

LYON COUNTY AUDITORS OFFICE
November 12, 2025

ROCK RAPIDS, IOWA

Chairman Jerry Birkey convened the adjourned session with Vanden Bosch, Altena, Scholten, and Herman present. Motion carried assumes unanimous vote unless otherwise stated. Also present was Jen Smit, Breckyn Sprock, Daryl Albertson, and Tom Lawrence.

The Board started with the Pledge of Allegiance.

Minutes from the October 28, 2025 meeting were reviewed. Motion by Herman to approve minutes, seconded by Scholten to approve and Chairman sign minutes. Motion carried.

Breckyn Sprock was present on behalf of the Planning and Zoning Commission to give the Commission's recommendation of the Gerber Addition. The Commission recommends unanimous approval of the addition. Motion by Vanden Bosch, seconded by Altena to approve the subdivision with no changes. Motion carried. Auditor Sprock stated, the Board would review the final plat and resolution for approval at the next board meeting.

The Board set a public hearing for budget amendment #1 for December 9, 2025 at 8:40 a.m. Motion by Vanden Bosch, seconded by Scholten to set public hearing. Motion carried.

The Board needs to re-set a public hearing for rezone application from JMar for November 18, 2025 at 9:00 a.m. Auditor Sprock stated the public hearing was originally scheduled for 11-12-2025 but the public notice did not get in the paper in time to let the public know about the hearing. Motion by Altena, seconded by Scholten to set public hearing. Motion carried.

The Board reviewed the weed commissioner report from John Van Velhuisen. Motion by Scholten, seconded by Vanden Bosch to approve and sign the report. Motion carried.

Auditor Sprock presented Resolution 2025-27 to certify the results of the City School Election. Sprock read the official election results and explained that canvassing the election involves verifying the accuracy of those results and confirming that no clerical errors occurred. She also noted that any concerns regarding a candidate's eligibility to hold office would be addressed through a separate process. Motion by Herman, seconded by Altena to sign and approve resolution. Motion carried. This is a summary of Resolution 2025-27. The complete text can be obtained at the Auditor's Office or online at www.lyoncounty.iowa.gov under Supervisors then Resolutions.

Auditor Sprock presented the results of the post-election audit. She reported that the audit results matched the election night totals recorded by the Freedom Vote Scanner. Sprock explained that a post-election audit is conducted after each election, and that the precinct and race to be audited are selected by the Secretary of State.

Auditor Sprock presented information from ISAC regarding a request for counties to contribute at least \$500 toward the cost of an amicus brief being filed on behalf of ISAC members in the case of *Couser v. Shelby County*. Sprock noted that a webinar is available for the Board to review prior to making a decision. She added that while no immediate action was required, the item would need to appear on the next agenda as the contribution deadline is November 21, 2025.

Motion by Altena, seconded by Scholten, to contribute \$500 toward the amicus brief. Supervisors Vanden Bosch, Birkey, and Herman voted nay. Motion denied.

Auditor Sprock presented the options available to Lyon County for Group Unemployment coverage beginning January 1, 2026. She explained that the County is currently a member of the ISAC Group Unemployment Pool and contributes at a rate of 0.03% of taxable wages up to the wage base. The current balance in the account, prior to fourth-quarter contributions, is \$176,114.35. Sprock outlined the two account options available moving forward: Reimbursable Account and Contributory Account. Under a Reimbursable Account, the State would pay any unemployment claims and invoice the County quarterly for the amounts paid. Under a Contributory Account, the State would pay claims from the state unemployment pool, and the County would be charged a percentage of taxable wages up to the state wage base. Sprock noted that the Contributory method could simplify budgeting; however, once funds are paid into the State's unemployment pool, they are not refundable. Motion by Herman, seconded by Vanden Bosch, to establish a Reimbursable Account for Group Unemployment. Motion carried.

County Engineer Daryl Albertson reported that the DOT has approved advancing the timeline for the bridge project previously discussed by the Board. He also provided updates on department operations, noting that several staff members are new to their roles and asking for patience from the public as crews work through the upcoming snow season. Albertson added that roadway line painting is nearly complete, interviews for the Engineering Technician position will begin soon with up to four applicants, and that FEMA-related projects are progressing slowly but nothing has been denied. The Board thanked Albertson for coming.

The Board discussed claims. Altena asked Sprock about the City School Election/Mileage for Election workers and how often they need to attend School of Instruction. Sprock stated they PEO's are required to take the class prior to every election. Scholten asked if the County paid anyone to clean the Ambulance garage. Sprock stated there was no one they paid outside the County. Scholten asked if the Ambulance garage was cleaned prior to Public Health being temporarily located there and Sprock stated she believed it was not. The Board clarified that the space received additional cleaning due to Public Health's temporary use of the facility. With their departure, it will revert to its prior maintenance routine. Motion by Altena, seconded by Scholten to approve claims. Motion carried.

Supervisor correspondence: Vanden Bosch-MidSioux Meetings (2); Scholten - Library & Inwood City Council; Herman - Gave update on new Public Health/Econ. Development building. Stated work has started on the outside of the West part of the building.

Employment changes: Kristin Vande Kop, Motor Vehicle Clerk, has completed her 6 months' probation and will have a pay increase. Her new payrate is \$22.93 per hour effective 11-27-2025

Jamie Kelly, Real Estate Administrative Assistant, has completed her 6 months' probation and will have a pay increase. Her new payrate is \$23.00 per hour effective 11-1-2025.

Sean Dykstra has been hired as a FT Maintenance II truck driver for Secondary Roads. His hourly rate is \$30.51 effective 10-27-2025.

Payroll dated 10-30-2025 was reviewed and approved.

Payroll Warrant Register in the amount of \$301,666.52 is listed by fund.

General Basic Fund	162,787.69
General Supplemental	3,936.76
Rural Service Basic Fund	25,528.77
Economic Development Fund	4,149.29
Secondary Road Fund	77,656.37
American Rescue Plan Fund	9,581.90
Emergency Management Service	3,540.86
Co. Assessor Agency Fund	14,484.88

Payroll Disbursement Register in the amount of \$363,146.62 is listed by Fund.

General Basic Fund	123,123.92
General Supplemental Fund	65,488.72
Rural Services Basic Fund	42,500.20
Economic Development Fund	6,102.25
Secondary Road Fund	105,016.67
American Rescue Plan Fund	3,682.80
Emergency Management Service	4,216.52
Co. Assessor Agency Fund	13,015.54

Handwritten claim dated 10-31-2025 in the amount of \$136,180.57 was reviewed and approved. Check sequence #178420.

Sanford Health Plan	Nov. Insurance Premiums	136180.57
Grand Total		136180.57
Health Insurance Fund		136,180.57

Claims dated 11-12-2025 in the amount of \$627,830.76 were reviewed and approved. Check sequence #178421-#178565.

Access Systems Leasing	Printer/Copier Lease	829.30
Accurate Reporting, Inc	Depo transcripts	288.00
Ahlers & Cooney, P.C.	October HR Service-Labor	126.00
Alliant Energy	acct 3128711000-GEORGE SH	192.68
Alpha Wireless Communications	Move Doon repeater	19943.29
Barb Arends	City School Election/Mileage	282.00
Auto Value Parts Stores	Mower battery/parts	1572.68
Autry Reporting Teri Lea Autry	Depo transcripts	525.00
Avera Merrill Pioneer Hospital	Medications	87.59
Avera Medical Group	Inmate medical	43.00
Baycom, Inc. c/o OwnersEdge	Docking stations	1251.00
Mary Behrens	City School Election/Mileage	292.20
Blackstrap, Inc.	24.70 ton salt @ \$81.41/t	10626.04
Phyllis Borer	City School Election/Mileage	321.00
Amy Borman	CPR training	32.00
CAASA	FY2026 Allocation	3000.00
Calhoun-Burns & Associates Inc	bridge design - 65Y	34109.83
City of Doon	water - Doon shop	33.00
City of Rock Rapids Municipal	Utilities	5921.06
Vicki Clasen	City School Election/Mileage	272.40
Cooperative Energy Company	Oct Fuel/Service	63849.90
Crossroads Trailer	anti-seize lube	56.40
Culligan Soft Water Serv.	Softener salt & water machine	302.91
Cash-Wa Distributing	Food for Inmates	2995.30
Dakota Data Shred DDS	10/21/2025-169lbs Shred	86.18

Dean Sprock Construction	Locks, hardware, tile	1589.18
DeJong, Makayla	Translation over the phone	50.00
Nancy DeJongh	City School Election/Mileage	272.40
Denny's Sanitation Inc.	October services-new Annex	474.50
DGR Engineering	final design-L14 improvement	14193.70
DJ's Service	Durango repair 60-7	224.45
DRG Mechanical, Inc	HVAC 6/19 thru final	7594.00
Equipment Blades Inc.	plow bolts, nuts #86	136.48
FleetPride	bushings #26	1317.89
Janice Freerks	City School Election/Mileage	288.00
GFC Leasing - WI	Treas-Canon lease	282.06
GNR Plumbing & HVAC	furnace repair-Inwood	110.00
Graves Construction Co. Inc.	BROS-CO60(128)-8J-60 7R p	52715.28
H & S Homebuilding Center	materials-repair salt shed	1285.32
HardRock Aggregate	44.49 tn riprap-77Y FEMA	33048.35
Glenda Heidloff	City School Election/Mileage	180.00
Richard Heidloff	City School Election/Mileage	289.20
Herman, Laura L	Election mileage (171)	102.60
Bertha Houtsma	construction easement	200.00
Falon N Huisman	Oct 2025 mileage (40)	24.00
I-State Truck Center	DEF kit #7	490.71
IBC Innovative Business Consul	Oct 2025 Employee Bene	1640.00
Iowa Communications Network	911 Recurring monthly	452.00
Iowa Homeland Security & Emerg	Quarter 1 PSAP payment	2307.56
Jackie Van Veldhuizen	City School Election/Mileage	281.10
Jebro Inc.	240 gal CRS2	2819.30
Jerry's Storage & Repair	windshield #7	523.21
Julie Joachim	Reimb. Mileage/Meals -VWC train	812.38
Johnson Controls Fire Protect	Fire backflow preventer	306.59
Karl Chevrolet	2026 Tahoe	51464.20
Jamie L. Kelly	Election mileage (73)	43.80
MarJean Kopischke	City School Election/Mileages	288.00
Twyla Korthals	City School Election/Mileage	301.20
Deborah Kruse	City School Election/Mileage	304.20
LeLoux Diversified, LLC	jet vac inside pit-Little Rock	550.00
Jean Leuthold	City School Election/Mileage	312.00
Little Rock Free Lance	Election ballot	210.00
Lyon & Sioux Rural Water	water - Lester shop	85.00
Lyon County Historical Society	FY 2026 Allocation	7000.00
Lyon County Sheriff Dept.	Sheriff Fees	221.50
Lyon County Treasurer - ACH In	Contribution to EMA	99172.00
Mac's Hardware	nuts, washers-signs	52.13
Tim Mantel	Election night runner	30.60
Megan Klappenrich	DOD 10/28/25 Med Exam Fee	299.20
Kristy Metzger	City School Election/Mileage	307.80
Meyer Electric Inc.	reinstall service mast	1190.01
Mid-Sioux Opportunity Inc	FY26 Allocation	10000.00
Cheryl Monen	City School Election/Mileage	283.20
Laura Mulder	City School Election/Mileage	277.80
New Century Press	09/23/2025 Board minutes-	1834.74
Oak Street Station	61.37 gal unleaded	214.89
Osceola Rural Water	water - Little Rock Shop	50.76
P & K Pest Control Inc	Pest control - new Annex	85.00
Pat Beck Court Reporter	Depo transcript	219.35

Diane Peters	City School Election/Mileage	270.00
Police Legal Sciences	PLS subs.-jailers-cont ed	1344.00
Premier Communications	Phone Bill	1468.53
RA Rentals	rental-mini track loader	1590.00
Radar Road Tec	2025 Radar certifications	480.00
Regional Transit Authority	FY2026 Allocation	2400.00
Rock Rapids Ace Hardware	Soap, Antifreeze, Ext. crd	285.37
Rock Valley Radiator & Auto	Tires, brakes & oil chang	1489.12
Lisa R. Rockhill	City School Election/Mileage	272.40
Brennan Roudybush	PPE reimbursement	285.00
Runnings Supply Inc.	Simple green	415.12
Sanford Health Business	Inmate medical visits	386.23
Laureen Schram	11/4/2025 School of Instr	272.40
Heather L. Serck	City School Election/Mileage	295.20
Steve Simons	Election night runner	33.00
Sioux County Attorney's Office	1/8 Share NW IA LE Training	355.03
Sioux County Extension Office	Workforce Conference	50.00
Sioux County Sheriff	ROS	47.80
Jennifer Smit	Election night runner	42.00
Jerry Smit	Election night runner	15.00
Deborah Snyders	City School Election/Mileage	288.60
Speer Financial, Inc.	FY2024 MSRB Disclosure	450.00
Spencer Office/JCL Solutions	Office Supplies	3106.46
Kane Spencer	PPE reimbursement	16.04
Quintin Sprock	Election night runner	42.60
Stericycle, Inc.	Monthly Charge-Sharps Dis	45.76
Melissa Stillson	Oct 2025 Mileage (156)	93.60
Storey Kenworthy / Matt Parrot	Voter reg. card envelopes	122.19
Sunshine Foods	Inmate food	1128.72
Mark Swartz	City School Election/Mileage	288.00
Mary TerWee	City School Election/Mileage	319.20
Thomson Reuters - West Payment	Clear Proflex-Collections	509.12
Todd's True Value	oil	55.78
Trane	New rooftop AC units (4)	100500.00
TransUnion Risk & Alternative	Oct TLO Subscription	126.29
Treasurer State of Iowa ATTN:	FY2026 Juvenile Base	2473.00
US Bank - Purchase Card Purcha	postage, headset, headphones	
	DEF pump, phone case	995.93
Van Holland Lawn Service	Winterize sprinkler system	780.00
Bonnie VandenBosch	City School Election/Mileage	289.80
Jody VandeWeerd	City School Election/Mileage	334.20
Brenda VanHofwegen	Oct 2025 Mileage (112)	67.20
Marcia Van Oort	City School Election/Mileage	300.60
John C. VanVeldhuizen	2025 Weed Comm. mileage	186.60
Eileen Vaupel	construction easement	200.00
Verizon	EMA cell phone & hot spot	935.27
Bernette Weier	City School Election/Mileage	285.00
Steven T. Weier	City School Election/Mileage	323.40
Joan Wenzel	City School Election/Mileage	297.60
Wilma Van Bemmell	City School Election/Mileage	270.00
Ziegler Inc.	Generator maintenance	44746.65
3D Security Inc.	Final bill-security update	10610.55
Grand Total		627830.76
General Basic Fund	219,208.53	

General Basic Sub Fund	109,683.18
General Supplemental Fund	10,538.37
Rural Services Basic Fund	210.40
Economic Development Fund	50.00
Secondary Road Fund	263,326.07
Surcharge on E911	22,702.85
County Attorney Incentive Fund	355.03
Emergency Management Services	92.53
Co. Assessor Agency Fund	23.80
Health Insurance Fund	1,640.00

There being no further business there was a motion by Vanden Bosch, seconded by Altena to adjourn. Motion carried.

ATTEST	APPROVED
_____ County Auditor	_____ Chairman

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.