Cooney, P.C.	February HR Service-Labor	1009.50
Alliance Communications Attn:	March 911 Recurring Phone	150.00
Alliant Energy	acct 3128711000-GEORGE SH	870.47
Alpha Wireless Communications	Patrol Deputy radio mtnc	200.00
Auto Value Parts Stores	Battery for van	1409.09
Avera Merrill Pioneer Hospital	January Medications	110.86
Bound Tree Medical, LLC	Pedi-Mate child restraint	521.79
Calhoun-Burns & Associates Inc	bridges-FEMA disaster	10090.75
City of Doon	water - Doon shop	33.00
City of George	utilities	42.50
City of Larchwood	utilities	89.65
City of Rock Rapids Municipal	Utilities	14465.79
Cooperative Energy Company	February fuel-Van-16.917	19216.37
Corner Service Merlin VerSteeg	60-4 Oil change	664.60
Crossroads Trailer	brakes #128	1440.96
Culligan Soft Water Serv.	Automatic rental	532.00
Cash-Wa Distributing	Food for inmates	1331.49
Dakota Riggers & Tool	mag drill-RR shop	600.00
Dennis Meyer	dust control-reimburse BF	278.00
Denny's Sanitation Inc.	Monthly Service/Rent	290.00
DRG Mechanical, Inc	toilet leak	59.00
Farmers Lumber Company	lumber-truck boards	261.17
FleetPride	bearing assy #3	194.99
Frank Dunn Company Frank Dunn	2 plt-high performance pa	1978.00
Florida Tech of Florida LLC	Milestone camera license	244.00
GFC Leasing - WI	Canon copier lease	182.75
Gordon Flesch Company, Inc.	Copier Overages	508.52
Government Forms & Supplies	MV License Plate Env. (10	517.62
Graham Tire S.F. North	60-3 Tires	720.00
gWorks	annual RoweMap maint/supp	537.00
Health Services of Lyon Co	(2) drug screens	50.00
Hillyard / Sioux Falls	floor scrubber-RR office	3400.00
IBC	February Emp. Bene. Servi	1723.00
Iowa Prison Industries	10-stay back 50 feet	189.20
ISACA 2025	ISACA Dues	250.00
Klarenbeek Detailing, LLC	60-7 Vehicle maintenance	246.10
Hedy Kruger	Reimb. mileage to George	17.40
LeLoux Diversified, LLC	Drain cleaning fee	250.00
Little Rock Free Lance	March taxes due ad	17.50
Lyon & Sioux Rural Water	water - Lester shop	79.00
Lyon County Sheriff Dept.	Sheriff Fees	940.60
Mail Services. LLC	March Renewals-Postage	596.54
Matheson Tri-Gas Inc	Oxygen Acct 87363 (5)	137.24
MidAmerican Energy	acct 11930-66002 Doon	582.82
Neapolitan Labs LLC	3/4/25-2/28/26 Website Ma	1500.00
New Century Press	Taxes Due Notice-LC Rep&W	1374.39
Nolan McGowan	Reimb parking & meals-Cap	46.00
Osceola Rural Water	water - Little Rock Shop	53.19
P & K Pest Control Inc	Monthly Maint-Ambulance	40.00
PCC, Inc. Physician's Claim	Nov-Monthly Billing Servi	4745.50

Premier Communications	Phone services	3105.25
Richarz Repair LLC.	air bag, hose #10	888.15
Riverside Trailers	DOT inspections (3)	300.00
Rock Rapids Ace Hardware	Maintenance items	991.35
Runnings Supply Inc.	diesel treatment	230.96
Safety-Kleen Systems Inc.	parts washer solvent	273.43
Zachary Sauers	safety clothing-comp toe	79.14
SEAT Treasurer	2025 SEAT dues	200.00
Spencer Office/JCL Solutions	Name plate, furniture, Off Sup	16328.13
Kane Spencer	safety clothes-steel toe	213.95
Sunshine Foods	Food for inmates	2691.46
The Masters Touch, LLC	Prepay postage for assess	4240.00
Thomson Reuters - West Payment	Clear Proflex-Collections	509.12
Todd's True Value	truck paint, paint supplies	143.97
Tri-State Garage Door, Inc.	garage door repair-Lester	2241.00
Two Way Solutions, Inc.	Portable radio batteries	365.97
Verizon	Cell phones & aircard ser	1135.07
Wall Street Printers	Pens (1000) split MV & Ta	1035.00
Ziegler Inc.	rental-sidedump trlr #140	4580.23
Grand Total		115347.51

General Basic Fund	55,501.14
Rural Services Basic Fund	23.86
Secondary Road Fund	53,477.24
Surcharge on E911	192.90
Emergency Management Services	102.52
Co. Assessor Agency Fund	4,326.85
Health Insurance Fund	1,640.00
Flex Benefits Account	83.00

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST \_\_\_\_\_ APPROVED \_\_\_\_\_  
County Auditor Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.