

LYON COUNTY AUDITORS OFFICE  
September 9, 2025

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Scholten, Altena, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Also present was Tom Lawrence and Stacy Knobloch.

The Board started with the Pledge of Allegiance.

Lyon County Treasurer Stacy Knobloch appeared before the Board to discuss the Office of the Governor of Iowa State Disaster Recovery document, with particular attention to Item #5 under the "Levy/Taxes" section. Treasurer Knobloch reported that a resident had inquired about the possibility of property tax abatement. Item #5 authorizes the Board of Supervisors to abate property taxes for properties that have been destroyed by fire, tornado, or other unavoidable casualty events. Knobloch indicated that she had consulted with Clay County officials, who confirmed that no abatements had been granted there, as affected residents were participating in a property buyout program, which requires taxes to be paid in full. Similarly, Sioux County reported that they are not currently offering any tax abatements in response to the recent flooding. Knobloch also noted that while the assessed value of affected properties will be reduced as of the January 1, 2025, assessment date, this change will not be reflected in property tax bills until payments due in September 2026 and March 2027. Supervisor Altena suggested the Board may wish to consider applying any potential abatement to the second half of the current tax year's payment but needed more time to think about it. Chairman Birkey requested Auditor Sprock to include this item on the agenda for the upcoming Board meeting scheduled for September 23, 2025.

Minutes from the August 26, 2025 meeting were reviewed. Motion by Vanden Bosch, seconded by Herman. Motion carried.

Chairman Birkey introduced Resolution 2025-21, expressing support for several grant applications submitted to the Lyon County Riverboat Foundation for the Fall 2025 grant cycle. The applications include: Lyon County Ambulance - Request for 20 portable radios in the amount of \$77,564.20, with \$10,000 in matching funds. Lyon County Sheriff's Office - Request for funding for an uninsulated building for vehicle and equipment storage (\$185,000) and a climate-controlled incident response trailer (\$135,000), for a combined total of \$320,000. During discussion, the Board inquired whether the Ambulance Department required 20 radios or if a smaller number would suffice for those on call. Chairman Birkey noted that radios may be issued individually to all staff members. The Board also inquired about the availability of an existing trailer for incident response. Chairman Birkey stated that no climate-controlled trailer is currently available for that purpose. Motion by Vanden Bosch, seconded by Herman, to approve Resolution 2025-21. Motion carried. This is a summary of the resolution. The complete text can be obtained at the Auditor's Office or online at [www.lyoncounty.iowa.gov](http://www.lyoncounty.iowa.gov) under Supervisors then Resolutions.

Rocky Top Investments Liquor License application was presented. This application is for a special event on 9-13-2025. Motion by Herman, seconded by Altena to approve and Chairman sign application for approval. Motion carried.

The Board revisited the 28E Agreements between the Lyon County Sheriff's Office and the Central Lyon, West Lyon, and George-Little Rock school

districts, which had been tabled at the previous meeting. Under the terms of the agreements, the Lyon County Sheriff's Office would provide a School Resource Officer (SRO) to each of the three school districts. Each district has agreed to contribute \$16,000 annually to support the cost of this service. Auditor Sprock provided the Board with budgetary information as requested. She explained that, depending on the timing of deputy certification, the Sheriff's Office could potentially exceed the current budget by approximately \$14,238. However, this estimate does not yet account for the anticipated revenue from the school districts or potential savings if less overtime is utilized. Supervisor Altena noted that the Sheriff has remained within the originally budgeted number of deputies for the fiscal year. Motion by Vanden Bosch, seconded by Scholten, to approve and sign all three 28E Agreements. Motion carried.

The Board discussed the 28E Agreement for combined law enforcement operations between the Lyon County Conservation Board and the Lyon County Sheriff's Office. The purpose of this Agreement to permit the law enforcement officers from the Lyon County Conservation Board, to respond to calls for service, provide other law enforcement services, and engage in any other law enforcement related activities as the Parties deem appropriate, throughout Lyon County. Motion by Vanden Bosch, seconded by Altena to approve and sign 28E Agreement. Motion carried.

The Board discussed the Annual Bible Reading on the Courthouse lawn. This year, they requested to be on the courthouse lawn on Sept. 19<sup>th</sup> and Sept. 20<sup>th</sup>. Motion by Scholten, seconded by Altena. Motion carried.

Employment changes: Tanner Lincecum's seasonal position with Secondary Roads ended on 8-15-2025.  
Colby Klaassen from Secondary Roads was promoted to Excavator I at an hourly rate of \$32.36 effective 8-18-2025.  
Preston Keizer from Secondary Roads was promoted to Motorgrader I at an hourly rate of \$32.36 effective 8-25-2025.  
Bradley Ageson from Secondary Roads will be retiring from Maintenance II-Truck Driver as of 10-17-2025

Auditor Sprock asked the Board if they are ok having the November Board of Supervisors meeting on November 12, November 18, and November 25. The courthouse is closed November 11 due to Veteran's day and the 1<sup>st</sup> tier canvass needs to be done on 11-12-2025 and 2<sup>nd</sup> Tier canvass on 11-18-2025. Chairman Birkey stated the Board will meet on the 12<sup>th</sup> and 18<sup>th</sup> in the Month of November.

The Board reviewed and discussed the current claims. Auditor Sprock informed the Board that postage costs for the notices sent to residents in Beloit were paid out of the Supervisors' department. She requested clarification on which department should cover the cost of the survey conducted in Beloit and future postage expenses related to road vacation notices. Following discussion, the Board directed that: The Secondary Roads Department will be responsible for payment of the Beloit survey. Future postage costs for notices to residents regarding road vacations will be paid by the County Attorney's Office. Motion by Altena, seconded by Scholten, to approve the claims as presented. Motion carried.

Supervisor correspondence: Vanden Bosch- Riverboat Foundation and MidSioux; Scholten- Library Board; Herman-Mtg with Ed Reck, Sheriff, and Jen Wippert to discuss after-hours utilities calls for the City of Rock Rapids, and New

Building. Herman stated floors are done, windows trimmed, and electrician should be there today. Herman also will contact Lance Iwen to turn off water and utilities at the annex building.

Payroll dated 8-29-2025 was reviewed and approved.

Payroll Warrant Register in the amount of \$316,766.55 is listed by fund.

General Basic Fund	179,575.59
General Supplemental Fund	4,014.81
Rural Service Basic Fund	25,438.36
Economic Development Fund	4,149.29
Secondary Road Fund	76,170.55
American Rescue Plan Fund	9,657.87
Emergency Management Service	3,540.86
Co. Assessor Agency Fund	14,219.22

Payroll Disbursement Register in the amount of \$370,603.29 is listed by Fund.

General Basic Fund	127,943.86
General Supplemental Fund	66,364.10
Rural Services Basic Fund	42,277.03
Economic Development Fund	6,102.25
Secondary Road Fund	106,711.31
American Rescue Plan Fund	3,713.46
Emergency Management Service	4,216.52
Co. Assessor Agency Fund	13,274.76

Handwritten claims dated 8-29-2025 in the amount of \$135,244.36 were reviewed and approved. Check sequence #177458.

Sanford Health Plan	Sept Insurance Premiums	135,244.36
Grand Total		135,244.36
Health Insurance Fund		135244.36

Handwritten claim dated 9-3-2025 in the amount of \$235.00 was reviewed and approved. Check sequence #177459.

IBC	8/26-9/1/2025 Flex Plan	235.00
Grand Total		235.00
Flex Benefits Account		235.00

Claims dated 9-9-2025 in the amount of \$148,080.61 were reviewed and approved. Check sequence #177460-#177551.

Access Systems Leasing	Copier lease	209.67
Ahlers & Cooney, P.C.	August HR Service	378.00
Auto Value Parts Stores	Tahoe parts	685.60
Bierschbach Equipment & Supply	o-ring	29.88
Jason Bliek	PPE reimbursement	50.28
Bound Tree Medical, LLC	Medical supplies	186.17
Bunkers Feed & Supply Inc.	2063 gal dustcntrl-Ashley	9522.46
Calhoun-Burns & Associates Inc	bridges-FEMA disaster	50980.02
City of Alvord	water-Alvord shop	202.00
City of Doon	water - Doon shop	43.77
City of Larchwood	utilities	61.71
City of Rock Rapids Municipal	Utilities	6763.82
Cooperative Energy Company	August fuel - 178.427 gal	833.08
Cooperative Farmers Elevator	bolt/nut-sign trailer #11	8.60
Crossroads Trailer	4 LED beacons	640.44

Culligan Soft Water Serv.	Water & salt	266.16
Cash-Wa Distributing	Food for Inmates	907.25
D-P Tools Inc.	multimeter-RR shop	109.95
Dakota Data Shred DDS	Shred	86.18
Dakota Embalming & Transport	Transport for storage	350.00
DCI - SOR	2025 Sex Offender Symposi	85.00
Dean Sprock Construction	Annex exterior,ceiling,tr	12606.99
Denny's Sanitation Inc.	Monthly rent	634.50
DGR Engineering	prelim design-Larchwood	6746.00
DJ's Service	54.70 gal E15 gasohol	150.38
ESRI Environmental Systems	Arc GIS 11/7/25-11/06/202	3020.00
GFC Leasing - WI	Copier contract	402.27
Gordon Flesch Company, Inc.	Canon lease 9/15-10/14/25	494.63
Graves Construction Co. Inc.	BROS-CO60-8J-60 7R pmt 1	4850.00
HardRock Aggregate	8.79 tn riprap - 84Y	9639.89
Hotsy Equipment Company	powerwasher cord-George	398.66
IBC Innovative Business	August Emp. Benefit	1891.95
ICEA	reg Eng conf-Albertson/Hage	1125.00
Inovalon Provider, Inc	Aug Access to All Payer	274.64
Institute for Transportation	roads conf reg-Jackson	300.00
Iowa County Attorney Ass'n.	AnnualVWC Training Reg	90.00
Iowa DNR Daniel Watterson	Well Permit #64923	25.00
Iowa Plains Signing Inc.	6 rollup signs	900.00
Iowa Total Care	Vac overpayment #Y227IAE1	42.71
Jack's Uniforms & Equipment	Ball. vest,carriers,unifo	1210.98
Jebro Inc.	240 gal CRS-2	1452.00
Breckyn Korthals	Fuel Assessor pickup11.56	33.52
LeadsOnline LLC	Investigations subscripti	1921.00
Lyon & Sioux Rural Water	water - Lester shop	85.00
Lyon County Sheriff Dept.	Sheriff Fees	529.00
Lyon County Treasurer	PropertyTax - Gravel pit	2080.00
Mail Services. LLC	Sept Renewals-Postage	591.35
Matheson Tri-Gas Inc	Oxygen Acct 87363	163.56
MidAmerican Energy	acct 11930-66002 Doon	60.95
New Century Press	Office hours ad - R	2813.73
NW IA YES Center	Juvenile Detainment	175.00
Oak Street Station	1683.67 gal unleaded 88	486.29
Osceola Rural Water	water - Little Rock Shop	48.07
Premier Communications	Phone Bill	2115.36
Premier Network Solutions	Sept IT Consulting-	5095.00
Reserve Account/Pitney Bowes	Postage - Recorder	50.00
Rock Rapids Ace Hardware	Custodial supplies	109.81
Runnings Supply Inc.	911 Road sign material	774.50
Sanford Health Business Accoun	Medical expenses	110.00
Schaeffer Mfg Co.	4 cs grease	804.00
Schneider Geospatial, LLC	Beacon site hosting fee	1620.00
SEAT Treasurer	Seat III - Herman/Sprock	506.25
Secretary of State Notary	Notary renewal - Joachim	30.00
Sioux Sales Company	Holster, handguns & light	1359.90
Spencer Office/JCL Solutions	Banker boxes	1394.04
Stanard & Associates, Inc.	POST written test	257.77
Stericycle, Inc.	Monthly Charge-Sharps Dis	45.76
Melissa Stillson	August 2025 Mileage	92.40
Storey Kenworthy / Matt Parrot	IVoter cardstock	103.57

Sunshine Foods	Building supplies	1359.78
T-Mobile	Deputy cell phones	505.26
Tails Awagging Grooming	K9 Grooming	85.00
The Masters Touch, LLC	Tax statement postage	413.08
Thomson Reuters - West Payment	Online investigation data	166.35
Todd's True Value	7 way adaptor	88.02
Town & Country Implement	rod, shaft, nut, washer #	411.66
Venice Julien	Rent Assistance #65-4214	400.00
Verizon	EMA cell phone & hot spot	1190.33
Ziegler Inc.	glass #74	1349.66
Grand Total		148080.61
General Basic Fund	115,778.18	
General Basic Sub Fund	12,606.99	
General Supplemental Fund	609.82	
Rural Services Basic Fund	49.91	
Secondary Road Fund	94,905.45	
Surcharge on E911	454.05	
Emergency Management Services	78.46	
Co. Assessor Agency Fund	5,046.19	
Health Insurance Fund	1,640.00	
Flex Benefits Accounts	251.95	

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.