

LYON COUNTY AUDITORS OFFICE
April 8, 2025

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, and Herman present. Altena was present by phone. Motion carried assumes unanimous vote unless otherwise stated.

Steve Simons was present for public comment. Simons gave an update on the land they were trying to purchase for the Blood Run Project. Simons stated they have decided to pass on the land purchase this time. The Board thanked him for coming.

Minutes from the March 25, 2025 and March 26, 2025 meeting were reviewed. Motion by Herman, second by Altena to approve and Chairman sign minutes. Motion carried.

Lyon County Ambulance Director was present to discuss a status change that was not approved at the last board meeting. Borman provided a list of all the additional duties that this office position would include. Borman stated Tasha Bus has worked in the office for at least a year, and she would like to have Bus continue doing that plus teach her additional items. Borman stated this would fill 7.5 hours weekly. Borman stated this will help keep all the required billing and collections up to date and decrease the risk for denials from PCC.

The Board asked if there was any advertising for this position and if anyone else applied. Borman stated that Bus's availability worked with the needs of the position since she will be part-time at Public Health and she has already been doing office work for the Ambulance department so Borman did not advertise.

Auditor Sprock asked if the pay during the office hours would be the same as Bus's pay at Public Health, which is \$22.50 or the current office pay of \$16.50. Borman would like to pay \$22.50 since Bus would be taking on more responsibilities than when she did previous office work. Public Health Director Melissa Stillson was also present and stated that when she made the initial offer to Bus it was for PT at 30 hrs. Stillson stated the original intention was not to create this as a FT time position but occurred after speaking with Borman and realized her needs for her department. Then, Auditor Sprock verified that if Bus worked 7.5 hrs in Ambulance regularly and 30 hrs in Public Health it would be FT hours.

Altena stated the job description for the Ambulance Director requires Borman to do all administrative duties and he would like Borman to complete those duties and find daytime help to go on ambulance calls. Borman stated she would prefer to go on calls since she is a paramedic and provide services that EMT's cannot. Borman stated that a majority of all the daytime calls that she goes on are ALS calls. Motion by Vanden Bosch to table until next meeting. There was no second. No other action was taken.

Sheriff Brian Hilt was present for the Quarterly Report. Hilt stated he is currently working on a 28E Agreement with Conservation. The Law Enforcement Contract with Rock Rapids will be up for renewal soon so Hilt is working on that as well. Hilt stated the quotes for the jail have come in less than originally budgeted. He also stated we should know by August 1st if we will be able to increase the Federal prisoner rates. Hilt also gave an update on recent arrests.

Recorder Amie Griesse was present to discuss the Quarterly Report. Griesse Stated the Transfer tax has increased. Also, it is currently time to do boat renewals. This occurs every 3 years. Griesse explained current bills that are funneling through legislation that may affect the Recorder's office.

Auditor Sprock was available for any questions the Board may have about the Auditor's Quarterly report.

Motion by Herman, second by Vanden Bosch to approve the Sheriff, Recorder, and Auditor Quarterly Reports. Motion carried.

Chairman Birkey presented the 28E Agreement with the Osceola Attorney's Office. This 28E Agreement would extend the current agreement for one month. The Board discussed changing it to a three-month extension but decided to do a stay with a one-month extension and possibly do a longer one next time. Motion by Altena, second by Herman to approve the 28E with Osceola. Motion carried.

RiverView Barn applied for a liquor license renewal. Motion by Altena, second by Vanden Bosch. Motion carried.

Supervisor Altena presented the MHDS Data release form. Altena recommended the Board approve and Chairman sign the release form. Motion by Altena, second by Herman to sign form. Motion carried.

The Board needs to sign the lease for farmable acres of Parcel H and Parcel I in the NW 1/4 of 16-99-48. Motion by Altena, second by Vanden Bosch to sign lease. Motion carried.

The Rock Rapids Chamber of Commerce has asked permission to use the Courthouse lawn during Heritage Days on June 21, 2025. Motion by Herman, second by Altena to approve lawn use. Motion carried.

The Board discussed live streaming Board of Supervisor's meetings. Motion by Herman to live stream meeting. No second.
Motion by Vanden Bosch to not live stream board meeting. No second.
Motion by Altena, second by Vanden Bosch to table the discussion. Motion carried.
Herman opposed.

The Board needs to appoint a board member to the Board of Health. Motion by Herman, second by Vanden Bosch to appoint Steve Wells to the Board of Health to fill a vacancy. Motion carried.

Lyon County Engineer Daryl Albertson was present to discuss the FY25 CFYP Amendment. The amount for Bridge 7R needs to be changed from \$400,000 to \$660,000. Motion by Herman, second by Vanden Bosch to approve the FY25 CFYP Amendment. Motion carried.

Albertson asked the Board to table the FY26 CFYP. He is waiting on some cost estimates. Motion by Vanden Bosch, second by Altena to table the FY26 CFYP. Motion carried.

Albertson presented the FY25 IA DOT Budget Amendment. Motion by Herman, second by Altena to approve the amendment. Motion carried.

Albertson asked that the FY26 IA DOT Budget be tabled until a possible meeting early next week.

Albertson presented the Federal-aid Agreement for 65Y Bridge. Motion by Vanden Bosch, second by Altena to approve and sign. Motion carried.

The Board reviewed the Road Use Agreement between L.G. Everist, Inc and Lyon County. Motion by Herman, second by Altena to table until Albertson gets some more information regarding agreement. Motion carried.

Albertson gave an update on dust control near the gravel pit. It will be done at the same time that Stenslands applies theirs. Albertson will be receiving a test kit for a different type of dust control product. This product mixes with the top 9 inches of the road and takes 3 days to cure. Currently Washington County is using this product.

Motion by Herman, second by Altena to approve claims. Motion carried.

Employment Changes: Jamie Kelly was hired as the Real Estate Administrative Assistant in the Auditor's office at a pay rate of \$21 per hour. Her first day will be 5-1-2025.

Correspondence: Vanden Bosch - RIDES, NW IA Public Development, MidSioux; Altena - NW Iowa Landfill, Sioux Rivers MH, Eggs & Issues; Herman - Eggs & Issues, and YES Center

Handwritten claim dated 3-28-2025 in the amount of \$135,007.11 was reviewed and approved. Check sequence #175063.

Sanford Health Plan	April Insurance Premiums	135007.11
Grand Total		135007.11
Health Insurance Fund	135,007.11	

Payroll dated 3-28-2025 was reviewed and approved.

Payroll Warrant Register in the amount of \$275,617.41 is listed by fund.

General Basic Fund	122,078.32
Rural Service Basic Fund	20,913.69
Economic Development Fund	3,959.28
Secondary Road Fund	67,901.81
Emergency Management Fund	3,404.12
Co. Assessor Agency Fund	12,921.82

Payroll Disbursement Register in the amount of \$334,673.94 is listed by Fund.

General Basic Fund	122,078.32
General Supplemental Fund	62,137.01
Rural Service Basic Fund	30,271.42
Economic Development Fund	5,980.02
Secondary Road Fund	97,638.47
Emergency Management Fund	4,128.55
Co. Assessor Agency Fund	12,440.15

Handwritten claim dated 4-1-2025 in the amount of \$135,007.11 was reviewed and approved. Check sequence #175064.

IBC	03/24-03/30/2025 Flex Pla	608.54
Grand Total		608.54
Flex Benefits Account	\$608.54	

Claims dated 4-8-2025 in the amount of \$356,905.20 were reviewed and approved. Check sequence #175065-#175179

Access Systems Leasing	Printer/Copier Lease Cont	988.25
Jeremy Ageson	safety clothing-alum toe	117.65
Ahlers & Cooney, P.C.	March HR Service-Labor	661.50
Alliant Energy	acct 6097001000-NITE LITE	859.99
Alpha Wireless Communications	3 Pagers for Little Rock	1470.00

4-8-2025

Auto Value Parts Stores	light plugs #23	1811.03
Autry Reporting Teri Lea Autry	Deposition	308.25
Baycom, Inc.	In car video camera	7112.00
Bomgaars	chainsaw oil	37.99
Bound Tree Medical, LLC	Medical supplies	1104.03
Calhoun-Burns & Associates Inc	bridge design-07R	20156.50
Care Initiative - Lyon Manor	March Jail Meals (336)	2688.00
City of Alvord	water-Alvord shop	174.00
City of Doon	2nd Half FY2025 Allocation	4057.36
City of George	utilities	6690.49
City of Inwood	2nd Half FY2025 Allocation	10069.00
City of Larchwood	utilities	6261.93
City of Little Rock	2nd Half FY2025 Allocation	4292.36
City of Rock Rapids	Room rental AB-PH	20156.14
Cooperative Energy Company	March fuel	32944.53
Corner Service Merlin VerSteege	Oil change & maint. 60-4	107.00
Crossroads Trailer	creeper-RR shop	821.79
Cash-Wa Distributing	Food for Inmates	925.70
Dakota Data Shred DDS	261lbs Shred	68.00
Dakota Fluid Power Inc.	faster cap	47.17
Denekas Electric Inc.	Labor & light bulbs-3rd f	504.87
Denny's Sanitation Inc.	3 Month Service/Rent	257.00
DGR Engineering	prelim design-L14 improve	34175.00
DRG Mechanical, Inc	plumbing repairs-LR shop	165.00
Dusty's Auto Body	Insurance deductible 60-1	200.00
GFC Leasing - WI	04/15-05/14/2025 Copier lease	394.27
Goldberg Group Architects, LLC	New ramp project	4605.79
Gordon Flesch Company, Inc.	Copier maintenance	138.78
Amie Griesse	Reimb. fuel-dist mtg10.00	31.02
HardRock Aggregate	100.49tnriprap-stkpileINW	5025.72
Jesse Harpenau	safety clothing/comp toed	148.22
Herm's Sanitation	garbage service-INW/Jan	84.00
Hillyard / Sioux Falls	Cleaning supplies	273.78
I-State Truck Center	seal-fuel inj line	609.45
IBC	March Emp benefit service	2801.22
Iowa Communications Network	911 Monthly recurring pho	452.00
Iowa Emergency Management Assn	Reg. for EMA conference	155.00
Iowa Law Enforcement Academy	40 hr. basic course	375.00
Iowa Prison Industries	Uniforms - 60-7	206.60
ISAC Group Unemployment Fund	1Q Unemployment Ins	4632.27
Jack's Uniforms & Equipment	Uniforms - 60-8	629.08
Jerry's Storage & Repair	paint/materials #12	744.00
Johnson, Brent & Ashley	Sk chlorination-private w	100.31
Klondike Seed Service	grass seed-hay/pasture	13827.60
Derek Leuthold	Reimb EMT course	2000.00
Lewis Family Drug, LLC	Inmate medications	50.52
Lyon & Sioux Rural Water	water - Lester shop	79.00
Lyon County Fair	Addtl FY25 Allocation	100000.00
Lyon County Sheriff Dept.	Sheriff Fees	861.40
Mail Services. LLC	April Renewals-Postage	488.28
Mainstay Systems of Iowa LLC	NCIC Monthly Maintenance	237.00
Matheson Tri-Gas Inc	3/26/2025 Oxygen Acct 873	137.69
MidAmerican Energy	acct 11930-66002 Doon	375.81
Robin Moore Pocahontas Co Eng	District 3 ICEOO mtg	15.00

Colette Nath	Field work 40 miles	24.00
New Century Press	Minutes, New Hire Ad	1806.17
Northwest Iowa Assessor's Assn	Registration-Legal desc.	375.00
Oak Street Station	Fuel - 29.227 gal gas	84.14
Osceola Rural Water	water - Little Rock Shop	54.11
P & K Pest Control Inc	Monthly Maint-Ambulance	40.00
Popkes, Inc.	350.4 gal propane	560.29
Premier Communications	Phone Bill	3722.47
Premier Network Solutions	April IT Consulting	4927.25
Rapid Graphics	signage for RR office	440.00
Reserve Account/Pitney Bowes	Postage	50.00
Riverside Trailers	Toughbook battery mounts	835.98
Rock Rapids Ace Hardware	Staples	174.81
Runnings Supply Inc.	circular end brush	110.43
Sanford Health Business Account	IV tubing & IV start kits	261.51
Schelling Construction, Inc.	New ramp project	16449.25
Sioux County Sheriff	ID cards	23.50
Soodsma, Jack	Reimb. well closing	700.00
Spencer Office/JCL Solutions	Office Supplies & Countertop	5704.11
Tails Awagging Grooming	K9 care	80.00
The Masters Touch, LLC	JF718 March 2025-balance	1065.11
Thrifty White Pharmacy	Inmate medications	25.15
Trane	Temperature controls	2265.00
TwoRivers Emergency Management	1st pyt. on Hazard Miti.	8000.00
United States Treasury Interna	FICA December	39.86
Verizon	Cell phones & aircards	3475.36
Ziegler Inc.	battery #66	6058.36
3D Security Inc.	Fire Monitoring Thru 3/20	842.00
Grand Total		356905.20

General Basic Fund	68,109.73
General Basic Sub Fund	100,000.00
Rural Services Basic Fund	40,702.42
Economic Development Fund	59.99
Secondary Road Fund	127,429.55
Surcharge on E911	3,540.76
Local Gov't Opioid Abatement	225.00
Emergency Management Services	8,294.66
Co. Assessor Agency Fund	5,741.87
Health Insurance Fund	1,640.00
Flex Benefits Fund	1,161.22

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.