

LYON COUNTY AUDITORS OFFICE
May 29, 2018

ROCK RAPIDS, IOWA

Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Behrens, Koedam and Michael present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the May 14, 2018 meeting were reviewed. Motion made by Behrens to approve minutes with addition of the total cost for 2 pups would be \$74,112 (\$37,056/pup), seconded by Peters. Motion carried.

Shayne Mayer and Dan Kruse were present to explain the changes to the Heritage Days road races. There will be 1 mile, 5k and 10k routes. The 10K route will be using A22 and K52 at times. In the past the race was put on by an individual and required a separate insurance policy. This year the race has been taken on by the Heritage Days Committee which is a subdivision under the Chamber of Commerce making the race covered under the Chamber's insurance. The route has not yet been discussed with Sheriff VanderStoep as Mayer and Kruse wanted to make sure the Board was okay with using the county roads. Mayer will talk to Angie Jager to get a copy of the insurance to the County. Motion by Peters, second by Koedam to approve the Heritage Days race upon receipt of the Certificate of Insurance. Motion carried.

Economic Development Director Steve Simons was present to answer questions regarding amending the development agreement with CFE to correctly state the amount of interest owed.

RESOLUTION NO. 2018-14

Resolution Setting a Date of Meeting at which it is Proposed to Approve an Amended Development Agreement with Cooperative Farmers Elevator, Including Tax Increment Payments

WHEREAS, Lyon County, Iowa (the "County"), pursuant to and in strict compliance with all laws applicable to the County, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Lyon County Economic Development Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this Board has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the County for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the County has previously entered into a certain development agreement (the "Original Agreement") with Cooperative Farmers Elevator (the "Coop") in connection with the development of a fertilizer plant by the Coop for use in its business operations and the construction of certain County bridge improvements (the "Projects"); and

WHEREAS, the County and the Coop now propose to amend the Original Agreement in order to (1) increase the amount of tax increment financing assistance to be provided to the Coop from \$405,330 to \$466,330; and (2) make other related changes; and

WHEREAS, it is necessary to set a date for a public hearing on an amended Development Agreement (the "Amended Agreement") and the proposal to increase the incremental property tax payments thereunder, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the Board of Supervisors of Lyon County, Iowa, as follows:

Section 1. This Board shall meet on June 11, 2018, at 9:30 o'clock a.m., at the Lyon County Courthouse, Rock Rapids, Iowa, at which time and place proceedings will be instituted and action taken to approve the Amended Agreement and to authorize the increased incremental property tax payments to the Coop.

Section 2. The County Auditor is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four (4) days and not more than twenty (20) days before the date of said meeting in a legal newspaper of general circulation in the County. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF AMENDED DEVELOPMENT AGREEMENT
WITH COOPERATIVE FARMERS ELEVATOR AND AUTHORIZATION OF INCREASED
TAX INCREMENT PAYMENTS

The Board of Supervisors of Lyon County, Iowa, will meet at the Lyon County Courthouse, Rock Rapids, Iowa, on June 11, 2018, at 9:30 o'clock a.m., at which time and place proceedings will be instituted and action taken to approve an amended Development Agreement (the "Amended Agreement") between the County and Cooperative Farmers Elevator (the "Coop") in connection with the development of a fertilizer plant by the Coop for use in its business operations and the construction of certain County bridge improvements (the "Projects") on certain real property in the Lyon County Economic Development Urban Renewal Area, which Amended Agreement (1) increases the amount of incremental property tax payments to be provided to the Coop from \$405,330 to \$466,330; and (2) makes other related changes.

As authorized by Section 403.9 of the Code of Iowa, the commitment to make incremental property tax payments to the Coop under the Amended Agreement will not be a general obligation of the County, but will be payable solely and only from incremental property tax revenues generated within the Lyon County Economic Development Urban Renewal Area.

At the meeting, the Board will receive oral or written objections from any resident or property owner of the County. Thereafter, the Board may, at the meeting or at an adjournment thereof, take additional action to approve the Amended Agreement or may abandon the proposal.

This notice is given by order of the Board of Supervisors of Lyon County, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Jen Smit
County Auditor

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved May 29, 2018.

Attest:/s/Jen Smit
County Auditor

/s/Randy Bosch
Chairperso

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2018-14 setting the public hearing for June 11, 2018 at 9:30 a.m.. Motion carried.

Motion by Peters, second by Michael to approve appointment of Supervisor Behrens to the Northwest Iowa Regional Housing Authority. Motion carried, Supervisor Behrens abstained. Resolution 2018-15 was not needed.

Motion by Michael, second by Behrens to approve the cigarette permit for Grand Falls Casino and Resort. Motion carried.

Chairman Bosch opened the budget amendment public hearing at 9:40 a.m.. In attendance was Kalani Steinmetz with the New Century Press. Chairman Bosch closed the public hearing at 9:52 a.m.

Resolution 2018 - 13
Budget Amendment & Appropriations
FY 17/2018

Whereas, Iowa Code Section 331.435 provides for Budget Amendments. Lyon County's meeting for the Budget Amendment was held May 29, 2018 at 9:30 a.m. Notice was published in the Lyon County Reporter on May 9, 2018 and in the Doon Press on May 10, 2018. The required 10 nor more than 20 days for publication has been met.

Whereas, Iowa Code Section 331.434(6) provides for department appropriations which result in an increase or decrease. The notice for the decrease was included on the Budget Amendment Notice of Public Hearing form. The following department appropriations will change due to the budget amendment:

<u>Changes</u>	<u>Department</u>
\$ 2,800	Dept #07 - Recorder
\$ 4,500	Dept #15 - Annex Building
\$ 37,744	Dept #22 - Conservation
\$ 22,500	Dept #36 - Ambulance
\$ 19,964	Dept #50 - Board Control
\$ 7,830	Dept #51 - Courthouse
\$(229,000)	Dept #55 - Board Control Casino
\$ 23,391	Dept #99 - NonDepartmental

\$(110,271)	Total department increases and decrease due to amendment

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors:

1. The May 29, 2018 budget amendment is approved.

2. Department appropriations are increased due to the budget amendment, with one exception.
3. Board Control-Casino (Dept#55) appropriation is decreased.

Passed and approved this 29th day of May, 2018.

/s/Randy Bosch, Chairman
Lyon County Board of Supervisors

ATTEST: /s/Jen Smit
Lyon County Auditor

Motion by Michael, second by Behrens to approve Resolution 2018-13. Motion carried.

Engineer Laura Sievers reported that the dirt work is almost done at the Rock Rapids shop project site.

Sievers has received a utility accommodation application from Alliant Energy in Section 12 & 13 in Larchwood Township on 110th Street to bore conduit for primary cable to a new hog building. Motion by Koedam, second by Michael to approve application. Motion carried. Supervisor Peters abstained from vote.

Premier Communications has submitted a utility accommodation application for fiber optic near 180th and McKinley Avenue to serve new hog building. Motion by Behrens, second by Peters to approve application. Motion carried.

Frontier Communications has submitted a utility accommodation application for placement of telecommunication facilities South and East of George to the county line. Motion by Behrens, second by Peters to approve application. Motion carried. Map of placement is available at the Engineers office.

Sievers requested plan approval for TIF projects L-(TIF72W)-73-60 and L-(TIF74W)-73-60. These are both bridge replacement projects estimated to cost around \$180,000 to \$200,000 each. 72W is located on Harrison Avenue near 270th and 74W is located on Ibex Avenue between 260th and 270th. The bridges will be replaced with culverts. Motion by Behrens, second by Peters to approve plans for both projects. Motion carried.

Final vouchers are needed for STP-S-CO60(112)-5E-60, RC-CO60(109)-9A-60, and LFM-CO60(A4)-7X-60 need Board approval. All of these projects were under the PCC Overlay project 60-CO60-112 with Flynn Company. Motion by Behrens, second by Peters to approve and sign the final vouchers. Motion carried.

The Board received a construction permit application from Steve Ahrendt for an expansion to an existing 900 head cattle confinement to 2,000 head. The expansion consists of one bedding pack cattle confinement barn (450'x100') with capacity for 1100 head of cattle. The deep bedded pack area is bedded with shredded corn stalks to absorb liquid manure. The facility is located approximately 5 miles North of Inwood. The Board made no changes to the master matrix and scored it the same as submitted in the application. Motion by Koedam, second by Michael to approve project. Motion carried.

Northwest IA Care Connections Mental Health and Disability Services Director Kim Wilson met with the Board to talk about the FY19 plan, budget, and issues facing the region. The Board thanked Wilson for coming.

Public Health Director Melissa Stillson joined the meeting to update the Board on a Board of Health proposal regarding the environmental health program. After discussion the Board requested for Stillson to propose to the Board of Health that environmental health program remain the same for FY19. Stillson will research management of the Grants to Counties Grant, the environmental health budget, and opportunities in regards to cost analysis and staffing needs of the programs, as well as options on possible growth for the program for FY20.

Employment changes:

Barb Sprock has retired from the Sheriff's Office after 19 year. Sprock's last day was May 22, 2018.

Conservation summer help will be as follows: Gate: Courtney Boom \$11.25/hour, Devin Miller \$9.00/hour, Tyler Bloemendaal \$9.00/hour, Courtnie Fleshman \$9.00/hour; Grounds: Joan Hoogendoorn \$12.75/hour, Gerald VandenTop \$12.75/hour, Nicholas Clifford \$9.50/hour, Brandt Boekhout \$9.00/hour, Casey Scholten \$12.00/hour, Park Attendant: Tate Blankespoor \$10.25/hour, Lucas Koolstra \$10.00/hour; Intern: Hannah Van Otterloo \$10.00/hour.

Supervisor correspondence: Koedam-IA workforce Dev; Behrens-NW IA Care Connections.

Handwritten claims dated 5-16-2018 in the amount of \$20,741.66 were reviewed and approved. Check sequence #133933-133934.

IBC Innovative Business Consul	5/7/18-5/13/18 Flex Claim	669.68
Wellmark BlueCross BlueShield	5/5/18-5/11/18 Medical Cl	20071.98
Grand Total		20741.66

Health Insurance Fund	20,071.98
Flex Benefits Account	669.68

Veteran Affairs claims dated 5-16-2018 in the amount of 479.04 were reviewed and approved. Check sequence #133935-133942.

Jared Ageson	Mileage (520) Spring School	260.00
Jerry M. Baatz	Mileage (30) - May Meeting	15.00
Corner Rexall Drugs	Case #12 - RX Assistance	16.37
Douglas W. Hilbrands	Mileage (30) - May Meeting	15.00
Little Rock Free Lance	Advertising	16.00
Lyon County News	Advertising	30.00
New Century Press	Advertising	48.00
Premier Communications	Office Phone	78.67
Grand Total		479.04

General Basic Fund	479.04
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Handwritten claims dated 5-23-2018 in the amount of \$34,280.42 were reviewed and approved. Check sequence #133943-133944.

IBC Innovative Business Consul	5/14/18-5/20/18 Flex Claim	672.74
Wellmark BlueCross BlueShield	5/12/18-5/18/18 Health Cl	33607.68
Grand Total		34280.42

Health Insurance Fund	33,607.68
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Flex Benefits Account

672.74

Claims dated 5-29-2018 in the amount of \$821,244.12 were reviewed and approved. Check sequence #134086-134154.

A & B Business Solutions	Copier Contract 5/21-5/20	619.27
Henry M. Adkins & Son Inc. Ele	OVO paper rolls (10)	53.32
Advanced Systems, Inc.	Canon Contract	197.22
Alliant Energy	George/Little Rock shops	957.30
Kathy Altena	FY2018 Brd Mileage (160)	80.00
AT & T	911 Recurring 712-233-001	42.34
Bankers Trust ACH	6/1/18 Principal-2017 GO	551200.00
Brookings Co. Clerk of Court	Certified Judgment/Crimin	2.00
Butler Machinery Company	shaft, axle nut	654.73
C.J. Cooper & Associates	random drug test - Roemen	35.00
Century Link	911 Recurring 712-233-001	692.45
Century Link - Business	4/16-5/15/18 Long distance	267.90
City of George	utilities	26.25
Computer Clinic	2 - 64 GB Flashdrives	58.00
DGR Engineering	bridge Topo - 70W	765.50
Doon Press	job vacancy notice	60.00
Dusty's Auto Body David Dreesm	Replace Windshield 6011 I	259.40
Electronic Engineering	Equipment Silverado 60-18	4451.07
George Office Products	Office supplies, Storage Boxes	433.37
Amie Griesse	5/15/18 Mtg Mileage (328)	169.08
Hancock Concrete Products Co	culvert ties, filter clot	25619.06
Hillyard / Sioux Falls	Versamatic Vaccuum Sn#392	575.00
I-State Truck Center	Radiator, Spring Assy #11	11330.40
ICIT Treasurer c/o Alissa Holt	2018 ICIT Membership	50.00
Iowa County Attorney's - Case	FY2019 ProLaw Annual Flat	7300.00
Iowa Prison Industries	Stripes for New patrol ve	344.85
Iowa State Bar Association	2018-2019 Annual Membersh	320.00
Jack's Uniforms & Equipment	Uniform Pants/Items	331.19
JCL Solutions-Janitors Closet	Cleaning supplies	47.80
Jebro Inc.	214 gal CRS-2	749.00
John Deere Financial	seal, adhesive	43.44
Michelle Johnson	FY2018 Brd Mileage (132)	66.00
Lyon County Sheriff Dept.	Sheriff Fees	1153.08
Lyon Rural Electric Coop	utilities - Lester/LR shops	575.28
Metal Culverts Inc.	50 - 18" CMP - 20'	64572.85
Meyer Electric Inc.	Crthouse N side lights	130.00
MidAmerican Energy	acct 11930-66002	151.06
Missouri LTAP	Reg Fee MINK2017 - L Siev	60.00
New Century Press	Budg Amend,Zoning Mtg Notice	158.73
Northwest Iowa Comm. College N	HeartSaver CPR AED - Tjep	368.00
OC Trailers & RVs, Inc.	2015 7x14 Trailer Vn#4106	4465.00
P & K Pest Control Inc	5/11/18 Bi-Monthly - Anne	40.00
PCC, Inc. Physician's Claim Co	March/April Amb Billing	3889.84
Barb Pedersen	FY2018 Brd Mileage (264)	132.00
Pitney Bowes Global Financial	3/13-6/1/18 P.Meter Lease	387.42
Prahm Construction Inc.	Bridge 70R Voucher #3	48871.58
Rapid Auto Repair Michael D. K	Oil Change EMA Vehicle	25.63
RB Electric Inc.	Locate Wires @L.Annex Lot	195.00
RDO Equipment Company	mileage to repair #54	284.80
Rens Concrete Inc	Law Annex Parking Lot #1	68258.26
Sanford Health	3/29/18 Inmate Medical F.	3926.36
Sanford USD Medical Center	Inmate Dr. Visits	200.00

Luann Serck	TAC Training lodging,meals	140.02
Shield Technology Corporation	FY2019 SHIELD Annual Supp	9220.00
Sioux Falls Two Way Radio	Replace Charger/EMA Radio	150.00
Pamela R. Tille	Reimb:HP OfficeJet6970 Pr	91.87
Trane	Filters for Annex	164.68
US Bank Equipment Finance	Contract payment Ricoh co	179.84
Verizon Wireless	5/10-6/9/18 Cell Phone	381.56
Warntjes Paint & Body Inc.	Put Stripes on 6018 Silve	500.00
Ziegler Inc.	radiator tank, seals #83	4770.32
Grand Total		821244.12

General Basic Fund	35,512.84
General Basic Sub Fund	379,653.26
Rural Services Basic Fund	530.38
Economic Development Fund	1.36
Capital Project-Roadway Fund	48,871.58
Secondary Road Fund	111,341.50
Debt Service Fund	240,000.00
Surcharge on E911	588.15
Emergency Management Services	4,740.63
Co. Assessor Agency Fund	4.42

There being no further business there was a motion by Michael, seconded by Peters to adjourn. Motion carried.

ATTEST	APPROVED
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County Auditor	Chairman