

LYON COUNTY AUDITORS OFFICE
June 11, 2019

ROCK RAPIDS, IOWA

Chairman Mark Behrens convened the adjourned session with Feucht, Koedam, Birkey, and Herman present. Motion carried assumes unanimous vote unless otherwise stated.

The minutes of the May 28, 2019 meeting were reviewed. Motion made by Herman to approve minutes, seconded by Birkey. Motion carried.

The Board needs to appoint a Veteran Affairs Director or Administrator. Sharon Fuller has been named as the temporary director until a director/administrator is appointed. Jared Ageson, prior director, was present and stated that Fuller has passed her testing for the position. Ageson also stated that Fuller has been assigned a mentor through the association. Motion by Koedam, second by Herman to approve appointment of Sharon Fuller as Veteran Affairs Director at a yearly salary of \$22,500. Motion carried. Fuller will receive \$16/hour for her hours as the temporary director in the interim. Supervisor Birkey expressed that Ageson did a great job with working with veterans in coordination with the Sheriff's Office and hopes that service will continue. The Board thanked Ageson for his service and wished him luck in his future endeavors.

The contract with Plains Area Mental Health has been tabled until June 25th.

Shayne Mayer presented information to the Board regarding the Rock Rapids Heritage Days Road Race scheduled for June 15th. The route is the same as last year and Sheriff Vander Stoep has no issues with the course. There will be a 5k and 10k route again. There are 95 registered racers so far, but this is below the number they had last year. Mayer has talked to Engineer Sievers as the 10k route involves some gravel roads. Sievers recommends having a statement given to runners that day that lets runners know that gravel roads have varying conditions and Lyon County will not be held responsible for conditions on race day. Motion by Birkey, second by Feucht to approve the road race. Motion carried.

The Board agreed to publish the weed notice for 2019 with an additional separate ad highlighting the mowing dates. Auditor Smit will get those published.

Attorney Shayne Mayer joined the meeting and requested the Board move into a closed session pursuant to Iowa Code Section 21.5(1)(c). Motion by Feucht, second by Birkey to move into a closed session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion carried. Closed session opened at 9:01 a.m.

Motion by Birkey, second by Herman to leave closed session. Motion carried. Closed session ended at 9:54 a.m. The Board directed Attorney Mayer to reach out to individual to request more information regarding the claim.

Engineer Sievers received 2 quotes for tile boring. Gator Brothers of Rock Valley quoted \$200/crossing, \$50/utility line, and bored tile rates of \$30/ft. for 6" tile, \$40/ft. for 8" tile, and \$80/ft. for 12" tile or more. Leuthold quoted \$300/crossing, \$150/utility, and bored tile rates of \$31/ft. for 6" tile, \$46/ft. for 8' tile, and \$72/ft. for 12" tile or more. Both contractors will be using the same tile product. Sievers stated that both

contractors didn't think it would be a concern to get tiling done in a timely manner. Supervisor Herman suggested getting a \$1,000.00 deposit when a permit is obtained for cut crossings that will be returned once the County is sure the road will not have any damage due to the crossing being placed. Sievers states that damage should be able to be determined within 6 months from the crossing being done. Supervisor Herman also recommends the County pay the cost of the 6" tile and the landowner be responsible for anything above the 6". Chairman Behrens would like to see a percentage of cost paid for tile over 6". Consensus of Board is to pay for the 6" crossing and the owner is responsible for any tile larger than that, and a \$1,000 deposit will be required at the time of permit issuing for a cut crossing that will be returned six (6) months later if there is no damage to the road from crossing. Motion by Herman, second by Feucht to use quote from Leuthold for tile boring costs. Motion carried. Birkey abstained from vote.

Sievers presented the bid letting for L-(FEMA RW)-73-60. This project is a timber retaining wall that fell over in the last large rain event, and FEMA is willing to help rebuild it. Bids were: Graves Construction Co. Inc. \$207,959 and Christensen Bros., Inc. \$276,670. Due to the County not having an ordinance stating how retaining walls would be rebuilt, it must be replaced with timber. The project has a completion date of August 31, 2019. This project will be funded by FEMA paying 75%, State of Iowa 10%, and local dollars of 10%. Motion by Koedam second by Birkey to approve low bid from Graves Construction Co., Inc. and for Chairman to sign contract when received. Motion carried.

Box Culvert project L-(Doon 6)-73-60 had a bid letting today as well. This culvert is located on A34 at the West intersection of K30 in Doon Township Section 6. This culvert is starting to have cracking and crumbling, and it should be replaced before the new road is put down next year. Bidders were: Henning Construction \$192,094; LA Carlson \$225,518.50; Midwest Contracting, LLC \$228,158.40. Sievers asks the board to accept the lowest bidder with the contingency of landowner approval for work on private property. Motion by Birkey, second by Koedam to accept low bidder Henning Construction \$192,094 and Chairman sign contract when received contingent upon landowner approval of work. Motion carried.

Sievers talked about the 28,500 tons of gravel that Henning is putting on the East side gravel roads. Sievers states that the contractor enjoyed the work and has offered to do 28,750 tons for west side for \$0.71 ton/mile out of the Fairview Pit. Supervisor Birkey asked if the miles that were not done on the East side was because the roads didn't need it. Sievers stated that it was not because it wasn't needed, it was that she didn't want to go over budget. The County is currently spot dumping right now on West side by county drivers according to where blade operators feel it is most needed. Supervisor Feucht asked why the East side truck drivers aren't being pulled to the West side to haul gravel for the West side like mentioned at last meeting. Sievers stated that it isn't good for moral. Supervisor Koedam stated that workers should go where they are told to work and do so without causing an issue. Sievers stated that she will tell the East side truck drivers to start hauling gravel for the West side. The Board would like to see how much gets done this way and feels they can always put out a quote request for hauling again later this summer if needed. The Board decided to pass on the Henning quote of \$0.71 ton/mile.

Sievers presented an employment contract for FY2020. The Board tabled the contract until the Sievers's review has been talked about with Sievers.

Sievers also asked for Board approval of final vouchers for L-(TIF 72W)-73-60, L-(TIF 74W)-73-60 and L-(TIF2019)-73-60. 72W and 74W were bridges converted to culverts and the TIF projects were small culverts replaced. Sievers states they were good projects that just took a little more time due to weather conditions. Motion by Birkey, second by Koedam to approve vouchers and Chairman sign. Motion carried.

Supervisor Koedam asked when the Lester bridge was to be finished. Sievers stated that the contractor has approximately 60 days left.

Gina Syperma and Amy Jurich with Innovative Business Consultants (IBC) were present to discuss the health insurance renewal for 7-1-2019. Due to an unforeseen increase in medical claims, the County is looking at about a 50% increase in health insurance cost. This is going to affect the fund balance greatly. So much in fact that IBC will be closely monitoring the claims monthly and may recommend that the County move to a fully insured plan before 6-30-2020. After much discussion regarding what IBC has researched and quoted for the renewal, there was a motion by Feucht, second by Koedam to approve the \$2,558,178.01 renewal with the inclusion of a terminal protection policy for run out claims, the \$775,000 laser, \$55,000 stop loss protection, and inclusion of a separate transplant policy. Motion carried. Syperma commented that it is IBC's job is to minimize impact to the County and IBC will continue to research this situation and look for the best solution moving forward. There will be upcoming discussions regarding plan changes, premium costs, and employee contributions. The Board thanked Syperma and Jurich for their work on the renewal.

Employment changes:

Vicki Borman has submitted her resignation as a part time homemaker effective June 27, 2019.

Secondary Roads has hired summer help as listed. Marshall Kruse as of 5-22-2019 at \$11.75/hour. Bryant Klaassen as of 5-22-2019 at \$11.50/hour. Jared Kannegieter as of 6-3-2019 at \$11.50/hour.

Health Services has hired Brandi Newman as an administrative assistant effective June 3, 2019. Newman's wage will be \$14.50/hr. and will work 25 hours total per week Monday through Friday.

Supervisor correspondence: Birkey-3rd Judicial Court District mtg, Sioux Rivers mental health mtg; Behrens - Sioux Rivers mental health mtg, building and grounds; Koedam-MidSioux mtg; Herman-Building and Grounds.

Payroll dated May 30, 2019 was reviewed and approved.

Payroll Warrant Register in the amount of \$223,095.45 is listed by fund.

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| General Basic Fund | 137,245.86 |
| County MHD Services Fund | 1,685.90 |
| Rural Service Basic Fund | 19,883.95 |
| Economic Development Fund | 3,541.83 |
| Secondary Road Fund | 47,796.94 |
| Emergency Management Services | 2,592.61 |
| Co. Assessor Agency Fund | 10,348.36 |

Payroll Disbursement Register in the amount of \$283,531.79 is listed by Fund.

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| General Basic Fund | 102,398.90 |
| General Supplemental Fund | 49,659.92 |
| County MHD Services Fund | 1,605.72 |
| Rural Services Basic Fund | 33,959.05 |
| Economic Development fund | 4,257.97 |
| Secondary Road Fund | 76,275.57 |
| Emergency Management Services | 3,069.77 |
| Co. Assessor Agency Fund | 12,304.89 |

Handwritten claim dated 6-4-2019 in the amount of \$792.67 was reviewed and approved. Check sequence #140264.

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| IBC Innovative Business Consul | 5/31/19-6/2/19 Flex Claim | 792.67 |
| Grand Total | | 792.67 |

Flex Benefits Account 792.67

Claims dated 6-11-2019 in the amount of \$814,547.35 were reviewed and approved. Check sequence #140265-140431.

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| A & B Business Solutions | Copier Contract 5/21-6/20 | 694.69 |
| Advanced Systems, Inc. | Canon contract | 274.58 |
| Ahlers & Cooney, P.C. Attn: Ac | Legal/HR Services | 1745.50 |
| Alliance Communications Attn: | June 911 Recurring | 150.00 |
| Alliant Energy | Utility Assistance - #000 | 200.00 |
| Kathy Altena | 6 - BOH Mtgs Mileage (192 | 96.00 |
| AT & T | 911 Recurring 712-233-001 | 43.25 |
| Nikki Baatz | May 2019 Mileage (610) | 305.00 |
| Blue Tarp Financial, Inc. | rubber mats #87,wrenches | 174.83 |
| Vicki Borman | May 2019 Mileage (528) | 264.00 |
| Bouma Excavating Verlyn Bouma | Road crossings,tile crossings | 4546.27 |
| Boyer Trucks | a/c parts, windshields #1 | 557.79 |
| Calhoun-Burns & Associate Inc. | bridgedesign(11W,8Y,61Y),inspec | 7164.80 |
| Campbell Supply | Sprayer Parts,shop supplies | 922.58 |
| Canon Financial Services Inc. | Canon Contract | 268.00 |
| Care Initiative - Lyon Manor | May Inmate Meals (423) | 2538.00 |
| City of Alvord | Utility Assistance - #614 | 200.00 |
| City of Doon | water - Doon shop | 33.00 |
| City of Larchwood | utilities | 45.62 |
| City of Rock Rapids Municipal | Utilities | 6679.30 |
| Cooperative Energy Company | Fuel,tires,oil,canopy damage | 39413.21 |
| Cooperative Farmers Elevator | 10 gal superlube oil | 155.00 |
| Natalie Cross | May 2019 Mileage (1250) | 625.00 |
| Culligan Soft Water Serv. | ServiceCall Water Softner | 26.00 |
| D-P Tools Inc. | infrared thermometer | 85.95 |
| Denny's Sanitation Inc. | garbage service | 109.00 |
| DJ's Service | 53G gasohol,1997G diesel | 4951.10 |
| DLT Solutions, Inc | VM Ware Maint 6/30/19-6/3 | 1245.99 |
| Dorsey & Whitney LLP | Dissolve ELANCO Tif Agree | 5036.00 |
| Connie Douglass | May 2019 Mileage (32) | 16.00 |
| DRG Mechanical | Sheriff WaterLeak BreakRm | 343.45 |
| Driveline Service, Inc. | u-joint #10 | 65.70 |
| Electronic Engineering | June 911 Radio Maint | 735.00 |
| Equipment Blades Inc. | 30 - 8' curved grader bla | 4350.00 |
| FleetPride | elbow | 37.21 |
| Frontier | June 911 Recurring,GE phone | 193.08 |
| Gator Brothers Boring Inc. | 8" road bore | 5025.00 |

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| George Office Products | Office Supplies, shelving | 2824.05 |
| Gillund Enterprises | lubricant, cleaner | 246.08 |
| Kelly J. Goslinga Clabaugh & G | CrtAppt GuardianAdLitem A | 1137.10 |
| H & S Homebuilding Center | Lumber & Screws | 6.85 |
| Hancock Concrete Products Co | filter cloth, culvert tie | 1473.60 |
| LeRoy Hassebroek | 2 - BOH Mtgs Mileage (60) | 30.00 |
| Shelby Hayenga | May 2019 Mileage (13) | 6.50 |
| HCC Life Insurance Company | June Transplant Ins 26s/6 | 1500.30 |
| Heartland Hardware LLC | hardware | 3.62 |
| Heiman Inc. | Annual Fire Extinguisher- | 374.61 |
| Henning Construction Inc | L-(TIF2019)--73-60 | 106386.00 |
| Herm's Sanitation | garbage service - Apr-Jun | 54.00 |
| Heather Hernandez | May 2019 Mileage (28) | 14.00 |
| I-State Truck Center | Def Pump #12 and repair | 4988.65 |
| IBC Innovative Business Consul | May Benefit Services (87) | 2620.80 |
| IMAGETek, Inc. | Re-install Capture H.K. C | 450.00 |
| Iowa County Attorney's - Case | FY2020 ProLaw Annual Flat | 5850.00 |
| IA Dept. of Public Safety Attn | Apr-June Terminal Billing | 1380.00 |
| Iowa Law Enforcement Academy S | 5/7-5/9/19 20Hr Jail Scho | 400.00 |
| Iowa Secretary of State | I-voters maint 8525@.18 | 1612.78 |
| JCL Solutions-Janitors Closet | Bleach & T.Paper | 91.62 |
| Jenniges Tiling LLC. | 6" tile crossing | 1321.00 |
| Jim Hawk Tr Trailers Inc. | mirror, parts #6 | 83.20 |
| Michelle Johnson | 1 - BOH Mtgs Mileage (44) | 22.00 |
| Jared Kanengieter | steel toe shoes, gloves, shirts | 210.14 |
| Keith's Korner | May Fuel - 59.196 G Gasah | 158.00 |
| Shannon Klarenbeek | May 2019 Mileage (658) | 329.00 |
| Hedy Kruger | Reimb:5/31/19 Dreke Retir | 114.01 |
| Eldon E. Kruse | Mileage (375) ICRA Mtg 6/ | 211.66 |
| Marilyn Lafrenz | May 2019 Mileage (788) | 394.00 |
| Larchwood Lumber Company | shop supplies | 26.38 |
| Larchwood Quick Stop | 201 gal gasahol | 539.00 |
| LeadsOnline LLC | Renew FY19/2020 Investiga | 1758.00 |
| LeLoux Diversified Evan J. LeL | Smoke Sewer LawAnx, 3 rd fl restrm | 595.00 |
| Little Rock Free Lance | Ad for Gravel Hauling Quo | 16.00 |
| Lyon & Sioux Rural Water | water - Lester/Larchwood shop | 64.00 |
| Lyon County Sheriff Dept. | Sheriff Fees | 365.10 |
| Lyon County Treasurer - ACH I | May Admin, stoploss, fees, claims | 80854.88 |
| Mail Services. LLC | June Renewal Postage | 427.58 |
| Matheson Tri-Gas Inc | 5/23/19 Oxygen Cylinders | 51.22 |
| McCarty Motors | mower blades | 47.85 |
| MidAmerican Energy | INW/ALV shop, Utility Assist | 339.49 |
| Midwest Contracting LLC | L-(74W&72W)-73-60 pmt #1 | 396156.52 |
| Midwest Livestock | paper towels | 47.50 |
| Mitchell & Huss Excavation Inc | 12" pipe for tile crossin | 1149.50 |
| Mouw Motor Company | SeatBelt Extension/Key | 66.51 |
| Myrl & Roy's Paving Inc. | 662.98Ton RR Ballast, 150.88T backfill | 10479.66 |
| New Century Press | Brd Minutes, Gravel Ad | 718.41 |
| North American Truck & Trailer | Belts #9, tank strap lining | 232.25 |
| Oak Street Station | Gasahol, DEF, Service 6012 | 511.30 |
| On Target Ammunition LLC | Ammo | 708.23 |
| Osceola Rural Water | water - Little Rock Shop | 34.49 |
| Papik Motors | coolant, shop supplies #4 | 39.87 |
| Barb Pedersen | 6 - BOH Mtgs Mileage (264) | 132.00 |
| Rita M. Perea | Professional Dev 1/10-Sie | 425.00 |
| Kyle Peters | Pallet Racking | 183.00 |

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| Pictometry International Corp | 2019 Flyover License | 21492.75 |
| Pomp's Tire Service Inc. | pwdr coat wheels #123 | 152.00 |
| Popkes Car Care, Inc. | June Fuel-149.968 G Dyed | 373.62 |
| Positive Promotions | Health Ed for Fair | 693.60 |
| Premier Communications | June Cable,phone,internet,fiber | 3772.91 |
| Premier Network Solutions d/b/ | June IT,cloud backup,Kaseya | 3477.50 |
| Rapid Auto Repair Michael D. K | Fix door handle Red '99 T | 71.59 |
| RDO Equipment Company | repairs to #62 | 855.75 |
| RELX Inc DBA LexisNexis | May on-line periodicals | 170.66 |
| Rock Rapids Ace Hardware | Shop supplies,phn charger | 305.97 |
| Rock Rapids Cashway Lumber | plywood, 1X4 lumber - RR | 61.95 |
| Rock Rapids Machine & Welding | Iron,Sec Rd repairs,Amb holders | 1986.57 |
| Lisa R. Rockhill | May 2019 Mileage,Sioux Rivers | 396.50 |
| Kenneth D. Roemen | gloves, swtshirt, jacket | 111.65 |
| Brooke Rozeboom | May 2019 Mileage (175) | 87.50 |
| Russell Tiling LLC | 8" tile repair - 220th & | 1250.00 |
| Sanford USD Medical Center | Inmate Visits | 75.00 |
| Marilee Schleusner | 5/22-5/24 CoZo Mileage (5 | 250.00 |
| Steve Simons | NWIA Rev.,BusRec bills,Mileage | 283.36 |
| Sparkle CarWash Equipment & | Car Soap | 55.00 |
| Stericycle, Inc. | Monthly Charge/Sharps Dis | 69.29 |
| Melissa Stillson | May 2019 Mileage (164) | 82.00 |
| Storey Kenworthy / Matt Parrot | Jute Sheets & Envelopes | 443.74 |
| Sturdevant's Auto Parts | Power Washer Repair/Parts | 48.77 |
| Sunshine Foods | May Inmate Food | 579.85 |
| T & A Service & Supply | condensor #9 | 149.75 |
| Phil Timmer | Gutters Law Annex | 978.00 |
| Todd's True Value | spade, broom, scraper - I | 114.08 |
| Town & Country | May Garbage Service | 66.49 |
| Trane | June-Aug-Crth HVAC Maint | 1025.61 |
| TransUnion Risk & Alternative | May Service | 152.40 |
| Tri-State Ready Mix Inc. | 18.5 yds conc 250th&Goldf | 1424.50 |
| US Bank - Purchase Card Purcha | Mini mover carts(8),NACVSO class, | |
| | Fuel,conf lodging,meals,supplies, | |
| | DARE supplies,EMA rain gear | 15058.23 |
| US Foods, Inc Division #2355 | 6/5/19 Inmate Food | 815.70 |
| VanHolland Lawn Service LTD Da | Sprinkler Start | 406.75 |
| Verizon Wireless | 5/19-6/18 Cell Phones | 370.07 |
| Jay V. Vogel | hi vis sweatshirt, lined | 112.33 |
| Wellmark BlueCross BlueShield | 6/1-6/7/19 Medical Claims | 26050.10 |
| Ziegler Inc. | hoses,labor,oil,Cat Exc rental | 11097.60 |
| Grand Total | | 814547.35 |

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| General Basic Fund | 67,428.26 |
| County MHD Services Fund | 288.50 |
| Rural Services Basic Fund | 7,625.99 |
| Economic Development Fund | 294.38 |
| Secondary Road Fund | 610,921.05 |
| Surcharge on E911 | 2,676.96 |
| Development Project Fund | 5,260.26 |
| Emergency Management Services | 1,828.78 |
| Co. Assessor Agency Fund | 7,197.09 |
| Health Insurance Fund | 110,145.28 |
| Flex Benefits Account | 880.80 |

There being no further business there was a motion by Herman, seconded by Feucht to adjourn. Motion carried.

NOTE: These minutes are as recorded by the Clerk to the Board of Supervisors and are subject to Board approval at the next regular meeting.