

LYON COUNTY AUDITORS OFFICE
January 2, 2014

ROCK RAPIDS, IOWA

Auditor Smit convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

Motion by Michael, seconded Koedam to appoint Randy Bosch as Chairman. Motion carried.

Motion by Peters, seconded by Behrens to appoint Steve Michael as Vice Chairman. Motion carried.

The minutes of the December 23, 2013 meeting were reviewed. Motion made by Peters to approve minutes, seconded by Michael. Motion carried.

Supervisors counted cash in the offices of Conservation, Engineer, Health Services, Auditor, Recorder and Sheriff. Treasurer, Richard Heidloff and Deputy Treasurer Michelle Stewart joined the meeting to count the Motor Vehicle and Treasurer's office cash on hand.

Health Services Director, Jody Folkens, asked the Board to appoint Barb Pedersen as a Board of Health member effective January 1, 2014 for a 3 year term. Pedersen will be replacing Bonnie Vanden Bosch. Motion by Koedam, seconded by Michael to appoint Barb Pedersen to the Board of Health. Motion carried. Carol Nielsen has agreed to remain on the Board also for another 3 years.

County Attorney, Shayne Mayer spoke to the Board regarding the Union proposal and the discrepancy between the proposed 1.5% increase in family insurance and the dollar amount (\$165.50) not correlating. Auditor Smit has figured the amounts and the 1.5% increase should be \$169.22 for FY 14/15 and \$192.92 for FY 15/16. Mayer has contacted the union representative, Mr. Mann, to see whether the union agreed upon the percentage or the dollar amount. Mr. Mann has said he is unavailable until Jan 7. Mayer will inform the Board when she receives information from Mr. Mann.

Engineer, Laura Sievers has received contract award forms from the IDOT for two projects for this spring/summer. Project BHS-CO60(97)-3-60 is a Bridge Deck overlay over the Big Sioux River on Hwy A18 west of Larchwood. The bid was awarded to the lowest bidder, Cramer and Associates, Inc. at \$359,852. Payment of the project will be from: Highway Bridge Program-\$287,881.60, Farm to Market-\$35,985.20, Lincoln County, SD-\$35,985.20. The second project is STP-S-CO60(88)-5E-60 a 5 inch PCC Overlay Unbonded on K40 from IA Hwy 9 north to the MN border (4.7 mi). The bid was awarded to low bidder Allied Manatts Group at \$999,837.64 Payment of the project will be from: Surface Transportation Program-\$272,000 and Farm to Market-\$727,837.64. Motion by Peters, seconded by Behrens to have Chairman sign award contracts. Motion carried. Shouldering work will be done by the county after the project is finished.

Engineer Sievers talked about the Jay Avenue bridge replacement project BROS-CO60(98)-8J-60. The plans are done and numbers are higher than first estimated as was discussed last meeting. Sievers is waiting for DOT to give their approval on the structural design. Depending on when DOT gives approval, the project could be let in April or else it will be May. Structure will be an Odens bridge with a 52" span as they are quick and cost effective. Motion by Peters, seconded by Michael to approve and have Chairman sign project BROS-CO60(98)-8J-60 bridge replacement plans. Motion carried.

The Board gave their permission for Sievers to go ahead and start the process for purchasing the land near Little Rock for the new shop. Sievers will contact DGR and the landowner to meet at the property to start the survey process.

The Board and Sievers had a discussion on creating a policy when working with cities on projects that incorporate county bridges/roads. Regarding the city contracts from the past, the Board decided to accept the payments from the cities that have set up payment plans and move forward. The Board and Sievers would like future project to use a policy set out in the beginning of a project which lets both parties know of their financial responsibilities.

Bosch introduced Resolution 2014-01 Support for Departments applying for riverboat grants.

COUNTY OF LYON, IOWA
RESOLUTION 2014-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYON COUNTY, IOWA APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE LYON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Lyon County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Education and Arts, Human and Social Needs, and

WHEREAS, the Lyon County Riverboat Foundation has a grant application cycle that ends January 9, 2014 and

WHEREAS, the County of Lyon is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the County of Lyon, and/or from organizations with projects that will take place on county property, will be submitted to the Lyon County Riverboat Foundation by the January 9, 2014, deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa that the County of Lyon authorizes the following grant applications to be submitted to the Lyon County Riverboat Foundation for the January 9, 2014, application cycle:

1. Lyon County Conservation, \$3,500.00 to update park radios to digital.
2. Lyon County Ambulance, \$6,244.00 for Stryker Cot and Stair chair accessories.

3. Lyon County Sheriff's Office, \$42,677 for 7 Patrol Car Digital Video Systems.
4. Lyon County EMA, \$29,563.00 for 5 Honda Generators and 1 Towable Generator.
5. Health Services of Lyon County, \$11,750 for In School Influenza Vaccination Program.

Passed and adopted this 2nd day of January, 2014.

ATTEST:

County Auditor

Chairman, Lyon County Board
of Supervisors

Motion by Behrens, seconded by Michael to approve and have Chairman sign Resolution 2014-01. Motion carried.

Chairman Bosch introduced Resolution 2014-02 To set date of public hearing for sale of George shop property.

Resolution 2014-02

**Resolution Proposing the Sale of Property of Lyon County, Iowa
By Sealed Bid
&
Fixing Date for Public Hearing**

WHEREAS, Lyon County, Iowa is the owner of the following described real estate:

Lot 1 of Parcel G in the N1/2 SW1/4, 1-44-98, Unplatted, City of George, Lyon County, Iowa

WHEREAS, Lyon County is not currently using said real estate and sees no future use for said premises which would benefit Lyon County, Iowa; and

WHEREAS, the Lyon County Board of Supervisors propose it is in the best interests of the residents of Lyon County to sell said property at public auction and

WHEREAS, before said sale can be implemented it is necessary that a public hearing be held and that due notice be given in accordance with the requirements of Sections 331.361 and 331.305 of the Code of Iowa.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Lyon County, Iowa:

- It is proposed that it would be in the best interests of the residents of Lyon County, Iowa to sell said property by sealed bid.

- It is determined that it is in the best interests of the residents of Lyon County to hold a public hearing on the matter on the 20th day of January, 2013 at 11:00 A.M. in the Board of Supervisors Room, Lyon County Courthouse, Rock Rapids, Iowa.

BE IT FURTHER RESOLVED that the Auditor be and is hereby directed to publish notice of such hearing at least once, and not less than four (4) nor more than twenty (20) days before the public hearing as provided in Section

331.305 of the Code of Iowa, and that said Notice is attached hereto and is identified as Exhibit "A".

Dated this 2nd day of January, 2014.

ATTEST:

Jen Smit, Auditor

Randy Bosch, Chairman
Lyon County Board of Supervisors

Motion by Behrens, seconded by Peters to approve and have Chairman sign Resolution 2014-02. Motion carried. The Board decided to run the ad for sealed bids for two weeks (Jan. 27 / Feb. 3) with bids to be turned in by Feb 10th at 9:00am. County Attorney, Shayne Meyer wants to make sure specific language is put into the ad to inform the public about the parcel being sold. Mayer would also like Auditor Smit to order an abstract from the Title Company.

The Board certified Lyon County's taxable valuations for FY 2014/2015. Motion by Peters, seconded by Michael to approve and certify valuations. Motion carried.

Mileage rate will remain at .50/mile for fiscal year 2014/2015.

Supervisor Appointments for 2014 were reviewed. Motion by Behrens, seconded by Michael to approve Supervisor appointments. Motion carried.

Committee	Supervisor(s)	Alternate
Compass Pointe	Peters and Koedam	
Blood Run	Micheal	Behrens
Building and Grounds	Peters and Behrens	
Courthouse Security	Micheal	
County Hotel / Motel Tax	Bosch and Koedam	
DHS Decatorization Board	Bosch	Koedam
Emergency Medical Board	Micheal	Peters
Empowerment Board	Bosch	Koedam
Iowa County Engineer Association	Bosch	
Iowa Work Force Development	Koedam	
Lyon County Economic Advisory Brd	Michael and Peters	
Lyon County Economic Development Consortium	Michael	
MidSioux	Koedam	
Northwest Iowa Contracting Consortium	Behrens	Peters
NW IA Area Waste Agency	Behrens	Peters
NWIP & Development Board	Koedam	Bosch
Northwest Iowa Housing Trust Fund	Michael	
Northwest Iowa Regional Housing Authority	Behrens	
REAP	Michael	Behrens

Regional Mental Health Governance Board	Behrens	Bosch
Regional Transit Authority	Koedam	Behrens
Roadside Management	Behrens	
Safety & Wellness	Peters	Michael
Season's Mental Health Center	Bosch and Michael	
SHIELD	Peters	Michael
SYNERGY	Peters	Michael
Third Judicial District Dept of Corrections	Michael	Koedam
Youth Emergency Services	Peters	Behrens

Board appointed Matt Mydland as a Centennial Township Clerk. Motion by Koedam, seconded by Michael to approve appointment. Motion carried.

The Board discussed the Engineer contract. Sievers has requested to have salary change moved to the fiscal year instead of running on the calendar year. The Board decided to leave the salary at current the current rate until July 1, 2014. Sievers will receive increase at start of new fiscal year.

Supervisor Michael reported that Lyon County Economic Director Steve Simons's review went well. Michael recommended a 2.75% raise as other elected officials.

The Board asked Auditor Smit to draft a letter to department heads reminding them to review and work on audit comments which pertain to their offices.

Supervisor Michael will be talking to Sioux Falls Two way radio regarding the panic alarm system, fire alarm and in-car video camera systems for the Deputy Sheriffs. Michael will report back to the Board at the next meeting.

County Treasurer, Richard Heidloff and Deputy Treasurer, Michelle Stewart joined the Board meeting to count cash in the Tax and Motor Vehicle Departments as of 1-1-2014. Heidloff will be at the January 13th meeting to present the Semi-Annual Financial Report.

Board will meet the 13th, 20th and 27th of January for budget work.

Payroll Disbursement Register in the amount of \$271,703.98 is listed by fund.

General Basic Fund	94,343.96
General Supplemental Fund	61,760.00
Mental Health Fund	3,292.38
Rural Service Basic Fund	27,454.81
Economic Development Fund	4,099.08
Secondary Road Fund	68,027.69
Emergency Management Serv	759.00
Co Assessor Agency Fund	11,967.06

Payroll Warrant Register in the amount of \$185,927.42 is listed by Fund.

General Basic Fund	121,246.66
Mental Health Fund	2,484.04
Rural Services Basic Fund	14,930.97
Economic Development Fund	3,165.88
Secondary Road Fund	32,798.25
Emergency Management Serv	1,572.60
Co. Assessor Agency Fund	9,729.02

Handwritten claim dated 12-30-2013 to Lyon County Economic Consortium for \$50,000.00 was reviewed and approved. Check #107404.

Development Project Fund	50,000.00
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Claims dated 1-2-2014 in the amount of \$100,522.10 were reviewed and approved. Check sequence #107405-107460.

Alliant Energy	George shop	688.46
AT & T Mobility	11/16-12/15 Cell Phone #4	83.78
Barnes Distribution	safety glasses,shop supplies	620.52
Calhoun-Burns & Associate Inc.	Eng. serv/bridge inspect.	6403.10
Century Link	12/13/13-1/12/14 E911 Recur	398.93
Century Link - Business	11/16/13-12/15/13 Long Dist.	198.28
City of Rock Rapids Municipal	Nov Utilities	6098.61
Electronic Engineering	Jan Console/Repeater Main	880.00
Electronic Engineering	Water tower labor/supplies	26,324.00
Enventis	12/25/13-1/24/13 Phone	1360.61
Filter Care of Nebraska	filters cleaned	88.00
Frontier Bank	12/12/13 Annex Snow Remov	40.00
George Office Products	Binders/paper	491.95
I Wireless	12/16/13-1/15/14 Cell Phone	104.99
Iowa Dept of Transportation	airmeter repairs	150.00
Jaymar Business Forms Inc	W2 and 1099	170.79
JCL Solutions-Janitors Closet	Cleaning Supplies	223.94
JEO Consulting Group Inc	Services thru 12/20/13	1800.00
Eldon E. Kruse	Dist Mtg Mileage - 210 Mi	105.00
Lichtenberg Hardware	shop supplies	20.11
Lyon County Sheriff Dept.	Sheriff Fees	555.12
Mail Services. LLC	January Renewal Notices	352.56
Matheson Tri-Gas Inc	12/19/13 Oxygen	68.41
MidAmerican Energy	Doon shop acct 11930-66002	328.28
Modern Gas Company	210.1 gal LP gas	388.69
New Century Press	12/9/13 Brd Minutes	204.85
North Central International	muffler #29	301.46
Northwest Iowa Planning & Dev.	Shield - 2nd Draw	2000.00
Pitney Bowes Inc.	postage machine rent	53.85
Popkes Car Care, Inc.	8 11R22.5/14 tires #17	2545.04
Premier Network Solutions d/b/	Jan IT Cont./Sheriff/CH/Annex	2362.50
Rock Rapids Ace Hardware	polesaw/chainsaw/supplies	1114.32
Laura Sievers	Eng Conf 476 mi/meals	263.79
Vicki Slack	Dec Amb Laundry 4x\$25	100.00
John Smidstra	WeedComm Mileage (691)	345.50
Sturdevant's	4 Batteries Metal Detector	109.00
Sunshine Foods	Coffee 9 Reg/1 Decaf	73.70
The Shop	60-18 Oil Chg/tire repair	103.48

Trane	9/6/13 WaterLeak	436.00
VanderLee Motors Inc.	New Battery 602	155.80
Verizon Wireless	12/19/13-1/18/14 Wireless	50.08
WebDataDynamics	2014 Annual Website Hosting	1200.00
Wellmark BlueCross BlueShield	12/14/13-12/20/13 Claims	35534.04
Ziegler Inc.	wear strips/plate #63/cylinder/ Engine overhaul #59	5624.56

General Basic Fund	11,575.45
General Basic Sub Fund	3,000.00
Mental Health Fund	1.92
Rural Services Basic Fund	345.50
Economic Development Fund	1.05
Secondary Road Fund	21,430.08
Surcharge on E911	28,578.34
Emergency Management Services	50.08
Co. Assessor Agency Fund	5.64
Health Insurance Fund	35,534.04

There being no further business there was a motion by Koedam, seconded by Behrens to adjourn. Motion carried.

ATTEST _____	APPROVED _____
County Auditor	Chairman