

Resolution 2023-28
Resolution to Authorize the County Auditor to Issue Checks
To Make Payments without Prior Board Approval

Whereas Iowa Code Section 331.506(3) provides that the Board may authorize the County Auditor to issue checks without Board approval for specific purposes, and

Whereas Lyon County receives services that have fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, and

Whereas Lyon County receives health and flex claims during the year, and

Whereas salaries and payrolls for fiscal year 2023/2024 will be set and approved by the Board of Supervisors on July 11, 2023; the first board meeting for fiscal year 2023/2024. The employee's salary or hourly rate shall be certified to the board by the Department Head, and

Whereas the Sheriff's Office at different times will request a check for Investigation/Confidential Funds. The Sheriff will sign the requisition requesting the funds, when the request is received in the Auditor's Office, the Chairman of the Board of Supervisors will be contacted and the Chairman's signature and approval will be received before a Handwritten check for Investigation/Confidential Funds will be issued to the Sheriff's Office, and

Whereas the bills paid shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

Therefore be it resolved by the Lyon County Board of Supervisors to authorize the County Auditor to issue checks for the above listed payments prior to Board approval effective 7-1-2023.

Passed and approved this 27th day of June, 2023.



Jerry Birkey, Chairman
Lyon County Board of Supervisors

ATTEST: 

Jen Smit
Lyon County Auditor